

Presbytery of the Northwest Coast
Minutes of the 14th Stated Meeting
Thursday February 21, 2019;

The meeting was held at Cascade View Presbyterian Church and began at 4:00 p.m. with the following workshops: *Re-vitalize Your Congregation!* with the Rev Amy Delaney and *Hope in Color Purple*, with the Rev. Jean Kim. Dinner was served at 5:00 p.m. Worship followed at 6:00 p.m. during which the moderator elect, Rev. Gustavo Carvajal, Pastor of Parker Heights Presbyterian Church, preached. He was installed during the service. The Sacrament of the Lord's Supper was observed.

The presbytery convened at 7:00 p.m. with prayer. A quorum was present.¹ The agenda was approved as amended. Ministers and members of other presbyteries were recognized. The minutes of the Oct. 13, 2018 stated meeting and the Dec. 19, 2018 special meeting were approved as posted on the presbytery website. Ministers and members of other presbyteries were recognized. Church commissioners attending a presbytery meeting for the first time were introduced. Host Pastor Luke Hyder shared about the ministry and mission of Cascade View.

Stated Clerk's Report

Birchwood PC Name Change – An overture had been received from the Birchwood session to change the name of the church in the interest of more effective ministry and mission. “After a thorough and thoughtful discussion at our annual congregational meeting on January 27th, an advisory vote was taken, and the congregation did fact “approve” the change to **Cordata Presbyterian Church**. The rationale for the change is (1) to convey a sense of commitment to our current (Cordata) neighborhood, without losing our county-wide mission; and (2) to reduce the longstanding confusion (among those not yet familiar with our congregation) about where we are located...21 years ago, Birchwood Pres. located on Birchwood Ave. in the Birchwood neighborhood moved to Cordata. There is presently another (PCA) congregation occupying our old site. This name change should make it clearer where we are.”

The presbytery APPROVED the following resolution, “*Resolved*, That the presbytery approve that the name of Birchwood Presbyterian Church be changed to “Cordata Presbyterian Church;” conforming with state requirements, and that the Stated Clerk be consulted before documents are filed.”

Written Letter of Alleged Offense – A letter alleging sexual misconduct by a ruling elder was received by the Stated Clerk Nov. 30, 2018. The session has jurisdiction, but because the letter was presented to the presbytery, the council are to proceed cooperatively (D-10.0104). An investigating committee consisting of two members from the church and two from the presbytery has been appointed and is working.

Written Letter of Alleged Offense – Letters of alleged offense against a minister of the Word and Sacrament were received by the Stated Clerk February 7, 2018. An investigating committee is being designated according to the bylaws.

The Rev. Matt Paul was installed October 27, 2018, by the following administrative commission, who are dismissed with thanks: Rev. David Eekhoff, HR, Moderator, CP George Eastman, Neah Bay; Ruth Whitney, Paula Mitchell, and Scooter Chapman, of FPC Port Angeles.

The Rev. Greg Lund was installed January 13, 2019, as Pastor of Friday Harbor Presbyterian Church by the following administrative commission, who are dismissed with thanks: Karen Butler (North Creek), Rev. Greg Ellis, Rev. Joe Bettridge, HR, Rev. Dean Strong, Stated Clerk, and Dr. Corey Schlosse Hall, Executive Presbytery.

Sitka Administrative Commission – The following was reported through the Stated Clerk:

February 7, 2019

The Commission is working to 1) assist former members of the Church in finding new church homes, or to choose to remain on the rolls of the Presbytery; and to 2) repurpose the property to a center of good works that continue to fulfill the core values inherited from the Sitka First Presbyterian Church. The first task is nearly complete. Most of the former members have moved forward. The remaining members are being contacted. The second task is long-term. Several community service groups were tenants before the Church was closed, and they remain as tenants. Negotiations are underway with a Food Co-op that would be a stabilizing tenant. Two additional AC members are needed for this next phase of our work.

Debris that was left in and on the property as been removed. A roof leak is being assessed. Property management and tenant relations personnel are being recruited.

The Commission believes that the site will be a stable and impactful community asset.

I have served as Moderator since the early days of the AC. Now, I am resigning from that role for health reasons. Elder Grace Kinney, Ketchikan PC has been invited and accepted to serve as Moderator of the AC. She has served on the AC since its inception and will do a grand job.

Submitted by Rev. Jim Christensen, Moderator

The presbytery APPROVED the following resolution , “*Resolved*, That the resignation of moderator Rev. Jim Christiansen be accepted, that Elder Grace Kinney be designated as moderator, and that the presbytery moderator be empowered to replace or designate members of the commission as needed.”

Trinity United Administrative Commission – An Administrative Commission was designated Oct. 19, 2018 to assume original jurisdiction at the request of the session. On Nov. 25th, 2018, the AC met with the congregation and it was unanimously agreed that dissolution would be requested by the presbytery. A Service of Completion was held Dec. 30th, followed by a celebration of the ministry of Trinity United Presbyterian Church. The pastoral relationship has been dissolved (see COM report).

The presbytery APPROVED the following resolution recommended by the Administrative Commission:

“*Resolved*, That the congregation of Trinity United Presbyterian Church be dissolved as of December 31, 2018;

2. That the Administrative Commission be empowered to dissolve the corporation and arranged for disposition of the property according to G-4.0205;

3. That the presbytery moderator be empowered to replace or designate members of the commission as needed.

Presbytery Executive

Dr. Corey Schlosser Hall addressed the presbytery and spoke about “Where Are We on the Road of Where We’re Going?”

Executive Board

The complete text of the minutes of the Executive Board were posted on the presbytery website and a link was provided in the body of the agenda as distributed.

Moderator Seth Normington offered a brief summary of recent Board activities.

Examination and Presentation of New Members

McClellan, Faith – Candidate Faith McClellan, a member of Maumee Valley Presbytery, was elected pastor of Northern Light United Church of Juneau, Alaska, by the congregation on February 17th. She was previously examined by a team appointed by COM on Feb. 6th according to the presbytery's process, MMM 4.4201, who reviewed her written responses, which were distributed to the presbytery, and orally examined her Christian faith and views in theology, the Bible, the Sacraments, and the government of the church. There were no items discovered during the examination that the team believed should be disclosed to the presbytery. A criminal background check has been completed and filed. A summary of the interview was distributed with the agenda. The exam team reported the following resolution, "*Resolved*, That Candidate Faith McClellan, a certified candidate of Redwoods Presbytery, proceed to ordination and installation as Pastor of Northern Light United Church by a service conducted by an Administrative Commission to be designated by the presbytery."

After the candidate made a statement about her faith commitment to the ministry of Word & Sacrament, the presbytery continued the examination. A motion to end the examination was approved. After discussion, the resolution was APPROVED.

Mitchell, Emily – The services of The Rev. Emily Mitchell have been obtained by the session of Calvin Presbyterian Church in a temporary pastoral relationship approved by the Commission on Ministry. She was previously examined by a team appointed by COM on Feb. 6th according to the presbytery's process, MMM 4.4201, who reviewed her written responses, which were distributed to the presbytery, and orally examining her Christian faith and views in theology, the Bible, the Sacraments, and the government of the church. There were no items discovered during the examination that the team believed should be disclosed to the presbytery. A criminal background check has been completed and filed. A summary of the interview was distributed with the agenda. The exam team reported the following resolution, "*Resolved*, That the Rev Emily Mitchell, a member in good standing of Maumee Valley Presbytery, be received as member to serve in a temporary pastoral relationship at Calvin Presbyterian Church."

After Rev. Mitchell made a statement about her faith commitment to the ministry of Word and Sacrament, the presbytery continued the examination. A motion to end the examination was approved. After discussion, the resolution was APPROVED.

Welcome – Candidate McClellan, Rev. Mitchell, and the Rev. Greg Lund, who was received earlier in the year but had not yet been welcomed by the presbytery, were quizzed by the Rev. Doug Bunnell on their knowledge of superfluous information derived from previous residences and life experience. The presbytery aided with the answers. The new members were presented with official presbytery logo bags of valuable swag. They were placed in the center of the commissioners, who laid hands on them and prayed for them.

Commission on Ministry

Commission moderator Karen Butler reported.

Nam, Joshua – Rev. Joshua Nam is a member in good standing of the Korean Presbyterian Church Abroad for five years as of March 1st, and a member of the presbytery for his period of service, sought to transfer permanently to the PCUSA. COM determined that he would complete instruction in the area of polity. He was examined and received as a temporary member on May 30, 2018. He met all of the requirements for transfer of a minister of another denomination (G-2.0505, G-2.0697) except for taking and passing standard ordination examinations as required by G-2.0697. He had completed the area of instruction and was examined just prior to the meeting of the presbytery.

Elder Butler reported the following resolution, “*Resolved*, That the Rev. Joshua Hyunsoo Nam be granted an exemption for the ordination examinations, and that his membership in the presbytery be changed from "temporary membership for a period of service" to "installed associate pastor for an indefinite period," and that COM be authorized to conduct a service of installation upon completion of areas of instruction in PCUSA polity as determined by the commission and administered and examined by the Associate Executive Presbytery and Stated Clerk.”

After discussion, the presbytery APPROVED the resolution by a vote exceeding the required two-thirds majority.

Delegated Actions Reported to the Presbytery

Baker Community/Song – The Rev. Peter Song resigned as Pastor effective Jan. 13, 2019 and the congregation met the same day to request that the presbytery dissolve the relationship. COM postponed dissolving the call until its representatives could consult with Rev. Song. The session has obtained the services of the Rev. Kyoung Kim (HR) as a temporary pastor with the approval of COM.

Calvin/Mitchell – A temporary relationship between the Rev. Emily Mitchell and the session, to be reviewed annually but not to exceed two years, was approved, upon her successful examination and reception for membership.

Community Church of Seattle; New Life Fellowship/Kim – Assoc. Pastor Rev. Paul Kim, who serves as Lead Pastor of the New Life Fellowship (English Ministry) resigned, with Feb. 3, 2019 as the final day of service. COM consulted with Rev. Kim, the New Life Leadership team, and the staff, and dissolved the relationship according to G-2.0904, pending a meeting of the congregation as required by G-2.0901 and acceptance of a dissolution (severance) agreement by Rev. Kim, the congregation and COM.

Clallam Bay/Speer – COM concurred with the session’s decision to end the temporary pastoral relationship with the Rev. Richard Speer, who is unable to meet the terms of the relationship.

Friday Harbor/Lund – As reported to the Oct. 19th stated meeting, Friday Harbor PC called the Rev. Greg Lund on Sept. 2nd. He was examined for presbytery membership by Rev. Mike Young, Lorrie Nelson and Minna Dimmick on Aug. 21st, who recommended that he be received as a member. Terms of call were approved by COM and reported to the presbytery Oct. 19th. He was permitted to begin service Nov. 12th. At its Dec. 6th meeting, COM completed the examination for membership and received Rev. Lund as a member. All continuing members of the presbytery and the ruling elder commissioners who attended the last stated meeting were invited to attend by web conference; approximately twenty elders participated.

Northern Light United/McClellan – Candidate Faith McClelland has been nominated as pastor of Northern Light and the governing board has called a congregational meeting for Feb. 17, 2019 for an election. Terms of call, pending successful examination, ordination and installation, as Pastor, full time, have been approved as follows: commencement to be determined, annual salary \$49,000, use of the manse, annual housing allowance \$2,400, annual reimbursable business travel not to exceed \$1,000, family travel of one round trip airfare to Seattle every other year beginning in year two, annual study leave allowance \$1,000, moving expenses not to exceed \$15,000, full Board of Pensions benefits. Vacation, holidays, sick leave, study leave, and scheduling thereof according to the presbytery’s minimum terms of call (MMM 4.3210).

Petersburg/Moderator – Ruling elder Jeff Erickson was APPOINTED to moderate Petersburg’s annual meeting Sunday January 20, 2019

Quilcene – Rev. Barry Keating resigned as temporary pastor as of Nov. 1, 2018.

Trinity/Tingley – The pastoral relationship between the congregation and Rev. Wendy Tingley was dissolve at the request of the congregation as of Nov. 30, 2018. Matthew Erikson, Pastor at Hope Church Oak Harbor and the Whidbey Island Young Life Area Director was authorized to preach and preside at communion October through December of 2018.

Sitka/Mathis – Temporary pulpit supply provided by candidate Rob Mathis of Seattle Presbytery was ended as of December 31, 2018.

Nettie Covalt and Janice Smith were permitted to celebrate the sacraments when invited by the sessions of the congregations in their particular areas of service. (AK and Village ministries).

Yakutat Session Moderator – Commissioned Pastor Nettie Covalt was appointed moderator.

For Information

Grants of \$300.00 were awarded to Seth Thomas for the Leaders Project and Seattle School of Theology, Mike Souza for WIM, and Dan Holland.

Craig & Klawock Vacancy Dues – \$941.28 in delinquent dues was provided.

Congregations currently searching – United PC of Seattle, Craig & Klawock First, Petersburg, Central WA Korean, Tieton,

Vacancy Dues Eliminated – A strong sense of stewardship and solid cash management has enabled the Board of Pensions to eliminate vacancy dues.

Election

COM/Lee – The Rev. Jinsuk Kim, a member of the Nominating Committee, moved that Elder Moon Lee of the Community Church of Seattle, be designated to the Commission on Ministry, class of 2019, service to begin upon election. After discussion the motion was APPROVED.

Commission on Preparation for Ministry

The following written report was included in the agenda:

Delegated Actions Reported to the Presbytery:

Candidate Ba Wool (Paul) was transferred from Eastern Hanmi Presbytery Oct. 25, 2018.

Inquirer Lauren Hunter was transferred to Inland NW Presbytery Jan. 17, 2019.

Valerie Grissom of Calvin PC was enrolled as an Inquirer Dec. 6, 2018.

Candidate Maggie Parker was certified ready for examination for ordination, pending a call.

Adjournment

The presbytery adjourned with prayer at

The next stated meeting of the Presbytery of the Northwest Coast is a hybrid meeting, June 13, 2019, tentatively scheduled for Northern Light United Church, Juneau, Alaska.



Rev. Dean Strong
Stated Clerk

Attachments:

¹Roll & Attendance.

**Presbytery of the Northwest Coast
Roll & Attendance
February 21, 2019**

Summary of the Roll (Ruling Elder/Teaching Elder Balance per Bylaw 3.600).

	Present	Absent	Total
Ruling Elders:			
Church Commissioners	26	74	100
Other Ruling Elders	6	4	10
Total Ruling Elders	32	78	110
Teaching Elders	42	119	161
Total Present and Absent	74	197	271
Church Representation	14	40	54

Teaching Elders Present (42)

Scott Anthony, Brandon Bailey, Frank Baresel, Muriel Brown, Doug Bunnell, Gustavo Carvajal, David Casson, Chankil Chung, Amy Delaney, Alan Dorway, Greg Ellis, Richard Gibson, Rob Hagan, Stephanie Hankey, Kurt Helmcke, Dan Holland, Luke Hyder, Daniel Jones, Jean Kim, Jinsuk Kim, Kyoung Kim, James Kwon, Ann Lewis, Charlie Lewis, Greg Lund, John Mason, Emily Mitchell, Milad Nakhla, Joshua Nam, Kevin Nollette, Seth Normington, Matt Paul, David Roher, Ted Schuldt, Elizabeth Shen O'Connor, David Song, Janet Sonnanburg, Dean Strong, Wendy Taylor, Mark Terayama, Seth Thomas, Henk Wapstra.

Teaching Elders Absent (119)

Tom Adams, Kyle Anderson, Paul Ashbrook, Robert Bacon,, Hyun-Su Baek, Stephen Barker, William Barnes, Paul Beran, Joseph Bettridge, Ashley Birk, Jan Blankenship, Dennis Borgman, Charles Bovee, Phil Campbell, Jim Caulkins, David Chai, James Christensen, Charles Clarke, Lawrence Cole, Bruce Cook, Mark Cook, Edwin Coon, Karel Coppock, Kimberly Crispeno, David Dobler, Jon Draskovic, Denise Easter, David Eekhoff, Grace Ekblad, Robert Ekblad, Larry Emery, Florence Evanoff, Dennis Evans, Pansie Evers, Henry Fawcett, Therin Fenner, Duncan Ferguson, Brent Fisher, Hallack Greider, Heidi Greider, Tracee Hackel, Paul Heins, Robert Higgins, Ann Hinz, Fredrick Hull, Laurel Jackson, Robert Jackson, Philip Jang, Robert Johnson, Lynn Jones, Barry Keating, Byeung Kyu Kim, Koon Shik Kim, Paul Kim, Yo Sub Kim, Yong In Kim, Richard Klein, Robert Klitz, Paul Kohler, Dianna Kunce, James Kutz, G. David Lambertson, John Lann, Young Rae Lee, Wayne Lowry, Darrell Lynn, Robert Maxson, Matthew McCoy, Heather Mikelson, Emily Mitchell, David Murphy, Milad Nakhla, Michael Neelley, Rebecca Niemeyer, Kwang Noh, Richard Nordgren, Peter Notehelfer, John Hee Park, John Jung Ill Park, Tom Patterson, Hanna Peterson Shearer, Jerry Poole, Ronald Richardson, Raymond Riese, David Ro, Mary Robinson-Mohr, John Rogers, Ervin Roorda, David Ross, Thomas Ross, Claudia Rowe, Thomas Salmon, Scott Schaefer, Robert Schmitt, Faye Serene, Robert Shepard, Sooil Shim, Brian Shin, Donald Simpson, Robert Slater, Arden Snyder, Peter Song, William Southwick, Mike Souza, William Starr, Charles Strawn, Paul Strawn, Karen Summers, Allan Swan, Dave Templin, Wendy Tingley, Neil Trainer, Nicholas Valadez, Jane Van Antwerp, Doug Waltar, Jack Wilson, John Wilson, Michael Young, William Zeiger, John Zimmerman.

Ruling Elder Church Commissioners (26)

<u>Calvin (Shoreline)</u> Katy Korpi, Linda Rudat Greg Terman	<u>Community Church of Seattle (Bothell)</u> Samuel Roh JB Im	<u>Edmonds</u> Linda Kenworthy Reynolds	<u>Friday Harbor</u> Dan Zaehring
<u>Cascade View (Everett)</u> Sean Jankovic Lorrie Nelson	<u>Cottage Lake, (Woodinville)</u> Jennifer Ward	<u>Everett First</u> Linda Bloom Steve Hammond, George Lockeman	<u>Meadow Springs (Richland)</u> Ronald Snyder

<u>North Creek (Mill Creek)</u> Karen Butler Minna Dimmick Kay Nickel	<u>Port Angeles First</u> Paul Stutesman	<u>Terrace View (Mountlake Terrace)</u> Lynnette Norton	<u>Westminster (Anacortes)</u> Chuck Ackerman Ann Myers Eric Shjarback
<u>Othello First</u> Francie Erwin	<u>Snohomish First</u> Cris Kennedy Myrna Lucas	<u>Tidelands (Stanwood)</u> Amanda Blade	

Churches Not Represented (40)

Acme, Baker Korean Community (Burlington), Bellingham First , Birchwood (Bellingham), Cashmere, Central WA Korean (Richland), Clallam Bay, Craig & Clawock First, Emmanuel (Bothell), Fruitland (Puyallup), Hydaburg, Kennewick First, Ketchikan, Korean (Oak Harbor), Korean Zion (Shoreline), Lord of Glory (Shoreline), Maplewood (Edmonds), Meadow Springs (Richland), Metlakatla, Mount Baker (Concrete), Mount Vernon, Mountain View (Marysville), Neah Bay, Northern Light United (Juneau), Othello First, Parker Heights (Wapato), Petersburg First, Port Townsend First, Quilcene First, Quincy First, Riverside (Desert Aire), St James (Bellingham), Sunnyside, Tieton First, United PC of Seattle (Edmonds), Waterville Federated, Whidbey (Oak Harbor), Wilson Creek First, Wrangell First, Yakutat.

Other Continuing Members, Present (8)

Executive Board: John Collier, *Maplewood*, Kathy Garde, *Westminster*, Dottie Villevik, Everett,
Commissoned Pastors: George Eastman, *Neah Bay*, Janice Smith, *Acme*,
Corey Schlosser-Hall, *Executive Presbyter*.

Staff

Jenine Taylor, *Cottage Lake*,

Legible Registered Visitors

Andrea Chaumont, *Lake Forest Park*, Becca Kreutz, *Mountain View*, Craig Hopkins, *Lake Forest Park*, Dennis Norton, *Terrace View*, Faith McClellan, *Presbytery of the Redwoods*, Heidi Saikaly, *Northwest Coast Presbytery*, Joan Jolly, *Jean Kim Foundation*, Jonna Reeder, *Frontier Fellowship*, Kirsten Lund, *Friday Harbor* , Moon Lee, *Community Church of Seattle*, Rosa Lee Wapstra, Sheri Teesdale, *Maplewood*.

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Presbytery of the Northwest Coast
Special Meeting
May 2, 2019

A special meeting was called by the Executive Board according to the bylaws and was held at North Creek Presbyterian Church in Mill Creek, WA. The purpose of the meeting as stated in the call was to examine Candidate Curtis White, of Maplewood Presbyterian Church, for ordination and transfer to Flint River Presbytery to be installed as Pastor of St. Andrews Presbyterian Church of Macon, GA, and to examine and receive the Rev. Woojin Shim, of Greater Atlanta Presbytery, Co-Pastor Elect of the United Presbyterian Church of Seattle, of Edmonds, WA.

The meeting was called to order at 1:02 p.m. and opened with prayer by Stated Clerk Rev. Dean Strong. The Rev Kurt Helmcke was elected Moderator pro tem. A quorum was present as follows:

Ministers of the Word and Sacrament – Scott Anthony, Ashley Birk, Muriel Brown, David Casson, Amy Delaney, Alan Dorway, Kurt Helmcke, Philip Jang, Yo Kim, Ann Lewis, Charlie Lewis, Greg Lund, Seth Normington, Anna Peterson Shearer, Arden Snyder, Seth Thomas, Henk Wapstra.

Ruling Elders – Linda Colby, *Cashmere*, John Collier, *Maplewood*, Sam Dechter, *Kennewick First*, Kate Gibbs, *North Creek*, J.B. Im, *Community Church of Seattle*, Tim Kim, *United PC of Seattle*, Younghee Kim, Kay Nickel, *North Creek*, Jan Smith (CP), *Acme*, Sheri Teesdale, *Maplewood*, Dottie Villevik, *Everett First*.

Also Present – Candidate Curtis White, *Maplewood*, Rev. Woojin Shim, *Atlanta Presbytery*, *Pastor Elect*, *United Presbyterian Church of Seattle*, members of the UPCS pastor nominating committee.

The Exam team, whose report was distribute with the call for the meeting, reported the following resolution, **“Resolved, That Candidate Curtis White proceed to ordination by a service on June 2, 2019, at the First Presbyterian Church to be conducted by an Administrative Commission designated by the presbytery.”**

Candidate White made a brief statement faith and of commitment to the ministry of the Word and Sacrament. The presbytery conducted a further examination, asking several questions and engaging in a significant theological discussion with the candidate.

The presbytery APPROVED a motion to arrest the examination.
The presbytery APPROVED the resolution.

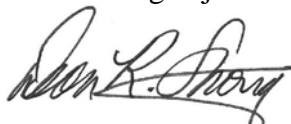
The Exam team next reported the following resolution, **“Resolved, That Rev. Woojin Shim be received as a member and installed as Co-Pastor of The United Presbyterian Church of Seattle on June 7, 2019, by an Administrative Commission designated by the presbytery.”**

Rev. Shim told shared his story of coming to faith, his eventually a call to the ministry of Word and Sacrament, and some of the lessons he had learned over many years of service to the church. The presbytery continued the exam as he answered questions about his faith, the presence of Christ in his life, and the challenging context of the immigrant church.

The presbytery APPROVED a motion to arrest the examination.
The presbytery APPROVED the resolution.

Candidate and Pastor Elect were welcomed by the laying on of hands and prayer.

The meeting adjourned with prayer at 2:20 p.m.



Rev. Dean R. Strong
Stated Clerk

Presbytery of the Northwest Coast
Minutes of the 15th Stated Meeting
June 13, 2019

The presbytery convened at 4:00 p.m. with prayer at Northern Light United Church in Juneau, AK. A quorum was present both in person and online.¹ The agenda was approved as distributed. The minutes of the February 21st stated meeting and the May 2nd special meeting were approved as posted on the presbytery website. Elders Tim Lash and Freda Westman of the church Council shared about the ministry and mission of Northern Light United Church.

Presbytery Executive

Dr. Corey Schlosser Hall recognized and gave thanks for the life and ministry of Dr. Henry Fawcett, who had recently died. He also mentioned Elder Glenn Howard, long time elder and member at Sitka, whose memorial service was June 12th. Dr. Schlosser-Hall also spoke on the life cycle of churches, the current issue of congregational property facing the presbytery, and the Vital Congregations Initiative in which several congregations are participating.

Stated Clerk's Report

Renunciation of Jurisdiction – A letter was received dated February 26, 2019 from the Rev. Paul Kim, Associate Pastor of Seattle New Life, Community Church of Seattle, renouncing the jurisdiction of the presbytery and the Presbyterian Church (U.S.A.). He was removed from the roll on that date.

The Rev. Rev. Woojin Shim was installed as Co-Pastor of the United Presbyterian Church of Seattle on June 9th, by the following administrative commission, who are dismissed with thanks: Karen Butler, *North Creek*, Rev. Gustavo Carvajal, Rev. Amy Delaney, William Kang, United Presbyterian Church of Seattle, Moon Lee, *Community Church of Seattle*, Corey Schlosser-Hall, *Emmanuel*, Rev. Jinsuk Kim.

The Rev. Curtis White was ordained June 2nd at the First Presbyterian Church of Snohomish and immediately transferred to Flint River Presbytery to accept a call as Pastor of the St. Andrews Presbyterian Church of Macon, GA, by the following administrative commission who is dismissed with thanks: Karen Butler, *North Creek*, Corey Schlosser-Hall, *Emmanuel*, Shari Teesdale, *Maplewood*, Pat Sanvik, *First Presbyterian of Snohomish*, Revs. Charlie Lewis, Rev. Ann Lewis, Dean Strong, Arden Snyder.

Trinity United Administrative Commission² – A written report was received and is attached. The commission reported the following resolution, which was APPROVED, as follows, “*Resolved*, That the Trinity United AC transfer its responsibilities to the Executive Board, and that it be dismissed with thanks.”

Annual Reports – The following annual reports were received and are attached to these minutes: 2018 OGA Statistical Report was received.³

The Plan for the Number of Commissioners Elected by Sessions was ADOPTED.⁴

The 2018 Necrology was received, and the Stated Clerk offered a prayer of thanksgiving for these saints of the church.⁵

Treasurer's Report

First quarter financial reports⁶ were received and are attached to these minutes. Quarterly reports are also available on the presbytery website as they are completed.

Executive Board

The complete text of the minutes of the Executive Board were posted on the presbytery website and a link was provided in the body of the agenda as distributed.

Authoritative Interpretation to Allow for Korean Congregations to Join the Presbytery – A recent effort to allow more Korean congregations in other presbyteries to join Northwest Coast continues. At the last General Assembly, the Advisory Committee on the Constitution offered an interpretation of . . .

G-3.0403 The synod has responsibility for supporting the work of the presbyteries within its bounds and as such is charged with . . . organizing new presbyteries, dividing, uniting, or otherwise combining presbyteries or portions of presbyteries previously existing, and, with the concurrence of existing presbyteries, creating non-geographic presbyteries, subject to the approval of the General Assembly, or taking other such actions as may be deemed necessary in order to meet the mission needs of racial ethnic or immigrant congregations.

. . . as not allowing an existing presbytery to become a non geographic presbytery, and that a non geographic presbytery must consist of only racial ethnic congregations. The Board believes a different interpretation is in order, therefore Board Moderator Seth Normington reported a resolution, which was APPROVED as follows, "*Resolved*, That the presbytery form a committee, to be appointed by the moderator, to write an inquiry per G-6.02, or draft an overture for the Presbytery to submit to the 224th General Assembly (2020) to adopt an authoritative interpretation concerning G-3.0403 clarifying that a Synod may unite or otherwise combine portions of existing presbyteries to create a presbytery that may assume the mission responsibilities of a non-geographic presbytery."

Moderator Seth Normington offered a brief summary of recent Board activities.

Examination and Presentation of New Members

The Rev. Jong Ill Lee, a member in good standing of the Presbyterian Church of Korea, has been hired by the session of Central Washington Korean Presbyterian Church to serve as a temporary pastor with the intent that he would become the installed pastor after transferring his membership from the PCK to the PCUSA after satisfying the constitutional requirements. A report was received from COM stating that "he is well suited to be the next pastor..." He was examined for presbytery membership on May 30th by a team appointed by according to the presbytery's process, MMM 4.4201, who reviewed and discussed his written responses, which were distributed to the presbytery, and orally examined his Christian faith and views in theology, the Bible, the Sacraments, and the government of the church. There were no items discovered during the examination that the team believed should be disclosed to the presbytery. A criminal background check has been completed and filed. A summary of the interview was distributed with the agenda. The exam team reported the following resolution, "***Resolved*, That Rev. Jong Il Lee, a member in good standing of the Presbyterian Church of Korea (TongHap), be received as a member during his period of service, to serve in a temporary relationship as Pastor of Central WA Korean.**" Rev. Lee was introduced to the presbytery. After he made a statement about his faith and commitment to the ministry of Word & Sacrament, the presbytery continued the examination. A motion to end the examination was approved. After discussion, the resolution was APPROVED.

Commission on Ministry

Commission moderator Karen Butler was unable to attend. The following report was received.

Delegated Actions Reported to the Presbytery

Pastoral Relationships

A report of the 2019 terms of call⁷ for installed pastoral relationships was compiled by the Stated Clerk and was reviewed by the Commission and was distributed with the agenda; those which were reported by congregations and pastors who were approved. The following congregations/relationships did not report and are not approved: Community Church of Seattle/Revs. Chung, Song, Lord of Glory/Rev. Kim, Metlakatla/Rev. Emery, Oak Harbor Korean/Rev. Park, United Presbyterian Church of Seattle/Rev. Jang, Kim, K.; Kim, Y.

Acme/Smith – Elder Janice Smith was recommissioned April 4th for limited pastoral service to Acme Presbyterian Church as Commissioned Pastor, including moderating the session, administering the sacraments and officiating at marriages, for three years, or until retirement.

Baker Community/Song – The call between the congregation and Rev. Peter Song, who resigned on Jan 13th, was formally dissolved April 4th on the recommendation of a task force who has been working with the church (Rev. Kyong Kim, HR, has been serving as temporary pastor since Jan 14th). COM has determined and communicated to the session that a PNC may be elected only upon COM permission.

Bellingham First/Bauer – Elder Kerrie Bauer of Bellingham First PC was commissioned to limited pastoral service as Children’s Pastor for First PC Bellingham and on-call Chaplain at St. Joseph’s Medical Center in Bellingham and is authorized to administer the sacraments and preside at weddings in these contexts only for a three-year term commencing on the date of commissioning; working under the supervision of Rev. Doug Bunnell according to G-2.1004.

Central WA Korean/Lee – The following terms for a temporary relationship as (temporary) Pastor was approved as follows: Cash and Housing allowance of \$45,800 (presbytery minimum), the division of each to be determined by the pastor and the session, full Board of Pensions Benefits, all other terms including vacation and study leave according to presbytery current minimum terms of call (see Examinations).

Lake Forest Park/Young – The call between Lake Forest Park and Mike Young is dissolved as of January 1, 2020 and he has been granted honorably retired status as of April 30, 2020.

Petersburg/Nicholson – Rev. Bob Nicholson, honorable retired member of Seattle Presbytery, was designated supply preacher and moderator of the session from April 2nd to June 9th.

Tieton/Hanz – a contract was approved between the session and Travis Hantz, a non-denominational minister, for supply preaching. Rev. Muriel Brown was appointed as moderator of the session.

United Presbyterian Church of Seattle/Shim – Rev. Woojin Shin was elected by the congregation on March 17, 2019. He was examined and received as a member of the presbytery at the May 2nd special meeting of the presbytery. The call as full time Co-Pastor was established by COM according to the following terms:

Service to begin April 1, 2019.

Compensation of Cash Salary \$33,000 and Housing Allowance \$36,000; full Board of Pensions benefits, study leave two weeks/ten non-working days, vacation of five weeks/25 working days.

Annual reimbursable business expenses as follows: Auto/Travel \$2,000, Continuing Education \$2,000, Books & Journals \$500, Hospitality \$2,000.

Pastor Shim will be installed on June 7th.

United PC of Seattle/Jang – The call of Pastor Rev. Philip Jang has been dissolved as of July 31st, and he has been granted honorably retired status.

United PC of Seattle/Kim – The call of Associate Pastor Rev. Yo Kim has been dissolved as of July 31st; he has accepted a commission as a U.S. Navy Chaplain.

Waterville Federated/Normington – The call between Seth Normington and the congregation was dissolved and that he is dismissed to Shenandoah Presbytery to serve as Pastor of Cooks Creek PC effective July 10, 2019.

Wrangell/Covalt – Elder Nettie Covalt was recommissioned on March 6th for limited pastoral service as Commissioned Pastor to Wrangle Presbyterian Church, for three years as of that date, and is authorized to moderate the session, administer the sacraments, and officiate at marriages; working under the supervision of Rev. Hanna Peterson Shearer, mentor and supervisor, as required by G-2.1004.

Minister Members

Adams, Tom – Submitted certificates of completion dated February 17, 2019 for sexual misconduct prevention training and ethics required by his employer, Chaplaincy Health Care, which were approved as having satisfied the presbytery's three year requirement.

Keating, Barry – Was granted honorably retired status as of July 31, 2019.

Strong, Dean – Training courses completed April 4th at Seattle University required for adjunct faculty in data security, the Family Educational Rights and Privacy Act, and Sexual Harassment and Discrimination Prevention were accepted as satisfying the presbytery's three year requirement.

Taylor, Wendy – was granted permission to serve as Pastor of Messiah Lutheran Church, Auburn, WA, under the Formula of Agreement.

Limited Pastoral Service

Ruling Elders Commissioned to Preside at the Lord's Supper – COM authorized the follow ruling elders to administer the Sacrament of the Lord's Supper as needed in their congregations for a period of 3 years from June 12, 2019 through June 12, 2022. Education and training in the Reformed understanding of the Lord's Supper and proper administration of the sacrament was conducted by Rev. Matt Paul of First PC in Port Angeles in Juneau, Alaska on June 11th and 12th. A service of commissioning took place after the training was completed, for the following ruling elders: Cathy Wassillie and Victoria Demmert to Yakutat First; Victoria Merritt and Adeline DeCastro to Craig and Klawock First.

Congregations

Craig & Kawock First – Elders Sonny Peele (Hydaburg) and June May (Craig & Klawock) were authorized to moderate the session of Craig & Klawock First.

For Information – Pulpit Supply/Guest Worship Leader guidelines were approved and are posted on the presbytery website in the Clerks Filing Cabinet.

Commission on Preparation for Ministry

Delegated Actions Reported to the Presbytery:

Enrolled – Elder Janice Smith was re-enrolled as in Inquirer on April 28th and was granted permission to take ordination exams.

Annual Consultations and Continuation in the Preparation Process Were Approved for:

Inquirer Chris Chang, of *United Presbyterian Church of Seattle*, April 28, 2019.

Candidate Katie Garner-Jewett, of *Bellingham First*, on May 23rd and granted permission to take ordination exams.

Exam Readers – The commission selected ordination exam readers, on behalf of the presbytery: Rev. Ashley Birk, Elder Heidi Saikaly, Rev. Neil Trainer, alternate.

Nominations

It was reported that several positions are open for presbytery service.

General Assembly Commissioners will be elected at the next meeting. The process and application were distributed with the agenda and are posted on the presbytery website.

Recess

Worship Service of Ordination and Installation – After the dinner recess, the presbytery conducted a service of ordination and installation amidst the congregation, ordaining the Rev. Faith McClelland to the ministry of Word and Sacrament, and installing her as Pastor of the Northen Light United Church.

The presbytery adjourned with the benediction at 9:07 p.m.

The next stated meeting of the Presbytery of the Northwest Coast is October 24-26, 2019, at Calvin Presbyterian Church, Shoreline, WA.



Rev. Dean Strong
Stated Clerk

These minutes were approved October 25, 2019

Attachments:

¹Roll & Attendance.

²Trinity United Administrative Commission Minutes, May 2019

³2018 OGA Statistical Report.

⁴Plan for the Number of Commissioners Elected by Sessions.

⁵2018 Necrology.

⁶First Quarter Financial Reports

⁷2019 Terms of Call Report

**Presbytery of the Northwest Coast
Roll & Attendance
February 21, 2019**

Summary of the Roll (Ruling Elder/Teaching Elder Balance per Bylaw 3.600).

	Present	Absent	Total
Ruling Elders:			
Church Commissioners	24	78	102
Other Ruling Elders	3	10	13
Total Ruling Elders	27	88	115
Teaching Elders	24	146	170
Total Present and Absent	51	234	285
Church Representation	21	32	53

Teaching Elders Present (24)

Scott Anthony, Jan Blankenship, Muriel Brown, Douglas Bunnell, Gustavo Carvajal, David Casson, Charles Clarke, Amy Delaney, Alan Dorway, Stephanie Hankey, Paul Heins, Daniel Jones, Jinsuk Kim, Ann Lewis, Charlie Lewis, Emily Mitchell, Seth Normington, Matt Paul, Mike Souza, Dean Strong, Mark Terayama, Seth Thomas, Neil Trainer, Michael Young.

Teaching Elders Absent (146)

Dennis Borgman, Bruce Cook, Kimberly Crispeno, Catherine Fenner, Tracee Hackel, Tim Ryang Kim, Heather Rene Smith Mikelson, Tom Patterson, Mary Robinson-Mohr, Robert Schmitt, Sooil Shim, Kyle Anderson, Rebecca Niemeyer, Jane Van Antwerp, Greg Ellis, Milad Nakhla, Neil Trainer, Luke Hyder, David Chai, Richard Speer, Chankil Chung, James Kwon, David Song, Joshua Hyunsoo Nam, Janet Sonnanburg, Esther Gibson Sanders, David Rohrer, Karel Coppock, David Ro, Greg Lund, Kwang Noh, Kwang Noh, Joe Bettridge, Bob Carter, Claudia Rowe, Serena Sullivan, Paul Ashbrook, Robert Bacon, Jr., Hyun Su Baek, Steve Barker, William G. Barnes, Paul Beran, Charles Bovee, Jim Caulkins, James Christensen, Larry Cole, Edwin Coon, David Dobler, David Eekhoff, Florence Evanoff, Pansie Evers, Henry Fawcett, Duncan Ferguson, Brent Fisher, Richard Gibson, Robert Higgins, Ann Hinz, Fredrick Hull, Robert A. Jackson, Bob Johnson, Lynn Jones, Jean Kim, Kyoung Chun Kim, Yong In Kim, Richard Klein, Robert Klitz, Paul Kohler, James Kutz, G. David Lambertson, J. Tim Lann, Ki Chun Lee, Wayne Lowry, Darrel Lynn, Robert Maxson, David Murphy, Kevin Nollette, Richard Nordgren, Peter Notehelfer, John Park, Ronald Richardson, Raymond Riese, John Rogers, Ervin Roorda, David Ross, Thomas Ross, Thomas Salmon, Scott Schaefer, John Schuldt, Faye Serene, Brian Shin, Donald Simpson, Robert Slater, Arden Snyder, William Southwick, Bill Starr, Charles Strawn, Paul Strawn, Karen Summers, Allan Swan, Dave Templin, Henk Wapstra, Jack Wilson, John Wilson, Bill Zeiger, John Zimmerman, Doug Waltar, Ashley Birk, Hanna Peterson Shearer, Jerry Poole, Jung Il Park, Young Rae Lee, Frank Baresel, Byeung Kyu Kim, Hallack Greider, Elizabeth Shen O'Connor, Larry Emery, Dan Holland, John Mason, Kurt Helmcke, Faith McClelland, Phil Campbell, Faith McClellan, Wendy Taylor, Robert Hagan, Barry Keating, Denise Easter, Dianna Kunce, Dennis Evans, Heidi Greider, Matt McCoy, Tom Adams, Brandon Bailey, Gracey Ekblad, Robert Ekblad, Michael Neelley, Wendy Tingley, Mark Cook, Philip Yoon Gi Jang, Koon Shik Kim, Yo Sub Kim, Woojin Lee, Bob Shepard, Jon Draskovic, Laurie Oswalt, Nicholas Valadez, Gean Guk Jeon.

Ruling Elder Church Commissioners (26)

Acme
Janice Smith

Calvin
Judy Runions

Cashmere
Linda Colby

Cottage Lake
Carol Bates

Bellingham First
Bill Palmer

Cascade View
Lorrie Nelson

Comm. Ch. of Seattle
JB Im

Craig & Klawock, First
Adeline deCastro

<u>Ketchikan</u> Grace Kinney	<u>Mountain View</u> Jason Kreutz George Rasmussen	<u>Northern Light United</u> Kelly Henriksen Tim Lash	<u>Tidelands</u> Leah Grey
<u>Lake Forest Park</u> David Potter	<u>Neah Bay</u> George Eastman	<u>Othello First</u> Francie Irwin	<u>Westminster</u> Chuck Ackerman Essea White
<u>Maplewood</u> John Collier Lloyd Fleck	<u>North Creek</u> Joe Bohnen Minna Dimmick	<u>Petersburg First</u> Merrily Jones	<u>Wrangell, First</u> Nettie Covalt
		<u>Port Angeles First</u> Pat Hyden	

Churches Not Represented (32)

Baker Community, Central WA Korean, Clallam Bay, Cordatta, Edmonds, Emmanuel, Everett First, Friday Harbor, Hydaburg, Kennewick First, Korean PC of Oak Harbor, Korean Zion, Lord of Glory, Meadow Springs, Metlakatla, Mount Baker, Mount Vernon, Parker Heights, Port Townsend First, Quilcene First, Quincy First, Riverside, Saint James, Snohomish First, Sunnyside, Terrace View, Tieton First, United PC of Seattle, Waterville Federated, Whidbey, Wilson Creek First, Yakutat.

Other Continuing Members, Present (3)

**Counted as session commissioners*

Executive Board: John Collier,* *Maplewood*, J.B. Im, *Community Church of Seattle*, Freda Westman, *Northern Light United*, Francis Irwin,* *Othello First*.

Commissioned Pastors: George Eastman*, *Neah Bay*, Janice Smith*, *Acme*, Nettie Covalt,* *Wrangle First*.
Corey Schlosser-Hall, *Executive Presbyter*.

Staff

Jenine Taylor, *Cottage Lake*.

Legible Registered Visitors

Rev. Jong Il Lee, *Presbyterian Church of Korea*, Katrina Carvajal, *Parker Heights* Lorraine Fleck, *Maplewood*, Kelly Henriksen, *Northern Light United*, D. Katzeek, *Northern Light United*, Victoria Merritt, *Craig & Klawock, First*.

* * *

Trinity United Presbyterian Church – Administrative Commission
Minutes
May 2019

Members of the Administrative Commission:
Jon Draskovic, Moderator
Stephanie Hankey
Jenny Sue LeSchander
Janice Smith
Seth Thomas

The work of the AC:

Recent work:

- Commercial Stove/Oven removed and new (residential) stove/oven purchased.
- There has been another break-in to the facilities, both the main building and the garage in the back. The Sheriff's office has been contacted in both cases. A system of security surveillance cameras is strongly recommended.
- We will be replacing carpeting in children's and youth rooms – the bid was \$4,229.52, (by Ballenger Floor Covering, 18184 Fox Hollow Ln., Bow, WA 98232) to be split 50/50 by Sonrise Christian Center, Skagit and Presbytery of NWC.

We feel that our work as an administrative commission on behalf of Trinity United Presbyterian Church is at its conclusion. We have guided the congregation through their discernment to formally dissolve. We have completed the tasks in the "Closing a Congregation" document. We are now in "property management" mode, which we feel could be better served by a new AC.

The state of the AC:

The team is ready to dissolve and allow the Presbytery to assign another team to be responsible for: 1) the long-term plan for the use of this resource and 2) serve as property management for the repairs that continue to arise. The Executive Board should know that the current tenants, Sonrise Christian Center, Skagit, seem to be very happy with the space, despite the deferred maintenance issues we keep having. It is our recommendation to continue to foster a relationship with them in the short term until a long-term solution can be reached.

Important future expenses for the EB to consider:

The AC has had a roofer come out to look at another leak in the roof – which it turns out is actually 4 different leaks.

We can anticipate that this will continue to happen until the roof is replaced. There is bubbling in a lot of places and it sounds like it doesn't have the proper number of vents, which means it's likely trapping moisture.

Short-term solution to stop this leak:

- Jesus Jimenez at N. Cascades Roofing: \$4,348 to do the replacements,

Long-term rough estimates for replacing the whole roof (from N. Cascades Roofing):

- \$35,000 to **recover** the existing roof
- \$60,000-65,000 to **replace** the whole thing
- \$12,000 for a silver seal over the existing roof, which should last about 10 years.
- *We are currently seeking 2nd and 3rd bids for a roof replacement but have not received them as of the May 28th Executive Board meeting.*

We continue to suggest the EB plan for ongoing large expenses to maintain the facility considering the long period of deferred maintenance and normal wear & tear on the building.

ITEMS/RECOMMENDATIONS FOR ACTION

- The Trinity United Presbyterian Church Administrative Commission requests to be dissolved at the earliest convenience of the Executive Board and Presbytery.
- That the Executive Board approve the expenditure of \$3,174.48 for the lowest bid (Bates Integrations, 1777 S Burlington Blvd #190, Burlington, WA 98233) to purchase surveillance cameras, have them wired and installed.
- That the Executive Board approve roof repair or roof replacement (based on outstanding bids) as soon as possible.
- The Executive Board affirm and stand behind the AC's commitment to the replacement of carpeting in children's and youth area for \$4,229.52 (Ballenger Floor Covering, 18184 Fox Hollow Ln., Bow, WA 98232) which will be split 50/50 by Sonrise Christian Center, Skagit and Presbytery of NWC, coming to a total expenditure for the Presbytery of \$2,114.76.

In service to Christ's church,

Jon Draskovic,
Moderator, TUPC Administrative Commission

Presbytery Northwest Coast
Address 1010 E Casino Rd, Everett, WA 98203
Phone 425-355-0922 **Fax** 425-355-0165
Email jenine@northwestcoast.org
Web Site www.northwestcoast.org

**Membership**

Prior Active Members	7743	Adjusted membership	7736
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Gains

Certificate	116
Youth Professions	41
Professions & Reaffirmations	150

Total Gains	307
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Total Ending Active Members	7318
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Losses

Certificate	321
Deaths	107
Deleted for any Other Reason	297

Total Losses	725
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Baptisms

Presented by Others	63
At Confirmation	18
All Other	26

Average Weekly Worship Attendance	5139
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Female Members	4291
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Friends of the Congregation	1119
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Ruling Elders on Session	378
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Do you have Deacons? Yes / No	37 / 13
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Age Distribution of Active Members

25 & Under	602
26 - 40	804
41 - 55	1213
56 - 70	1630
Over 70	2256

Total Age Distribution	6505
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People with Disabilities

Hearing impairment	419
Sight impairment	167
Mobility impairment	303
Other impairment	233

Christian Education

Birth - 3	215
Age 4	126
Kindergarten	119
Grade 1	118
Grade 2	141
Grade 3	132
Grade 4	129
Grade 5	142
Grade 6	121

Grade 7	127
Grade 8	114
Grade 9	109
Grade 10	122
Grade 11	107
Grade 12	118
Young Adults	216
Over 25	1718
Teachers/Officers	514

Total Christian Education	4388
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Racial Ethnic

Asian/Pacific Islander/South Asian	2083
Black/African American/African	57
Middle Eastern/North African	9
Hispanic/Latino-a	53

Native American/Alaska Native/Indigenous	93
White	4855
Multiracial	50

Total Racial Ethnic	7200
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Financial Data

Annual Income	19,445,760
Annual Expenses	17,778,782

Mission Expenses	1,767,833
Personnel Expenses	6,940,886
Facilities Expenses	2,338,135

Presbytery of the Northwest Coast

Office of the Stated Clerk

Presbytery Commissioners

Effective May 1, 2019

Determined by Reported Statistics as of Dec. 31, 2018

Number of Elder Commissioners per G-3.03 and Bylaw 3.600 (parity requirement)

Teaching Elder members as of May 1, 2018	165
Less: Honorable Retired who did not attend 5/1/2017 - 5/1/2019	<u>51</u>
Number of eligible Teaching Elder voters	114

Ruling Elders elected by sessions	102
Ruling Elders - CRE's, Moderators, Exec. Board	<u>13</u>
Total Ruling Elder Commissioners	115

Total Presbytery Commissioners 229

Average Session Commissioners per member 72

Minimum 1 per church, Maximum 10 per church

Church	City	2017 Reported		2018 Reported		Mrs per CMnrs	Gain/Loss	
		Mbrs	Cmnrs	Mbrs	Cmnrs		Mbrs	Cmnrs
Acme	Acme	22	1	21	1	21	-1	0
Baker Community	Mount Vernon	58	1	39	1	39	-19	0
Bellingham First	Bellingham	198	2	199	2	100	1	0
Calvin	Shoreline	266	3	265	3	88	-1	0
Cascade View	Everett	122	2	119	2	60	-3	0
Cashmere	Cashmere	77	1	77	1	77	0	0
Central WA Korean	Richland	63	1	64	1	64	1	0
Clallam Bay	Clallam Bay	8	1	7	1	7	-1	0
Community Ch of Seattle	Bothell	1328	4	1300	10	130	-28	6
Cordata	Bellingham	201	3	206	3	69	5	0
Cottage Lake	Woodinville	83	1	80	1	80	-3	0
Craig & Klawock First	Craig	46	1	30	1	30	-16	0
Edmonds	Edmonds	55	1	52	1	52	-3	0
Emmanuel	Bothell	127	2	122	2	61	-5	0
Everett First	Everett	212	3	212	3	71	0	0
Friday Harbor	Friday Harbor	194	2	198	2	99	4	0
Fruitland	Puyallup	41		43	1	43	2	1
Hydaburg	Hydaburg	18	1	18	1	18	0	0
Kennewick First	Kennewick	455	4	459	4	115	4	0
Ketchikan	Ketchikan	29	1	33	1	33	4	0
Korean Zion	Shoreline	102	2	103	2	52	1	0
Lake Forest Park	Lake Forest Park	299	3	291	3	97	-8	0
Lord of Glory	Shoreline	33	1	26	1	26	-7	0
Maplewood	Edmonds	112	2	123	2	62	11	0
Meadow Springs	Richland	120	2	106	2	53	-14	0
Metlakatla	Metlakatla	40	1	40	1	40	0	0
Mount Baker	Concrete	12	1	12	1	12	0	0
Mount Vernon	Mount Vernon	182	2	159	2	80	-23	0
Mountain View	Marysville	224	3	237	3	79	13	0

Church	City	2017 Reported		2017 Reported			Gain/Loss	
		Mbrs	Cmnrs	Mbrs	Cmnrs		Mbrs	Cmnrs
Mukilteo	Mukilteo	248	3				-248	-3
Neah Bay	Neah Bay	15	1	10	1	10	-5	0
North Creek	Mill Creek	518	4	461	4	115	-57	0
Northern Light United	Juneau	103	2	106	2	53	3	0
Oak Harbor Korean	Oak Harbor	18	1	18	1	18	0	0
Othello First	Othello	108	2	108	2	54	0	0
Parker Heights	Wapato	43	1	50	1	50	7	0
Petersoburg First	Petersburg	25	1	25	1	25	0	0
Port Angeles First	Port Angeles	185	2	186	2	93	1	0
Port Townsend First	Port Townsend	244	3	238	3	79	-6	0
Quilcene First	Quilcene	40	1	39	1	39	-1	0
Quincy First	Quincy	28	1	30	1	30	2	0
Riverside	Desert Aire	13	1	12	1	12	-1	0
Saint James	Bellingham	136	2	135	2	68	-1	0
Sitka First	Sitka	27	1				-27	-1
Snohomish First	Snohomish	259	3	252	3	84	-7	0
Sunnyside	Sunnyside	114	2	110	2	55	-4	0
Terrace View	Mountlake Terr	30	1	32	1	32	2	0
Tiedlands	Stanwood	31	1	39	1	39	8	0
Tieton First	Tieton	31	1	23	1	23	-8	0
Trinity United	Sedro Woolley	28	1				-28	-1
United PC of Seattle	Edmonds	348	4	365	4	91	17	0
Waterville Federated	Waterville	9	1	9	1	9	0	0
Westminster	Anacortes	190	2	204	3	68	14	1
Whidbey	Oak Harbor	180	2	179	2	90	-1	0
Wilson Creek First	Wilson Creek	9	1	9	1	9	0	0
Wrangell First	Wrangell	27	1	27	1	27	0	0
Yakutat	Yakutat	9	1	10	1	10	1	0
Total Members/Commissioners		7495	99	7318	102	72	-425	3
Total Churches		57		54				

Presbytery of the Northwest Coast 2018 Necrology

We give thanks & praise to God for those who have faithfully served

Members of Presbytery		Port Townsend First	
The Rev. William Ainley	Mar-19	Elder Nancy Reasoner	Aug-19
The Rev. LaVerne Sugamele	Mar-19	Elder F.E. Mac McMulle	Aug-19
Acme		Snohomish First	
Elder Linda Jacoby	Jul-19	Elder John Moss	Apr-19
		Deacon Marianna Robins	Aug-19
Calvin, Shoreline		St. James, Bellingham	
Elder Lois Howard	May-19	Deacon Colleen Reimers	Jan-19
Deacon Gweneth Bliss	Jun-19	Elder Sharon Shayes	Apr-19
Cottage Lake, Woodinville		Deacon Shirley Drury	Sep-19
Elder Gareth Grube	Jun-19		
Edmonds		Sunnyside	
Deacon Lucinda Jacobson	Feb-19	Elder John Baldrige	Jan-19
Elder Janet Hollingsworth	Aug-19	Elder Dan Santos	Jun-19
		Elder Linda Winfree	Aug-19
Everett First		Terrace View	
Deacon Shirley Hoftstrand	Feb-19	Elder John Joseph	Jan-19
Elder Phyllis Kinard	May-19	Elder Janet Edwards	Aug-19
Kennewick First		Westminster, Anacortes	
Deacon Kay Harvey	Apr-19	Elder Cotty Howe	Sep-19
Deacon Dee Souder	Apr-19		
Elder Alice Marple	Aug-19		
Deacon Alice Marple	Aug-19		
Elder Helen Maronda	Sep-19		
Elder Newt Hawkinson	Nov-19		
Elder Art Carson	Dec-19		
Maplewood, Edmonds			
Deacon Phyllis Hart	May-19		
Meadow Springs			
Elder Cathy Montgomery	Apr-19		
Northern Light United			
Elder June Degnan	Jul-19		

**Presbytery of Northwest Coast
Statement of Financial Position
As of March 31, 2019**

ASSETS

Bank Accounts	1,075,312
Total Accounts Receivable	89,749
1500-05 Charles Schwab	916,732
1600-00 Mission Development Certificates	467,314
1600-05 New Covenant Funds	170,302
Meadow Springs Loan	73,534
Deming Property Loan	109,013
United PC Loan	49,000
Stanwood Tidelands Property	261,500
Other Fixed Assets	58,182
Presbyterian Foundation	839,780
TOTAL ASSETS	<u><u>4,110,419</u></u>

LIABILITIES AND EQUITY

	Liabilities	
Accounts Payable		12,240
Accrued Payroll and Taxes		5,344
Prepaid Per Capita		2,868
Stanwood MDC Loan		117,300
Total Liabilities		<u><u>137,753</u></u>

Net Assets

3000-00 Unrestricted/Undesignated Net Assets		1,902,316
3000-01 Unrestricted/Designated		
3000-33 SE Alaska Fund		158,975
3100-03 Community Blessing Grant Fund		916,852
Total 3000-01 Unrestricted/Designated		<u><u>1,075,827</u></u>
3200-00 Restricted Use Funds		
3200-03 Peacemaking Presbytery		3,826
3200-06 Katie Allen Scholarship (Seminary student assistance)		11,805
3200-12 Oso Disaster Relief		90
3200-20 DeVries Scholarship Fund		2,027
3200-22 Morris Evangelism Fund		7,684
3200-24 Flood Support PDA		4,214
3200-36 Undesignated Mission		26,057
3202-09 MS Mathes Fund 0617/1744 (Seminary student internships)		46,475
3202-11 A Merchant Fund 0675/5347 (Small Church Support & NCD)		28,205
3202-54 MS Mathes Whitworth Internships		5,000
3204-03 Phoebe Bakken Fund 5580 (mission churches)		703
3204-12 Embert/Demmert Fund 5691 (Native SE Alaska)		553
3204-18 J Earl Jackman Fund 2126 (Lay Pastor Leadership)		7,265
3204-21 Henry & Vineta Fawcett Fund 2890 (Leadership Seminar)		11,502
3204-24 SE Alaska Mission Fund 2006 (mission in Alaska)		(664)
Total 3200-00 Restricted Use Funds		<u><u>154,743</u></u>
Total 3300-00 Permanently Restricted Endowment		<u><u>839,780</u></u>
Total Net Assets		<u><u>3,972,667</u></u>
TOTAL LIABILITIES AND NET ASSETS		<u><u>4,110,419</u></u>

Presbytery of Northwest Coast
Budget vs. Actuals: 2019 1st Quarter Ending March 31st.

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
INFLOWS			
5000-10 Per Capita Income	136,141	95,216	40,925
5000-30 Fees, Registrations, Books, Etc	1,494	1,500	(6)
5000-40 Interest	4,885	6,100	(1,215)
5000-65 Tidelands Lease	2,379	2,379	0
5000-70 Rent Received	1,200	250	950
5000-80 Miscellaneous Income (from Sitka & Trinity)	8,196	0	8,196
5000-85 Shared Staffing (from Synod for Stated Clerk)	7,001	6,251	750
5150-00 Designated Income -- Community Blessing Fund Earnings	74,401	10,000	64,401
5200-10 Restricted: Investment/Endowment Income	5,426	5,085	341
5250-00 Restricted: Grants	0	53,625	(53,625) (a)
5300-00 Restricted: GA Mission-Offerings	35,592	37,500	(1,908)
5400-00 Restricted: Presbytery Mission	15,953	22,500	(6,547)
5700-02 Restricted Unrealized gains/losses on Endowments	54,284	0	54,284
TOTAL INFLOWS	346,952	240,406	106,546
OUTFLOWS			
6000-00 Congregational Renewal & Revitalization			
6000-05 Studio E3 Catalyst	3,890	5,000	1,110
6000-10 Congregational Resources	350	5,000	4,650
Total 6000-00 Congregational Renewal & Revitalization	4,240	10,000	5,760
6100-00 Village & Small Church Ministries			
6100-05 Pastoral Associate	7,716	5,000	(2,716)
6100-15 Church Capital Improvements	0	7,500	7,500
6100-20 Salary Support	2,550	6,316	3,766
6100-30 CRE Recruitment & Formation	0	1,250	1,250
Total 6100-00 Village & Small Church Ministries	10,266	20,066	9,799
6200-00 Multicultural Integration			
Total 6200-05 Korean Min AEP Salary & Expenses	17,270	18,278	1,009
6200-15 Interpretation & Translation	0	1,000	1,000
6200-20 Fellowship & Community	0	575	575
Total 6200-00 Multicultural Integration	17,270	19,853	2,584
6200-50 New Expressions of Church			
6200-60 New Church Expressions	7,650	28,750	21,100
6200-65 Leader Assessments	0	3,000	3,000
6200-70 Staff for NCE Development & Support	4,481	10,250	5,769 (b)
Total 6200-50 New Expressions of Church	12,131	42,000	29,869
6300-00 Mission In & Beyond NWCP			
6300-01 GA Mission-Offerings	35,592	35,592	0
6400-00 Presbytery Mission	13,885	13,885	0
6500-15 Comm Blessing Grants	0	10,000	10,000
6500-90 Campbell Farm Direct Support	7,500	7,500	0
6700-05 Grants to Mission Partners	11,500	11,500	0
6700-20 Grants to Churches	6,600	2,000	(4,600)
Total 6300-00 Mission In & Beyond NWCP	75,077	93,500	18,423

1st Quarter Budget Report (continued)

	Actual	Budget	Variance
7000-00 Governance & Congregational Support			
7000-02 GA Per Capita	16,762	17,233	471
7000-03 Synod Per Capita	925	963	38
7000-10 GA & OGA Events	0	500	500
7000-15 Youth Triennium Expenses	0	1,750	1,750
7000-20 Presbytery Leadership Summit	1,752	5,375	3,623
7000-30 Exec Board & Committees	4,069	1,250	(2,819)
7000-35 Administrative Commission Expense	583		(583)
7000-40 COM Expenses	2,984	3,750	766
7000-50 CPM Expenses	1,418	750	(668)
7000-60 Nom, COR, PJC, IC	0	175	175
7000-70 Internship Support	0	2,500	2,500
7000-80 Interest on Stanwood Loan	1,020	1,050	30
Total 7000-00 Governance & Congregational Support	29,513	35,296	5,783
7100-10 Office Expenses			
7100-16 Bank Fees	97	91	(6)
7100-18 Bldg Maint & Repair	0	250	250
7100-20 Books & Resources	120	1,171	1,051
7100-24 Equipment Lease	786	1,691	905
7100-26 Equipment Purchase	(22)	765	787
7100-28 Hospitality/Cleaning	541	383	(158)
7100-30 Insurance	1,197	1,093	(105)
7100-32 IT Support/Network	1,025	1,020	(5)
7100-34 Legal Fees	(605)	260	865
7100-36 Office Supplies	453	383	(70)
7100-38 Postage	89	191	102
7100-40 Financial Review	0	2,601	2,601
7100-46 Rent - Cascade View	2,966	8,121	5,156 (c)
7100-48 Software	1,481	130	(1,351)
7100-50 Telephone/Web/Conference	966	638	(328)
7100-54 Utilities	482	962	480
Total 7100-10 Office Expenses	9,576	19,748	10,172
7200 Presbytery Staff Salaries, Business Expenses, Travel	82,477	79,810	(2,667)
7200-46 Financial Services Contract	6,291	3,825	(2,466)
7200-48 Contractor Services (web page, database)	98	4,325	4,227
7300-00 Real Estate & Property Management	40,340	0	(40,340)
TOTAL OUTFLOWS	287,279	328,423	41,144
NET CHANGE IN ASSETS	59,672	(88,018)	147,690

Presbytery of the Northwest Coast
1st Quarter Budget Variance Report

A positive variance is normally desirable, a negative variance is normally undesirable from a monetary standpoint only (sometimes expenditure are desired, so it is not always good when an expense is under budget).

Income Variances – A *positive* variance occurs when income exceeds the budget amount; a *negative* variance occurs when income is less than the budget amount

Expense Variances – are the opposite of income variances; a positive variance occurs when an expense is less than budget, a negative variance occurs when an actual expense exceeds the budgeted amount.

Most items are budgeted on an annual basis, so budgeted amounts are one-fourth of the annual budget, unless specific timing of an expense was forecasted at the time the budget was developed.

Significant variances exceeding 10% or \$15,000, whichever is greater, are explained below

Significant Income Variances

(a) 5250-00 Restricted Grants – Several grants were budgeted for the year (\$206,500), from individuals, the Murdock Charitable Trust, various foundations and the PCUSA. Non were received during the first quarter.

The total positive income variance of \$106,546 is not especially meaningful since churches vary in their per capita payments, but it is better to ahead of budget than behind.

Significant Expense Variances

(b) 6200-70 Staff for NCE Development & Support (positive \$5,569) – Position ended and currently unfilled.

(c) 7100-46 Rent - Cascade View (positive \$5,156) – The annual budget includes renovation or a move not yet realized; may occur later this year.

(d) 7300-00 Real Estate & Property Management (negative \$40,340) – These are unbudgeted costs for assuming ownership of the Sitka and Trinity United properties, which are partially offset by rental income (5000-70 above, which will also increase in the coming months). Budgets are being developed for these properties which the Executive Board will revise during the 2nd quarter.

The total expense variance for the quarter is a positive \$41, 144, despite the above unbudgeted real estate expenses.

The presbytery is currently operating well within its budget.

Dean Strong
Budget Director/Treasurer

Presbytery of the Northwest Coast Reported Pastoral Relationships Terms of Call

Acme	Position	FTE	Cash Salary	Housing Utilities	Other Comp.	Manse Value	SECA Supp	Total Comp	BOP 37%	Reimbursed Business Expenses			Total	Approx. Cost	over/under minimum
										Travel	Cont. Ed.	Books			
Acme	'18 CRE				0			0	0				0	0	n/a
	'19 CRE				0			0	0				0	0	n/a
Baker Community	'19 Temporan	0.5	24,000		0			24,000	8,880	12,000			12,000	44,880	(3,000)
	'18 Pastor				0			0	0				0	0	n/a
Bellingham First	'18 Pastor	1.0	43,233	30,000	0			73,233	27,096	1,600	1,200	1,600	4,400	104,729	22,233
	'19 Pastor	1.0	43,819	30,000	3,076			76,895	28,451	1,600	1,200	500	1,080	110,246	25,895
	'18 Assoc	0.8	41,600		0			41,600	15,392	1,600	1,200	500	1,200	61,492	1,000
	'19 Assoc	0.8	11,600	30,000	0			41,600	15,392	1,600	1,200	500	1,200	61,492	1,000
Calvin	'18 Pastor	1.0	45,441	45,000	3,340		6,783	100,564	33,463		3,000	2,000	5,000	139,027	49,564
	'19 Pastor	1.0	49,413	45,000	2,756		7,223	104,392	34,933				5,000	139,325	53,392
Cascade View	'18 Pastor	1.0	27,000	35,000	0			62,000	22,940	0	1,500	1,500	3,000	87,940	11,000
	'19 Pastor	1.0	30,000	32,000	0			62,000	22,940				2,781	84,940	11,000
Cashmere	'18 Pastor	1.0	29,494	23,325	14,573			67,392	19,543	1,500	500	100	500	89,535	21,592
	'19 Pastor	1.0	30,228	23,894	0	16,236		70,358	26,032	1,500	500	100	2,100	98,490	24,558
Clallam Bay	'18 Temp				0			0	0				0	0	n/a
	'19 Vacant				0			0	0				0	0	n/a
Community of Seattle	'18 Assoc	1.0	31,350	36,000	1,000		5,152	73,502	25,290	1,000			1,000	99,792	22,502
	'19 Assoc	1.0			0			0	0				0	0	
	'18 Assoc	1.0	32,050	31,400	1,000		4,670	69,120	23,847	1,000			1,000	93,967	18,120
	'18 Pastor	1.0	48,984	36,000	2,000		6,501	93,485	32,184	2,000			2,000	127,669	42,485
	'19 Pastor	1.0	47,233	42,000	0		6,826	96,059	33,016	2,000	0	1,000	3,000	132,075	45,059
	'18 Assoc	1.0	22,870	48,000	1,000		5,422	77,292	26,592	1,000			1,000	104,884	26,292
	'18 Assoc	1.0			0			0	0				0	0	
	'19 Pastor	1.0	36,360	36,000	2,000		5,536	79,896	26,773			5,800	5,800	112,469	28,896
Cottage Lake	'19 Pastor	1.0	38,027	39,000	2,480		5,893	85,400	28,500				4,800	113,900	34,400
	'18 Pastor	1.0	20,745	30,000	9,000		4,571	64,316	22,106	1,500			4,687	87,922	13,316
Craig & Kawock First	'18 Pastor	0.8	18,200	18,000	0		2,715	38,915	13,394	500	1,000	500	2,000	54,309	n/a
	'19 Vacant				0			0	0				0	0	n/a
Edmonds	'18 Pastor	0.9	16,126	33,000	0			49,126	18,177			1,500	1,500	68,803	1,262
	'19 Pastor	0.8	6,301	33,000	0			39,301	14,541			1,500	1,500	53,842	1,401

Presbytery of the Northwest Coast Reported Pastoral Relationships Terms of Call

	Position	FTE	Cash Salary	Housing Utilities	Other Comp.	Manse Value	SECA Supp	Total Comp	BOP 37%	Reimbursed Business Expenses			Total	Approx. Cost	over/under minimum
										Travel	Cont. Ed.	Books			
Emmanuel															
	'18	Pastor	1.0	35,476	32,000	0		67,476	24,966	1,200	500	400	2,500	94,942	16,476
	'19	Pastor	1.0	47,476	32,000	0		79,476	29,406	2,200	1,200		1,200	112,282	28,476
Everett First															
	'18	Pastor	1.0	46,320	21,000	0		67,320	24,908		1,500		1,500	93,728	16,320
	'19	Pastor	1.0	51,000	21,000	0	0	72,000	26,640		1,500	0	600	100,140	21,000
Friday Harbor															
	'18	Pastor	1.0			0		0	0				0	0	
	'19	Pastor	1.0	52,000	30,000	0	6,792	88,792	30,340	5,000	1,200		6,200	125,332	37,792
Hyadaburg															
	'18	Vacant			0			0	0				0	0	n/a
	'19	Vacant			0			0	0				0	0	n/a
Kennewick First															
	'18	Assoc	1.0	31,179	20,821	556		52,556	19,240	1,700	1,674	700	1,300	77,170	6,756
	'19	Assoc	1.0	30,000	23,560	568		54,128	19,817	2,000	2,000	600	1,400	78,545	8,328
	'18	Pastor	1.0	30,000	40,000	0		70,000	25,900	3,000		1,000	1,500	101,400	70,000
	'19	Pastor	1.0	30,000	42,100	0	0	72,100	26,677	3,000	3,000	500	0	105,277	26,300
Ketchikan															
	'18	Temporan	0.5	16,500		0	4,950	21,450	7,937				0	29,387	n/a
	'19	Vacant			0			0	0				0	0	n/a
Korean of CW															
	'19	Interim	1.0			0		0	0				0	0	
	'18	Pastor	1.0	33,328	18,564	0	3,969	55,861	19,200	3,691	3,605		7,296	82,357	10,061
Korean Zion															
	'18	Pastor	1.0	24,000	30,000	0		54,000	19,980		1,000	500	2,500	77,980	3,000
	'19	Pastor	1.0	24,000	30,000	0	0	54,000	19,980		2,000	500	2,400	76,480	3,000
Lake Forest Park															
	'18	Pastor	1.0	38,444	36,936	0		75,380	27,891			5,000	5,000	108,271	24,380
	'19	Pastor	1.0	41,874	36,936	0		78,810	29,160				5,000	107,970	27,810
	'18	Assoc	1.0	31,596	25,851	5,000	3,747	66,194	23,105		8,600		8,600	97,899	15,194
	'19	Assoc	1.0	40,585	25,851	0	5,644	72,080	24,581				8,600	96,661	21,080
Lord of Glory															
	'18	Pastor	1.0	34,800	18,000	0	4,800	57,600	19,536	2,000	2,000	500	4,500	81,636	6,600
	'19	Pastor	1.0			0		0	0				0	0	
Maplewood															
	'18	Temporan	1.0	30,000	35,819	0		65,819	24,353		500	2,000	2,500	92,672	14,819
	'19	Pastor	1.0	30,000	35,819	3,012		68,831	24,353		2,000		2,000	95,184	17,831
Meadow Springs															
	'18	Pastor	1.0	27,000	30,000	0	4,361	61,361	21,090	1,500	1,500	500	3,500	85,951	15,561
	'19	Pastor	1.0	27,000	30,000	0	4,361	61,361	21,090	1,800	1,000	500	700	85,751	15,561
Metlakatla															
	'18	Pastor	0.5	16,500		0	4,950	21,450	7,937				0	29,387	n/a
	'19	Pastor	0.5			0		0	0				0	0	n/a
Mount Baker															
	'19	CRE	0.3	12,000	6,000	0		18,000	6,660		300		300	24,960	n/a

Presbytery of the Northwest Coast Reported Pastoral Relationships Terms of Call

	Position	FTE	Cash Salary	Housing Utilities	Other Comp.	Manse Value	SECA Supp	Total Comp	BOP 37%	Reimbursed Business Expenses			Approx. Cost	over/under minimum
										Travel	Cont. Ed.	Books Other		
Vacant		0.3	12,000	6,000	0			18,000	6,660	300	300	300	24,960	n/a
Mount Vernon														
Holland	Pastor	1.0	41,511	30,000	1,161		5,471	78,143	26,459			3,000	107,602	27,143
Holland	Pastor	1.0	51,456	30,000	1,318		6,231	89,005	30,139			3,000	119,144	38,005
Mountain View														
Jones	Assoc	1.0	17,852	30,000	1,632			49,484	17,705	1,200	350	200	69,239	(1,516)
Jones	Assoc	1.0	20,108	32,000	2,832	846		55,786	19,724	1,200	350	200	77,860	4,786
Mason	Pastor	1.0	38,578	32,330	6,905		942	77,813	28,456	2,000	1,300	500	111,869	26,813
Mason	Pastor	1.0	40,457	32,330	6,998			80,727	29,151	2,000	1,300	500	116,078	29,727
Neah Bay														
Eastman	CRE	0.5	15,000	0	0	4,500	0	19,500	7,215	2,400	500	2,900	29,615	n/a
Eastman	CRE	0.5	15,000	0	0	5,370	0	20,370	7,537	2,400	500	0	30,807	n/a
North Creek														
Casson	Pastor	1.0	50,742	41,517	0			92,259	34,136		2,000		130,395	41,259
Casson	Pastor	1.0	53,832	44,046	1,162	6,757		105,797	36,215				142,012	54,797
Helmcke	Assoc	1.0	51,144	25,628	0			76,772	28,406	2,000	1,600		108,778	25,772
Helmcke	Assoc	1.0	54,258	27,189	1,162		5,405	88,014	30,135				118,149	37,014
Northern Light														
Campbell	Pastor	1.0	66,030		0	19,809		85,839	31,760	1,000	3,000		121,599	34,839
McClellan	Pastor	1.0	49,000	2,400	0	24,000		75,400	27,898	1,000	3,000	500	107,798	24,400
Oak Harbor Korean														
Park, J.I.	Temp	1.0	14,400	15,000	0		0	29,400	10,878				40,278	n/a
Park, J.I.	Temp	1.0			0			0	0				0	n/a
Othello First														
Terayama	Pastor	1.0	35,000	6,000	0	12,300		53,300	19,721	3,500	500	1,000	78,021	7,500
Terayama	Pastor	1.0	37,239	0	0	11,171	0	48,410	17,912	3,500	500	1,000	71,322	2,610
Parker Heights														
Carvajal	Pastor	0.8	19,225	18,537	0		3,128	40,890	13,972			2,500	57,362	8,720
Carvajal	Pastor	0.8	21,200	20,436	0		3,449	45,085	15,405		2,500		62,990	14,313
Petersburg First														
Carter	Pastor	1.0	39,390	4,800	0	13,300	0	57,490	21,271				78,761	n/a
Vacant					0			0	0				0	n/a
Pt. Angeles First														
Paul	Pastor	1.0	75,000		0			75,000	27,750			4,000	106,750	24,000
Taylor-Clyde	Temporary	1.0	40,000	30,000	8,740		0	78,740	25,900	1,000	1,000	300	106,940	27,740
Pt. Townsend First														
Heins	Pastor	1.0	30,200	30,200	4,900		3,000	68,300	23,680	1,200	1,500	500	95,180	17,300
Heins	Pastor	1.0	32,200	30,200	5,222		3,206	70,828	24,420	1,200	1,500	500	99,248	19,828
Quilcene First														
Vacant					0			0	0				0	n/a
Vacant					0			0	0				0	n/a
Quincy First														
Wilson	Supply	0.2	15,000		0			15,000	5,550				20,550	n/a
Wilson	Supply	0.2	350	0	0		0	350	130	0	0	0	480	n/a

Presbytery of the Northwest Coast Reported Pastoral Relationships Terms of Call

	Position	FTE	Cash Salary	Housing Utilities	Other Comp.	Manse Value	SECA Supp	Total Comp	BOP 37%	Reimbursed Business Expenses			Total	Approx. Cost	over/under minimum	
										Travel	Cont. Ed.	Books				Other
Riverside																
'18	Pastor	1.0	21,624	25,143	0	0	0	46,767	17,304	2,500	1,000	0	3,500	67,571	n/a	
'19	Pastor	1.0	22,273	25,897	0	0	0	48,170	17,823	2,500	1,000	0	0	69,493	n/a	
Snohomish First																
'18	Co-Pastor	0.8	39,165	15,200	0	0	0	54,365	20,115	1,000	650	150	500	2,300	76,780	21,487
'19	Co-Pastor	0.8	41,833	15,200	0	0	0	57,033	21,102	1,000	650	150	0	800	79,935	25,044
'18	Co-Pastor	0.8	39,165	15,200	0	0	0	54,365	20,115	1,000	650	150	500	2,300	76,780	21,487
'19	Co-Pastor	0.8	41,833	15,200	0	0	0	57,033	21,102	1,000	650	150	0	800	79,935	25,044
St. James																
'18	Pastor	1.0	7,400	57,600	0	0	0	65,000	24,050	3,500	0	0	2,500	6,000	95,050	14,000
'19	Pastor	1.0	5,609	60,000	0	0	5,034	70,643	24,275	0	0	0	0	3,500	94,918	19,643
Sunnyside																
'18	Pastor	1.0	24,000	18,586	0	0	0	42,586	15,757	1,500	600	600	1,500	4,200	65,798	41
'19	Pastor	1.0	13,100	28,586	0	0	0	41,686	15,424	1,700	800	600	1,500	4,600	64,965	(859)
Terrace View																
'18	Vacant				0	0	0	0	0	0	0	0	0	0	0	ERR
'19	Vacant				0	0	0	0	0	0	0	0	0	0	0	ERR
Tidelands																
'18	Bailey	1.0			0	0	0	0	0	0	0	0	0	0	0	15
'19	Bailey	1.0	16,615	34,400	0	0	0	51,015	18,876	0	0	0	3,150	69,891	0	
Tieton First																
'18	Temporary				0	0	0	0	0	0	0	0	0	0	0	n/a
'19	Vacant				0	0	0	0	0	0	0	0	0	0	0	n/a
UPC Seattle																
'18	Jang	1.0			0	0	0	0	0	0	0	0	0	0	0	(6,000)
'18	Assoc	1.0	21,000	24,000	0	0	0	45,000	16,650	0	1,000	1,000	0	2,000	63,650	0
'18	Assoc	1.0			0	0	0	0	0	0	0	0	0	0	0	0
Waterville Federated																
'18	Normington	1.0	33,000	3,625	7,500	12,000	0	56,125	20,766	2,000	3,000	500	0	5,500	82,391	10,325
'19	Normington	1.0	33,000	3,625	6,100	12,000	0	54,725	17,991	2,000	3,000	500	0	5,500	78,216	8,925
Westminster																
'18	Hankey	1.0	34,504	39,000	0	0	0	73,504	27,196	2,300	1,300	0	0	3,600	109,923	28,127
'19	Hankey	1.0	38,523	39,000	0	0	0	77,523	28,684	2,300	1,300	0	0	3,600	115,737	32,453
Whidbey																
'18	Draskovic	1.0	35,000	35,000	4,363	0	0	74,363	27,514	5,500	1,200	0	0	6,700	108,577	23,363
'19	Draskovic	1.0	37,423	35,000	4,000	0	0	76,423	28,277	0	0	0	0	5,000	104,700	25,423
Wilson Creek																
'18	Weekly Supply				0	0	0	0	0	0	0	0	0	0	0	n/a
'19	Weekly Supply		5,125	0	0	0	0	5,125	1,896	0	0	0	0	0	7,021	n/a
Wrangell First																
'18	Covait		9,000		0	0	0	9,000	3,330					0	12,330	n/a
'19	Covait		0	0	0	0	0	0	0	0	0	0	0	0	0	n/a
Yakutat																
'18	Vacant				0	0	0	0	0	0	0	0	0	0	0	n/a
'19	Vacant				0	0	0	0	0	0	0	0	0	0	0	n/a

Presbytery of the Northwest Coast
Minutes of the 16th Stated Meeting
October 25, 2019

The presbytery convened at 7:00 p.m. with prayer by Moderator Gustavo Carvajal at Calvin Presbyterian Church in Shoreline, WA. A quorum was present.¹ The agenda was approved as distributed. The minutes of the June 13th meeting were approved as posted on the presbytery website. Host Pastor Neil Trainer spoke about the mission and ministry of Calvin Presbyterian Church with the presbytery.

Stated Clerk's & Treasurers Report

Dean Strong reported. Having recently returned from the Mid Council Leaders Conference, he shared that three important themes emerging across the PCUSA. The first is rapidly changing pastoral leadership as fewer churches are able to call a full time installed pastor. Second, more than 4,000 churches are closing each year in the U.S. and presbyteries are inheriting that property, which offers both challenges and opportunities. Third there is an emphasis and ensuring that congregations are contexts of safety, via sexual misconduct prevention and child protection policies, which are required of all churches.

Leadership Summit Schedule 2018-2022 – was received and is posted on the presbytery website.

Proposed Standing Rule for Approving the Minutes – The presbytery APPROVED the following standing rule, “The Stated Clerk will draft the minutes and distribute them, in the case of the presbytery, to the continuing members and the churches, in the case of the Executive Board, to its members, for review and suggested additions, corrections or deletions. After ten days of the distribution and reviewing any suggestions, the moderator, vice moderator and immediate past moderator may approve the minutes”

Overture Concurrence – A resolution to concur with the GA overture from Inland NW to require a 2/3rd majority vote of the presbyteries to amend the Book of Order was APPROVED.

Sitka Administrative Commission – Minutes of the commission were received and are attached.²

Session Records Reviews – Are underway for the year 2018. Several Churches have reported. A new Clerk of Session & Moderator Manual has been rewritten, distributed, and posted .

A “full financial review” per G-3.0113 for 2018 was completed, reviewed by the Executive Board, and distributed with the agenda.

Financial Statements – Quarterly statements are posted as they become available and are regularly reviewed by the Executive Board.

GA Commissioner Elections

Elder Moon Lee of the Community Church of Seattle, was elected as ruling elder commissioner and the presbytery endorsed him as a candidate for General Assembly Co-Moderator.

Elder Adeline de Castro also applied for elder commissioner, but graciously conceded to Elder Lee so that he could stand for GA moderator.

Maya Schlosser-Hall of Emmanuel Presbyterian Church was elected as the Young Adult Advisory Delegate.

Elections

Dan Jones, moderator of the Nominating Committee, reported the following nominations for commissions, committees and officers of the presbytery, terms to begin January 1, 2020. Those currently serving nominated to second term are indicated by an asterisk (*). There were no nominees from the floor. A motion to elect those nominated was APPROVED.

Executive Board

2020 Rev. Becca Neimeyer (Bellingham First)
 2022 Im JB (Community Church of Seattle) *
 2021 Kathy Garde (Westminster, Anacortes) *
 2022 Rev. Matt Paul (FPC Port Angeles)
 2022 Rev. Mark Terayama (Othello)
 2022 Rev. Emily Mitchell (Calvin)

Commission on Ministry

2020 Victoria Merritt (FPC of Craig & Klawock, AK)
 2021 Adeline DeCastro (Craig & Klawock, AK)
 2021 Rev. Greg Lund (Friday Harbor)
 2022 Rev. Brandon Bailey (Tidelands) *
 2022 Moon Lee (Community Church of Seattle, Bothell) *
 2022 Rev. Nakhla Milad (Calvin, Shoreline) *
 2022 Dorothy Waite (Whidbey, Oak Harbor)
 2022 David Hallyburton (Meadow Springs, Richland)
 2022 Rev. Kimberly Crispeno (At-Large)

Commission on Preparation for Ministry

2021 Nancy Kintner (FPC Kennewick)
 2022 Rev. Ashley Birk (FPC Kennewick) *
 2022 Dan Sanford (Cordata, Bellingham)
 2022 Rev. Kevin Nollette (HR)

Nominating Committee

2021 Judy Paulson (Acme)
 2022 Rev. Dan Jones (Mountain View, Marysville) *
 2022 Cindy Ryu (United PC of Seattle)

Permanent Judicial Commission

2021 Rev. Dave Templin (HR)*
 2021 Brad Vardy (Mt. Vernon)
 2023 Rev. Mary Robinson Mohr (At-large)
 2023 Rev. David Dobler (HR)

Presbytery Officers

2020 Rev. Carvajal Gustavo - Presbytery Moderator *
 2020 Kathy Garde - Presbytery Vice Moderator
 2022 Rev. Dean Strong - Stated Clerk & Treasurer *

Synod Commissioner – 2021 Warren Weber (Emmanuel, Bothell)*

Executive Presbyter

Dr. Corey Schlosser-Hall shared an inspirational video about the life of the presbytery during the past year. He also spoke about how other traditional institutions (e.g. his alma mater, the University of Oregon) are renovating and responding to rapid change and how the presbytery is attempting to do the same.

Executive Board

The complete text of the minutes of the Executive Board were posted on the presbytery website and a link was provided in the body of the agenda.

2020 Budget³ – Moderator Gustavo Carvajal reported the following resolution from the Board: "*Resolved*, That 2020 budget and per capita be adopted, including a per capita apportionment of \$49.70 per member, (\$40.50 for presbytery \$0.25 for Synod, and \$8.95 for General Assembly; acknowledging that the 2021-2024 budgets in the attachment are pro forma forecasts and will be revised as needed each year." After a review of the ministry plan and budget, the resolution was APPROVED.

Northwest Coast as a Nongeographic Korean Language Presbytery – Discussion continues regarding the formation of a non-geographic Korean language presbytery on the west coast. Of the several options being discussed, one would be to invite western Korean congregations to join Northwest Coast which would offer them some autonomy through the use of commissions. This which would define the presbytery by means other than geography.

The Board recommended the following resolution, which was APPROVED, "*Resolved*, that the presbytery agree in principle with the following plan to meet the needs of West Coast Korean language congregations, inviting them to join the presbytery, which will:

- 1) Provide Korean language congregations greater self-governance, particularly over theological issues. *Possible examples*:
 - a. Separate COM and CPM, sub-Nominating Committee for Korean language churches.
 - b. Required representation on the Executive Board based on membership.
 - c. Required representation among presbytery officers (e.g. alternating moderators).
 - d. Budget resources allocated according to ratio of Korean language/non-Korean language membership.
 - e. Korean language caucus preceding every presbytery meeting with advisory votes.
 - f. Openness to the possibility that Korean language members may become the majority, with respective representation and allocation of resources.
- 2) Continued and strengthened support in the areas of polity and judicial process. *Possible examples*:
 - a. Improved Korean language polity and process support.
 - b. Expansion of PJC members to include enough Korean language members to conduct investigations and trials."

Summary of Board actions from the minutes <https://www.northwestcoast.org/executive-board-minutes/>

- Concurred with Sitka AC's decision to sell the property unless originally acquired from local tribes.
- Recommends Elder Moon Lee as GA commissioner & candidate for GA Co-Moderator
- Granted FPC Petersburg \$36K for building improvements for Head Start ministry.
- Received annual positive staff reviews.
- Approved native people's proclamations before meetings.

Examinations for Ordination and Membership

The Exam Team reports and on the following candidates and their responses to the exam questions were distributed with the agenda. The Exam team reported the following resolutions:

“Resolved, That Cody Ryu, Certified Candidate of Yukon Presbytery, proceed to ordination by a commission to be designated by COM, and reception as a member, in order to serve in a tentmaking temporary associate pastoral relationship at the United PC of Seattle”

“Resolved, That Carol McLaughlin, Certified Candidate of Olympia Presbytery, proceed to ordination by a commission to be designated by COM, and reception as a member, in order to serve as the temporary Pastor of the First Presbyterian Church of Quilcene.”

“Resolved, That Rev. Holly Hallman, HR, of Seattle Presbyery be received as a member.”

“Resolved, That Rev. Alexander "Sandy" Brown, HR, of San Joaquin Presbytery be received as a member.”

“Resolved, That Rev. Pamela Hunter of the ELCA, currently serving Prince of Peace Lutheran Church in Forks, be received as a member during her period of service as the temporary pastor of Clallam Bay according to the Formula of Agreement.”

All of the above candidates for ordination and membership appeared before the presbytery, which continued the examination, asking several questions and engaging in a significant theological discussion.

The presbytery APPROVED a motion to arrest the examination.

The presbytery discussed and voted on each of the resolutions separately. The presbytery APPROVED each of the above resolutions.

Welcome

The new members were joined by Commissioned Pastors Kerrie Bauer, Pastor to Children and Families at FPC Bellingham, and Chris Hoke, Director, Underground Ministries, Mt. Vernon, who had been commissioned earlier in the year by COM. Doug Bunnell continued the tradition of the chucklesome, quizzing of new members. With the help of the presbytery, they prevailed. The presbytery then surrounded the new members, laid hands on them, prayed for them, and offered a heartfelt hand of fellowship.

Commission on Ministry

Commission moderator Karen Butler reported the following on behalf of the commission:

Pastoral Relationships

Clallam Bay/Hunter – Rev. Pam Hunter is pastor of the ELCA congregation in Forks, WA. A temporary pastor relationship was approved between Rev. Hunter and the session, effective August 1st, upon her examination and reception as a temporary member of the presbyery for her period of service according to G-2.0506 and the Formula of Agreement between the PCUSA and Evangelic Lutheran Church in America (see Examinations).

Edmonds/Delaney – Changes in Rev. Amy Delaney's terms of call to half time were approved.

Metlakatla/Emery – The congregation has been in arrears in its Board of Pensions payments for over four years. To resolve this, and other financial problems to determine if the congregation had the financial resources to support a pastor, and the pastoral relationship with Rev. Larry Emery was reestablished as a temporary relationship between the pastor and the session on May 4, 2017. It expired on September 30, 2018, though Rev. Emery, has continued to serve and the session has continued to be in arrears to the Board of Pensions. Rev. Emery's status was changed to member-at-large as of October 3, 2019, BOP benefits are discontinued if the Board has not already ended them for nonpayment. The commission affirmed that no pastor relationship exists, and informed Rev. Emery that he may continue to serve as pulpit supply and moderate the session until another moderator is appointed by COM.

Riverside/Evans – The pastoral relationship between Rev. Dennis Evans was dissolved as of August 31st and Rev. Evans has been granted Honorably Retired Status as of September 1st. Rev. Richard Nordgren (HR) has been appointed moderator of the session.

Quilcene First/McLaughlin – Carol McLaughlin is a certified candidate and ruling elder member of Olympia Presbytery who has been serving as pulpit supply. A Temporary Pastor relationship between the session and Candidate McLaughlin was approved. She was also commissioned to preside at communion until ordination as a minister of the Word and Sacrament (see Examinations).

Whidbey/Draskovic – Rev. Jon Draskovic has accepted a call to serve as Pastor of the First Presbytery Church of Ogden, UT, beginning January 21, 2020. The pastoral call between Rev. Jon Draskovic and Whidbey Presbyterian Church was dissolved upon a congregational vote to request or consent to dissolution.

Pastors of Other Christian Churches serving in Northwest Coast congregations. The commission, on behalf of the presbytery, will now require, whenever it is possible, that previously ordained ministers of other Christian churches serving in congregations of the presbytery be examined and enrolled as members of the presbytery, either by permanent transfer as provided by G-2.0505 or temporary membership for a period of service as provided by G-2.0506.

Minister Members Serving Other Christian Churches – Minister members serving in other Christian churches will be granted permission to serve outside the jurisdiction of the church and the commission will validate those ministries *only* when terms of call are reviewed and approved which delineate the rights, privileges and responsibilities of the minister to the denomination with jurisdiction over the ministry, the denomination's responsibilities to the minister serving, and the responsibility, power and obligation of the presbytery to care for its members according to G-3.0306 and the action of the 1992 General Assembly, Item 91-21.

Ministers and Commissioned Pastor Members

Rev. Therin Fenner was dismissed to Olympia Presbytery to serve as Pastor of the Westminster Presbyterian Church of Olympia.

Elder Chris Hoke of Mount Vernon Presbyterian Church completed the Commissioned Pastor training program and was commissioned to the validated ministry outside the jurisdiction of the church as Executive Director of Underground Ministries and is authorized to administer the sacraments and to officiate at marriages per G-2.10 within the context and with persons outside the traditional church affected by the

criminal justice system, prisons, prisoner community reentry, and gangs. The commission is for three years commencing October 3, 2019. The Rev. Dan Holland has been assigned as a mentor and supervisor as required by G-2.1004 (see Welcome).

Rev. Philip Jang was granted Honorably Retired status as of July 31, 2019.

Rev. Jean Kim (HR) has been authorized to serve the Lord's Supper at Brookdale Assisted Living Center and to volunteer chaplain at Brookdale Arbor Place.

Rev. Jerry Poole was granted permission to serve outside the jurisdiction of the church as Interim Pastor of Edmonds United Methodist Church; terms of call were reviewed and approved.

Rev. Wendy Tingley has been granted Honorably Retired status as of July 1st.

Congregations

Central WA Korean/session moderator – AEP Rev. Jinsuk Kim was appointed moderator of the Central WA Korean session until Rev. Jong Ill Lee is installed as pastor. Rev. Lee was received as a temporary member of the presbytery during his period of service as a temporary pastor and is completing education in polity so he can transfer permanently and be installed as Pastor; a member of another denomination may not moderate the session.

FPC Petersburg/session moderator – Commissioned Ruling Elder Sue Erickson has been appointed moderator of the session as of July 1s 2019. Sue was commissioned to serve the Lord's Supper at the June presbytery meeting.

Commissioned Ruling Elders & Commissioned Pastor Training Program

Danielle Riley of Mount Baker Presbyterian Church and Tierra Nueva has been admitted to the Commissioned Pastor Development Process.

Elders Warren and Connie Weber of Emmanuel Presbyterian Church were commissioned to limited pastoral service to officiate at a wedding in Illinois.

Elder Roger York has been recommissioned to limited pastoral for one year effective October 3rd to administer the Lord's Supper at Riverside Presbyterian Church of Desert Air, WA.

Other Actions

Healthy Boundaries/Sexual Misconduct Prevention Training Option – The following series of three online courses published and distributed by Armatius Courses, a resource of the Insurance Board, have been approved as an alternative to Healthy Boundaries 201: Course 1, *Duty To Report/Mandated Reporting*, Course 2, *Preventing Abuse and Exploitation in Pastoral Ministry*; Course 3, *Preventing Sexual Harassment: Employee Edition*.

Pastor's Retreat –\$1,000 was provided to the Tall Timber Pastor's Retreat to provide the speaker's honorarium; the Sacrament of the Lord's Supper was also authorized.

2020 COLA – A 2.4 % Cost of Living Adjustment is recommended to the churches for pastoral relationships, based on the Personnel Committee’s research of current inflation rates.

Commission on Preparation for Ministry

The following written report was received by the presbytery. There were no further questions.

Enrolled as Inquirers:

Amanda Sutherland, *Mountain View PC*, church, September 26th.

Chris Chang, *United PC of Seattle*, June 27th.

Bill Whitney, *FPC Snohomish*, June 27th.

Annual Consultation and Continuation in the Preparation Process Approved for:

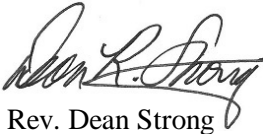
Candidate Maggie (Parker) Goodwin, *Maplewood PC*, September 26th.

Candidate Ba Wool Kim, *Community Church of Seattle*, June 27th.

Adjourn

The presbytery adjourned with prayer and the benediction at 9:07 p.m.

The next stated meeting of the Presbytery of the Northwest Coast is Thursday, February 20, 2020, at a site in Western WA.



Rev. Dean Strong
Stated Clerk

Attachments:

¹Roll & Attendance.

²Sitka Administrative Commission minutes, September 18 & October 10, 2019.

³2020 Operating Budget and Four Year Forecast.

**Presbytery of the Northwest Coast
Roll & Attendance
October 25, 2019**

Summary of the Roll (Ruling Elder/Teaching Elder Balance per Bylaw 3.600).

	Present	Absent	Total
Ruling Elders:			
Church Commissioners	39	63	102
Other Continuing Members	10	5	15
Total Ruling Elders	49	68	117
Teaching Elders	63	97	160
Total Present and Absent	111	166	277
Church Representation	23	31	54

Teaching Elders Present (63)

Scott Anthony, Brandon Bailey, Frank Baresel, Joe Bettridge, Ashley Birk, Jan Blankenship, Muriel Brown, Douglas Bunnell, Gustavo Carvajal, David Casson, Chankil Chung, Charles Clarke, Kimberly Crispeno, Amy Delaney, David Dobler, Denise Easter, Greg Ellis, Larry Emery, Richard Gibson, Hallack Greider, Heidi Greider, Robert Hagan, Stephanie Hankey, Paul Heins, Kurt Helmcke, Luke Hyder, Daniel Jones, Byeung Kyu Kim, Jean Kim, Jinsuk Kim, Koon Shik Kim, Kyoung Chun Kim, Dianna Kunce, Jong Ill Lee, Young Rae Lee, Ann Lewis, Charlie Lewis, Greg Lund, John Mason, Faith McClelland, Emily Mitchell, Milad Nakhla, Rebecca Niemeyer, Kwang Noh, Kevin Nollette, Jung Il Park, Matt Paul, David Rohrer, John Schuldt, Hanna Peterson Shearer, Elizabeth Shen O'Connor, Woojin Shim, David Song, Janet Sonnanburg, Mike Souza, Paul Strawn, Dean Strong, Mark Terayama, Seth Thomas, Neil Trainer, Jane Van Antwerp, Doug Waltar, John Wilson

Teaching Elders Absent (97)

Tom Adams, Kyle Anderson, Paul Ashbrook, Robert Bacon, Jr., Hyun Su Baek, Steve Barker, William G. Barnes, Paul Beran, Dennis Borgman, Charles Bovee, Jim Caulkins, David Chai, James Christensen, Larry Cole, Bruce Cook, Mark Cook, Edwin Coon, Karel Coppock, Alan Dorway, Jon Draskovic, David Eekhoff, Gracey Ekblad, Robert Ekblad, Florence Evanoff, Dennis Evans, Pansie Evers, Duncan Ferguson, Brent Fisher, Tracee Hackel, Robert Higgins, Ann Hinz, Dan Holland, Fredrick Hull, Robert A. Jackson, Philip Yoon Gi Jang, Bob Johnson, Lynn Jones, Barry Keating, Tim Ryang Kim, Yo Sub Kim, Yong In Kim, Richard Klein, Robert Klitz, Paul Kohler, James Kutz, James Kwon, G. David Lambertson, J. Tim Lann, Ki Chun Lee, Woojin Lee, Wayne Lowry, Robert Maxson, Matt McCoy, Heather Rene Smith Mikelson, David Murphy, Joshua Hyunsoo Nam, Michael Neelley, Richard Nordgren, Peter Notehelfer, Laurie Oswalt, John Park, Tom Patterson, Jerry Poole, Ronald Richardson, Raymond Riese, David Ro, Mary Robinson-Mohr, John Rogers, Ervin Roorda, David Ross, Thomas Ross, Claudia Rowe, Thomas Salmon, Esther Gibson Sanders, Scott Schaefer, Robert Schmitt, Faye Serene, Bob Shepard, Sooil Shim, Brian Shin, Donald Simpson, Robert Slater, Arden Snyder, William Southwick, Richard Speer, Bill Starr, Charles Strawn, Serena Sullivan, Karen Summers, Allan Swan, Dave Templin, Wendy Tingley, Nicholas Valadez, Henk Wapstra, Michael Young, Bill Zeiger, John Zimmerman.

Continuing Members, Present (9)

**Counted as session commissioners*

Commissioned Pastors

Kerrie Bauer, Bellingham 1st
Nettie Covalt, Wrangell 1st
George Eastman, Neah Bay
Chris Hoke, Underground Ministries
Kevin Riley, Mount Baker
Janice Smith, Acme

Executive Board

John Collier, Maplewood
Kathy Garde, Westminster

Executive Presbyter

Corey Schlosser-Hall

Ruling Elder Church Commissioners (39)

<u>Acme</u> Judy Paulson	<u>Cottage Lake</u> Carol Bates	<u>Mountain View</u> Lee Brandt Marilyn Finsen	<u>Terrace View</u> Liz Peterson
<u>Calvin</u> Gretchen Scheumann Kim Voetberg Linda Rudat	<u>Craig & Klawock 1st</u> Adeline deCastro	<u>North Creek</u> Jeff Jensen Jill Johnson Karen Butler Kate Gibbs	<u>United PC of Seattle</u> Sook Ja Choi Danny Shin Steven Park Song
<u>Cascade View</u> Lorrie Nelson Sean Jankovic	<u>Edmonds</u> Linda Kenworthy- Reynolds	<u>Oak Harbor Korean</u> Yonghwan Cha	<u>Westminster</u> Don Campbell Eric Shjarback Steve Rutz
<u>Cashmere</u> Linda Colby	<u>Everett 1st</u> Jamie Hunter Steve Hammond	<u>Othello 1st</u> Francie Irwin	
<u>Community Church of Seattle</u> JB Im Samuel Roh	<u>Friday Harbor</u> Bill Hancock Dan Zaehring	<u>Parker Heights</u> Dick Moen	
<u>Cordata</u> Ken Gasper Mike Langey Tim Unger	<u>Kennewick 1st</u> Sam Dechter	<u>Quilcene 1st</u> Cleone Telling	
	<u>Maplewood</u> Lloyd Fleck	<u>Snohomish 1st</u> Cris Kennedy	

Churches Not Represented (31)

Baker Community, Bellingham First, Central WA Korean, Clallam Bay, Emmanuel, Fruitland, Hyدابurg, Ketchikan, Korean Zion, Lake Forest Park, Lord of Glory, Meadow Springs, Metlakatla, Mount Baker, Mount Vernon, Neah Bay, Northern Light United, Petersburg First, Port Angeles First, Port Townsend First, Quincy First, Riverside, Saint James, Sunnyside, Tideland, Tieton First, Waterville Federated, Whidbey, Wilson Creek First, Wrangell First, Yakutat.

Staff

Jenine Taylor, *Cottage Lake*.

Legible Registered Visitors

Becce Bettridge, Central Kitsap, Rev. Sandy Brown, San Joaquin Presbytery, Andrea Chaumont, Lake Forest Park, Sook Ja Choi, UPCS, Terry Colby, Cashmere, Karen Gaspar, Cordotta, Vallerie Grissom, Kristen Hitchcock, Calvin, Joan Jolly, Trinity Lutheran, Tim Julius, Calvin, Ki Bum Lee, Moon Lee, Fruitland, Steve Malone, Calvin, Chandra McGuire, Parker Heights, Carol McLaughlin, Olympia Presbytery, Steve McLaughlin, Quilcene 1st, Victoria Merritt, Craig & Klawock 1st, Christi Nixon, Calvin, Bill Palmer, Bellingham 1st, Jonna S. Reeder, Frontier Fellowship, Danielle Riley, Tierra Nueva, Cody Ryu, UPCS, Dave Saugen, Tall Timber Ranch, Johan Shin, Yukon Presbytery, Amanda Sutherland, Mountain View, Rev. Wendy Taylor, Presbytery of the Northwest Coast, Rosalind Tevis, Calvin, Hank Weaver, Calvin, Rev. Holly Hallman, Seattle Presbytery, Rev. Pamela Hunter, Southwestern Washington Synod, ELCA.

* * *

Sitka Administrative Commission
Minutes

September 18, 2019

The following resolutions were APPROVED:

- “Resolved,* That the Property of the Former Sitka First Presbyterian Church be sold;
2. That a listing agreement be entered into with Travis Vaughan of Baranof Realty that includes a pre-listing period of no less than 45 days.
 3. That Robert Merriman, AC member, is authorized to sign and execute the listing agreement for no less than \$500,000, and accept an offer and execute a purchase and sale agreement, at a price no lower than \$500,000.
 4. ~~That the proceeds from the sale, after paying for property expenses to date, be designated to the SE Alaska Mission Fund for mission and ministry in SE Alaska.~~ (This action is null and void as it exceeds the authority of the Administrative Commission which was granted those listed in G-4.0205, conflicting with both the bylaws and the Book of Order).
 5. That bids be solicited to recover the woodwork of the sanctuary for use in other NWC Congregational settings to retain and remember the living legacy of the Sitka PC.

The commission authorized use of the building for the memorial service for Ruth Roth, longtime member of Sitka Presbyterian Church, scheduled for December 29, 2019.

October 10, 2019

At the suggestion of the Executive Board, The following motion to amend the action of September 18th was APPROVED as follows: "Before a listing agreement and/or a purchase and sale agreement is executed, it will be determined if the property was originally donated to the presbytery by the local tribes, and if so, the property will be offered to the tribes at no cost."

Bob Merriman was assigned to review the title and insurance papers and to consult with the presbytery's legal resources if needed.

A motion was APPROVED to provide written notice to current tenants, Everything Organic and Christ the Rock, that all tenant relationships would end as of December 31, 2019. Bob Merriam was assigned to draft the letter with the property manager

A motion was APPROVED to end telephone service and have calls redirected to the presbytery office if possible.

Northwest Coast Presbytery

Revised 10/30/2019

Boards, Commissions, Committees, Officers, Commissioners

Approved 10/25/2019

*Nominees elected appear in bold; "Yrs" = Consecutive years of service if term is completed***Executive Board:****3 Yr. Term, Limit 6 Consecutive Years, 3 equal classes**

			Elected	Reelected	Began	Yrs
2020	TE	Carvajal, Gustavo (Parker Heights, Wapato)	11-04-16		2016	5 M
2020	RE	Collier, John (Maplewood)	11-20-17		2018	3 M
2020	TE	Neimeyer, Becca (Bellingham First)	10-24-19		2020	1 F
2020	RE	Villesvik, Dottie (Everett First)	09-26-14		2015	6 F
2021	RE	Eastman, George (Neah Bay)	10-16-15		2016	6 M
2022	RE	Im, JB (Community Church of Seattle)	10-19-18	10-24-19	2019	4 M
2021	TE	Mason, John (Mountain View)	10-19-18		2019	3 M
2021	RE	Westman, Freda (Northern Light)	10-19-18		2019	3 F
2021	RE	Garde, Kathy (Westminster, Anacortes)	10-16-15	10-24-19	2016	6 F
2022	TE	Paul, Matt (FPC Port Angeles)	10-24-19		2020	3 M
2022	TE	Terayama, Mark (FPC Othello)	10-24-19		2020	3 M
2022	TE	Mitchell, Emily (Calvin)	10-24-19		2020	3 F
12	6	6				7 5

COM: 3 Yr. Term, Limit 6 Consecutive Years, 3 equal classes

			Elected	Reelected	Began	Yrs
2020	TE	Brown, Muriel (HR)	10-19-18		2019	2 F
2020	TE	Casson, David (Mill Creek, North Creek)	09-26-14		2015	6 M
2020	RE	Covalt, Nettie (Wrangell First)	09-26-14		2015	6 F
2020	TE	Eekhoff, David (HR)	09-26-14		2015	6 M
2020	RE	Merritt, Victoria (FPC of Craig & Klawock)	10-24-19		2020	1 F
2020	RE	Weakley, Craig (Westminster, Anacortes)	11-04-16		2017	4 M
2021	RE	Butler, Karen (North Creek, Mill Creek)	10-16-15		2016	6 F
2021	RE	Dimmick, Minna (North Creek, Mill Creek)	10-16-15		2016	6 F
2021	TE	Schuldt, Ted (HR)	10-19-18		2019	3 M
2021	TE	Shearer, Hanna (Kennewick First)	10-19-18		2019	3 F
2021	RE	DeCastro, Adeline (FPC Craig & Klawock)	10-24-19		2020	2 F
2021	TE	Lund, Greg (Friday Harbor)	10-24-19		2020	2 M
2022	TE	Bailey, Brandon (Tidelands, Stanwood)	10-20-17	10-24-19	2018	5 M
2022	RE	Lee, Moon (Community Church of Seattle)	02-21-19	10-24-19	2019	4 M
2022	TE	Nakhla, Milad (Calvin, Shoreline)	11-04-16	10-24-19	2017	6 M
2022	RE	Waite, Dorothy (Whidbey, Oak Harbor)	10-24-19		2020	3 F
2022	RE	Hallyburton, David (Meadow Spring, Richland)	10-24-19		2020	3 M
2022	TE	Crispeno, Kimberly (At-Large)	10-24-19		2020	3 F
18	9	9				9 9

CPM: 3 Yr. Term, Limit 6 Consecutive Years, 3 equal classes

			Elected	Reelected	Began	Yrs
2020	RE	Hopkins, Craig (Lake Forest Park)	10-20-17		2018	3 M
2020	TE	Lewis, Charlie (Snohomish First)	10-20-17		2018	3 M
2020	RE	Saikaly, Heidi (Everett First)	10-20-17		2018	3 F
2020	TE	Trainer, Neil (Calvin)	10-20-17		2018	3 M
2021	RE	Colby, Linda (Cashmere)	02-23-17		2017	5 F
2021		Vacant				
2021	TE	Souza, Mike (Sunnyside)	10-20-17		2018	4 M
2021	RE	Kintner, Nancy (Kennewick First)	10-24-19		2020	2 F

CPM: Continued		Elected	Reelected	Began	Yrs	
2022 TE	Birk, Ashley (Kennewick First)	11-04-16	10-24-19	2017	6	F
2022 RE	Sanford, Dan (Cordata, Bellingham)	10-24-19		2020	3	M
2022	Vacant				2023	
2022 TE	Nollette, Kevin (HR)	10-24-19		2020	3	M
12	5	5				6 4

Nominating Committee - 3 Yr. Term		Elected	Reelected	Began	Yrs	
2020 TE	Dorway, Alan (Everett First)	11-30-17		2018	3	M
2020 TE	Kim, Jinsuk (Staff)	11-30-17		2018	3	M
2021 RE	Kim, Younghee (at-Large)	08-15-19		2019	3	F
2021 RE	Judy Paulson (Acme)	10-24-19		2020	2	F
2022 TE	Jones, Dan (Mountain View, Marysville)	11-04-16	10-24-19	2017	6	M
2022 Mbr	Cindy Ryu (United PC of Seattle)	10-24-19		2020	3	F
6	3	3				3 3

Permanent Judicial Commission		Elected	Reelected	Began	Yrs	
6 Yr. Term, 3 Classes, No more than 1/2 in one class						
2020 RE	Bensely, John (Lake Forest Park)	09-26-14		2015	6	M
2020 TE	Van Antwerp, Jane (Beyond the Blue Ministries)	09-26-14		2015	6	F
2023 RE	Munson, Myra (Northern Light)	10-17-17		2018	6	F
2021 TE	Templin, Dave (HR)	11-16-15	10-24-19	2016	6	M
2021 RE	Vardy, Brad, (Mt. Vernon)					F
	Vacant					
2023 TE	Robinson-Mohr, Mary (At-large)	10-24-19		2020	4	F
2023 TE	Dobler, David (HR)					M
7	4	3				3 4

Presbytery Officers		Elected	Reelected	Began	Yrs	
2020 TE	Carvajal, Gustavo - Presbytery Moderator	10-19-18	10-24-19	2019	2	M
2020 RE	Garde, Kathy - Presbytery Vice Moderator	10-24-19		2020	1	F
2022 TE	Strong, Dean (Stated Clerk)	05-21-03	10-24-19	2003	20	M
2022 TE	Strong, Dean (Treasurer)	09-29-16	10-24-19	2016	7	

2019 RE	Weber, Warren (Emmanuel)	10-17-17		2018	2	
2020 TE	Carvajal, Gustavo (Parker Heights, Wapato)	11-04-16		2017	4	M
2021 RE	Weber, Warren (Emmanuel, Bothell)	10-17-17	10-24-19	2018	4	M
1	1					2 0

Males 28
 Females 25
 Total 53

Ministers 27
 Elders/Members 26
 Total 53

**Presbytery of the Northwest Coast
Proposed 2020-2024 Budget (2021-24 proforma only)**

BUDGET SUMMARY

	Schedules	19 Budget	8/31/19 YTD	2019 Forecast	2020	2021	2022	2023	2024
Income									
Unrestricted	(1)	646,783	300,700	450,685	429,965	470,938	458,622	446,675	435,087
Designated Income	(2)	48,000	102,578	136,770	72,400	72,804	73,212	73,624	74,040
Restricted Funds	(3)	466,840	193,755	332,506	340,340	354,340	350,340	364,340	355,340
Real Property	(a)				1,200,000	2,500,000		150,000	120,000
Endowment Principle Value	(b)	-	71,528	70,000	43,050	45,203	47,463	49,836	52,328
Total Income		1,161,623	668,561	989,961	2,085,755	3,443,284	929,636	1,084,475	1,036,795
Expenses									
Congregational Renewal	(4)	128,263	60,418	115,395	106,200	110,464	80,733	34,008	34,288
Multi-Cultural Integration	(5)	79,413	48,774	80,766	85,691	87,099	88,534	89,999	91,493
New Expressions of the Church	(6)	177,515	24,767	106,842	120,000	182,000	80,000	142,000	80,000
Mission In & Beyond NWCP	(7)	374,000	210,231	361,512	357,900	319,804	309,212	291,624	292,040
Healthy Governance & Management	(8)	136,984	94,939	143,440	117,215	117,196	124,961	112,793	110,691
Office Expenses	(9)	79,037	43,018	64,672	57,290	58,193	59,357	60,544	61,755
Operating Staff Expenses	(10)	339,540	215,616	331,802	331,412	345,521	342,136	250,000	250,000
Real Property Management		-	73,782	170,673	100,000	100,000	100,000	100,000	100,000
Total Expenses		1,314,752	771,546	1,375,102	1,275,708	1,320,277	1,184,934	1,080,969	1,020,267
Change in Net Assets/Net Income (Loss)		(153,129)	(102,985)	(385,141)	810,047	2,123,008	(255,298)	3,506	16,527
(from balance sheet)									
Net Assets Beginning		3,085,204	4,073,371	4,073,328	3,688,187	4,498,234	6,621,242	6,365,944	6,369,450
Net Assets End		2,932,075	4,176,356	3,688,187	4,498,234	6,621,242	6,365,944	6,369,450	6,385,977

(a) Real Property Value OR sales proceeds for Sitka (\$400k), Trinity United PC (\$400k), Everson (\$200k) & Campbell Farm (\$200k); 2021 Edmonds PC (\$2.5 Million)

(b) Value of principle annual increase 5%

INCOME SUBSCHEDULES

Schedule 1 - Unrestricted Income

		19 Budget	8/31/19 YTD	2019 Frst	2020	2021	2022	2023	2024
Membership	(a)	7,702	7,702	7,702	7,317	8,097	7,854	7,619	7,390
Per Capita Assessment		40.00		40.00	40.50	41.50	41.50	41.50	41.50
Presbytery Per Capita		308,080		308,080	296,334	336,042	325,961	316,182	306,696
Synod Per Capita (\$.25)		3,851		3,851	1,829	2,024	1,964	1,905	1,848
GA Per Capita (2018-29 \$8.95)		68,933	-	56,148	65,486	72,472	70,298	68,189	66,143
5000-10 Per Capita Income		380,864	238,590	368,079	363,650	410,538	398,222	386,275	374,687
5000-30 Fees, Registrations, Books, Etc	(b)	6,000	14,373	21,560	6,000	6,000	6,000	6,000	6,000
5000-40 Interest Income	(c)	24,400	8,431	12,646	24,400	24,400	24,400	24,400	24,400
5000-65 Tideland Contributions/Lease	(d)	9,515	6,344	9,515	9,515				
5000-70 Rent Received (Trinity United Property)		1,000	17,766	23,688	26,400	30,000	30,000	30,000	30,000
5000-80 Cash Assets Transferred from Closed Churches			8,196	8,196					
5000-85 Shared Staffing		25,004	7,001	7,001					
Mukilteo Dismissal Settlement	(e)	200,000	-	-	-	-	-	-	-
Total Unrestricted, Income		646,783	300,700	450,685	429,965	470,938	458,622	446,675	435,087

notes:

(a) 4% decline per year, national average, but includes 2021 increase for new Korean Language congregations.

(b) Includes Triennium, Misconduct Prevention, CCLI, etc.

(c) Interest on MCDs, New Covenant Funds, Savings, Loans

- (d) The Presbytery holds and pays the MDC loan; Tidelands reimburses the presbytery
- (e) \$1,000,000 received December 31, 2018.

Schedule 2 - Designated Income	19 Budget	8/31/19 YTD	2019 Frkst	2020	2021	2022	2023	2024
5150-05 CBG Interest & Earnings	40,000	102,578	136,770	40,400	40,804	41,212	41,624	42,040
Grants to Churches	8,000	-	-	32,000	32,000	32,000	32,000	32,000
Total Designated Income	48,000	102,578	136,770	72,400	72,804	73,212	73,624	74,040
Schedule 3 - Restricted Income, 5200	19 Budget	8/31/19 YTD	2019 Frkst	2020	2021	2022	2023	2024
5210-10 Permanently Restricted Income from Foundation								
Devries Scholarship Fund	-	-	-	-	-	-	-	-
Merchant (Small Churches & NCD, PFxx0675)	7,000	-	-	7,000	7,000	7,000	7,000	7,000
Bakken (mission churches, PFxx5580)	140	-	-	140	140	140	140	140
Demmert (Native Americans SE Alaska, PF 5691)	-	-	-	-	-	-	-	-
Fawcett (leadership seminar, PFxx2890)	2,000	-	-	2,000	2,000	2,000	2,000	2,000
SE Alaska Mission Fund	1,500	-	-	1,500	1,500	1,500	1,500	1,500
Armenia Merchant (from Alaska)	-	-	-	-	-	-	-	-
Jackman (lay pastoral leadership, PF2126)	700	-	-	700	700	700	700	700
Merchant (Small Churches & NCD, PFxx5347)	-	-	-	-	-	-	-	-
Mathes (Seminary Interns), PFxx1744)	9,000	-	-	9,000	9,000	9,000	9,000	9,000
Mathes (Seminary Interns), PFxx0617)	-	-	-	-	-	-	-	-
Sub-total Permanently Restricted Income from Foun	20,340	16,247	32,495	20,340	20,340	20,340	20,340	20,340
5250-00 Restricted Grants								
Gifts from Individuals & Events (a)	40,000	-	-	-	-	-	-	-
Elective Gifts from Congregations for NW (b)	5,000	-	-	5,000	10,000	15,000	20,000	20,000
Murdock Charitable Trust Grant NCEs/Cyclical	75,000	-	-	-	-	-	-	-
PCUSA Contribution to New Leader Assessments	9,000	-	-	-	9,000	-	9,000	-
NCEs/Cyclical Operational Contributions (c)	10,000	5,000	5,000	-	-	-	-	-
Foundations/Corporations/PCUSA Grants (d)	62,500	7,500	47,500	50,000	50,000	50,000	50,000	50,000
Whitworth Contributions for Internships	5,000	-	-	5,000	5,000	5,000	5,000	5,000
Sub-total Total Restricted Grants	206,500	12,500	52,500	60,000	74,000	70,000	84,000	75,000
5300-00 GA Mission-Offerings (pass throughs)	150,000	96,539	144,809	150,000	150,000	150,000	150,000	150,000
Presbytery Mission Designated to Initiatives	20,000	-	-	20,000	20,000	20,000	20,000	20,000
5400-00 Presbytery Mission (pass throughs)	90,000	68,469	102,703	90,000	90,000	90,000	90,000	90,000
Total 5200-00 Restricted Income	466,840	193,755	332,506	340,340	354,340	350,340	364,340	355,340

Notes:

- (a) Every other year Ministry Initiative Campaign from individuals
- (b) A new opportunity for congregational giving.
- (c) Expected income from Cyclical fundraising. We are designing Cyclical to become a ministry that contributes to its own financial support over time.
- (d) PC (USA) grants for new church expression startups

EXPENSE SUBSCHEDULES

Schedule 4 - Vital Congregations: Congregati	19 Budget	8/31/19 YTD	2019 Frkst	2020	2021	2022	2023	2024
6000-05 Studio E3 Catalyst (Amy Delaney)	20,000	10,754	16,132	18,000	18,000	18,000	-	-
6000-10 VCI & Congregational Resources	15,000	18,145	21,000	19,000	15,000	8,000	-	-
6000-00 Sub-total Congregational Renewal & Revital	35,000	28,899	37,132	37,000	33,000	26,000	-	-
6100-05 Pastoral Associate for CP Development (Ja	20,000	12,560	16,560	12,000	12,000	12,000	-	-
6100-30 CP Recruitment & Formation Program Resc	5,000	-	-	5,000	5,000	5,000	5,000	5,000
6100 Sub-total Commissioned Pastor Development	25,000	12,560	16,560	17,000	17,000	17,000	5,000	5,000
Capital Improvements to Church Buildings	30,000	5,000	40,000	10,000	30,000	10,000	-	-
6100-05 Salary Support								
Clallam Bay (a)	9,063	-	5,000	6,000	-	-	-	-
Metlakatla	3,000	2,000	2,250	-	-	-	-	-

Mt. Baker (Concrete)	7,200	6,622	11,449	12,000	6,000	3,000	-	-
Other Churches	6,000	-	-	6,000	6,000	6,000	10,000	10,000
Sub-total 6100-05 Salary Support	25,263	8,622	13,699	24,000	12,000	9,000	10,000	10,000
6100-25 Alaska Cluster Meetings				5,000	5,000	5,000	5,000	5,000
Alaska Coordinator Salary & Expenses	13,000	5,336	8,004	13,200	13,464	13,733	14,008	14,288
Sub-total Alaska Cluster	13,000	5,336	8,004	18,200	18,464	18,733	19,008	19,288
Total Vital Congregations: Renewal and Supp	128,263	60,418	115,395	106,200	110,464	80,733	34,008	34,288

(a) \$1,041.67/mo 2/1/2018-1/31/2019, \$729.17/mo 2/1/2019-1/31/2020, \$416.67/mo 2/1/2020-1/31/2021.

Schedule 5 - Multicultural Integration 6200-00	19 Budget	8/31/19 YTD	2019 Frkst	2020	2021	2022	2023	2024
Salary - AEP for Korean Ministry 6200-06	49,191	32,617	48,926	50,100	51,102	52,124	53,167	54,230
BOP Benefits 6200-07	17,955	12,068	18,103	18,287	18,652	19,025	19,406	19,794
Payroll Taxes 6200-08	1,968	374	561	2,004	2,044	2,085	2,127	2,169
R reimbursable Prof Exp (Inc. Big Tent, NCKPC)	3,000	3,318	4,977	3,000	3,000	3,000	3,000	3,000
Continuing Education 6200-10 (Big Tent & NCKPC)	1,000	157	200	1,000	1,000	1,000	1,000	1,000
Intepretation & Translation 6200-05	4,000	-	-	2,000	2,000	2,000	2,000	2,000
Fellowship & Community 6200-20	2,300	240	8,000	9,300	9,300	9,300	9,300	9,300
Total Multicultural Inclusion and Integration	79,413	48,774	80,766	85,691	87,099	88,534	89,999	91,493

Schedule 6 - Ecclesiastical Innovation: New E	19 Budget	8/31/19 YTD	2019 Frkst	2020	2021	2022	2023	2024
Tidelands loan interest (on budget twice)	9,515	-	-	-	-	-	-	-
New Church Expressions (NCE) Grants	115,000	15,525	95,525	80,000	130,000	80,000	130,000	80,000
Leader Assessments 6200-65	12,000	-	-	-	12,000	-	12,000	-
Staff & Ops for (Cyclical Catalyst) 6200-75	41,000	9,242	11,317	40,000	40,000	-	-	-
Total New Church Expressions	177,515	24,767	106,842	120,000	182,000	80,000	142,000	80,000

Schedule 7 - Mission In & Beyond NWCP	19 Budget	8/31/19 YTD	2019 Frkst	2020	2021	2022	2023	2024
GA Mission & Offerings, 6300-01 (Pass-Thr (a)	150,000	90,957	144,809	150,000	150,000	150,000	150,000	150,000
Presbytery Mission, 6400-00 (Pass-Throug (b)								
Campbell Farm	-	-	-	-	-	-	-	-
Tall Timber	-	-	-	-	-	-	-	-
Mending Wings	-	-	-	-	-	-	-	-
Underground Ministries	-	-	-	-	-	-	-	-
Renewal Ministries NW	-	-	-	-	-	-	-	-
Counseling Centers of NPS	-	-	-	-	-	-	-	-
Eagle Wings	-	-	-	-	-	-	-	-
Other Endorsed Mission Partners	-	-	-	-	-	-	-	-
Sub-Total Presbytery Mission 6400-00 (Pass-Throug	90,000	32,424	102,703	90,000	90,000	90,000	90,000	90,000
Community Blessing Grants, 6500-15	40,000	20,000	20,000	40,400	40,804	41,212	41,624	42,040
Grants to Partners, Ministries, Churches (6700-05)								
Campbell Farm	30,000	22,500	-	23,000	16,000	8,000	-	-
Mending Wings Yakama Youth Ministry	16,000	12,000	-	14,500	13,000	10,000	-	-
Underground Ministries	30,000	20,000	-	30,000	-	-	-	-
Ministry Internship Stipends	10,000	6,000	-	10,000	10,000	10,000	10,000	10,000
Grants to Churches (5%)	8,000	6,350	-	-	-	-	-	-
Sub-total: Grants to Partners, Ministries, C (c)	94,000	66,850	94,000	77,500	39,000	28,000	10,000	10,000
Total Mission In & Beyond NWCP	374,000	210,231	361,512	357,900	319,804	309,212	291,624	292,040

(a) Special Offerings, unified and designated giving to PCUSA ministries, etc.

(b) 2017 and 2018 is transition grants for former CW Partners: Tall Timber, Campbell Farm, Mending Wings, Trailseekers per CW Council and NWCP

(c) This subsection an estimate of congregational giving only. Unified donations are divided among partners. Designated gifts are passed through @ 100%.

Schedule 8 - Healthy Governance & Congreg:	19 Budget	8/31/19 YTD	2019 Frkst	2020	2021	2022	2023	2024
GA Per Capita Expense, 70000-02	68,933	44,249	68,933	65,486	72,472	70,298	68,189	66,143
Synod Per capita expense, 7000-03	3,851	2,467	3,851	1,829	2,024	1,964	1,905	1,848
Written Off Per capita		11,822	11,822					
GA and OGA Events, 7000-05 (a)	2,000		2,000	5,000	2,000	5,000	2,000	2,000
Triennium	7,000	7,848	7,848	-	-	7,000	-	-
Sub-total	81,784	66,386	94,454	72,315	76,496	84,261	72,093	69,991
Presbytery Leadership Summit (b)								
Supplies & Food, 7000-20	500	1,501	2,500	500	500	500	500	500
Travel - Airfare 7000-23	7,500	7,538	12,538	7,500	7,500	7,500	7,500	7,500
Lodging, 7000-24	3,500	3,098	5,000	3,500	3,500	3,500	3,500	3,500
Speakers & Verge Expenses, 7000-25	10,000	-	5,000	5,000	5,000	5,000	5,000	5,000
Sub-total	21,500	12,138	25,038	16,500	16,500	16,500	16,500	16,500
Executive Board & Subcommittees, 7000-30 *	5,000	4,030	5,000	5,000	5,000	5,000	5,000	5,000
Administrative Commissions, 7000-35		588	588	500	500	500	500	500
Commission on Ministry (COM) 7000-40 *	15,000	7,423	12,000	15,000	15,000	15,000	15,000	15,000
Commission on Prep for Ministry (CPM), 7000-45 *	3,000	4,375	5,859.61	3,000	3,000	3,000	3,000	3,000
Nom. COR, PJC, IC	700		500	700	700	700	700	700
Whitworth & Seminary Internships, 7000-70 (i)	10,000		-	-	-	-	-	-
Interest on Stanwood Loan	4,200	2,728	4,092	4,200	-	-	-	-
Total Governance and Congregational Suppo	136,984	94,939	143,440	117,215	117,196	124,961	112,793	110,691

Notes:

(a) Staff to GA, Moderator's Conference, etc.

(b) based on expense of previous five years

*Travel included

Schedule 9 - Office Expenses	19 Budget	8/31/19 YTD	2019 Frkst	2020	2021	2022	2023	2024
7100-16 Bank Charges	364	150	258	371	379	386	394	402
7100-18Bldg Maint & Repair	1,000			1,020	1,040	1,061	1,082	1,104
7100-20 Books & Resources	4,682	4,566	5,000	4,776	4,871	4,969	5,068	5,169
7100-24 Copier Lease	6,763	2,486	3,146	6,898	7,036	7,177	7,320	7,467
7100-26 Equipment Purchase	3,060	295	1,000	3,500	3,570	3,641	3,714	3,789
7100-28 Hospitality/Cleaning	1,530	1,465	2,512	1,561	1,592	1,624	1,656	1,689
7100-30 Insurance	4,370	3,592	4,790	4,457	4,547	4,637	4,730	4,825
7100-32 IT Support	4,080	1,731	2,968	4,162	4,245	4,330	4,416	4,505
7100-34 Legal Fees	1,040	7,242	10,000	1,061	1,082	1,104	1,126	1,148
7100-36 Supplies	1,530	634	1,268	1,561	1,592	1,624	1,656	1,689
7100-38 Postage	765	387	663	780	796	812	828	845
7100-43 Propose Office Move		89	89					
7100-40 Financial Review	10,404		2,500	3,000	3,060	3,121	3,184	3,247
7100-44 Reimbursables		3,689	3,689					
7100-46 Rent	32,485	6,920	11,862 (a)	12,100	12,100	12,342	12,589	12,841
7100-48 Software (a)	520	4,621	7,200	7,200	7,344	7,491	7,641	7,794
7100-50 Telephone, Web, Conference	2,550	2,657	3,985	2,601	2,653	2,706	2,760	2,815
7100-52 Fees & Taxes	-	1,030	1,546	-	-	-	-	-
7100-54 Utilites (water, power, gas only)	3,894	1,465	2,198	2,242	2,287	2,333	2,379	2,427
Accounting Services (see below in staff)	-		-	-	-	-	-	-
Total Office Expenses	79,037	43,018	64,672	57,290	58,193	59,357	60,544	61,755

(a) Acropro, Database, Dropbox, Quickbooks, Payroll, MSOffice

Schedule 10 Operating Staff Expenses	19 Budget	8/31/19 YTD	2019 Frkst	2020	2021	2022	2023	2024
7200-02 Operating Salaries	218,306	138,679	208,018	200,607.52	204,620	208,712	-	-
7200-03 Employee Benefits	66,126	48,181	72,271	64,400	65,478	66,578	-	-

7200-08 Payroll Taxes	10,308	9,566	14,349	10,905	11,123	11,345	-	-
7200-20 Continuing Education/Books	3,500	-	10,000	3,500	12,300	3,500	-	-
7200-46 Financial Services (Bookkeeping)	15,300	17,748	25,000	26,000	26,000	26,000	-	-
7200-48 Admin Services Contractor (E.J. Lee)	10,000	1,443	2,164	10,000	10,000	10,000	-	-
7200-32 Staff Travel and Entertainment	16,000	-	-	16,000	16,000	16,001	-	-
Total Operating Staff	339,540	215,616	331,802	331,412	345,521	342,136	250,000	250,000
Staff Detail	19 Budget	8/31/19 YTD	2019 Frkst	2020	2021	2022	2023	2024
Executive Presbyter Salary (1 FTE Exempt)	103,153			105,216	107,320	109,467	-	-
Benefits	32,333			32,980	33,639	34,312	-	-
Payroll Taxes (7.5%)	7,891			8,049	8,210	8,374	-	-
Business Expenses	12,500	6,477	9,715	12,500	12,500	12,500	-	-
Continuing Ed.(inc. coaching) (a)	2,000	5,087	8,687	2,000	10,800	2,000	-	-
Total Executive Presbyter	157,877	11,564	18,402	160,745	172,470	166,653	-	-
<i>(a) 2021 CE includes \$8400 for sabbatical approved EB 09/26/2019</i>								
Stated Clerk/Budget Director (.75 FTE)	74,924			57,317	58,463	59,632	-	-
Benefits (BOP 37% '18)	27,347			20,921	21,339	21,766	-	-
Reimburseable Expenses	2,000	-		2,000	2,000	2,000	-	-
Continuing Ed	1,500			1,500	1,500	1,500	-	-
Total Stated Clerk	105,771	-	-	81,738	83,302	84,898	-	-
Admin/Presbytery Connector (24 hrs/week) (a)	32,230			38,075	38,836	39,613	-	-
Benefits	6,446			10,500	10,500	10,500	-	-
Payroll Taxes (7.5%)	2,417			2,856	2,913	2,971	-	-
Business Expenses	1,500	202	303	1,500	1,500	1,501	-	-
Total Admin Assistant	42,593	202	303	52,930	53,749	54,585	-	-
<i>(a) 2021 includes \$5200 increase for 35 hrs/week approved 09/26/2019</i>								
Alaska Coordinator	See Schedule 4, Congregational renewal							
Total Staff	306,242	11,766	18,705	295,412	309,521	306,136	-	-