Temporary Pastor Job Description

Purpose

To provide liturgical services to the First Presbyterian Church of Quilcene and its congregation; 10-12/hours per week beginning February 1, 2024.

Responsibilities

1. Leadership and Administration
   1. Moderator of Session and congregation
   2. Support Session with the healthy financial oversight of the church
2. Preaching and Leading Worship
   1. Plan and lead vibrant worship in the reformed tradition on Sundays; be present in facility a minimum of three Sundays per month
   2. Prepare sermons and appropriate liturgy.
   3. Administer the sacraments as appropriate
   4. Partner with volunteers to plan special services for worship according to the liturgical year
3. Pastoral Care
   1. Provide emergency pastoral care to those in crisis or in significant personal situations; refer to Elder as appropriate.
   2. Provide guidance and spiritual leadership to church members and committees for doing the work that needs to be done.
   3. Funeral Services provided on honorarium basis as requested by deceased member’s family.
4. Teaching, as time allows
   1. Provide elder guidance and training as necessary
5. Service to the Denomination
   1. Attend presbytery meetings and build relationships within NWCP
   2. When called upon, prayerfully consider service to the larger denomination through committee work, consultation, etc.

First Presbyterian Church (incorporated in 1891)

The First Presbyterian Church is a safe-haven for those who are searching. We believe that God’s love is a gift that is meant to be shared. We believe that Christ’s spirit is within us as we work for greater justice, compassion, and peace. Bringing God’s grace and love to our fellowship is central to us. While coming from diverse backgrounds, we are united in our belief in Christ and our service to others. The church has a rich history of faithful service. In addition to Sunday Church Service, we provide a free weekly soup lunch and meeting space in our facility to community organizations. Our members actively participate in local organizations and events; we sponsor Weekend Nutrition Program, a backpack program to supplement food for school kids over the weekends and the Gifts of Hope program which assists low-income families over the holiday season.

**To apply for this Pastoral position**, please mail a letter of interest, your resume/professional qualifications, and at least two references with contact phone numbers and email addresses to FPCQ, Attention: Session, PO Box 387, Quilcene WA 98376