

Presbytery of the Northwest Coast
Minutes of the Stated Meeting
February 11, 2016
Cascade View Presbyterian Church, Everett, WA

The meeting was called to order and opened with prayer at 12:30 p.m. by Stated Clerk Rev. Dean Strong, in the absence of the past moderator or the vice moderator.

The presbytery proceeded immediately to the installation of the Rev. James Joon Kwon, Pastor of Community Church of Seattle/Hungjae Church, as moderator. Executive Board Moderator Rev. Kurt Helmke and Executive Presbyter Elder Dr. Corey Schlosser-Hall led the service of installation.

Worship was led by host interim Pastor Rev. Ted Schuldt. Candidate for ordination and Pastor elect of Sunnyside Presbyterian Church, Mr. Michael Souza, preached a sermon entitled *Seeing Doc Graham*, on Luke 9:28-36. Rev. Schuldt presided over the sacrament of the Lord's Supper and the presbytery was served by the elders of Cascade View.

Elder Lorrie Nelson spoke about the mission and ministry of the host congregation, and especially about the excitement surrounding their newly called pastor who was soon to arrive. The moderator led the presbytery in prayer aloud for Cascade View.

At the conclusion of worship, the moderator opened the business meeting. A quorum was present.¹ The agenda and the minutes of the October 16, 2015 meeting were approved as distributed. Members of other presbyteries were recognized and greeted. Commissioners attending a presbytery meeting for the first time were introduced. Commissioners present from Central Washington Presbytery were recognized. The presbytery greeted those attending on-line who were located in Eastern Washington, northern Washington, and Alaska.

Stated Clerk's Report

The Rev. Dean Strong reported by thanking the host congregation and those who had assisted with the logistics of the meeting.

Bylaw Amendments – The following amendments were proposed and presented to the presbytery at the previous stated meeting. The Stated Clerk explained that the amendments were to provide more flexible operation as the presbytery seeks to administrate three former presbyteries covering a tripled geographical area over great distance. The presbytery APPROVED the amendments, the complete text of which is attached.²

6.100 – Removes requirement for four stated meetings a year.

4.100 – Officers serve until successors have been elected.

4.400 – Moderator of the Executive Board elect by the Board.

4.600 – Stated Clerk nominated by the Nominating Committee.

7.000 – Membership of Boards, Commissions, or Committees vacated after two successive unexcused absences.

8.300 – Immediate past presbytery moderator still a member of the Executive Board, though not automatically the Board Moderator, see 4.400 above.

8.500 – Provides for call of a special meeting of the Board if the Moderator absent or unable.

15.000 – Bylaws may be amended by 2/3rd vote with ten days notice of the meeting

Financial Reports – The presbytery reviewed the Statements of Financial Position and Activity for the period ending December 31, 2015.³

Presbytery Executives

Dr. Corey Schlosser Hall, Executive Presbyter of Northwest Coast Presbytery provided an overview of how the merger with Central Washington Presbytery is being executed. The two presbyteries are effectively operating as one, with all functions and the finances having been merged already. The official merger will occur with a vote of the General Assembly, and the corporation merge will occur after the G.A. vote.

The Rev. Kevin Nollette, Transitional Executive of Central Washington Presbytery, explained how the operations of Central Washington are being transferred to Northwest Coast and that his position will end in June.

Executive Board

Board Moderator Rev. Kurt Helmcke reported. The minutes of the regular meetings of December 19, 2015 and January 22, 2016 were distributed with the agenda. Rev. Helmcke recognized those serving on the Board who were present (both in the room and online), and invited the presbytery to provide them with input and ideas.

The following is a summary of the major actions of the Board as distilled from the minutes:

- Scholarships for pastors to participate in the Oasis Project sponsored by Renewal Ministries NW;
- GA Commissioners were elected: Bill Simpson, Shannon Smythe, James Kwon, Amy Delaney; YAAD Jessamine Anderson;
- The merger with Central Washington Presbytery continues to be executed;
- A strategy for developing a potential new church has been approved;
- The Stated Clerks role has been expanded temporarily to address new communication technologies, database information systems, and financial management & interpretation;
- A Conflict of Interest Disclosure Policy for Board members has been adopted;
- An infrastructure task force for future staffing, technologies, facilities, and policies has been appointed.

Examinations and Introduction of New Members

Michael Souza Ordination – The Rev. Dennis Hughes reported that Candidate Michael Souza had been examined by the Commission on Ministry of Central Washington Presbytery, and that his exam would be continued before the presbytery according to policy and tradition. The candidate addressed the presbytery and provided a brief statement of faith and commitment to the ministry of the Word and Sacrament. The presbytery examined him further on his Christian faith and views in theology, the Bible, the Sacraments, and the government of the church. A motion to end the examination was approved. After excusing the candidate, and after discussion, the presbytery APPROVED the recommendation, that Candidate Michael Souza proceed to ordination and installation as Pastor of the Sunnyside Presbyterian Church. The Commission on Ministry will designate an administrative commission to conduct a service of ordination and installation.

The Rev. Janet Sonnanburg, of Seattle Presbytery, is serving as Interim Pastor of Saint James Presbyterian Church with the approval of the Commission on Ministry. She was examined by the Exam Team according to the presbytery's process, MMM 4.4201, reviewing her written responses, which were distributed to the presbytery, and orally examining her according to Christian faith and views in theology, the Bible, the Sacraments, and the government of the church. There were no items discovered during the oral examination that the Examination Team believed should be disclosed to the presbytery.

Rev. Sonnanburg offered a brief statement of faith and her commitment to the ministry of the Word and Sacrament. Members of the presbytery continued the examination until a motion to end the examination was approved. After discussion, the Team's recommendation that she be received as a member was APPROVED.

Normington/Waterville – The Rev. Seth Normington has been called as Pastor of Waterville, WA, Federated Church. He was previously examined by the Commission on Ministry of Central Washington Presbytery and received as a member. He addressed the presbytery, offering personal background, his passion for ministry, and explaining that the Waterville Church was the consolidation of the Methodist, UCC, Presbyterian and American Baptist congregations generations ago, and that its pastors rotate among those denomination. Rev. Normington is the first Presbyterian Pastor to serve there since 1985.

Heins/Port Townsend – The Rev. Paul Hines was called and installed as Pastor of the First Presbyterian Church of Port Townsend, having been examined last summer by a team and then by the full membership of the Commission on Ministry. Since he has been unable to attend a presbytery meeting since being called and installed he was introduced to the presbytery. He shared his background, faith and commitment to the ministry of Word and Sacrament in Port Townsend.

The presbytery gathered around these new members, laid hands on them, and prayed for them. The Rev. Doug Bunnell then led them in the obligatory quiz regarding Northwest places and traditions, and presented them with “parting gifts.”

Commission on Ministry

Authorized Actions Reported to the Presbytery:

Cascade View/Hyder – Approved the call to Rev. Luke Hyder as Pastor and moderator of the session of Cascade View, beginning March 1, 2016, upon successful examination and recommendation that he be received as a member of the presbytery, according to the following terms: Cash and Housing Allowance: \$62,000, Reimbursable Business Expenses: \$1,500, Continuing Education: \$1,500, Full Board of Pensions Benefits, Annual Study Leave: 14 days, Vacation: 30 days, Moving Allowance: Actual expenses not to exceed \$12,000.

Coulee Dam – The minutes of the closing Administrative Commission are attached to these minutes as actions of the presbytery.⁴

David Ro/Ordination Commission – December 10, 2016; Rev. Dianne, Kunce, Rev. Denise Easter, Kevin Shin, Lorrie Nelson, Rev. Neil Trainer.

Mount Baker/Smith – Appointed CRE Janice Smith as moderator of the session.

Saint James/Sonnanburg – Approved the interim contract between the session and Rev. Janet Sonnanberg.

Sunnyside/Souza – Approved the call to Candidate Mike Souza and appointed him moderator of the session until he is ordained and installed, upon vote of the presbytery that he proceed to ordination and installation, according to the following terms: Cash Salary: \$24,000.00, Housing & Utilities Allowance: \$18,545.00 Social Security offset: \$3254.72; Reimbursable Business Expenses Auto/Travel: \$1,500, Books/Journals: \$600, Professional Expenses: \$1,500, Continuing Education: \$600; Full Board of Pensions Benefits, 35 days annual vacation, two weeks annual study leave, moving expenses up to \$7,500.

Reported for Information

Current Interim/Vacant Pastorates – Clallam Bay, Concrete/Mt. Baker, Hydaburg, Kennwick, Metlakatla, Maplewood, Othello, Saint James, Terrace View, Sitka, Yakutat., Zion.

Mukilteo Discernment & Request for Dismissal – The discernment process has concluded and the session has requested dismissal to the ECO with the property. COM held a congregational meeting on Jan. 24th and is surveying the congregation for those interested in continuing a NWCP/PCUSA presence in the area.

Commission on Preparation for Ministry

The Rev. Frank Baresel, Moderator, reported.

Greider/Candidacy – The Rev. Baresel reported that Inquirer Heidi Greider, member of Emmanuel, had been received as a Candidate by the Commission on December 3, 2015 as authorized by the bylaws. He presented her to the presbytery, and she shared a personal statement with respect to her Christian Faith, forms of service undertaken; motives for seeking the ministry. After further questions, Rev. Baresel administered the Constitutional questions for Candidates, offered a charge, and led the presbytery in prayer for Ms. Greider.

Other Delegated Actions Reported to the Presbytery:

Annual Consultation and Continuation in the Preparation Process Approved for:

Candidate Seth Thomas, *FPC Bellingham*, October 22, 2015.

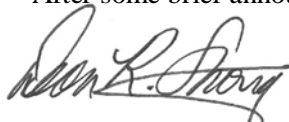
Candidate Mike Souza, *Mukilteo*, October 22, 2015.

General Assembly Overture Concurrence

G.A. Overture 012 is *On PC(USA) Fossil Fuel Divestment–From the Presbytery of San Francisco*. The overture “Call[s] upon the Board of Pensions and the Presbyterian Church (USA) Foundation to: a. Immediately stop any new direct investment in fossil fuel companies b. Work to ensure that within three years, none of the Board’s or the Foundation’s directly held or commingled assets includes holdings of either equities or corporate bonds in the fossil fuel companies identified in the Carbon Underground 200 . . .”

A Resolution that the presbytery concur with the overture was received by the Stated Clerk from the sessions of the First Presbyterian Church of Everett and Terrace View Presbyterian Church. After discussion, the resolution was APPROVED.

After some brief announcements, the meeting was adjourned with prayer by the Moderator at 3:17 p.m.



Rev. Dean R. Strong
Stated Clerk

Attachments

¹Presbytery Attendance, February 11, 2016.

²Amendments to the Bylaws.

³Statements of Financial Position and Activity for the period ending December 31, 2015.

⁴ Minutes of the Coulee Dam Presbyterian Church Administrative Commission, December 14, 2015; January 20, 2016.

Presbytery of the Northwest Coast – Roll, February 11, 2016

Summary of the Roll (Ruling Elder/Teaching Elder Balance per Bylaw 3.600).

	Present	Absent
Ruling Elders:		
Church Commissioners	27	
Other Ruling Elders*	8	2
Total Ruling Elders	35	
Teaching Elders	42	119
Total	77	
Church Representation	17	39

Teaching Elders Present (43)

Rebecca Anderson, Scott Anthony, Brandon Bailey, Frank Baresel, Muriel Brown, Doug Bunnell, Gustavo Carvajal, David Casson, Jim Caulkins, Charles Clarke, Bruce Cook, Amy Delaney, David Dobler, Alan Dorway, Greg Ellis, Dick Gibson, Stephanie Hankey, Hallack Greider, Paul Heins, Kurt Helmcke, Dan Holland, Dennis Hughes, Philip Jang, Robert Johnson, Byeung Kyu Kim, Jinsuk Kim, Paul Kim, Paul Kohler, James Kwon, Ann Lewis, Charlie Lewis, Ted Mattie, Seth Normington, Erv Roorda, Matt Royston, Tom Salmon, Ted Schuldt, Mark Smith, David Song, Won He (Peter) Song, Dean Strong, Dave Templin, Neil Trainer, Mike Young.

Teaching Elders Absent (119)

Tom Adams, William Ainley, Kyle Anderson, Paul Ashbrook, Robert Bacon, Jr., Hyun Su Baek, Steve Barker, William Barnes, Bruce Becker, Paul Beran, Joe Bettridge, Ashley Birk, Dennis Borgman, Kristine Bottino, Charles Bovee, Phil Campbell, Bob Carter, Eric Chavis, Jim Christensen, Chankil Chung, Larry Cole, Mark Cook, Edward Coon, Karel Coppock, Kimberly Crispino, Jon Draskovic, Denise Easter, David Eekhoff, Bob Ekblad, Gracey Ekblad, Greg Ellis, Larry Emery, Florence Evanoff, Dennis Evans, Pansie Evers, Henry Fawcett, Duncan Ferguson, Brent Fisher, George Fuller, Tracee Hackel, Rob Hagen, Craig Hall, Katie Haney, Bob Higgins, Ann Hinz, Fredrick Hull, Glen Hutchinson, Derek Hwang, Robert Jackson, Daniel Jones, Lynn Jones, Barry Keating, Koon Shik Kim, Kyoung Kim, Tim Ryang Kim, Yong In Kim, Richard Klein, Robert Klitz, Dianna Kunce, James Kutz, G. David Lambertson, Tim Lann, Ki Chun Lee, Wayne Lowry, Darrel Lynn, Dick Madden, John Mason, Robert Maxson, Curt McFarland, Heather Rene Smith Mikelson, Lowell Murphree, David Murphy, Milad Nakhla, Michael Neelley, Rebecca Niemeyer, Richard Nordgren, Peter Notehelfer, Laurie Oswald, John Owen, Benjamin Park, John Park, Jung Il Park, George Pasley, Tom Patterson, Jerry Poole, Ronald Richardson, Ray Riese, Mary Robinson-Mohr, John Rogers, David Rohrer, David Ross, Tom Ross, Claudia Rowe, Kirk Ruehl, Esther Gibson Sanders, Scott Schaefer, Robert Schmitt, Bob Shepherd, Sooil Shim, Brian Shin, Donald Simpson, Bob Slater, Arden Snyder, Bill Starr, Chuck Strawn, Paul Strawn, LaVerne Sugamele, Karen Summers, Allan Swan, Wendy Tingley, Nicholas Valadez, Jane Van Antwerp, Henk Wapstra, Jack Wilson, John Wilson, Diane Wonenberg, Bill Zeiger, John Zimmerman.

Ruling Elder Commissioners**Acme** - Judith Paulson.**Birchwood** - Kenneth Gasper, Nola Russell.**Cascade View** - Lorrie Nelson, Kathleen Jubie.**Cashmere** - Ed Hanks, Mary Ellen Hanks.**Edmonds** - Linda K. Reynolds.**Everett, First** - Katherine Campbell, Dottie Villevick.**Lake Forest Park** - Ann Gotshall, Laura Christensen Colberg.**Maplewood** - Matthew Appel, Maggie Parker.**Mount Baker** - Donald Smith**Mount Vernon** - David Neal**Mountain View** - Don Cunningham, Hal Clark.**Myong Sung** - Jiyon Kim**North Creek** - Edwin Renel, Chuck Popik, Eric Jetan**Othello First** - James Irwin, Francis Irwin**Saint James** - Carla Shafer**Snohomish, First** - Ursala Gallagher**Terrace View** - Elizabeth PetersonChurches Not Represented

Agape, Bellingham First, Baker Community, Calvin, Clallam Bay, Community Church of Seattle, Cottage Lake, Coulee Dam, Craig & Klawock First, Emmanuel, Friday Harbor, Hydaburg, Kennwick First, Ketchikan, Korean PC of Oak Harbor, Korean PC of Richland, Meadow Springs, Metlakatla, Mukilteo, Neah Bay, Northern Light, Parker Heights, Petersburg First, Port Townsend First, Port Angeles First, Quilcene First, Quincy First, Riverside, Sitka First, Sunnyside, Tieton First, Trinity United, United PC of Seattle, Waterville Federated, Whidbey, Wilson Creek First, Wrangell First, Yakutat, Zion

Other Continuing Members, Present

CRE Nettie Covalt, *Wrangell First*, CRE George Eastman, *Neay Bay*, Bill Grosse, *Treasurer*, Judith Paulson*, *Nominating Committee Co-Moderator*, *Acme*, Corey Schlosser-Hall, *E.P.* CRE Janice Smith, *Acme*; *Executive Board Members*: Kathy Garde, *Westminster*, Francis Irwin, *Othello First*, Warren Weber, *Emmanuel*, Dottie Villevick*, *Everett First*

*(counted as church commissioners).

Other Continuing Members Absent

Clarence Antioquia, *Northern Light*, CRE Robert Merriman, Kennewick First,

Corresponding Members – Rev. Virgiliana Pickering, *Tampa Bay Presbytery*,

Legible Registered Visitors: – Minna Dimmick, *Edmonds*, Joyce Meeker, *Sunnyside*, Charlotte Kim, *Community Church of Seattle (CCS)*, Bok Kim, *CCS*, Michael Kim, *CCS*, Arlene Brovald *formerly Mukilteo*, Heidi Saikaly, *formerly Mukilteo*, Lynn Norton, *Terrace View*, Becky Souza, *Clayton Valley*, Mike Souza, *Mukilteo*, Kathleen Jubie, *CVP*, Janet & Douglas Acker, *Cashmere*, Keith Russell, *Mount Vernon*, Lyn Fough, *Calvin*.

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Presbytery of the Northwest Coast
Amendments to the Bylaws
Approved February 11, 2016

6.100 Stated Meetings shall be held in accord with G-3.0105, at ~~least four times a year~~, and shall constitute meetings of the corporation. One meeting shall be designated as the annual meeting when elections shall occur.

Rationale: The Book of Order requires presbyteries to meet at least twice a year. We are moving toward a large, face to face annual meeting, with other meetings held during the year as needed. There is no need to restrict our meeting schedule beyond the Book of Order.

4.100. Officers of the Presbytery shall be a Moderator, Moderator-Elect, Moderator of the Executive Board, Stated Clerk, and Treasurer. These officers shall perform the duties prescribed by these Bylaws, the Constitution, and Robert's Rules of Order. Terms of office shall begin January 1st and end on December 31st of the appropriate year, or until their successors have been elected.

Rationale – This allows for the continuation of an office, if for some unforeseen reason, an election does not occur.

4.400 Moderator of the Executive Board – ~~A Moderator of the Executive Board shall, at its first meeting of the year, elect a moderator from its own members, be elected at the annual meeting for a term of who shall serve in the office for one year, beginning January 1 of the year following the election or until a successor has been elected . The nominee for Moderator of the Executive Board shall be the Moderator of the Presbytery at the time of the election. Should the office become vacant, a candidate shall be nominated by the Nominating Committee and presented for election at the next stated meeting; the Board shall elect from its own members a moderator to complete the term of the previous moderator.~~

As revised for easier reading: **4.400 Moderator of the Executive Board** – The Executive Board shall, at its first meeting of the year, elect a moderator from its own members, who shall serve in the office for one year, or until a successor has been elected . Should the office become vacant, the Board shall elect from its own members a moderator to complete the term of the previous moderator.

Rationale: The current processes forces the presbytery moderator to serve as the Board moderator, yet moderating the Board requires a different skill set, and a greater commitment to managing the day to day operations of the presbytery. The Board should be able to choose its own moderator, who, if gifted at it, could serve as long as he or she serves on the Board.

4.600 Stated Clerk a. Nomination to the office of Stated Clerk shall be by ~~a committee comprised of a member of the Commission on Ministry, a member of the Commission on Preparation for Ministry, a Clerk of Session, a member of the Executive Board representing personnel matters, a member of the Executive Board representing leadership matters, and the moderator of the Nominating Committee, who shall be the committee's moderator.~~ the Nomination Committee.

Rationale: This clause was inserted in the bylaws at the insistence of former a interim executive who had issues with the office of Stated Clerk. In recent years, the Stated Clerk has been nominated by the Nominating Committee, which is the appropriate process consistent with the Book of Order.

7.000 ORGANIZATION & STRUCTURE - The structures of the Presbytery are:

d. When any member of an entity of the presbytery, a board, commission, unit, division, committee, task force, or any other body authorized by the presbytery or its Executive Board does not attend two successive sessions of that body and such absence is unexcused, the membership of that person shall be automatically vacated, and that person shall be notified by the Stated Clerk. The Stated Clerk shall be notified of the vacancy by the chairperson of the entity, and the Stated Clerk shall announce the vacancy and shall notify the Nominating Committee or other body that originated the nomination, election or appointment of the person who has been absent without excuse, in order that the vacancy may be filled in the manner by which the same position had been filled originally.

Rationale: this amendment is taken nearly word for word from the Standing Rules of the General Assembly. It provides a means to replace person who, for whatever reason, are unable to fulfill the commitment made to serve, which also prevents others who are willing an able to fill seats that have been, for all practical purposes, vacated.

8.300 [Executive Board] Composition - The Board shall be composed of the Moderator Elect, the current Moderator of the Presbytery, and the ~~Moderator of the Presbytery Executive Board~~ immediate past Moderator of the Presbytery, and no fewer than nine men and women elected by the Presbytery from Alaska and Washington. Members shall be teaching elders in good standing or ruling elders; at least one half of the members shall be ruling elders. It shall conform to the principles of unity in diversity established in F.1-0403. The Stated Clerk, who shall serve as clerk of the Board, Executive Staff and the Treasurer shall be ex-officio members without vote for the duration of their service.

Rationale: This maintains the three year term on the Board of presbytery moderators, but allows for the Board to elect its own moderator.

8.500 [Executive Board] Meetings - The Board shall meet not less than prior to every stated meeting of Presbytery. The Moderator may call a special meeting of the Board when he or she judges it necessary and shall do so when requested in writing by any two members . In the absence or incapacitation of the Moderator, the Stated Clerk may convene a special meeting when requested in writing by any three members. Except in the case of an emergency, at least three days notice shall be given.

Rationale: Last summer when the Moderator was out of the country and out of touch, there was a need to call a special meeting but there was no provision in the bylaws. A provision for adequate notice is appropriate to prevent a small group from calling a meeting during a time when many members could not attend.

15.000 AMENDMENTS – The Bylaws may be amended at any ~~stated~~ meeting of Presbytery by a two-thirds vote, provided that notice of a proposed amendment is provided in writing or by electronic means to the presbytery at least ten days prior to the meeting and than the exact proposed changes are included, were by an action of or were presented in writing at the previous stated meeting. in the notice.

Rationale: Allowing for bylaw amendments only at stated meetings when presented at the previous stated meeting works well for societies that meet monthly and at least quarterly. Our presbytery is moving toward less frequent stated meetings, and calling meetings when needed. This amendment allows for more flexibility, especially during a time when the presbytery is changing and merging, yet it allows for adequate protection from inappropriate amendments or gerrymandering.

Presbytery of Northwest Coast
Statement of Activity, Jan 1 to Dec. 31, 2015

	Unrestricted	Restricted	Total
Revenue			
Per Capita	420,714		420,714
GA Mission-Offerings		110,089	110,089
Presbytery Mission Offerings		65,545	65,545
From Alaska (Merger)	331,728		331,728
Other Income	8,959	8,100	17,059
Investment Income	11,514	1,028	12,543
Synod Dispersement- K House Sale	182,909		182,909
Interest on Restricted Funds		114,177	114,177
Losses on Foundation Fund Values		(46,238)	(46,238)
Net assets released from restrictions	362,428	(362,428)	0
Total Revenue	1,318,253	(109,728)	1,208,525
Expenses			
Per Capita Paid to Synod & GA	84,145		84,145
GA Mission & Special Offerings	109,348		109,348
Presbytery Mission & Covenant Partners	58,408		58,408
Scholarships, Internships, Grants	65,491		65,491
Staff Salaries	412,140		412,140
Office Expenses	64,049		64,049
Leadership Summits	43,839		43,839
Board, Commissions, Committees	17,336		17,336
Total Expenses	854,756	0	854,756
Change in Net Assets	463,497	(109,728)	353,769
Net Assets Beginning	1,156,926	671,944	1,828,870
Net Assets, End	\$1,620,423	\$562,216	\$2,182,639

**Presbytery of the Northwest Coast
Statement of Financial Position
December 31, 2015**

ASSETS	
Current Assets	
Cash in Bank Accounts	671,218
Total Accounts Receivable	43,794
Investments (MDC's, Stocks, Foundation)	<u>1,349,462</u>
Total Current Assets	<u>2,064,474</u>
Fixed Assets	
Real Property & Improvements	223,379
Computer Equipment	2,013
Accumulated Depreciation	<u>(46,601)</u>
Net Fixed Assets	<u>178,791</u>
TOTAL ASSETS	<u>\$ 2,243,264</u>
LIABILITIES AND NET ASSETS	
Liabilities	
Accounts Payable	21,024
Accrued Payroll and Taxes	4,731
Mission Payables	<u>34,870</u>
Total Liabilities	<u>60,625</u>
Net Assets	
Unrestricted (Various Funds and Reserves)	1,206,476
Temporarily Restricted (Donor Restricted Uses)	133,970
Permanently Restricted (Presbyterian Foundation)	537,973
Net Assets (Jan 1 - CY vs PY)	(49,550)
Net Change in Assets (Income/loss)	<u>353,770</u>
Total Net Assets	<u>2,182,640</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 2,243,264</u>

COULEE DAM ADMINISTRATIVE COMMISSION

Telephone Conference Call

January 20, 2016

The Coulee Dam Administrative Commission met via conference telephone call on January 20, 2016. The Moderator, TE Muriel Brown, opened the meeting with prayer at 10:05 a.m. Present in addition to the Moderator were RE Jerry Kennedy, RE Steve Syre, and Stated Clerk RE Mike Nixon (ex officio without vote). Absent were TE Becky Anderson and RE Jim Irwin and Interim Presbytery Executive TE Kevin Nollette (ex officio without vote).

The purpose of the meeting was to deal with some issues that Jerry had raised in a memo that accompanied his year-end financial report.

Regarding an audit of the church books, it was decided that yes there should be an audit/financial review. It was decided that Mike would contact Lynda Mikkelsen about doing this work for us. And that she and Jerry together would decide the number of years to review.

The Commission VOTED to name Steve Syre as an additional signatory on the checking account, but still requiring only one signer. The Commission decided that there was no good reason at this time to transfer some (or all) of the funds to the Presbytery for disbursement while the presbytery merger process is going on. Steve raised the possibility of Jerry receiving some remuneration for his work as treasurer, but Jerry refused to consider that.

It was decided that the Per Capita Invoice for NW Coast Presbytery for \$1429.50 should be paid in full, seeing no reason to request a lesser amount.

The fellowship hall roof was leaking again. Bob Hendrickson, a local man with a Handyman business that is a licensed contractor, has been asked to check that out. He might be called on for additional problems that develop. Jerry was authorized to make arrangements as necessary for the roof and possible sidewalk snow removal.

The estimate from the locksmith for changing all the outside door locks came in at \$100, so Jerry has made those arrangements. It was decided that extra keys would be available (for pick up and return) at Jerry's office (Foisy Kennedy, on the main drag coming through Grand Coulee—across from Safeway) for commission members and others who may need to get into the church building at some point.

Jerry offered his phone number for CenturyLink's referral intercept service. This will cut down considerably on phone bills, but still allow for knowing in timely fashion about possible pastoral care needs and persons who may be interested in the building.

The Commission decided to keep the dumpster until the end of February as Susan Kennedy and a preschool teacher are still cleaning out stuff.

There have been a couple of inquiries about the building, including one from the pastor at the Almira Community Church, which draws people from a rather large surrounding area, and might want to consider a satellite site at the Dam. Jerry had to leave the phone call at 11:00, so Mike will check with him to see if he has requested a title report yet.

Mike and Muriel talked some about membership issues and whether there is some kind of letter that should go to the remaining members to explain in writing about their membership being held by the presbytery and whom to contact when they have decided on a new church home, etc.

The conference phone call ended at 11:30 a.m.

Respectfully submitted,

Muriel Brown, Moderator

COULEE DAM ADMINISTRATIVE COMMISSION

Minutes

December 14, 2015

The Commission held its first meeting at the home of Jerry and Susan Kennedy in Electric City on December 14, 2015. The meeting was convened with prayer by the AC Moderator TE Muriel Brown. In addition to the Moderator the following AC members were present: TE Becky Anderson, RE Steve Syre, and RE Jerry Kennedy, RE Mike Nixon (Presbytery Stated Clerk, ex officio without vote) and TE Kevin Nollette (Interim Presbytery Executive, ex officio without vote). Absent was RE Jim Irwin. Also present was RE Susan Kennedy, clerk of the Coulee Dam Session.

The Commission spent time in getting acquainted with each other and the duties assigned to the Commission. The Administrative Commission is authorized to:

- a. Assume original jurisdiction if the Session is unable to oversee the ongoing life of the Coulee Dam Church before the effective date of the closure;
- b. Work with the session in helping members to transfer their membership to other churches;
- c. Develop a plan for providing pastoral care for those whose membership has not been transferred by the date of dissolution;
- d. Make declaration to the congregation and others according to need that the property and other assets of the church belong to the Presbyterian Church (USA) and that the Presbytery will hold them in trust when the congregation is dissolved. The committee will ensure that all titles of property, beneficiaries of trusts and endowments are changed over to the Presbytery, and that all accounts payable and receivable will be changed to the name of Presbytery;
- e. Consult with the session regarding the disposal of equipment, memorials, etc.
- f. Consult with the session regarding which records of the Session are to be turned over to the Presbytery at the time of dissolution;
- g. Take necessary steps to dissolve the corporation in accord with the laws of the State of Washington;
- h. Ensure that all liabilities, including financial obligations, are satisfied from the assets of the Coulee Dam Community Church prior to its dissolution;
- i. Make a final report to the Presbytery along with enabling motions to close all matters related to the Coulee Dam Community Church.

Upon motion by Steve Syre, the Administrative Commission VOTED to assume original jurisdiction with full powers of the Session on January 1, 2016.

Jerry Kennedy agreed to continue on as Treasurer. There was general discussion regarding the need to secure the building, changing locks, seeing about roof repair, doing a title search, providing pastoral care to remaining members, etc. Susan Kennedy will see that there is a

monthly Bible study/prayer meeting held in the church building so that the property will still qualify for tax exempt status as used for “religious purposes.”

The Administrative Commission ended with prayer at 5:30 p.m. as we were joined by members of the Session for a light supper, which was followed by their Session meeting.

Respectfully submitted,

Muriel Brown, AC Moderator

Presbytery of the Northwest Coast
Minutes of the Stated Meeting
May 19, 2016
First Presbyterian Church of Kennewick, WA

The presbytery gathered for registration and fellowship beginning at 10:00 a.m. At 11:00 a.m. the following workshops were held:

Ministry & Life in the Democratic Republic of Congo, Ruth Brown, PC(USA) Mission Co-Worker;

Ministry & Life in the Middle East, Jonna Reeder, PC(USA) Mission Co-Worker;

Contemporary Cuba and the Christian Church, Rev. George Pasley, Ketchikan PC will share about his February 2016 trip to Cuba;

The Campbell Farm: Loving our Neighbors as Ourselves, Carmanita Pimms.

Meeting Issues Background: Focus & Infrastructure Task Force; Mukilteo Dismissal Request, Rev. Kurt Helmcke & Rev. Amy Delaney.

The presbytery recessed for lunch.

After lunch worship was led by host Associate Pastor Rev. Ashley Birk. The Rev. Gustavo Carvajal preached. Elders Bill Simpson, Shannon Smythe, Rev. James Kwon, Rev. Amy Delaney, Jim Irwin, Rev. Bob Johnson, and YAAD Jessamine Anderson were commissioned to serve on behalf of the presbytery at the upcoming General Assembly. Rev. Birk presided at the Lord's Supper, which was served by Julie Epperly, Dale Clark, Dave Burrill, Mark Benecke, and Dianne Macduff.

At the conclusion of worship, Moderator Rev. James Kwon began the stated meeting at 3:15 p.m. with prayer. A quorum was present.¹ The agenda and the minutes of the February 11, 2016 meeting were approved as distributed. Members of other presbyteries were recognized and greeted. Commissioners attending a presbytery meeting for the first time were introduced.

Stated Clerk's Report

The Rev. Dean Strong reported by thanking the host congregation and those who had assisted with the logistics of the meeting.

The following reports were received: *2015 Statistical Reports*² for both predecessor presbyteries, *Presbytery Commissioners Determined by Reported Statistics*;³ *2015 Reported Necrology*.⁴

Financial Reports – The presbytery reviewed the Statements of Financial Position and Activity for the period ending March 31, 2016.⁵

Coulee Dam Community Church Administrative Commission – The following resolution was APPROVED: “That the Coulee Dam Community Church Closure Administrative Commission be authorized to execute the final disposition of all property, equipment and assets, including the sale of real property.” The full text of the commission's tasks and duties, as amended, is attached to these minutes.⁶

Presbytery Executive

Dr. Corey Schlosser Hall gave thanks for the service of the staff of Central Washington Presbytery. Stated Clerk Mike Nixon was recognized by the presbytery. Transitional Executive Rev. Kevin Nollette was unable to be present as he was recovering from a concussion suffered while unloading a fireproof cabinet trucked from the Central Washington office to the Northwest Coast Office. The presbytery offered prayers for his recovery.

Board of Pensions

The Rev. Mark Frey addressed the presbytery and spoke about the new services being offered by the Board.

Executive Board

Board Moderator Rev. Kurt Helmcke reported. The minutes of the Northwest Coast Executive Board meeting of April 21st and the Central Washington Presbytery Council meeting of March 18th were distributed with the agenda.

The following is a summary of the major actions of the Board as distilled from the minutes:

- A task force is addressing the presbytery's future focus and infrastructure;
- Rev. Jinsuk Kim is serving Korean congregations throughout the synod;
- A review of the Mission Partners covenants is being conducted;
- The Deming property is for sale;
- A major Community Blessing Grant was awarded to build more houses in Pateros, WA.

Examinations

The Rev. Dennis Hughes reported that each of the following candidates for ordination and/or presbytery membership had each been examined by a team according to the presbytery's policy; there were no items discovered during these oral examinations that the Examination Team believed should be disclosed to the presbytery, and that the respective exam teams had all recommended approval:

Rev. Luke Hyder, of Chicago Presbytery, to be installed as Pastor of Cascade View Presbyterian Church;

Rev. Young Rae Lee, of Chicago Presbytery, to be installed as Pastor of Zion Presbyterian Church;

Candidate Yo Kim, of San Francisco Presbytery, to be ordained and installed as Associate Pastor of the United Presbyterian Church of Seattle;

Candidate Matt McCoy, of Northwest Coast Presbytery, to be ordained as Chaplain of St. Paul's Episcopal Academy in Bellingham;

Rev. Doug Waltar, of Inland Northwest Presbytery, serving as Executive Director of Ingalls Creek Enrichment Center in Peshastin, WA.

Each of the five candidates addressed the presbytery and provided a brief statement of faith and commitment to the ministry of the Word and Sacrament. The presbytery examined them further on "Christian faith and views in theology, the Bible, the Sacraments, and the government of the church." A motion to end the examination was approved. After excusing the candidates and discussion, the presbytery APPROVED the recommendation that these candidates be received as members and/or proceed to ordination and installation as indicated above. The Commission on Ministry will designate administrative commissions to conduct the respective services of ordination and/or installation.

The presbytery gathered around these new members, laid hands on them, and prayed for them. The Rev. Doug Bunnell then led them in two further "examinations," *Old Testament Emoji*, and *"Is it Lamentations or a Taylor Swift Lyric."* The Rev. Bunnell awarded each of the new members prizes, awards, and parting gifts for their excellent quiz performances.

Commission on Ministry (COM)

The Rev. Amy Delaney, Co-Moderator, reported.

Mukilteo Dismissal – The presbytery APPROVED the *Plan for the Dismissal of Mukilteo Presbyterian Church*⁷ and designated Ruling Elders Karen Butler, *North Creek*, Kristen Hitchcock, *Calvin*, Steve Syre, *At-large*, Teaching Elder Dennis Hughes, *HR* and two Teaching Elders to be named by the Executive Board as an Administrative Commission to execute the plan and assume the responsibilities and powers delineated therein.

Mung Sung Name Change – The following resolution was APPROVED, “**That the Myong Sung Presbyterian Church be permitted to change their name to *The Lord of Glory Presbyterian Church.***”

Recognition of Service for Retiring Pastors – Rev. Ted Mattie, Pastor of the First Presbyterian Church of Port Angeles, and the Rev. Bob Johnson of the Meadow Springs Presbyterian Church of Richland were recognized for the faithful service. Both plan to retire in the coming months.

Authorized Actions Reported to the Presbytery:

Acme/Smith – CRE Janice Smith’s commission to Acme Presbyterian Church was RENEWED for three years, effective April 7, 2016.

Ingalls Creek/Rev. Doug Walter is a member in good standing of the Presbytery of the Inland Northwest and Executive Director of Ingalls Creek Enrichment Center in Peshastin, WA. He is seeking membership, and upon successful examination and reception as a member, he is permitted to engage in this work as a validated ministry beyond the jurisdiction of the church (See Examinations).

Quilcene/Schaefer – On March 3rd, COM CONCURRED with the congregation and dissolved the pastoral relationship with the Rev. Scott Schaefer, also disapproving him for the work of validated ministry described in G-2.0503a until remedial, healing and reconciliatory work has been completed.

Quilcene/Hughes – The session’s request to establish a temporary pastoral relationship with the Rev. Dennis Hughes was APPROVED.

Sunnyside/Souza – The following were DESIGNATED as an Administrative Commission to Ordain and Install Mike Souza as Pastor of Sunnyside Presbyterian Church, April 23, 2016, 1:00pm: Elder Sam Dechter *Kennewick First*, Elder Heidi Saikaly *Mukilteo*, Elder Sarah Heeringa *Sunnyside*, Rev. Bob Johnson *Meadow Springs*, Rev. Gustavo Carvajal *Parker Heights*, Rev. Jim Calkins *HR*.

St. Paul’s Academy/Candidate Matt McCoy – Certified Candidate Matt McCoy’s call as Chaplain of St. Paul’s Episcopal Academy in Bellingham was recognized as a call to validated ministry requiring ordination as a teaching elder upon successful examination for proceeding to ordination and reception as a member of the presbytery (See Examinations).

United PC/Yo Kim – The Rev. Yo Kim, a member in good standing of San Francisco Presbytery, has been called by the United Presbyterian Church of Seattle as a full time Associate Pastor. The following terms of call were APPROVED, beginning July 1, 2016; to become effecting upon completion of examination and reception as a member of the presbytery(see Examinations):

Compensation:

Reimbursable Business Expenses:

Cash Salary	\$21,000	Auto/Travel	\$0.70/mile
Housing	\$24,000	Continuing Education	\$1,000
Annual Vacation	30 days	Books & Journals	\$1,000
Study Leave	2 weeks		

Full Board of Pensions Benefits

Zion/Rev. Young Rae Lee has been called as a full time Pastor by vote of the congregation on February 14, 2016. He was examined by the Exam Team on February 13th and their recommendation is that he be received as a member of the presbytery (see Examinations). The following terms of call were APPROVED and the Rev. Young Rae Lee was permitted to begin service March 20th as Pastor Elect, and Moderator of the session:

Compensation:

Reimbursable Business Expenses:

Cash Salary	\$24,000	Business/Profession	\$2,500
Housing	\$30,000	Continuing Education	\$1,000
Annual Vacation	4 weeks	Books & Journals	\$ 500
Continuing Ed	2 weeks	Moving Expenses	Actual & Reasonable
Sabbatical	3 mos. after 7 years		

Full Board of Pensions Benefits

Terms of Call⁸ – 2016 terms of call have been compiled and reviewed by the Stated Clerk and are reported to the presbytery; those calls that have been changed for 2016 were APPROVED by COM.

For Information

Current Interim/Vacant Pastorates (*information only*): Clallam Bay, Hydaburg, Kennewick First, Metlakatla, Maplewood (Edmonds), Mount Baker (Concrete), Othello First, Quincy First, Saint James (Bellingham), Terrace View (Mountlake Terrace), Sitka First, Yakutat.

Mukilteo/Redevelopment – A full time redevelopment pastor position was authorized, to be employed by the presbytery through the Executive Board, to determine the presbytery's strategy for mission in the Mukilteo area, and to recruit those who wish to unite in forming a congregation.

Central WA Teaching Elders SMPT– Teaching elders transferring from Central Washington Presbytery have been allowed one year to complete Sexual Misconduct Prevention Training from the date of the General Assembly vote on the merger, and according to Northwest Coast Presbytery policy 8.0101.

Commission on Preparation for Ministry

The following Delegated Actions were reported to the Presbytery on the agenda as distributed:

An annual consultation and continuation in the preparation process was approved for Candidate Curtis White, *FPC Snohomish*, April 29, 2016.

A final assessment was conducted, and *Certified as Ready to Receive a Call* was approved for Candidate Matt McCoy, *FPC Bellingham*, April 28, 2016 (see Examinations).

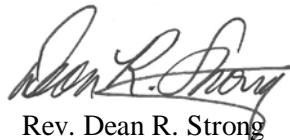
Adjourn

After some brief announcements, the stated meeting portion of the Leadership Summit was adjourned at 5:15 p.m. with prayer by the Moderator.

During dinner, the staff of Central Washington were further recognized. Chris Hoke, author of *A Spiritual Pursuit Through Jail, Among Outlaws, and Across Borders*, and "Neaners" Jose Garcia, addressed the gathering. After the meal, Mending Wings from Wapato, performed *Dancing our Prayers*.

On Saturday, May 20, the following field trips were offered: Mission in and Around Kennewick; Meadow

Springs & Central WA Korean Presbyterian Churches of Richland; Yakama Reservation, Campbell Farm & Parker Heights Presbyterian Church in Wapato, WA.



Rev. Dean R. Strong
Stated Clerk

Attachments

¹Presbytery Attendance, May 19, 2016.

²2015 OGA Statistical Reports.

³*Presbytery Commissioners Determined by Reported Statistics.*

⁴*2015 Reported Necrology.*

⁵Statements of Financial Position and Activity for the period ending March 31, 2016.

⁶*Tasks and Duties of the Coulee Dam Administrative Commission as Amended.*

⁷*Plan for the Dismissal of Mukilteo Presbyterian Church.*

⁸2016 Terms of Call for Teaching Elders.

Presbytery of the Northwest Coast – Roll, May 19, 2016
Summary of the Roll (Ruling Elder/Teaching Elder Balance per Bylaw 3.600).

	Present	Absent
Ruling Elders:		
Church Commissioners	41	64
Other Ruling Elders*	11	5
Total Ruling Elders	52	69
Teaching Elders	52	113
Total	104	182
Church Representation	30	26

Teaching Elders Present (52)

Tom Adams, Rebecca Anderson, Scott Anthony, Hyun Su Baek, Brandon Bailey, Joe Bettridge, Ashley Birk, Kristine Bottino, Muriel Brown, Doug Bunnell, Phil Campbell, Gustavo Carvajal, Jim Caulkins, Chankil Chung, Charles Clarke, Bruce Cook, Amy Delaney, Alan Dorway, Jon Draskovic, Dick Gibson, Hallack Greider, Rob Hagen, Stephanie Hankey, Kurt Helmcke, Dennis Hughes, Philip Jang, Robert Johnson, Jean Kim, Jinsuk Kim, Paul Kim, James Kwon, John Mason, Ted Mattie, Curt McFarland, Michael Neelley, Richard Nordgren, George Pasley, Jerry Poole, David Rohrer, Claudia Rowe, Esther Gibson Sanders, Ted Schuldt, Sooil Shim, Neil Trainer, Won He (Peter) Song, Janet Sonnanburg, Mike Souza, Bill Starr, Dean Strong, John Wilson, Mike Young.

Teaching Elders Absent (113)

William Ainley, Kyle Anderson, Paul Ashbrook, Robert Bacon, Jr., Frank Baresel, Steve Barker, William G. Barnes, Bruce Becker, Paul Beran, Dennis Borgman, Charles Bovee, Bob Carter, David Casson, Eric Chavis, Jim Christensen, Larry Cole, Mark Cook, Edward Coon, Karel Coppock, Kimberly Crispeno, David Dobler, Denise Easter, David Eekhoff, Bob Ekblad, Gracey Ekblad, Greg Ellis, Larry Emery, Florence Evanoff, Dennis Evans, Pansie Evers, Henry Fawcett, Duncan Ferguson, Brent Fisher, George Fuller, Tracee Hackel, Craig Hall, Katie Haney, Paul Heins, Bob Higgins, Ann Hinz, Dan Holland, Fredrick Hull, Glen Hutchinson, Derek Hwang, Robert Jackson, Daniel Jones, Lynn Jones, Barry Keating, Byeung Kyu Kim, Koon Shik Kim, Kyoung Kim, Tim Ryang Kim, Yong In Kim, Richard Klein, Robert Klitz, Paul Kohler, Dianna Kunce, James Kutz, G. David Lambertson, Tim Lann, Ki Chun Lee, Ann Lewis, Charlie Lewis, Wayne Lowry, Darrel Lynn, Dick Madden, Robert Maxson, Heather Rene Smith Mikelson, Lowell Murphree, David Murphy, Milad Nakhla, Rebecca Niemeyer, Seth Normington, Peter Notehelfer, Laurie Oswald, John Owen, Benjamin Park, John Park, Jung Il Park, Tom Patterson, Ronald Richardson, Ray Riese, David Ro, Mary Robinson-Mohr, John Rogers, Erv Roorda, David Ross, Tom Ross, Matt Royston, Kirk Ruehl, Tom Salmon, Scott Schaefer, Robert Schmitt, Bob Shepherd, Brian Shin, Donald Simpson, Bob Slater, Mark Smith, Arden Snyder, David Song, Chuck Strawn, Paul Strawn, LaVerne Sugamele, Karen Summers, Allan Swan, Dave Templin, Wendy Tingley, Nicholas Valadez, Jane Van Antwerp, Henk Wapstra, Jack Wilson, Diane Wonnenberg, Bill Zeiger, John Zimmerman.

Ruling Elder Commissioners (41)

Acme - Linda Jacoby.

Bellingham First - Bill Palmer

Calvin - Dan Coppin.

Cascade View - Lorrie Nelson, Jean McKay.

Cashmere - Ed Hanks.

Community Church of Seattle - Henry Kim, Wesley Pak.

Craig & Klowock First - Adeline de Castro.

Edmonds - Linda K. Reynolds.

Emmanuel - David Vliet.

Everett, First - Katherine Campbell.

Friday Harbor - Ken Frazee, Dan Zaehring, Kathy Turnbull.

Kennewick First - Kris Kennedy, Dale Clark, Dianne Macduff, Dave Burrill.

Korean of Richland - Steve Cho.

Korean Zion - Kwang Song.

Maplewood - Christine Gibson, Maggie Parker.

Meadow Springs - Diana Redetzke.

Mount Vernon - David Neal, Robert Mitchell.

Mountain View - Jeannine King.
Mukilteo - Tamara Young, James Young.
North Creek - Sarah Beard, Bill Simpson.
Northern Light - George Partlow.
Othello First - Janet Miya.
Port Angeles First - Rosalie Doty, Randy Schuchrad

Riverside - Rodger York.
Saint James - Carla Shafer.
Sunnyside - Linda Winfree.
Terrace View - Lynnette Norton
Westminster - Priscilla Wilber, Sylvia Tozer.

Churches Not Represented (26)

Agape, Baker Community, Birchwood, Clallam Bay, Hydaburg, Ketchikan, Lake Forest Park, Metlakatla, Mount Baker, Myong Sung, Neah Bay, Oak Harbor Korean, Parker Heights, Petersburg First, Port Townsend First, Quilcene First, Quincy First, Sitka First, Snohomish First, Tieton First, Trinity United, United PC of Seattle, Waterville Federated, Wilson Creek, Wrangell First, Yakutat.

Other Continuing Members, Present (11)

Commissioned Ruling Elders – George Eastman, *Neay Bay*, CRE Janice Smith, *Acme*.
 Executive Board & CWP Council – Clarence Antioquia, *Northern Light*, Sam Dechter, *Kennewick First*, Kathy Garde, *Westminster*, Francis Irwin, *Othello First*, Kathy Matlin, Warren Weber, *Emmanuel* .
 Others – Mike Nixon, *CWP Stated Clerk*, Judith Paulson, *Nominating Committee Co-Moderator*, *Acme*, Corey Schlosser-Hall, *E.P.*

Other Continuing Members Absent (4)

CRE Nettie Covalt, *Wrangell First*, CRE Robert Merriman, *Kennewick First*, Bill Grosse, *Treasurer*, Dottie Villevik, *Everett First*.

Corresponding Members

Rev. Jan Blankenship, *Presbytery of Northern New York*, Rev. Mark Frey, *Cascades Presbytery*, Rev. Luke Hyder, *Chicago Presbytery*, Rev. Terry McGonigal, *Inland Northwest Presbytery*, Rev. Young Rae Lee, *Chicago Presbytery*, Rev. Doug Waltar, *Inland Northwest Presbytery*.

Legible Registered Visitors

Ann Collier, *Mukilteo*, John Collierr, *Mukilteo*, Jean Colvin, *Kennewick First*, Jose Garcia, *Tierra Nueva*, Mary Ellen Hanks, *Cashmere*, Jeanne Hoek, *Mukilteo*, Sue Hoppe, *Mukilteo*, Ann Hughs, *Quilcene First*, Charles Huijbregtse, *Parker Heights*, Insook Jang, *United PC of Seattle*, Yo Kim, *San Francisco Presbytery*, Matthew McCoy, *Bellingham First*, Dean Mielke, *Mission Development Certificate Program*, Dick Moen, *Parker Heights*, Dennis Norton, *Terrace View*, Zola Pember, *Meadow Springs*, Heidi Saikaly, *Mukilteo*, Peter Turnbull, *Friday Harbor*, David Westerlund, *Tierra Nueva*.

* * *



Presbytery Report 2015

Presbytery Number **030498**

Name **Northwest Coast**

Address **1010 E Casino Rd**

City/State **Everett, WA 98203**

Phone **425-355-0922**

Email **sarah@northwestcoast.org**

Web Site

Fax **425-355-0165**

Membership

Prior Active Members **8180**

Gains		Losses	
17 & Under	40	Certified	216
18 & Over	150	Deaths	125
Certified	42	Other	387
Other	14		
Total Gains	246	Total Losses	728

Total Active Members **7698**

Baptized **155**

Other Participants **393**

Total Adherents **8246**

Female Members **4513**

Average Attendance **5794**

Affiliate Members **116**

Baptisms		Officers	
Child Baptisms	46	Male Session	179
Adult Baptisms	22	Female Session	142
		Male Deacons	197
		Female Deacons	360

Age Distribution of Active Members	Male	Femaie
25 & Under	664	346
26 - 45	1232	686
46 - 55	1275	700
56 - 65	1725	991
Over 65	2590	1567

People with Disabilities

Hearing	215
Sight	64
Mobility	225
Other	41

Christian Education

Birth 3	148	Grade 7	101
Age 4	118	Grade 8	108
Kindergarten	95	Grade 9	102
Grade 1	80	Grade 10	124
Grade 2	114	Grade 11	113
Grade 3	99	Grade 12	86
Grade 4	105	Young Adults	261
Grade 5	99	Over 25	1436
Grade 6	119	Teachers/Officers	408
Total	3716		

Racial Ethnic Breakdown	Membership	Elders	Deacons	Male	Female
Asian	2555	57	282	1146	1391
Black	13	1		8	5
African American	13	0	1	6	7
African	11	0	1	6	5
Middle Eastern	7	0	0	4	3
Hispanic	23			14	9
Native American	132	13	10	37	78
White	4751	217	237	1767	2782
Other	16	1		7	7
Totals	7521	289	531	2995	4287

Potential Giving Units	4,062
Budgeted Income	20,818,467
Budgeted Expense	20,792,884

Receipts

Regular Contributions	16,479,878	Bequests	68,548
Capital Building Fund	1,331,437	Other Income	2,924,397
Investment Income	102,466	Subsidy or Aid	106,270

Expenditures

Local Program	15,133,450	Per Capital Apprt	336,320
Local Mission	554,292	Validated Mission	175,695
Capital Expenditures	918,037	Theological Fund	8,615
Investment Expenditures	107,784	Other Mission	1,601,581



Presbytery Report 2015

Presbytery Number 030120
Name Central Washington
Address 301 N 61st Ave
City/State Yakima, WA 98908-2723
Phone 509-966-0481
Email statedclerk@cwpresby.org
Web Site
Fax 509-966-6180

Membership

Prior Active Members **1725**

Gains	Losses
17 & Under 3	Certified 379
18 & Over 16	Deaths 33
Certified 15	Other 40
Other 5	
Total Gains 39	Total Losses 452

Total Active Members **1312**
 Baptized **236**
 Other Participants **57**
 Total Adherents **1605**
 Female Members **776**

Average Attendance **777**

Affiliate Members **9**

Baptisms	Officers
Child Baptisms 6	Male Session 44
Adult Baptisms 2	Female Session 54
	Male Deacons 17
	Female Deacons 63

Age Distribution of Active Members	Male	Femaie
25 & Under 115	56	54
26 - 45 238	101	130
46 - 55 245	89	114
56 - 65 250	105	143
Over 65 464	137	272

People with Disabilities

Hearing	84
Sight	38
Mobility	80
Other	3

Christian Education

Birth 3	21	Grade 7	19
Age 4	20	Grade 8	25
Kindergarten	20	Grade 9	17
Grade 1	18	Grade 10	18
Grade 2	19	Grade 11	7
Grade 3	19	Grade 12	12
Grade 4	25	Young Adults	13
Grade 5	23	Over 25	501
Grade 6	18	Teachers/Officers	68
Total	863		

Racial Ethnic Breakdown	Membership	Elders	Deacons	Male	Female
Asian	93	5	7	42	49
Black				0	0
African American	2	0	0	2	0
African	0	0	0	0	0
Middle Eastern	0	0	0	0	0
Hispanic	19			8	11
Native American	6		1	0	6
White	1191	90	72	442	673
Other	1			1	0
Totals	1312	95	80	495	739

Potential Giving Units	629
Budgeted Income	1,701,139
Budgeted Expense	1,773,796

Receipts

Regular Contributions	1,835,868	Bequests	26,000
Capital Building Fund	214,805	Other Income	118,509
Investment Income	19,728	Subsidy or Aid	10,600

Expenditures

Local Program	1,212,430	Per Capital Apprt	48,458
Local Mission	167,163	Validated Mission	84,200
Capital Expenditures	150,854	Theological Fund	750
Investment Expenditures		Other Mission	880

Presbytery of the Northwest Coast

Office of the Stated Clerk

Presbytery Commissioners

Effective May 19, 2016

Determined by Reported Statistics as of Dec. 31, 2015

Number of Elder Commissioners per G-3.03 and Bylaw 3.600 (parity requirement)

Teaching Elder members as of May 1, 2016	164
Less: Honorable Retired who did not attend 5/17/14	<u>48</u>
Number of eligible Teaching Elder voters	116

Ruling Elders elected by sessions	105
Ruling Elders - CRE's, Moderators, Exec. Board	<u>12</u>
Total Ruling Elder Commissioners	117

Total Presbytery Commissioners 233

Ruling Elders elected by Sessions based on congregation size:

100 members or less:	1
101 - 200 members	2
201 - 300 members	3
301 or more:	4

Church	City	Mbrs	Cmnrs
Acme	Acme	22	1
Agape	Everett	25	1
Baker Community	Mount Vernon	69	1
Bellingham First	Bellingham	230	3
Birchwood	Bellingham	217	3
Calvin	Shoreline	305	4
Cascade View	Everett	128	2
Cashmere	Cashmere	76	1
Clallam Bay	Clallam Bay	10	1
Community Ch of Seattle	Bothell	1696	4
Cottage Lake	Woodinville	83	1
Craig & Klawock First	Craig	46	1
Edmonds	Edmonds	71	1
Emmanuel	Bothell	110	2
Everett First	Everett	308	4
Friday Harbor	Friday Harbor	217	3
Hydaburg	Hydaburg	18	1
Kennewick First	Kennewick	614	4
Ketchikan	Ketchikan	29	1
Korean PC of Oak Harbor	Oak Harbor	18	1
Korean PC of Richland	Richland	84	1
Korean Zion	Shoreline	111	2
Lake Forest Park	Lake Forest Park	311	4
Maplewood	Edmonds	117	2
Meadow Springs	Richland	121	2
Metlakatla	Metlakatla	43	1
Mount Baker	Concrete	9	1
Mount Vernon	Mt Vernon	177	2

Church	City	Mbrs	Cmnrs
Mountain View	Marysville	251	3
Mukilteo	Mukilteo	314	4
Myong Sung	Shoreline	33	1
Neah Bay	Neah Bay	20	1
North Creek	Mill Creek	571	4
Northern Light United	Juneau	99	1
Othello First	Othello	112	2
Parker Heights	Wapato	41	1
Petersburg First	Petersburg	27	1
Port Angeles First	Port Angeles	229	3
Port Townsend First	Port Townsend	259	3
Quilcene First	Quilcene	40	1
Quincy First	Quincy	31	1
Riverside	Desert Aire	15	1
Saint James	Bellingham	150	2
Sitka First	Sitka	34	1
Snohomish First	Snohomish	270	3
Sunnyside	Sunnyside	149	2
Terrace View	Mountlake Terr	28	1
Tieton First	Tieton	30	1
Trinity United	Sedro Woolley	42	1
United PC of Seattle	Edmonds	550	4
Waterville Federated	Waterville	9	1
Westminster	Anacortes	192	2
Whidbey	Oak Harbor	183	2
Wilson Creek First	Wilson Creek	7	1
Wrangel First	Wrangell	27	1
Yakutat	Yakutat	9	1
Churches: 56		5265	105

Presbytery of the Northwest Coast
2015 Reported Necrology
Ordered Ministry

Bellingham First

Dorothy Masson, *Ruling Elder, Deacon*, July 12
Gloria Miller, *Ruling Elder, Deacon*, April 12
Howard Mitchell, *Ruling Elder*, March 24
Cecil Sheilds, *Ruling Elder*, July 7

Calvin

Ruth Meyers, *Deacon*, January 6
Marion Murry, *Deacon*, September 11
Glenn Ranton, *Ruling Elder*, October 26
Bob Small, *Ruling Elder*, August 17

Cascade View

Jorgen Nelson, *Ruling Elder*, May 26

Clallam Bay

Claudine Rand, *Deacon*, June 1

Central Washington Presbytery

Frank Burgess, *Teaching Elder*, January 12
Sidney Sowers, *Teaching Elder*, August 26

Emmanuel

Alfred Dechenne, *Ruling Elder*, August 14

Everett First

Peggy Doph, *Deacon*, July 30
George Burnham, *Ruling Elder*, June 6
Shirley Sievers, *Ruling Elder*, May 14

Friday Harbor

Howard Schonberger, *Ruling Elder*, October 23

Kennewick First

Delores Fountain, *Deacon*, October 25
Winnie Skaare, *Deacon*, July 1
Kathy Yeats, *Deacon*, November 28
Chuck Lantz, *Ruling Elder*, January 19

Ketchikan

Jane Dosset, *Deacon*,
Merta Kiffer, *Ruling Elder*,
Mary Mitzgibbon, *Ruling Elder*,

Maplewood

Louise Baker, *Ruling Elder*, July 4

Mount Baker

Loyd Black, *Ruling Elder*, October 28
Fred Brand, *Ruling Elder*, May 23
Jerold Warrington, *Ruling Elder*, July 29

Mount Vernon

Joan Buchannan, *Deacon*, August 9
Joannie Ernst, *Deacon*, February 24
Sally Hammond, *Deacon*, March 28
Marilyn Rabenstein, *Deacon*, December 20

Mukilteo

Dennis Hoppe, *Deacon*, March 18
Mary Lou Robertson, *Deacon*, January 29

North Creek

Louis Kranda, *Ruling Elder*, July 14

Northern Light

Jane Ginter, *Elder, Deacon*, July 31

Othello

Bernie Weible, *Ruling Elder*, May 11

Parker Heights

Alice Horsley, *Deacon*, November 14
Donald Clark, *Ruling Elder*, August 30

Petersburg First

Jay Malcom Miller, *Ruling Elder*, June 30

Port Townsend

Jane Proutt, *Deacon*, January 13
Carl Friedericks, *Ruling Elder*, July 3
Ross Robson, *Teaching Elder*, August 22

Snohomish First

Evelyn Pearl, *Deacon*, December 29
Ken Robinson, *Teaching Elder*, June 19
Jack Walchenback, *Teaching Elder*, January 25

Sunnyside

Grace Barker, *Deacon*, January 22

Trinity United

Imogene Geiger, *Deacon*, December 16

Westminster

Dick Flickinger, *Ruling Elder*, June 12
Don Lapworth, *Ruling Elder*, May 22

Whidbey

Gladys Barber, *Ruling Elder*, January 12
Bob Warnock, *Ruling Elder*, April 18

Wilson Creek

Edward Allen, *Teaching Elder*, October 28

Presbytery of Northwest Coast
Statement of Financial Position - Summary
As of March 31, 2016

	<u>3/31/2016</u>	<u>3/31/2015</u>
ASSETS		
Current Assets		
Cash in Bank Accounts	686,490	317,497
Accounts Receivable	25,309	872
Investments	1,866,026	1,674,941
Loans Receivable	91,534	0
Total Current Assets	<u>2,669,359</u>	<u>1,993,311</u>
Fixed Assets		
Real Property & Improvements	358,133	96,633
Computer Equipment	3,024	2,013
Accumulated Depreciation	<u>(46,601)</u>	<u>(46,601)</u>
Total Fixed Assets	314,555	52,044
TOTAL ASSETS	2,983,914	2,045,355
 LIABILITIES AND NET ASSETS		
Liabilities		
Total Accounts Payable	22,439	0
Charles Schwab Cash Flow Payable	125,000	30,000
Accrued Payroll and Taxes	5,313	6,708
Stanwood MDC Loan	133,912	
GA Mission & Special Offerings	0	6,026
Extra Commitment-Presbytery	19,870	39,381
Presbytery Mission Payable (deleted)	0	40
Covenant Partner Payables (deleted)	0	2,288
Total Liabilities	<u>306,535</u>	<u>84,443</u>
Net Assets		
Unrestricted	1,417,522	1,208,867
Temporarily Restricted	538,801	289,284
Permanently Restricted	496,996	537,973
Net Assets (Jan 1 - CY vs PY)	207,329	(98,658)
Change in Net Assets	<u>16,732</u>	<u>23,447</u>
Total Net Assets	<u>2,677,380</u>	<u>1,960,913</u>
TOTAL LIABILITIES AND NET ASSETS	2,983,914	2,045,355

Presbytery of the Northwest Coast
Statement of Activity - Summary
January - March, 2016

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total	Budget	Variance	% of Budget
Income							
5100-00 Per Capita	128,068			128,068	390,786	(262,718)	32.77%
5100-10 GA Mission-Offerings		39,503		39,503		39,503	
5100-50 Extra & Directed Commitment		6,262		6,262		6,262	
5200-00 Extra Commitment Presby		1,087		1,087		1,087	
5300-00 Presbytery Mission		120		120		120	
5300-50 Presbytery Unified Missions		10,403		10,403		10,403	
5300-60 Covenant Partner Donations		2,390		2,390		2,390	
5400-00 Other Income	56			56	3,000	(2,944)	1.87%
5400-50 COM Income	440			440		440	
5450-00 Investment Income	6,018	1,272		7,290		7,290	
5500-00 Temporarily Restricted Income		71,857		71,857	59,800	12,057	120.16%
Net assets released from restrictions	110,652	(110,652)		0		0	
Total Revenues, Gains, Other Support	245,234	22,242	0	267,476	453,586	(186,110)	58.97%
Expenses							
6100-00 Per Capita Expenses	16,718			16,718		16,718	
6100-10 GA Mission & Special Offerings	39,503			39,503		39,503	
6100-50 Extra & Directed Expenses	5,914			5,914		5,914	
6200-00 Extra Commitment Presb	1,087			1,087		1,087	
6300-00 Presbytery Mission Expense	120			120		120	
6300-50 Covenant Partner Exp from Unified	8,220			8,220		8,220	
6300-60 Covenant Partner Designated Expenses	2,270			2,270		2,270	
6400-00 Purchases for reimbursement	46			46		46	
7200-00 Office Staff Expenses	89,667			89,667	287,858	(198,191)	31.15%
7200-50 Office Expenses	13,119			13,119	60,300	(47,181)	21.76%
7300-00 Presbytery	4,416			4,416	58,800	(54,384)	7.51%
7300-30 COM Expenses	7,010			7,010	19,000	(11,990)	36.90%
7300-50 CPM Expenses	171			171	4,500	(4,329)	3.81%
7400-00 Special Events	7,885			7,885		7,885	
7500-00 Restricted Fund Expenses	23,500			23,500	20,000	3,500	117.50%
7800-00 Fund Expenses	30,038			30,038	46,871	(16,833)	64.09%
7900-00 New Worshipping Communities				0	42,000	(42,000)	
Total Expenses	249,685	0	0	249,685	539,329	(289,644)	46.30%
Change in Net Assets	(4,451)	22,242	0	17,791	(85,743)	103,534	-20.75%
Net Assets at Beginning of Year	1,624,851	538,801	496,996	2,660,648			
Net Assets at End of Period	1,620,400	561,043	496,996	2,678,439			

Coulee Dam Community Church
Closure Administrative Commission

On recommendation from the Committee on Ministry, Presbytery Council VOTED at their November 20, 2015 Council meeting to appoint an Administrative Commission to oversee the closing of the Coulee Dam Community Church. Members of the Commission are Rev. Muriel Brown, moderator of Coulee Dam's session; Rev. Becky Anderson, interim Head of Staff at Othello; Elder Jim Irwin, Moderator of Presbytery Council; Elder Steve Syre, member of Council; and either Elder Susan Kennedy or Elder Jerry Kennedy of the Coulee Dam Church. Rev. Kevin Nollette, Interim Presbytery Exec and Michael Nixon, Stated Clerk will serve as support to the Commission. The Commission shall be authorized to:

- a. Work with the session in helping members to transfer their membership to other churches as appropriate.
- b. Develop a plan for providing pastoral care for those whose membership is not being transferred by the date of dissolution.
- c. Work with the pastor and session in planning a final service of worship and celebration of the history of the Coulee Dam church, noting it is the desire of the Coulee Dam Session to have their last worship service prior to the end of 2015.
- d. Make declaration to the congregation and others according to need that the property and other assets of the church belong to the Presbyterian Church (USA) and that the Presbytery will hold them in trust when the congregation is dissolved. The committee will ensure that all titles of property, beneficiaries of trusts and endowments are changed over to the Presbytery, and that all accounts payable and receivable will be changed to the name of Presbytery.
- e. Consult with the session regarding the disposal of equipment, memorials, etc.
- f. Consult with the session regarding which records of the Session are to be turned over to the Presbytery or deposited with the Presbytery Historical Society at the time of dissolution.
- g. Take necessary steps to dissolve the corporation in accord with the laws of the State of Washington.
- h. Ensure that all liabilities, including financial obligations, are satisfied from the assets of the Coulee Dam Community Church prior to its dissolution.
- i. Make a final report to the Presbytery along with enabling motions to close all matters related to the Coulee Dam Community Church.
- j. **execute the final disposition of all property, equipment and assets, including the sale of real property.**

Commission on Ministry
Plan for Dismissal of Mukilteo Presbyterian Church
Approved by the Presbytery: May 19, 2016

In recognition of the significant theological perspectives that divide us, the desire to avoid further disagreement, the need for focus on the evangelization of the Mukilteo Community, and the individual call on the congregation of the Mukilteo Presbyterian Church (MPC), the Commission on Ministry (COM) recommends:

That, The Presbytery of the Northwest Coast (Presbytery) move toward the dismissal of the congregation, the pastor and property of MPC to the Presbytery of the Northwest, of the Evangelical Covenant Order of the Presbyterian Church;

That, an Administrative Commission of the Presbytery be designated, with the responsibilities and powers as delineated below, to conduct a full administrative review, historical and current valuation of the tangible and intangible assets of congregation and the corporation used as “a tool for the accomplishment of the mission of Jesus Christ in the world”¹, and make a recommendation to the Presbytery regarding 1) dismissing the congregation, 2) dissolving the PCUSA congregation 3) future use of all assets, including the property for mission, 4) compensation to the Presbytery for the future loss of use of those assets, and 5) the relationships of the Pastor; ensuring comprehensive due diligence on all ecclesiastical and constitutional matters so that if necessary, the parties can dissolve the current and historic covenant forthrightly, faithfully, and with good will.

Historical Background

In a letter to COM dated July 9, 2014, the Session stated that it had “voted unanimously to enter into a period of congregational discernment with regard to our denominational affiliation.”

MPC’s session (“the Session”) and a team designated by COM engaged in a lengthy process of discernment to “find and represent the will of Christ” regarding the Session’s request. From the beginning of that process the Session expressed a desire to be dismissed on the grounds that the PCUSA, through a series of Constitutional decisions, has drifted from biblical principles, and that affiliation with the PCUSA hampers its mission. Likewise, the Presbytery has held that the Session has not developed a case which supports the *need* to be dismissed, while the Session has expressed the *desire* to be dismissed. Furthermore, the Presbytery has held that MPC has continually grown during the past decade, and has effectively accomplished its mission, and that the Session has not addressed the 1700 year old theological insight developed definitively in the Donatist controversy of 400’s that the Church’s purity is not based on the people who comprise it, but on the purity of its Lord and Head – Jesus Christ. The Presbytery has continued to affirm and support the diversity of the theological and biblical positions of its congregations, and has and would continue that affirmation and support of MPC’s positions if the request for dismissal was withdrawn.

In a letter to COM dated October 14, 2015 the Session requested dismissal to ECO: The Evangelical Covenant Order of Presbyterians.²

Principles and Rationale

Dissent is constitutionally protected; defiance is never protected. Governing bodies may surely dissent or protest actions of a higher body and may overture higher bodies for changes in policies or the Constitution itself. If an officer finds that his or her conscience permits him or her to neither concur or submit to the determination of the majority, he shall peaceably withdraw from our communion *without*

¹PCUSA Book of Order, 2015-2017, G-4.02, p. 61.

²Attached.

attempting to make any *schism*. The duty of the church is always to attempt to bring the estranged member back into the covenant community and to be open to hearing minority voices because we know in our tradition that those minority voices are sometimes the voice of God to us.

According to the Constitution,

“The relationship to the Presbyterian Church (U.S.A.) of a congregation can be severed only by constitutional action on the part of the presbytery (G-3.0303b). If there is a schism within the membership of a congregation and the presbytery is unable to effect a reconciliation or a division into separate congregations within the Presbyterian Church (U.S.A.), the presbytery shall determine if one of the factions is entitled to the property because it is identified by the presbytery as the true church within the Presbyterian Church (U.S.A.). This determination does not depend upon which faction received the majority vote within the congregation at the time of the schism.”³

Separate surveys administered by the Session and COM have attempted to gauge congregational alignment with the Session’s position and/or support for PCUSA/Northwest Coast affiliation.

Throughout this process, a minority group of church members has expressed its objections to the Session’s desire and process for dismissal. COM has maintained communication and has consulted with this group. While this minority may constitute “the true church,” COM believes its continued existence, health and growth would be hampered by assuming the property currently “held by or for [this] congregation . . . in trust nevertheless for the use and benefit of the Presbyterian Church (U.S.A.)”⁴

MPC has benefitted from a legacy of support from the PCUSA through and with the Presbytery from its establishment in 1907 and the change of location and expansion in this century. MPC has become what it is today on account of that support.

We enter this process of dismissal with a commitment to the spiritual and ecclesiastical well-being of MPC and NWCP, and to engage in this dismissal process as a demonstration and witness to the gospel of Jesus Christ who commanded us to interact with one another in truth and grace.

The Administrative Commission

COM recommends to the Presbytery that an Administrative Commission be designated by the Presbytery to manage the dismissal of MPC, with the following responsibilities and powers, and to propose to the Presbytery for its approval, the terms for dismissal:

1. Conduct a full Administrative Review to examine all relevant records; obtaining professional services if needed to do so, fees for such services to be born by MPC.
 - a. Conduct a full financial *audit*, including verification of assets and liabilities by a CPA, ensuring that no assets are held by any other corporation than that of the church, held in trust for the Presbyterian Church, USA according to its constitution;
 - b. Assessment of values of real property, installations and equipment by one or more professional appraisers;
 - c. Legal review of all property titles, insurance, by-laws, charters, and corporate documents.
 - d. Review of bylaws, session minutes, any and all governing documents or records, newsletters,

³PCUSA Book of Order, 2015-2017, G-4.0206, p. 62.

⁴Ibid, -4.0203, p. 61.

- website content, correspondence and any other communication or transmission, electronic or otherwise;
2. Keep all parties informed, including members of the session and the congregation, of process, and progress.
 3. Assume Original Jurisdiction, dissolving the Session and assuming all of its responsibilities and powers, on approval of the Northwest Coast Executive Board, if ownership of assets have been transferred or moved to another corporation or individual, or ecclesiastical or corporate documents have been altered in such a way to avoid fair settlement; assets to be frozen.
 4. Re: Pastor:
 - a. If, in the course of investigation, it is determined that the Pastor actively engaged in schismatic activities in violation of vows (W-4.4003), the A.C. may file disciplinary charges.
 - b. Actual dismissal of the pastor to be conducted by COM in consultation and conjunction with the dismissal agreement.
 5. Financial Compensation – Since the establishment of this congregation in 1907, the congregation and the Presbytery have been partners in ministry employing people, resources and assets provided by or supported by the Presbytery for the accomplishment of the mission of Jesus Christ. The Administrative Commission is instructed to value each of the following and frame an agreement that divides total value equally between the Presbytery and the dismissed congregation:
 - a. Financial support necessary for determining and sustaining the strategy for mission of the PCUSA/Northwest Coast Presbytery in Mukilteo, including pastoral leadership and a physical location for worship and ministry to the community;
 - b. The value in current dollars of any and all financial investments contributed by the Presbytery since the establishment of the congregation;
 - c. The value of the contributions those church members, past and present, loyal to the PCUSA and the Presbytery, who have contributed financially to the operation of MPC and its long term assets.
 - d. The value of all current assets and liabilities, including real property;
 - e. The loss of congregational contributions to the Presbytery, including per capita payments, mission support, and support of the Presbytery's Covenant Partners.
 6. Revisions – If, in the course of its “investigation,” it becomes necessary or to revise these parameters, request the Presbytery's Executive Board to do so on behalf of the Presbytery.
 7. Name and Corporation — The Presbytery shall retain the name “Mukilteo Presbyterian Church,” and the current corporation; the dismissed congregation shall cause a new corporation with a new name to be formed.
 8. Determine and recommend the nature of any future relationship.
 - a. Determine what, if any, areas of joint ministry that may exist.
 - b. Define the future relationship.
 - c. Determine terms for reaffiliation.
 9. Work with all due diligence and without delay, keeping costs fair and reasonable, and negotiating in good faith to bring a recommendation for settlement to a stated or called meeting of the presbytery for its approval.

Northwest Coast Presbytery TERMS OF CALL as of 4/28/2016															
	FTE	Cash Salary	Housing Allownc	E Cntrb, Bonu Optnl Ins.	BOP Eff. Salary	SECA Supp	Total Comp	BOP Dues	Travel	Reimbursed Cont. Ed.	Business Books	Expenses Other/All	Total Cost	Mbrs	Per Member
Acme															
Smith/'16	1	18,653	3,000	0	21,653		21,653	5,197	500	400	100	0	27,850	22	\$ 1,266
Smith/'15	1	17,622	3,000	0	20,622		20,622	4,949	500	400	100	0	26,571	22	
Anacortes/Westminster															
Hankey/Pastor	1	30,343	39,000	0	69,343		69,343	16,642	1,300	2,300		2,625	92,210	192	\$ 480
Hankey/Pastor	1	30,343	39,000	0	69,343		69,343	16,642	1,300	2,300		2,625	92,210	192	\$ 480
Hankey/Pastor	1	29,184	39,000	0	68,184	5,216	73,400	16,364	2,300	1,300	0	0	93,364	205	\$ 455
Bellingham/Birchwood															
Ellis/Pastor	1	42,000	30,000	2,000	74,000	5,508	79,508	17,760				5,800	103,068	217	\$ 475
Ellis/Pastor	1	12,000	60,000	2,000	74,000	5,508	79,508	17,760				5,800	103,068	217	\$ 475
Ellis/Pastor	1	12,000	60,000	2,000	74,000	5,508	79,508	17,760				5,800	103,068	217	\$ 475
Bellingham/First															
Bunnell/Pastor	1	47,151	25,000	2,161	74,312		74,312	17,835	1,300			2,625	96,072	230	\$ 418
Bunnell/Pastor	1	47,151	25,000	2,161	74,312	0	74,312	17,835	1,300	500	400	2,625	96,972	230	\$ 422
Bunnell/Pastor	1	46,085	25,000	0	71,085	0	71,085	17,060	3,525	1,500	0	1,800	94,970	263	\$ 361
Bellingham/St. James															
Sonnanburg/Interim	1	37,800	30,000	0	67,800		67,800	16,272	5,000			4,500	93,572	150	\$ 624
Sonnanburg/Interim	1	37,800	30,000	0	67,800		67,800	16,272	5,000			4,500	93,572	150	\$ 624
Haueraus/Pastor	1			0	0	0	0	-				2,625	2,625	166	\$ 16
Bothell/Community Church of Seattle															
Song/Assoc	'14			0	0	0	0	-				2,625	2,625	1749	\$ 2
Kwon/Pastor	'14			0	0	0	0	-				2,625	2,625	1749	\$ 2
Bothell/Emmanuel															
Rohrer/Pastor	'16	32,260	32,000	0	64,260		64,260	15,422	1,200	500		500	81,882	92	\$ 890
Rohrer/Pastor	'15			0	0	0	0	-				2,625	2,625	92	\$ 29
Rohrer/Pastor	'14	30,000	30,000	1,200	61,200	0	61,200	14,688	1,000	250	250	500	77,888	92	\$ 847
Cashmere															
/Pastor	'16	28,090	22,214	0	50,304		50,304	12,073	1,500	500	150	250	64,777	76	\$ 852
/Pastor	'15	28,090	22,214	0	50,304		50,304	12,073	1,500	500	200	444	65,021	76	\$ 856
Clallam Bay															
Vacant/	'16			0	0	0	0	-				2,625	2,625	10	\$ 263
Vacant/	'15			0	0	0	0	-				2,625	2,625	10	\$ 263
Concrete/Mt. Baker															
Ross*/Pastor	'14	1,063	18,000	0	19,063	0	19,063	4,575	4,480	750	0	0	28,868	9	\$ 3,208
Craig/kawock															
Rowe*/Pastor	'14	31,400		0	47,000	3,540	50,540	11,280	310	300		2,625	65,055	46	\$ 1,414
Edmonds															

		FTE	Cash Salary	Housing Allwnc	E Cntrb, Bonul Optnl Ins.	BOP Eff. Salary	SECA Supp	Total Comp	BOP Dues	Reimbursed Business Expenses			Total Cost	Mbrs	Per Member
										Travel	Cont. Ed.	Books			
Delaney/Pastor	'16		15,812	33,000	0	48,812	0	48,812	11,715			1,500	62,027	71	\$ 874
Delaney/Pastor	'15		15,812	33,000	0	48,812	0	48,812	11,715			4,000	64,527	71	\$ 909
Delaney/Pastor	'14	0.9	15,578	33,000	0	48,578	0	48,578	11,659	1,000	3,000	0	64,237	71	\$ 905
Edmonds/Maplewood															
Griender/Interim	'16	1	30,000	35,819	0	65,819	0	65,819	15,797		500	1,500	83,616	117	\$ 715
Griender/Interim	'15	1	30,000	35,819	0	65,819	0	65,819	15,797		500	1,500	83,616	117	\$ 715
Keating/Pastor	'14	1	27,752	35,000	0	62,752	0	62,752	15,060		1,500	1,500	80,812	117	\$ 691
Edmonds/UPC Seattle															
Park, B./Assoc	'14				0	0	0	0	-			2,625	2,625	625	\$ 4
Kim, K.S./Assoc	'14				0	0	0	0	-			2,625	2,625	625	\$ 4
Jang/Pastor	'14				0	0	0	0	-			2,625	2,625	625	\$ 4
Everett/Agape															
Baek/Pastor	'14				0	0	0	0	-			2,625	2,625	25	\$ 105
Everett/Cascade View															
Schuldt/Interim	'16	1	18,486	36,000	0	54,486	0	54,486	13,077			5,000	72,563	128	\$ 567
Schuldt/Interim	'15	1	18,486	36,000	0	54,486	0	54,486	13,077			5,000	72,563	140	\$ 518
Schuldt/Interim	'14	1	19,410	36,000	0	55,410	4,590	60,000	13,298	0	0	4,000	77,298	140	\$ 552
Everett/First															
Dorway/Pastor	'16	1	45,000	21,000	0	66,000	0	66,000	15,840	1,000	1,500	500	84,840	308	\$ 275
Dorway/Pastor	'15	1	45,000	20,845	0	65,845	0	65,845	15,803		1,500	2,625	85,773	320	\$ 268
Dorway/Pastor	'14	1	45,000	20,845	0	65,845	0	65,845	15,803		1,500	2,625	85,773	320	\$ 268
Friday Harbor															
Bettridge/Pastor	'16	1	41,016	35,328	0	76,344	0	76,344	18,323		2,200	5,000	101,867	217	\$ 469
Bettridge/Pastor	'14	1			0	0	0	0	-			2,625	2,625	194	\$ 14
Juneau/Northern Light															
Campbell*/Pastor	'16	1	60,600	2,400	0	81,900	0	81,900	19,656			3,000	104,556	99	\$ 1,056
Campbell*/Pastor	'15	1	57,100	2,400	0	77,350	0	77,350	18,564			3,000	98,914	99	\$ 999
Campbell*/Pastor	'14	1	55,350	2,400	0	81,750	0	81,750	19,620			3,000	104,370	99	\$ 1,054
Kennewick First															
Hall/Interim Pastor	'16		40,000	40,000	7,896	87,896	0	87,896	21,095	3,600	3,600	1,500	117,691	614	\$ 192
Birk/Assoc	'16		29,907	19,792	0	49,699	0	49,699	11,928	1,728	1,674	1,529	67,422	614	\$ 110
Hall/Interim Pastor	'15		40,000	40,000	7,896	87,896	0	87,896	21,095	3,600	3,600	1,500	117,691	614	\$ 192
Birk/Assoc	'15		34,467	14,498	2,500	51,465	0	51,465	12,352	1,728	1,674	864	68,947	614	\$ 112
Ketchikan															
Pasley/Pastor	'16	0.8	15,090	17,000	0	32,090	0	32,090	7,702	800	1,200	2,625	44,417	29	\$ 1,532
Pasley/Pastor	'15	0.8	21,439	16,458	0	37,897	0	37,897	9,095	800	1,200	600	49,592	29	\$ 1,710
Pasley/Pastor	'14	0.8	21,439	16,457	0	37,896	0	37,896	9,095	800	1,200	2,625	51,616	41	\$ 1,259
Korean, Central WA															

		FTE	Cash		Housing		E Cntrb, Bonu		BOP Eff.		SECA		Total		Reimbursed Business Expenses				Total		Per	
			Salary	Allwnc	Optnl Ins.	Salary	Supp	Comp	Dues	Travel	Cont. Ed.	Books	Other/All	Cost	Mbrs	Member						
Pak/Pastor	'16	1	31,824	18,563	0	50,387	0	50,387	12,093	3,606	2,625	72,402	84	\$ 862								
Pak/Pastor	'15	1	31,824	18,563	0	50,387	0	50,387	12,093	3,606	2,625	72,402	84	\$ 862								
Lake Forest Park																						
Young/Assoc	'16	1	36,154	25,069	0	61,223	4,042	65,265	14,694		8,600	88,559	311	\$ 285								
Barese/Pastor	'16	1	37,862	36,040	0	73,902		73,902	17,736		5,000	96,638	311	\$ 311								
Young/Assoc	'15	1	36,154	25,069	0	61,223	4,042	65,265	14,694		8,600	88,559	311	\$ 285								
Barese/Pastor	'15	1	37,862	36,040	0	73,902		73,902	17,736		5,000	96,638	311	\$ 311								
Young*/Assoc	'14	1	31,397	24,816	5,854	62,067	3,876	65,943	14,896	0	8,600	89,439	439	\$ 204								
Barese/Pastor	'14	1	38,028	35,875	0	73,902	0	73,902	17,736	5,000	0	96,638	439	\$ 220								
Marysville/Mt. View																						
Mason/Pastor	'16	1	37,130	32,330	6,905	76,365		76,365	18,328	2,000	1,800	100,293	251	\$ 400								
Jones/Assoc.	'16	1	24,354	24,000	0	48,354		48,354	11,605	1,200	300	62,009	251	\$ 247								
Mason/Pastor	'15	1	35,707	32,330	6,905	74,942		74,942	17,986	2,000	1,800	98,528	251	\$ 393								
Jones/Assoc.	'15	1	11,250	12,000	0	23,250		23,250	5,580	600	2,625	32,055	251	\$ 128								
Mason/Pastor	'14	1	32,742	32,330	6,854	71,935		71,935	17,264	2,000	1,800	94,799	278	\$ 341								
Meadow Springs																						
Johnson, R/Pastor	'16	1	27,000	16,000	12,500	55,500		55,500	13,320	1,000	3,500	74,820	121	\$ 618								
Johnson, R/Pastor	'15	1	27,000	16,000	11,500	54,500		54,500	13,080	1,000	3,500	73,080	121	\$ 604								
Metlakatla																						
Emery/Pastor	'14				0	0		0	-		2,625	2,625	43	\$ 61								
Mill Creek/North Creek																						
Helmcke/Assoc	'14	1	43,992	25,500	6,561	76,053	5,316	81,369	18,253	3,100	0	104,722	571	\$ 183								
Casson/Pastor	'14	1	49,500	40,500	1,161	91,161	6,169	97,330	21,879	0	4,000	125,209	623	\$ 201								
Mount Vernon																						
Holland/Pastor	'16	1	32,511	30,000	10,161	72,672	5,471	78,143	17,441		3,500	99,084	177	\$ 560								
Holland/Pastor	'15	1	41,155	30,000	1,161	72,316	5,443	77,759	17,356		3,500	98,615	177	\$ 557								
Holland/Pastor	'14	1	39,966	30,000	1,161	71,127	5,352	76,479	17,070	0	3,500	97,049	173	\$ 561								
Mountlake Terrace/T. View																						
Vacant/Pastor	'14				0	0		0	-		0	0	31	\$ -								
Mukilteo																						
Smith/Pastor	'16	1	46,818	37,000	2,800	86,618		86,618	20,788	2,500	2,625	116,031	314	\$ 370								
Smith/Pastor	'15	1	48,818	35,000	2,800	86,618		86,618	20,788	2,500	2,625	116,031	314	\$ 370								
Smith*/Pastor	'14	1	39,818	35,000	5,528	80,346	0	80,346	19,283	0	5,528	105,157	357	\$ 295								
Salmon*/Assoc.	'14	0.5	22,221	30,000	0	52,221	0	52,221	12,533	700	2,625	69,409	357	\$ 194								
Oak Harbor/Korean																						
Park, J.I./Temp	'16	1	14,400	12,948	0	27,348		27,348	6,564		2,625	36,537	18	\$ 2,030								
Park, J.I./Temp	'15	1	16,200	13,188	0	29,388		29,388	7,053		2,625	39,066	18	\$ 2,170								
Park, J.I./Temp	'14	1	18,000	14,508	0	32,508	0	32,508	7,802	0	0	40,310	18	\$ 2,239								

	FTE	Cash Salary	Housing Allwnc	E Cntrb, Bonul Optnl Ins.	BOP Eff. Salary	SECA Supp	Total Comp	BOP Dues	Reimbursed Business Expenses			Total Cost	Mbrs	Per Member	
									Travel	Cont. Ed.	Books				
Oak Harbor/Whidbey															
Greider (Int-WPC)/In	1	71,050	0	0	71,050	0	71,050	17,052	0	0	0	550	197	\$ 450	
Othello															
Anderson/Interim	1	26,140	4,000	2,000	41,782		41,782	10,028		1,600		600	112	\$ 482	
Anderson/Pastor	1	26,140	4,000	2,200	41,982		41,982	10,076		1,600		600	112	\$ 484	
/Pastor	1	25,140	4,000	2,000	31,140		31,140	7,474	2,800	1,600		600	112	\$ 389	
Parker Heights															
Carvajal/Pastor	1	17,631	17,000	0	34,631	2,869	37,500	8,311				2,500	41	\$ 1,178	
Carvajal/Pastor	1	17,631	17,000	0	34,631	2,869	37,500	8,311				2,500	41	\$ 1,178	
Petersburg															
Carter/Pastor		39,360	12,000	0	51,360		51,360	12,326				2,625	27	\$ 2,456	
Carter/Pastor		39,360	12,000	0	51,360		51,360	12,326				2,625	27	\$ 2,456	
Carter/Pastor				0	0		0	-				2,625	42	\$ 63	
Pt. Angeles/First															
Mattie/Pastor	1	60,178	20,000	0	80,178		80,178	19,243	1,300	1,300	450	2,625	229	\$ 459	
Mattie/Pastor	1	57,843	20,000	0	77,843		77,843	18,682	1,800	1,300	450	2,625	229	\$ 448	
Mattie/Pastor	1	56,542	20,000	0	76,542	0	76,542	18,370	1,800	1,300	450	0	209	\$ 471	
Pt. Townsend/First															
Heins/Pastor	1	30,200	30,200	0	60,400	3,007	63,407	14,496	1,200	1,500	800	500	259	\$ 316	
Heins/Pastor	1	30,200	30,200	0	60,400	3,007	63,407	14,496	1,200	1,500	800	500	259	\$ 316	
Hughes/Interim	1	68,000	0	0	68,000	0	68,000	16,320	4,000	1,600	500	600	296	\$ 308	
Quilcene/First															
Schaefer/Pastor	0.5	23,100		0	23,100		23,100	5,544				2,625	40	\$ 782	
Schaefer/Pastor	0.4	26,000	0	0	26,000	0	26,000	6,240	1,000	600	0	400	36	\$ 951	
Quincy															
/Pastor	0.5	23,100		0	23,100		23,100	5,544				2,625	31	\$ 1,009	
Riverside															
Evans/Pastor	1	21,200	24,650	0	45,850		45,850	11,004	2,500	1,000		2,625	15	\$ 4,199	
Sedro-Woolley/Trinity															
Tingley/Pastor	1	24,092	24,508	0	48,600		48,600	11,664	2,187			2,625	42	\$ 1,549	
Tingley/Pastor	1	24,092	24,508	0	48,600		48,600	11,664	2,187			2,625	42	\$ 1,549	
Tingley/Pastor	1	29,280	24,508	871	54,659	0	54,659	13,118	2,000	0	1,188	0	50	\$ 1,419	
Shoreline/Calvin															
Trainer/Pastor	1	45,000	43,200	6,387	94,587		94,587	22,701		1,000		2,000	305	\$ 394	
Trainer/Pastor	1	45,000	43,200	6,387	94,587		94,587	22,701		1,000		2,000	305	\$ 394	
Trainer/Pastor	1	45,000	45,000	6,064	96,064	6,750	102,814	23,055		2,000	0	1,000	399	\$ 323	
Shoreline/Myong Sung															

			FTE	Cash Salary	Housing Allwnc	E Cntrb, Bonul Optnl Ins.	BOP Eff. Salary	SECA Supp	Total Comp	BOP Dues	Reimbursed Business Expenses			Total Cost	Mbrs	Per Member	
											Travel	Cont. Ed.	Books				Other/All
Kim, B. G./Interim	'14	1	2,000			0	2,000		2,000	480			2,625	5,105	33	\$ 155	
Shoreline/Zion																	
Kim, K./Pastor	'14					0	0		0	-					111	\$ -	
Sitka																	
Vacant/Pastor	'14					0	0		0	-					34	\$ -	
Snohomish/First																	
Lewis/Co-Pstr	'16	1.5	75,162	30,400	37,738	143,300			143,300	34,392	2,000	1,300	300	1,600	182,892	270	\$ 677
Lewis/Co-Pstr	'15	1.5	86,928	30,400	41,918	159,246			159,246	38,219	2,000	1,300	300	1,600	202,665	270	\$ 751
Lewis, C./Co-Pstr	'14	0.8	36,800	15,200	0	52,000	0		52,000	12,480	1,700	650	150	1,050	68,030	269	\$ 253
Lewis, A./Co-Pstr	'14	0.8	36,800	15,200	0	52,000	0		52,000	12,480	1,700	650	150	1,050	68,030	269	\$ 253
Sundown M Ranch																	
Starr/Chaplain	'16	1	57,700	12,000	3,485	73,185			73,185	17,564				2,625	93,374		n/a
Starr/Chaplain	'15	1	53,600	14,400	3,400	71,400			71,400	17,136				2,625	91,161		n/a
Sunnyside																	
Souza/Pastor	'16	1	24,000	18,545	0	42,545	3,255		45,800	10,211	1,500	600	600	1,500	60,211	149	\$ 404
Tieton/First																	
Murphree, L/Pastor	'16		3,600	14,400	0	18,000			18,000	4,320				2,625	24,945	30	\$ 832
Murphree, L/Pastor	'15		3,600	14,400	0	18,000			18,000	4,320				2,625	24,945	30	\$ 832
Waterville																	
Normington, Seth/	'16		33,000	3,618	13,600	62,218			62,218	14,932	2,500	500		2,625	82,775	9	\$ 9,197
West Side																	
Coppock/Evangel	'16		43,981	17,000	4,241	65,222	4,990		70,212	15,653		1,500	1,200	3,000	91,565		n/a
Wilson Creek																	
/Std.	'16		5,100		0	5,100			5,100	1,224				2,625	8,949	7	\$ 1,278
/Std.	'15		4,800		0	4,800			4,800	1,152				2,625	8,577	7	\$ 1,225
Woodinville/Cottage Lk.																	
Anthony/Pastor	'14				0	0			0	-				2,625	2,625	104	\$ 25
Wrangle																	
Covalt/CRE	'16		9,000		0	9,000			9,000	2,160				2,625	13,785	27	\$ 511
Covalt/CRE	'15		9,000		0	9,000			9,000	2,160				2,625	13,785	27	\$ 511

Presbytery of the Northwest Coast
Minutes of the Stated Meeting
November 5, 2016
Community Church of Seattle

The meeting was called to order and opened with prayer at 7:00 p.m. by Moderator James Kwon.

The opening of the meeting was preceded by workshops on 1001 New Worshiping Communities, the proposed constitutional amendments, and the 2017 proposed presbytery budget. A service of worship followed the workshops at 5:00 p.m. during which host pastor Rev. Kwon preached the sermon and the Reverends Kurt Helmcke and Rebecca Anderson presided over the Lord's Supper. Dinner was served by the host church at 6:00 p.m.

A quorum was present.¹ The agenda and the minutes of the May 19, 2016 meeting were approved as distributed. Members of other presbyteries, formerly known as corresponding members, were recognized and greeted. Commissioners attending a presbytery meeting for the first time were introduced.

Mission and Ministry of Community Church of Seattle

Elder Kim of the host church presented a video and shared about Community Church of Seattle.

Stated Clerk's Report

Coulee Dam Community Church dissolution – The Council of Central Washington Presbytery designated an Administrative Commission on November 20, 2015, to “oversee the closing of the Coulee Dam Community Church. At the May 19th meeting of the presbytery, the commission was “authorized to execute the final disposition of all property, equipment and assets, including the sale of real property.” The commission has sold the property and concluded its work. The minutes of the commission are attached as actions of the presbytery². The following resolution was APPROVED, That the Coulee Dam Community Church PC(USA) be dissolved, and that the commission be dismissed with thanks.

Constitutional amendments – The proposed amendments to the Constitution approved by the 222nd General Assembly and recommended to the presbyteries for their vote were placed before the presbytery as a series of resolutions offered by a single main motion. The moderator asked if there were requests to have any amendment in the series taken up and voted on separately. There were none. The presbytery APPROVED amendments 16-A through 16-H³.

A Written Letter of Alleged Offense was received by the Stated Clerk which has been referred to an Investigating Committee according to D-10.01023 of the Rules of Discipline and the bylaws.

Tentative 2017 Leadership Summit Schedule – Hybrid meetings Thursday, February 23, Thursday, June 8; Annual Leadership Summit October 20-21.

Financial Reports – The presbytery reviewed the Statements of Financial Position and Activity for the period ending August 31, 2016.⁴

Presbytery Executive

Executive Presbyter Schlosser-Hall reported briefly on the recent spiritual pilgrimage to Korea. He presented Rev. Paul Kim and Rev. James Kwon gifts of appreciation and thanks for leading the trip.

Executive Board

Board Moderator Rev. Kurt Helmcke reported. The minutes of the regular meetings of December 19, 2015 and January 22, 2016 were distributed with the agenda. Rev. Helmcke recognized those serving on the Board who were present.

Tidelands Charter – The following resolution recommended by the Board was APPROVED as follows:

Resolved, That, The Executive Board recommend to the presbytery that it receive the Tidelands organizing covenant and “declare them an organized congregation of the presbytery. The congregation shall then proceed, with Brandon Bailey as moderator of the congregational meeting, to the election of ruling elders and, if they so decide, deacons” (G-1.0201);

That, The Administrative Commission designated below “prepare, examine, ordain and install these newly elected persons (G-1.0201);

That, The following Administrative Commission install Brandon Bailey as Pastor, if elected by the congregation: John Mason (Moderator), Jason Kreutz (Mountain View), Janice Smith (Acme), Paul Strawn (HR), Denise Easter.

Organizing Pastor Brandon Bailey was recognized by Moderator Kwon and the presbytery prayed for him, and the new congregation.

2017 Budget & Five Year Plan⁵ – E.P. Schlosser-Hall and Board Moderator Helmcke offered a presentation on the budget proposed by the Board. The following resolution was APPROVED as follows: “*Resolved*, That 2017 budget and per capita be adopted, acknowledging that the 2018-2021 budgets in the attachment are pro forma forecasts only and will be revised as needed each year.”

Presbytery Mission Statement – The Board recommended the following amendment to the bylaws [text to be deleted shown with a strike-through; text to be added is shown in italic].

Section 2.100, Mission Statement, – ~~“To engage, equip and encourage Congregations as together they Serve Jesus Christ to transform the world; encouraging partnerships within and between our sub-regional groups of churches to develop a common bond and shared direction, nurturing those called to leadership and service training, support, renewal, and enrichment.”~~ *Guided by the Triune God, the mission of the Northwest Coast Presbytery is: “To engage, equip and encourage congregations and their leaders, dispersed yet connected throughout the region, as together we faithfully serve Jesus Christ to transform the world.”*

The amendment was APPROVED.

UNITE Youth Retreat Grant Request – The following item was on the agenda for a special meeting called on October 24 where a quorum was not obtained. Background information was provided in the agenda. Because of the timing of the event and the request, Board Moderator Helmcke moved that a \$5,000 grant for the UNITE Winter Youth Retreat be awarded from from unrestricted/undesignated funds. After discussion the motion was APPROVED.

Executive Board Actions Reported to the Presbytery

Mukilteo Administrative Commission – The Board designated teaching elders Janet Sonnanburg and Paul Heins as additional members of the commission.

Sitka Roof Replacement – A grant of \$58,765.00 was made to the First Presbyterian Church of Sitka to replace the roof.

United Presbyterian Church of Seattle Administrative Commission – A letter dated June 6, 2016 was received from the session of the United Presbyterian Church of Seattle asking that the presbytery assume original jurisdiction of the session in the area of finance. A written letter of alleged offense dated July 2, 2016 was received by the Stated Clerk in regard to a ruling elder which also requested that the presbytery assume jurisdiction and power of the session to determine work disapproved for a ruling elder. The following resolution was APPROVED by the Executive Board on behalf of the presbytery:

Be it Resolved, That David Rood, Calvin PC; Randy Finson, Mountain View PC; Rev. Ted Schuldt; (Moderator) be designated as an Administrative Commission with the following responsibilities and powers in regard to the United Presbyterian Church of Seattle, a member congregation of the Presbytery of the Northwest Coast:

1) determine whether the church is "affected with disorder, and inquire into and settle difficulties therein [G-3.01 (b)(5)]. . . hearing all persons on matters at issue. . . When an administrative commission has been designated to settle differences within a particular organization or council, it shall, before making its decision final, afford to all persons affected by its decision fair notice and an opportunity to be heard on matters at issue." G-3.01 (b)(6) paragraph 7.

2) In the area of finance, conduct a Special Administrative Review (G-3.0108), requiring the session to produce any records the Commission desires, investigate to see if there have been any irregularities or delinquencies, and order the session to take any corrective actions that might be necessary. The Commission is authorized to use the services of a Certified Public Accountant, and if it elects to do so, the selected firm, service or individual should be reasonably agreeable and acceptable to all concerned parties.

3) Assume original jurisdiction of the session, as provided by G-3.03(e), and as requested by the session, in the area of church finances specifically delineated in G-3.0205, including but not limited to providing information to the congregation. Current day to day operations, procedures, and management of all financial transactions are to continue exactly as they presently are and have been; there should be no immediate changes in any process or personnel except by order of the Commission. The Commission will review operations, management and personnel and will recommend or order any needed corrections or improvements.

4) Keep a record of its proceedings, findings, orders, and decisions, to be included in the minutes of the presbytery and published accordingly. (G-3.01(b)(6) para. 3.

5) If, in the course of its investigation, the Commission discovers or has reason to believe that a person or persons in an ordered ministry (elder or deacon) or a church member, has committed an act or omission that is contrary to the Scriptures or the Constitution of the Presbyterian Church (U.S.A.), submit to the Stated Clerk of the Presbytery a written statement of alleged offense, with any supporting information, for investigation, judicial process, and censure if warranted, as provided by D-10.0100.

6) Assume the original jurisdiction of the session to determine whether a ruling elder or deacon has persisted in disapproved work as determined by the Administrative Commission as provided by G-2.0407: . . . When a ruling elder or deacon persists in work disapproved by the session [Commission], the session [Commission] shall consult with him or her and shall give notice of its disapproval. If, after having been provided opportunity for consultation and upon written notice of its disapproval, the ruling elder or deacon persists in the work, the session [Commission] may then conclude that the ruling elder or deacon has renounced the jurisdiction of this church. Renunciation of jurisdiction shall remove the ruling elder or deacon from membership and ordered ministry and shall terminate the exercise of the ministry.”

Financial Review – A financial review for 2015 was completed by an independent CPA firm and is attached⁶

Cash Management/Bellingham First – The Board APPROVED a resolution to permit and guarantee Bellingham First to borrow up to \$250,000 in the form of a line of credit from Mission Development Certificates Northwest at 4% annually, and for the presbytery to invest \$50,000 for three years from the presbytery Wells Fargo Savings Account (currently \$891,051) in a Mission Development Certificate which allowed the church to

obtain a 1% lower interest rate.

Grants – A grant of \$4,370 was awarded to the INN, of FPC Bellingham, from the Synod Higher Education Fund; a Community Blessing Grant of \$10,000 was awarded to Tierra Nueva for its Emerging Leaders Program.

Stated Clerk/Budget Manager – The Stated Clerk’s position was revised last year to include communicating the financial activity and position of the presbytery, and it has continued to grow. The Treasurer, E.P. and Finance Committee recommended, and the Board approved, designating Stated Clerk Dean Strong as “Budget Director,” until and if the presbytery elects him to the office of Treasurer.

Terms of Call: Stated Clerk/Budget Director and/or Treasurer, .75 FTE for the presbytery, .25 FTE as Synod Stated Clerk (Synod to be billed for its prorated share of salary and benefits, 32.8%, based on salary); employment revised to clergy self employed serving a validated ministry of the church, including full Board of Pensions benefits:

Presbytery Cash + Housing (.75 FTE)	\$46,666.68
Synod Cash + Housing (.25 FTE)	\$22,778.64
Effective Salary	\$69,445.32
Designated as Housing	\$45,445.32

Budget Director general duties, to be more fully described in a position description to be developed by Personnel Committee: Draft the annual budget, supervise bookkeeper making category adjustments as needed, approve the payment of and assign budget categories for all presbytery expenditures and allocations, assist the bookkeeper with and/or prepare the financial statements from Quickbooks software; provide timely financial data to the Executive Board and the Presbytery.

Campbell Farm Deferred Maintenance and Planning Proposal – The board has reviewed the history of Campbell Farm and its current situation. Board member Warren Weber visited the farm and provided a report with recommendations. The Board approved the recommendations and has employed Warren Weber (also a general contractor) to address the farm’s current state, future possibilities, physical improvements and administration as delineated in a memo dated August 29, 2016 (see Board minutes), for \$41,500 in labor and up to \$60,000 for materials, for a total cost not to exceed \$101,500, contingent upon review and agreement of the Campbell Farm Advisor Board.

Focus and Infrastructure – The Board has been examining the future needs of the presbytery and appointed five task forces who examined and submitted recommendations in five areas: mission statement, facilities, technology, staffing, and Covenant Partners. The mission statement revision is above as an amendment to the bylaws. Facilities work is still in progress. Technology is working on conferencing communication and an integrated database. Staffing is in progress, see below. Covenant Partners has completed its work and the Board has adopted some of its recommendations and is consider others.

Staffing Task Force – The Board has reviewed a progress report, and has directed this task force to continue to developing details, including positions descriptions, prioritizing positions and their sequence, costs, and funding.

Task Force on Covenant Partnerships – A report has been received by the Board but has not been fully considered.

Birchwood Property Sale – A member of the congregation donated some vacant land to the church for unrestricted undesignated use. The session accepted the property and has obtained the congregation’s permission at a congregational meeting held on September 4, 2016, to sell it for \$20,000, and place the net estimated proceeds of \$16,184.00 into the church’s operating reserves. The Board, on behalf of the presbytery, granted permission for

the session to sell the property identified as 17016 Glacier Rim Drive, for \$20,000; this action constituting written permission as required by G-4.0206a of Part II of the Constitution of the Presbyterian Church (U.S.A.). A certificate of resolution containing the legal description are attached to these minutes.⁷

Examinations and Introduction of New Members

Exam Team Moderator Dennis Hughes was introduced by the moderator. The following candidates for presbytery membership were invited forward and were introduced by Rev. Hughes.

Fenner Ordination/Mukilteo PC(USA) – Mary Chatherine Jones Fenner, is a Candidate of Middle Tennessee Presbytery certified ready to receive a call. She has been employed by the Executive Board to serve as a reorganizing pastor for the members of Mukilteo Presbyterian Church who wish to remain as a congregation of the presbytery and the PC(USA), and her terms of call have been approved by the Commission on Ministry.

Candidate Fenner was examined by the Exam Team according to the presbytery's process, MMM 4.4201, reviewing her written responses, which were distributed to the presbytery, and orally examining her according to Christian faith and views in theology, the Bible, the Sacraments, and the government of the church. There were no items discovered during the oral examination that the Examination Team believed should be disclosed to the presbytery. The recommendation of the team was that she proceed to ordination and be received as a member.

The candidate addressed the presbytery and provided a brief statement of faith and commitment to the ministry of the Word and Sacrament. The presbytery examined her further on her Christian faith and views in theology, the Bible, the Sacraments, and the government of the church. A motion to end the examination was approved. After excusing the candidate, and after discussion, the presbytery APPROVED the recommendation, that Candidate Catherine Fenner proceed to ordination and installation as Organizing Pastor of the Mukilteo Presbyterian Church PC(USA). The Commission on Ministry will designate an administrative commission to conduct a service of ordination and installation.

Taylor/Port Angeles – The Rev Wendy Taylor is a member in good standing of Olympia Presbytery. She has been serving as the Interim Pastor of Port Angeles Presbyterian Church since September 1, 2016, as approved by the Commission on Ministry. Before beginning work, she was interviewed and recommended for membership by the Exam Team, according to the presbytery's process, MMM 4.4201, reviewing her written responses, which were distributed to the presbytery, and orally examining her according to Christian faith and views in theology, the Bible, the Sacraments, and the government of the church. There were no items discovered during the oral examination that the Examination Team believed should be disclosed to the presbytery.

Rev. Taylor offered a brief statement of faith and her commitment to the ministry of the Word and Sacrament. Members of the presbytery continued the examination until a motion to end the examination was approved. After discussion, the Team's recommendation that she be received as a member was APPROVED.

Blankenship/Member-at-large – The Rev. Jan Blankenship is a member in good standing of Northern New York Presbytery living in Juneau. She was interviewed and recommended for membership by the Exam Team, according to the presbytery's process, MMM 4.4201, reviewing her written responses, which were distributed to the presbytery, and orally examining her according to Christian faith and views in theology, the Bible, the Sacraments, and the government of the church. There were no items discovered during the oral examination that the Examination Team believed should be disclosed to the presbytery.

Rev. Blankenship offered a brief statement of faith and her commitment to the ministry of the Word and Sacrament. Members of the presbytery continued the examination until a motion to end the examination was approved. After discussion, the Team's recommendation that she be received as a member was APPROVED.

Commissioned Rule Elder Jan Smith welcomed the new members with fun, games, and "parting gifts." The retirement Rev. Tom Salmon was recognized. The presbytery gathered around these members, new and old, laid

hands on them, giving thanks and praying for them.

Commission on Ministry

The following report was distributed with the agenda and was received and reviewed by the presbytery. There were no further questions regarding the reported actions of the commission.

Authorized Actions Reported to the Presbytery:

2017 COLA Recommendation for teaching elders is 0.5%. This is the average between the CPI Jan-July 2016 increase of .8% and the anticipated Social Security COLA increase of 0.2% for 2017.

Pastoral Relationships

Cascade View /Hyder – Luke Hyder was installed as Pastor June 25, 2016 by the following Administrative Commission: John Mason, Alan Dorway, George Eastman, Lorrie Nelson.

United PC of Seattle/Kim –Yo Kim was ordained and installed as Associate Pastor June 26, 2016 by the following Administrative Commission: David Casson, Amy Delaney, Jinsuk Kim, Philip Jang, Linda Reynolds (*Edmonds*), Bruce Lavers (*North Creek*), Sookja Choi (*United PC of Seattle*), William Kang (*United PC of Seattle*.)

Churches

Current Interim/Vacant Pastorates – Clallam Bay, Hydaburg, Kennewick First, Metlakatla, Maplewood (Edmonds), Mount Baker (Concrete), Othello First, Quincy First, Saint James (Bellingham), Terrace View (Mountlake Terrace), Sitka First, Yakutat.

Clallam Bay – David Eekhoff was appointed moderator of the session as of September 1, 2016.

Kennewick First/Hall – At the request of the session, a contract for temporary pastoral services between the session of the First Presbyterian Church of Kennewick, and Craig Hall, as interim pastor was approved, for one year, beginning September 13, 2016.

Kennewick First/Birk – The pastoral relationship among Ashley Birk, First Presbyterian Church of Kennewick, and the Presbytery has been changed from Associate Pastor for a Designated Term to Associate Pastor for an Indefinite Period, according to the following is Terms of Call:

<u>Compensation</u>		<u>Business Expenses</u>	
Cash salary	\$ 31,179.00	Auto/travel	\$ 1,700.00
Housing allowance	\$ 20,821.00	Continuing education	\$ 1,674.00
Dental	\$ 1,000.00	Books and journals	\$ 700.00
		Other business expenses	\$ 1,300.00

Full Board of Pensions benefits, 2 weeks annual study leave, 35 days annual vacation.

Maplewood/Greider – At the request of the session, the contract for temporary pastoral services as interim pastor between the session of Maplewood Presbyterian Church and Hallack Greider, with an anniversary date of October 11, 2016, has been extended for one year.

Meadow Springs/Nordgren – a pastoral agreement defining the relationship between the session and Richard Nordgren, HR, was approved.

Metlakatla – A \$90,000 grant was given to the church for renovations but has not been properly accounted for. COM ordered a Special Administrative Review per G-3.0108b, and an outside firm has been hired to conduct an independent financial and legal review, which is still in progress.

Mukilteo PC(USA)/Fenner – The presbytery has been working with a group who wishes to remain as members of the PC(USA). Mary Catherine “Therin” Fenner, a certified candidate from Middle Tennessee Presbytery currently living in Seattle, has been working with the group and COM to discern whether they will form and continue as a congregation (*see Examinations above*). The following terms of call for Therin Fenner to serve as a (re)organizing pastor were approved by COM and the Executive Board authorized employment. She was examined by the Exam Team who has recommended that she proceed to ordination and be received as a member. Terms of Call: .5 FTE, Start date June 20, 2016,

<u>Compensation</u>		<u>Business Expenses</u>	
Cash Salary	\$ 1,000.00	IRS Allowable	\$ 5,000.00
Housing Allowance	\$ 24,000.00		
SECA Reimbursement	\$ 1,787.50		
Full BOP Benefits			

Mount Baker/Hostetler – A temporary contract between Mt. Baker and Kelly Hostetler, a member in good standing of Seattle Presbytery, was approved, and she assumed the pulpit on August 1st.

Port Angeles/Taylor – An interim contract between the session and Wendy Taylor was approved and she was examined by a team for membership who has recommended that she be received as a member (*see Examinations*). Permission to take the field and moderate the session was granted beginning September 1st.

Riverside/York – Ruling elder Roger York was APPROVED to preside over communion at Riverside Presbyterian Church (*Desert Aire*), in the absence of the pastor, for one year.

St. James/Sonnanburg – At the request of the session, the contract for temporary pastoral services as interim pastor between the session of St. James Presbyterian Church and Janet Sonnenberg, with an anniversary date of November 1, 2016, has been extended for one year.

Zion/Lee – Yong Rae Lee was installed as Pastor July 10, 2016, by the following Administrative Commission: Kyoung Chun Kim, Hyunsu Baek, Jean Kim, Koon Shik Kim, Henry Kim, Jinsuk Kim.

Liaison Visits to Sessions and Pastors completed during the period: Cottage Lake, Cascade View, Mt. Vernon, Acme, Edmonds, Trinity United, Ketchikan.

Continuing Members

Bruce Becker was transferred to Philadelphia Presbytery June 6, 2016.

Matt McCoy was ordained June 26, 2016 by the following Administrative Commission: Doug Bunnell, Greg Ellis, Becca Neimeyer, Bill Palmer and Janice Smith.

Tom Salmon was granted Honorably Retired status as of September 1, 2016.

Schlosser-Hall – Executive Presbyter Schlosser Hall was authorized to preside at the sacrament of the Lord's Supper when preaching or leading worship at member congregations of the Presbytery, when requested by a session, through Dec. 31, 2017.

Commission on Preparation for Ministry

Delegated Actions Reported to the Presbytery:

Enrolled as Inquirers:

Kathleen Garner-Jewett, *FPC Bellingham*, July 28, 2016.

Andrew Fleishman, *Westminster*, July 28, 2016.

Annual Consultation and Continuation in the Preparation Process Approved for:

Candidate H.T. Lee, *Snohomish First*, May 26, 2016.

Nominating Committee

The committee submitted the following nominations, for:

Moderator Elect: Ruling Elder Kathy Garde, to serve as Presbytery Moderator during 2018.

Executive Board:

2019 Teaching Elder Gustavo Carvajal, *Parker Heights, Wapato*

2019 Teaching Elder Matt McCoy, *St. Paul's Academy, Bellingham*

2019 Ruling Elder Francie Irwin, *Othello First*

2019 Ruling Elder Kathy Garde (Ex Officio), *Westminster, Anacortes*

Commission on Ministry:

2017 Ruling Elder Craig Weakley, *Westminster*

2019 Teaching Elder Milad Nakhla, *Calvin, Shoreline*

2019 Teaching Elder Dennis Hughes, *HR, Edmonds*

2019 Teaching Elder Mike Young, *Lake Forest Park*

2019 Ruling Elder James Irwin, *Othello First*

2019 Ruling Elder John Hazelwood, *Mt. Vernon*

2019 Ruling Elder Sam Dechter, *Kennewick First*

Commission on Preparation for Ministry:

2017 Teaching Elder Barry Keating, *Member-at-large, Edmonds*

2018 Teaching Elder Duncan Ferguson, *HR, Freeland*

2018 Ruling Elder (vacant)

2019 Teaching Elder Sooil Shim, *Central WA Korean, Richland*

2019 Teaching Elder Ashley Birk, *Kennewick First*

2019 Ruling Elder Linda Barnhart, *Friday Harbor*

2019 Ruling Elder Linda Kenworthy-Reynolds, *Edmonds*

Synod Commissioner – 2018 Teaching Elder Gustavo Carvajal, *Parker Heights, Wapato*

Stated Clerk/Treasurer – 2019 Teaching Elder Dean Strong, *Edmonds*

Nominating Committee:

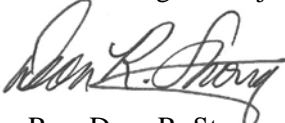
2017 Teaching Elder Muriel Brown, *HR, Ellensburg*

2019 Teaching Elder Dan Jones, *Mountain View, Marysville*

2019 Ruling Elder Kathy Turnbull, *Friday Harbor*

The Moderator asked if there were any nominations from the floor. There were none. Nominations were closed. The recommendation of the committee to to elect those nominated was APPROVED.

The meeting was adjourned with prayer by the Moderator at 8:57 p.m.



Rev. Dean R. Strong
Stated Clerk

Attachments

¹Presbytery Roll and Attendance, November 4, 2016.

²Minutes of the Coulee Dam Administrative Commission, December 14, 2015, January 20, 2016, February 15, 2016, March 31, 2016, May 26, 2016, September 7, 2016.

³*Summary of the Proposed Amendments to the Constitution.*

⁴Statements of Activity and Financial Position for the period ending August 31, 2016.

⁵2017 Budget; 2018-2021 Proforma Budgets.

⁶Financial Review for the period ending December 31, 2015.

⁷Certificate of Resolution, Re: Birchwood PC Property Sale.

Presbytery of the Northwest Coast – Roll, November 4, 2016
 Summary of the Roll (Ruling Elder/Teaching Elder Balance per Bylaw 3.600).

	Present	Absent
Ruling Elders:		
Church Commissioners	41	64
Other Ruling Elders	7	4
Total Ruling Elders	48	68
Teaching Elders	56	113
Total	104	182
Church Representation (56)	35	21

Teaching Elders Present (56)

Rebecca Anderson, Brandon Bailey, Joe Bettridge, Ashley Birk, Muriel Brown, Phil Campbell, Bob Carter, Gustavo Carvajal, David Casson, Chankil Chung, Charles Clarke, Amy Delaney, Alan Dorway, Jon Draskovic, Denise Easter, Greg Ellis, Larry Emery, Dick Gibson, Hallack Greider, Stephanie Hankey, Paul Heins, Kurt Helmcke, Dennis Hughes, Luke Hyder, Robert Johnson, Daniel Jones, Byeung Kyu Kim, Jinsuk Kim, Paul Kim, Paul Kohler, Dianna Kunce, James Kwon, Young Rae Lee, Ann Lewis, Charlie Lewis, Lowell Murphree, Milad Nakhla, Seth Normington, Jung Il Park, George Pasley, David Rohrer, Erv Roorda, Claudia Rowe, Tom Salmon, Ted Schuldt, Sooil Shim, David Song, Won He (Peter) Song, Dean Strong, Wendey Taylor, Wendy Tingley, Neil Trainer, Nicholas Valadez, Henk Wapstra, John Wilson, Mike Young.

Teaching Elders Absent (113)

Tom Adams, William Ainley, Kyle Anderson, Scott Anthony, Paul Ashbrook, Robert Bacon, Jr., Hyun Su Baek, Frank Baresel, Steve Barker, William G. Barnes, Paul Beran, Dennis Borgman, Kristine Bottino, Charles Bovee, Doug Bunnell, James Caulkins, Eric Chavis, Jim Christensen, Larry Cole, Bruce Cook, Mark Cook, Edward Coon, Karel Coppock, Kimberly Crispino, David Dobler, David Eekhoff, Bob Ekblad, Gracey Ekblad, Florence Evanoff, Dennis Evans, Pansie Evers, Henry Fawcett, Duncan Ferguson, Brent Fisher, George Fuller, Tracee Hackel, Rob Hagen, Katie Haney, Bob Higgins, Ann Hinz, Dan Holland, Fredrick Hull, Derek Hwang, Robert Jackson, Philip Jang, Lynn Jones, Barry Keating, Jean Kim, Koon Shik Kim, Kyoung Kim, Tim Ryang Kim, Yo Sub Kim, Yong In Kim, Richard Klein, Robert Klitz, James Kutz, G. David Lambertson, Tim Lann, Ki Chun Lee, Wayne Lowry, Darrel Lynn, John Mason, Ted Mattie, Robert Maxson, Matt McCoy, Curt McFarland, Heather Rene Smith Mikelson, David Murphy, Michael Neelley, Rebecca Niemeyer, Richard Nordgren, Peter Notehelfer, Laurie Oswalt, John Owen, Benjamin Park, John Park, Tom Patterson, Jerry Poole, Ronald Richardson, Ray Riese, David Ro, Mary Robinson-Mohr, J. Ross Robson, John Rogers, David Ross, Tom Ross, Matt Royston, Kirk Ruehl, Esther Gibson Sanders, Scott Schaefer, Robert Schmitt, Faye Serene, Bob Shepherd, Brian Shin, Donald Simpson, Bob Slater, Mark Smith, Arden Snyder, Janet Sonnanburg, Mike Souza, Bill Starr, Chuck Strawn, Paul Strawn, LaVerne Sugamele, Karen Summers, Allan Swan, Dave Templin, Jane Van Antwerp, Doug Waltar, Jack Wilson, Diane Wonnenberg, Bill Zeiger, John Zimmerman.

Ruling Elder Commissioners (41)

Acme

Linda Jacoby

Baker Community (Mt. Vernon)

Doug Park

Birchwood (Bellingham)

Mark Beaty

Kenneth Gasper

Curry Miles

Calvin (Shoreline)

Steve Froebe

Katy Korpi

Cascade View (Everett)

Jean McKay

Lorrie Nelson

Cashmere (Cashmere)

Linda Colby

Community Ch. of Seattle (Bothell)

Darrel Kim

Wesley Pak

Kwon Young

Cottage Lake (Woodinville)

Carol Bates

Craig & Klawock First

Adeline de Castro

Edmonds

Linda K. Reynolds

Emmanuel (Bothell

Heidi Greider

Kent Keleiwsasser

Everett First

Katherine Campbell

Marsha Lueth

Friday Harbor

John Ellis

Jeff Smith

Dan Zaehring

Glory (Shoreline)

Jiyon Kim

Kennewick First

David Burrill

Julie Burrill

Ketchikan

Grace Kinney

Korean PC of Oak Harbor

Yong H. Cha

Maplewood (Edmonds)

Sheri Teasdale

Meadow Springs (Wapato)

Ronald Snyder

Metlakatla

Kathy Brendible

Mount Vernon

David Neal

George Ridgeway

Mountain View (Marysville)

Stephanie Clark

Jason Krentz

Mukilteo

Rick Foltz

L Hendrickson

Jim Young

North Creek (Mill Creek)

Joe Bohner

Jennifer Bowen

Karen Butler

Bill Simpson

Northern Light (Juneau)

June Degnan

Othello First

Janet Miya

Parker Heights (Wapato)

Paul McDonald

Port Angeles First

Bridget Edgington

Lu Meiner

Snohomish First

Margaret Bryan

Sunnyside

Greg Rasmussen

Terrace View (Mountlake Terrace)

Lynnette Norton

Trinity United (Sedro-Woolley)

Fran Zimmerman

Westminster (Anacortes)

Richard Bagnell

Donald Campbell

David Lucas

Whidbey (Oak Harbor)

Kurt Imbach

Priscilla Wilbur

Wrangell First

Roxanna Coblentz

Yakutat

Cathy Wassillie

Churches Not Represented (21)

Agape, (Everett), Bellingham First, (Bellingham), Central WA Korean, (Richland), Clallam Bay, Everett First, Hydaburg, Lake Forest Park, Mount Baker, (Concrete), Neah Bay, Petersburg First, Port Townsend First, Quilcene First, Quincy First, Riverside, (Desert Aire), Saint James, (Bellingham), Sitka First, Tieton, United PC of Seattle, (Edmonds), Waterville Federated, Wilson Creek First, Zion, (Shoreline).

Other Continuing Members, Present (7)

Commissioned Ruling Elders – Nettie Covalt, *Wrangell First*, George Eastman, *Neay Bay*, Janice Smith, *Acme*.

Executive Board – Kathy Garde, *Westminster*, Warren Weber, *Emmanuel*.

Others – Judith Paulson, *Nominating Committee Co-Moderator*, *Acme*, Corey Schlosser-Hall, *E.P.*

Other Continuing Members Absent (4)

Clarence Antioquia, *Northern Light*, Francis Irwin, *Othello First*, Robert Merriman, CRE, Kennewick First, Dottie Villevik, *Everett First*.

Corresponding Members

Jan Blankenship *Presbytery of Northern New York*, Les Hyder *Stated Clerk*, *Presbytery of San Joaquin*, Wendy Taylor *Olympia Presbytery*.

Legible Registered Visitors

John Collier *Mukilteo PC(USA)*, Ann Collier *Mukilteo PC(USA)*, Minna Dimmick *North Creek*, Therin Fenner *Middle Tennessee Presbytery*, Karen Gaspar *Birchwood*, Carl Gaube *Metlakatla*, Jeanne Hoek *Mukilteo PC(USA)*, Vanghe Kim *Agape*, Kathy Matlin *NWCP*, Michael Nixon *NWCP*, Dennis Norton *Terrace View*, Carmanita Pimms *Parker Heights*, Heidi Saikaly *Mukilteo PC(USA)*, David Saugen *Director*, *Tall Timber*, Tina Smith *Friday Harbor*, Eloee Smith *Mukilteo PC(USA)*, Peter Turnbull *Friday Harbor*, Kathy Turnbull *Friday Harbor*, Rosa Lee Wapstra *North Creek*, Connie Weber *Emmanuel*.

* * *

COULEE DAM ADMINISTRATIVE COMMISSION
December 14, 2015

The Commission held its first meeting at the home of Jerry and Susan Kennedy in Electric City on December 14, 2015. The meeting was convened with prayer by the AC Moderator TE Muriel Brown. In addition to the Moderator the following AC members were present: TE Becky Anderson, RE Steve Syre, and RE Jerry Kennedy, RE Mike Nixon (Presbytery Stated Clerk, ex officio without vote) and TE Kevin Nollette (Interim Presbytery Executive, ex officio without vote). Absent was RE Jim Irwin. Also present was RE Susan Kennedy, clerk of the Coulee Dam Session.

The Commission spent time in getting acquainted with each other and the duties assigned to the Commission. The Administrative Commission is authorized to:

- a. Assume original jurisdiction if the Session is unable to oversee the ongoing life of the Coulee Dam Church before the effective date of the closure;
- b. Work with the session in helping members to transfer their membership to other churches;
- c. Develop a plan for providing pastoral care for those whose membership has not been transferred by the date of dissolution;
- d. Make declaration to the congregation and others according to need that the property and other assets of the church belong to the Presbyterian Church (USA) and that the Presbytery will hold them in trust when the congregation is dissolved. The committee will ensure that all titles of property, beneficiaries of trusts and endowments are changed over to the Presbytery, and that all accounts payable and receivable will be changed to the name of Presbytery;
- e. Consult with the session regarding the disposal of equipment, memorials, etc.
- f. Consult with the session regarding which records of the Session are to be turned over to the Presbytery at the time of dissolution;
- g. Take necessary steps to dissolve the corporation in accord with the laws of the State of Washington;
- h. Ensure that all liabilities, including financial obligations, are satisfied from the assets of the Coulee Dam Community Church prior to its dissolution;
- i. Make a final report to the Presbytery along with enabling motions to close all matters related to the Coulee Dam Community Church.

Upon motion by Steve Syre, the Administrative Commission VOTED to assume original jurisdiction with full powers of the Session on January 1, 2016.

Jerry Kennedy agreed to continue on as Treasurer. There was general discussion regarding the need to secure the building, changing locks, seeing about roof repair, doing a title search, providing pastoral care to remaining members, etc. Susan Kennedy will see that there is a monthly Bible study/prayer meeting held in the church building so that the property will still qualify for tax exempt status as used for "religious purposes."

The Administrative Commission ended with prayer at 5:30 p.m. as we were joined by members of the Session for a light supper, which was followed by their Session meeting.

Respectfully submitted,
Muriel Brown, Moderator

January 20, 2016

The Coulee Dam Administrative Commission met via conference telephone call on January 20, 2016. The Moderator, TE Muriel Brown, opened the meeting with prayer at 10:05 a.m. Present in addition to the Moderator were RE Jerry Kennedy, RE Steve Syre, and Stated Clerk RE Mike Nixon (ex officio without vote). Absent were TE Becky Anderson and RE Jim Irwin and Interim Presbytery Executive TE Kevin Nollette (ex officio without vote).

The purpose of the meeting was to deal with some issues that Jerry had raised in a memo that accompanied his year-end financial report.

Regarding an audit of the church books, it was decided that yes there should be an audit/financial review. It was decided that Mike would contact Lynda Mikkelsen about doing this work for us. And that she and Jerry together would decide the number of years to review.

The Commission VOTED to name Steve Syre as an additional signatory on the checking account, but still requiring only one signer. The Commission decided that there was no good reason at this time to transfer some (or all) of the funds to the Presbytery for disbursement while the presbytery merger process is going on. Steve raised the possibility of Jerry receiving some remuneration for his work as treasurer, but Jerry refused to consider that.

It was decided that the Per Capita Invoice for NW Coast Presbytery for \$1429.50 should be paid in full, seeing no reason to request a lesser amount.

The fellowship hall roof was leaking again. Bob Hendrickson, a local man with a Handyman business that is a licensed contractor, has been asked to check that out. He might be called on for additional problems that develop. Jerry was authorized to make arrangements as necessary for the roof and possible sidewalk snow removal.

The estimate from the locksmith for changing all the outside door locks came in at \$100, so Jerry has made those arrangements. It was decided that extra keys would be available (for pick up and return) at Jerry's office (Foisy Kennedy, on the main drag coming through Grand Coulee-across from Safeway) for commission members and others who may need to get into the church building at some point.

Jerry offered his phone number for CenturyLink's referral intercept service. This will cut down considerably on phone bills, but still allow for knowing in timely fashion about possible pastoral care needs and persons who may be interested in the building.

The Commission decided to keep the dumpster until the end of February as Susan Kennedy and a preschool teacher are still cleaning out stuff.

There have been a couple of inquiries about the building, including one from the pastor at the Almira Community Church, which draws people from a rather large surrounding area, and might want to consider a satellite site at the Dam. Jerry had to leave the phone call at 11:00, so Mike will check with him to see if he has requested a title report yet.

Mike and Muriel talked some about membership issues and whether there is some kind of letter that should go to the remaining members to explain in writing about their membership being held by the presbytery and whom to contact when they have decided on a new church home, etc.

The conference phone call ended at 11:30 a.m.

Respectfully submitted,
Muriel Brown, Moderator

February 15, 2016

The Coulee Dam Administrative Commission met in the conference room at the Coulee Dam Community Church on February 15, 2016. The Moderator, TE Muriel Brown, opened the meeting with prayer at 1:05 p.m. Present in addition to the Moderator were RE Jerry Kennedy, RE Steve Syre, RE Jim Irwin and Stated Clerk RE Mike Nixon (ex officio without vote). Absent were TE Becky Anderson and Interim Presbytery Executive TE Kevin Nollette (ex officio without vote). Also present were RE Susan Kennedy, former Clerk of Session for the Coulee Dam Church and Pastor Paul McArthur of the Almira Community Church and two of the leaders in the Almira congregation, Mel Stone and Jeff Cochran.

The purpose of the meeting was to hear from the Almira folk their vision for using the Coulee Dam property as a second campus or site in their ministry and outreach. Their congregation currently has 100 or more worshippers on a Sunday morning, drawing from a rather large area including some from the Coulee Dam area. Pastor Paul shared about his having written his Master's Degree thesis on the rural church at multiple sites and thus his immediate interest in the Coulee Dam building when he heard that it was going to be available. He had already shared his vision with the Almira Church Council, but not yet with the entire congregation.

The Administrative Commission was impressed with the earnest desire of the Almira folk to share the good news of Jesus Christ in the Coulee Dam area and on the Colville Reservation as well as their willingness to continue the long history of making the church building available to the community.

It was decided that the Almira folk would talk with their congregation about this possibility and continue to discern whether God was leading them to embark on this new venture. And then in a month or so the Administrative Commission would meet with them again and we would decide together whether to continue these conversations.

In another matter, the Administrative Commission VOTED to give permission/authority to Jerry and Susan Kennedy to make decisions about requests for use of the Coulee Dam building for memorial services, etc. as they thought best rather than having to seek the permission of the AC.

Pastor Paul McArthur offered prayer as the meeting adjourned at 3:00.

Respectfully submitted,
Muriel Brown, AC Moderator

March 31, 2016

The Coulee Dam Administrative Commission met in the conference room at the Coulee Dam Community Church on March 31, 2016. The Moderator, TE Muriel Brown, opened the meeting with prayer at 10:00 a.m. Present in addition to the Moderator were RE Jerry Kennedy, RE Steve Syre, RE Jim Irwin and TE Becky Anderson. Absent were Stated Clerk RE Mike Nixon (ex officio without vote) and Interim Presbytery Executive TE Kevin Nollette (ex officio without vote). Also present were RE Susan Kennedy, former Clerk of Session for the Coulee Dam Church, and Pastor Paul McArthur, Mel Stone and Jeff Cochran of the Almira Community Church.

The folk from Almira reported on their conversations with the members of the Almira Community Church, which seemed very positive regarding the possibilities for opening a second campus/site and worshipping community for their congregation in Coulee Dam. The only comments that could possibly be construed as negative in any way had come in the form of questions about how this would fit with their plan to enlarge their current building's fellowship area, kitchen and restrooms. When asked specifically about how their members who live in the Coulee Dam area responded, the indication was that the response was overwhelmingly positive, some even with tears in their eyes.

Discussion followed on issues of lease agreement vs. sale/transfer and on deferred maintenance projects, particularly the need for a new roof and which party would pay for what, etc. Mel Stone said that he knew a roofer whom he trusted implicitly from whom he thought we would get a very reasonable bid and he agreed to get an estimate from him. The Almira folk (mostly farmers) could offer trucks, etc. The AC felt that we should be responsible for as much of the cost of the roof as our funds would allow.

The Almira folk were dismissed and the Administrative Commission continued with other business.

The renewal date for the current insurance policy is coming soon and Muriel was asked to contact Corey Schlosser-Hall to see if he had contacted the company that handles Northwest Coast Presbytery's insurance. If that cost would not be cheaper we would continue with the current policy, paying on a month-to-month basis.

On motion by Jerry, the Administrative Commission VOTED the following to be communicated to the Almira Community Church: That we convey the real property to them, with the only consideration being a requirement that they operate a church there for at least 10 years. The deed would have a clause providing that ownership revert to the denomination if they did not. Further that we would provide much of the remaining cash assets of the church to help with cost of replacing the roof, the exact amount to depend on the amount of assets remaining and the cost to replace the roof.

The meeting was adjourned at noon with prayer by Becky.

Respectfully submitted,
Muriel Brown, AC Moderator

May 26, 2016

The Coulee Dam Administrative Commission met by conference telephone call on May 26, 2016 at 9:00 a.m. The Moderator, TE Muriel Brown, opened the meeting with prayer. In addition to the Moderator the following AC members were present: RE Jerry Kennedy, RE Jim Irwin, RE Steve Syre, TE Becky Anderson, and RE Mike Nixon (Presbytery Stated Clerk, ex officio without vote).

The Moderator noted for the record that the Presbytery of the Northwest Coast, at its meeting on May 19, 2016, at Kennewick, had taken the following action: "that the Coulee Dam Community Church Closure Administrative Commission be authorized to execute the final disposition of all property, equipment and assets, including the sale of real property." Stated Clerk Mike Nixon forwarded to the AC the draft minutes of the Presbytery meeting showing the above action.

The Administrative Commission VOTED to reaffirm its action of March 31, 2016, that the AC is gifting the building to the Almira Community Church and that in addition we estimate that we will be able to pay at least \$65,000 toward the expenses of the roofing project. Muriel will communicate this to the Almira congregation.

The Administrative Commission VOTED to authorize Jerry Kennedy to work with the attorney (Scott Yasui with Riddell Williams in Seattle) regarding the necessary legal paperwork and that Jerry also be authorized to sign the closing documents on behalf of the Administrative Commission.

Stated Clerk Mike Nixon reminded the AC that the official records of the Coulee Dam Church during its Presbyterian years will need to be preserved and sent to the Presbyterian Historical Society.

There being no further business, the meeting was adjourned at 10:00 a.m. Mike Nixon offered prayer.

Respectfully submitted,
Muriel Brown, Moderator

September 7, 2016

The Coulee Dam Administrative Commission met by conference telephone call on September 7, 2016 at 9:00 a.m. The Moderator, TE Muriel Brown, opened the meeting with prayer. In addition to the Moderator the following AC members were present: RE Jerry Kennedy, RE Jim Irwin, RE Steve Syre, and TE Becky Anderson.

Treasurer Jerry Kennedy reported that he had paid the final utility bill and that there was more than \$72,000 left in the checking account. The Administrative Commission VOTED to give \$69,217 to the Almira Community Church, which was the amount of the estimate for the roof repair which they had received. The Administrative Commission also VOTED to authorize Jerry Kennedy to close the checking account when he was certain that all bills had been paid and send any remaining balance to the Northwest Coast Presbytery to be used as they see fit.

Jerry Kennedy reported that Lynda Mikkelsen, Eastern Washington Business Services, had on June 15 reviewed the financial records of the church for December 31, 2010 through June 15, 2016. Her "findings are that all accounts have been handled accurately."

The Administrative Commission reviewed the tasks we had been assigned and authorized to accomplish. We directed Jerry Kennedy to follow through on closing the L & I account and to do what is necessary to dissolve the corporation.

The Administrative Commission VOTED to recommend to the Northwest Coast Presbytery that the congregation of the Coulee Dam Community Church PCUSA be dissolved and that the Administrative Commission be dismissed.

The meeting was adjourned with prayer by TE Becky Anderson at 9:40 a.m.

Respectfully submitted,
Muriel C. Brown, Moderator

Summary of Proposed Amendments to the Constitution

16.A. Child and Youth Protection Policy – On Amending G-3.0106. “All councils shall adopt and implement a sexual misconduct policy and a child *and youth* protection policy.”

16.B. Parity in Committees – On Amending G-3.0109. “Committees of councils higher than the session shall consist of both teaching elders and members of congregations, ~~with at least one half being members of congregations~~ *in numbers as nearly equal as possible.*”

16-C. Ordered Ministry Titles – Change the language of “teaching elder” to the formerly used “minister of the Word and Sacrament” and “commissioned ruling elder : to “commissioned pastor.”

16-C.1. – On Amending F-3.0202

16-C.2. – On Amending G-2.0102

16-C.3. – On Amending G-2.0301

16-C.4. – On Amending G-2.05 and G-2.0501

16-C.5. – On Amending G-2.0701

16-C.6. – On Amending G-3.0307

16-C.7. – On Amending Titles in Directory for Worship and Rules of Discipline

16-C.8. – On Amending W-4.4001a.

16-D. Relationship to the PC(USA) of a Person Who Has Renounced Jurisdiction of the Church.

Addresses situations where clergy have renounced to avoid disciplinary action.

16-D.1. – On Amending G-2.0509: *Allows a teaching elder who renounced to possible perform work if he or she rejoins the church and resubmits to the disciplinary process.*

16-D.2. – On Amending D-10.0401: *If an accused elder had renounced to avoid discipline, then later sought to return under 16-D.1 above, he or she would still have to face the original accusation with no statute of limitations.*

16-E. Certified Service Requirements – On Amending G-2.1101 *Removes antiquated language; Certification requirements for certain positions would be administered by a body approved by GA instead of “in a handbook provided by” such a body.*

16-F. The Ministry of Members – On Amending G-1.0304. *Adds the phrase “caring for God’s creation,” to the list of criteria that describes the commitment and participation of church membership.*

16-G. Access to the Lord’s Table – On Amending W-2.4011a. and b. *Paragraph “a” removes the phrase “invitation to the Lord’s Supper is extended to all who have been baptized,” allowing for an invitation to be given to all. Paragraph “b” requires the session to welcome and instruct children who are not participating in the Lord’s Supper who express a desire to do so. These paragraphs are already included in the proposed revised Directory of Worship.*

16-H. Revised Directory for Worship – On Replacing the Directory for Worship shorter, more streamlined and more permission-giving [and] less formulaic, but maintains the integrity of Reformed worship and the Constitution; the revisions was guided by seven principles:

- † Uphold essentials of Reformed faith, life and worship.
- † Respond to changing contexts and congregations.
- † Provide for more flexibility and more diverse expressions.
- † Use “we” language (vs. “they”) for the people of God.
- † Streamline contents and make it more user-friendly.
- † Simplify language and rewrite the document in more accessible style.
- † Eliminate redundancy and reduce length.
- † Enhance the directory’s usefulness as a teaching document.

**Presbytery of Northwest Coast
Statement of Activity - Summary
Jan 1 - Aug 31, 2016**

	<u>Actual</u>	<u>Year to date Budget</u>	<u>Variance</u>		<u>Annual Budget</u>
Income					
Per Capita	304,544	260,524	44,020	17%	397,401
GA Mission	106,939				
Presbytery Mission	45,272				
Other Income	42,225				
Investment Income (Unrestricted)	37,087				
Restricted Funds Earnings	44,130				
From Tidelands	46,960				
From Central WA for Operations	50,000				
From Synod for Korean AEP	15,000				
Loss on Endowment Value	<u>(15,486)</u>				
Total Income	676,670				
Expenses					
GA & Synod Per Capita Expense	60,632	47,927	(12,705.10)	-27%	71,891
GA Mission	140,591				
Presbytery Mission	39,393				
Purchases for reimbursement	2,964				
Community Blessing Grants	20,600				
Staff Support (EP,Clerk, CC, AK Coord.)	(a) 248,457	191,905	(56,552)	-29%	287,858
Office Expenses	(b) 62,149	38,226	(23,923)	-63%	57,339
Presbytery Mtgs & Board	(c) 23,888	36,133	12,245	34%	54,200
COM	13,642	12,667	(976)	-8%	19,000
CPM Expenses	1,477	3,000	1,523	51%	4,500
Triennium	(d) 16,479				
Alaska Fund Grants	58,765				
Mathes Fund Grants for Interns	9,000				
Tidelands Organizing Pastor	46,960	44,018	(2,942)	-7%	66,027
Extra Tidelands Support	10,000				
Korean EAP	40,656	31,247	(9,408)	-30%	46,871
Grants to Community College Ministry	<u>51,500</u>	<u>-</u>	<u>-</u>		<u>-</u>
Total Expenses	847,154				
Net Operating Income	(170,484)				
Change in Net Assets - Income (Loss)	(170,484)				
Net Assets at Beginning of Year	3,626,519				
Net Assets at End of Period	3,456,035				

(a) includes unbudgeted CW salaries

(b) includes unbudgeted CW office expenses

(c) budget figure includes \$20,000 for Alaska travel

(d) Total cost of Triennium, 2/3rds paid for by participants and churches included in Other Income

**Presbytery of Northwest Coast
Statement of Financial Position
As of September 27, 2016**

ASSETS			
Checking, Savings, Petty Cash			995,086.64
Accounts Receivable			19,720.83
Investments (Schwab, MDC, New Covenant, Foundation)			2,306,845.55
Meadow Springs Loan			90,034.17
Fixed Assets - Buildings, Land, Improvements			237,528.64
Accumulated Depreciation			<u>(46,601.22)</u>
TOTAL ASSETS			3,602,614.61
LIABILITIES AND NET ASSETS			
LIABILITIES			
Accounts Payable & Accrued Payroll Taxes			13,517.30
Stanwood MDC Loan			<u>130,652.61</u>
TOTAL LIABILITIES			144,169.91
NET ASSETS			
	1-Jan	Net Change	27-Sep
Unrestricted/Designated			
3000-09 Bicentennial-Neah Bay Bldg	33,102.53	-	33,102.53
3000-33 SE Alaska Fund	299,512.00	(55,527.55)	243,984.45
3100-03 CBG Investment Fund	804,480.02	-	804,480.02
3100-06 CBG Fund for Making Grants	33,113.00	(975.83)	32,137.17
3200-27, 30 Higher Education	50,631.64	(55,870.00)	(5,238.36)
3200-33 Village Ministries	2,482.51	-	2,482.51
3200-03 Peacemaking Presbytery	3,717.88	-	3,717.88
3200-09 TT Camper Scholarships	7,828.48	-	7,828.48
3250-09 CBG Mission Partnership for Making Grants	<u>643.21</u>	<u>-</u>	<u>643.21</u>
Total Unrestricted, Designated	1,235,511.27	(112,373.38)	1,123,137.89
Temporarily Restricted			
3200-06 Katie Allen Scholarship	12,291.87	169.00	12,460.87
3200-12 Oso Disaster Relief	19,869.87	-	19,869.87
3200-24 Flood Support PDA	4,214.45	-	4,214.45
3202-09 MS Mathes Fund 0617/1744	38,689.43	1,493.21	40,182.64
3202-11 A Merchant Fund 0675/5347	19,417.53	20,110.13	39,527.66
3202-21 A Merchant 0675 Tidelands	7,800.00	(6,949.95)	850.05
3202-54 MS Mathes Whitworth Internships	14,000.00	(5,505.17)	8,494.83
3204-03 Phoebe Bakken Fund 5580	134.19	108.29	242.48
3204-18 J Earl Jackman Fund 2126	11,671.51	520.63	12,192.14
3204-21 Henry & Vineta Fawcett Fund 2890	4,626.96	2,699.88	7,326.84
3204-24 SE Alaska Mission Fund 2006	5,250.00	-	5,250.00
5500-20 DeVries Scholarship Fund	-	2,026.65	2,026.65
5500-22 Morris Evangelism Fund	<u>-</u>	<u>9,683.57</u>	<u>9,683.57</u>
Total Temporarily Restricted	137,965.81	24,356.24	162,322.05
Unrestricted/Undesignated Net Assets	1,472,968.16	(80,057.14)	1,392,911.02
Permanently Restricted	780,073.74		780,073.74
Net Income	<u>(168,074.28)</u>		<u>-</u>
TOTAL NET ASSETS	3,458,444.70	(168,074.28)	3,458,444.70
TOTAL LIABILITIES AND EQUITY			3,602,614.61

2017-2021 Ministry Plan & Budget

Budget "subschedules" referenced herein are found on the budget worksheet.

NWC Presbytery is reformed and always reforming! See the transformation snapshot (Appendix 0) for a picture of how significant the last decade has been. 2017 is a new day. The willingness of all people across our expansive presbytery to embrace renewed life, together with the people, prayer, and financial resources God has given us, make it possible to launch a trajectory of ongoing transformation. This plan and budget proposes that we pursue this God-given opportunity. It is the most confident, hopeful plan we have pursued in recent history. And it's evolving!

To engage, equip and encourage our congregations and spiritual leaders is our prime directive. Every agency and person in our presbytery is directed toward that end. This plan attempts to show where we sense God may be calling us to **Extend and Improve (section 1), Pathmaking (section 2), and Bolster Capacity for Ministry (section 3).**

The overwhelming support NWC Presbyterians expressed for the **3 initiatives for investment** proposed by the Executive Board in April-June 2016 is embedded in this framework. The **3 initiatives for investment** we identified were: 1) Renewal of existing congregations open to renewal (aka "**Congregational Renewal**"); 2) **Village Ministries**; and 3) **New Expressions** of the Church (aka "**New Expressions**"). You will see these **3 initiatives for investment** reflected in the budget and following framework. However, this plan is not limited only to those initiatives.

These **3 initiatives for investment** will be highlighted in **RED** throughout the document to symbolize **Holy Spirit** fire and focus.

1) Extend and Improve (Appendix 1)

A) Congregational Renewal/Revitalization (Appendix 1A & Subschedule 4): Most of our congregations are healthy, doing well, taking next steps, developing in a Spirit-directed path. We will continue to invest our energy, intelligence, imagination and love in helping our congregations become all God is calling them to be through our COM, CPM, grants team, other committees and staff [subschedules 9-10]. Sometimes congregations realize they need and are open to a kind of renewal that is deeper and more significant than the ongoing work of healthy development. We're calling that "renewal" or "revitalization." Some call it "congregational transformation."

We are blessed with several congregations of all shapes, sizes and communities who have experienced renewal. And we have engaged and learned from many approaches to renewal in recent years. We will continue to extend and improve our learning through trial and error and trying again! This ministry is to be championed primarily by our Commission on Ministry (COM) because renewal is so dependent on effective spiritual leadership in congregations.

B) Village Ministries (Appendix 1B & Subschedule 5): Healthy village churches and spiritual leaders are core to our life together (13 congregations in villages of 1000 people or less). We are proposing to invest in Rural & Village Ministries through a new staff position who will address the unique circumstances of pastoral and session leader-

ship in villages, building a recruiting network, and assertively inviting mission giving from congregations in NWC Presbytery and around the country to these congregations.

C) Multi-cultural Integration (Appendix 1C & Subschedule 6): Since the 1800's Presbyterian ministry in our region has included ministry between indigenous peoples and immigrants. Native ministries has always been part of our identity that we want to celebrate and grow. This emphasis will be served significantly through the "Village Ministries" initiative because 5 of our 13 villages are planted in native villages.

Korean-American congregations (see more info in Appendix 1C) in neighboring presbyteries have requested to be part of our life together through fellowship and education. And we are working openly with the presbyteries where they currently participate to explore how we can extend these blessings to others. We want to expand Rev. Jinsuk Kim's Associate EP role to work with these congregations in neighbor presbyteries.

Recently, several families from Pakistan who speak Urdu have joined Mountain View PC in Marysville. Many of our congregations are in communities of majority Hispanic/Latino population and several host Hispanic ministries and other multi-cultural ministries. In the next 5 years we wish to extend and improve our multi-cultural integration!

2) Pathmaking, Innovation, Research & Development (Appendix 2)

Renewing the ministry of Jesus Christ through the Presbyterian Church (USA) requires persistent experimenting with how God wishes to send the church into the world. That means researching and developing new ways to engage the Gospel in God's world. Since 2009 we have helped 11 new expressions of the church get started. 7 of them continue. It's time to build a system that will support this movement over the next 10-years and beyond.

A) New Expressions of the Church in NWC Presbytery (Appendix 2A & Subschedule 7): We expect one new church expression starting every year over the next 5 years. We intend to support each of them at approximately \$150,000 over 3-5 years depending upon the particular new church's mission plan. That is the level of support we have done for Tidelands and others and is a common level of support for new church expressions along the West Coast (Appendix 2A).

B) New Expressions—"Cyclical" (Subschedule 7): We need an ongoing way to engage, equip, and encourage new expressions of the church for systematically over time, not only case-by-case. Toward that end we are proposing "Cyclical" as an ongoing ministry to invite potential pioneer leaders to discern and start new expressions of the church. "Cyclical" has been effectively ministering ecumenically in the Los Angeles area (www.cyclicalla.org) in partnership with San Fernando Presbytery. It is led by Nick Warnes, a new church pastor and effective consultant. They are willing to work with us to begin a similar ministry in the Pacific NW.

Our 1001 New Worshipping Communities staff and resources from the Presbyterian Mission Agency are willing to work with us to make this happen. And we intend to collaborate with Seattle and Olympia Presbyteries and potentially, Westminster

Presbytery of the Presbyterian Church of Canada in British Columbia, along with regional ecumenical partners.

The rollout might begin with a “Cyclical” cohort in the King-Snohomish-Skagit County area. Then begin in either Tri-Cities area or Whatcom County/B.C. depending on who develops readiness first.

We propose that the “Cyclical” cohorts initiative be funded in partnership with grants from the Murdock Charitable Trust and Presbyterian Mission Agency, PC(USA). We are also proposing that this initiative begin with the goal of being self-funding and sustaining in 5 years just like we would expect from a new expression of the church.

3) Bolster Ministry Capacity (Support Services) (Appendix 3 & Subschedules 9-10)

The only way to weather so much change and advance our mission is to invest in more robust capacity for engaging, equipping, and encouraging our congregations and leaders for ministry. We will deepen that focus as the heart of what we do and keep getting better at it! The core currency of this ministry capacity is **TRUST & LOVE**.

For longer than 10 years we have sought to build trust and love of our fellowship together in every action and interaction. We believe this is “the juice” for why we are in this position to build and grow Christ’s ministry more effectively over the next 5 years. We sure have missed the boat in many places, but we endeavor to be people who are safe and trustworthy for each other and for God’s world!

Now that NWC Presbytery has grown to 55 congregations, 6 new expressions across 3 former presbyteries we must operate differently. We can no longer expect our EP to be the primary interpersonal connection with our congregations and pastoral leaders. AND we must continue to build trust and love in every interaction. Bonds of trust and love are personal. These *organizational* bonds are built through significant *personal* connections. A central approach to building ministry capacity is to prepare, bless, and deploy some additional staff and volunteers whose top priority is to build and deepen relationships of trust and love while enacting particular initiatives or functions.

A. Staffing (Appendix 3A & Subschedules 4-7, 10): The 5-year plan proposes to maintain our current staffing, add some new staff for village ministries, congregational renewal, new expressions of church, and communications. It emphasizes staff who can make our ministry even more effective by building trust and expanding our use of technology. The Executive Board and their personnel committee/workgroup continues to work on the staffing plan and will provide updates as they continue that work.

B. Additional Ministry Capacity (Appendix 3B & Subschedules 9-10): In addition to people, more ministry capacity is comprised of focused, competent presbytery agencies (COM, NOM, CPM, Exec Board); Means of connection and governance (Leadership Summits, regional gatherings, etc.); Financial Resources; Facilities; Technology; along with a streamlined, updated policy and guideline infrastructure.

4) Mission Beyond NWC Presbytery (Subschedule 8)

This section is more of a projection of congregational giving to our covenant partners and other mission beyond NWCP than a “budget.” However, we think it’s important to share & celebrate how generous you are in supporting our mission partners and others beyond NWC Presbytery.

The financial report doesn’t tell the full story. For example, in 2015 (before the NWC/CW merger) congregations in NWCP gave about \$75,000 to Presbyterian Mission Agency (PMA) *through the presbytery*. These are the funds identified in our financial reports. However, several congregations also gave *directly* to PMA rather than through the presbytery. So in 2015, PMA actually received \$150,000 from NWC Presbyterians, about ½ through the presbytery and the other half directly. We expect that to continue!

In 2017 we are proposing to fund the former CWP mission partners (Tall Timber, Campbell Farm, Mending Wings, and Trailseekers) at the same level as in 2016. The Exec Board also working on an assertive, strategic investment in Campbell Farm to renew that ministry. Stay tuned!

The Executive Board has also formed a task force to consider our “Covenant Partner” criteria and who we will continue with as a covenant partner in 2017. That task force is completing its work and the Executive Board intends to act on their recommendations in December. More to come after that!

Wrap-Up and Send Off

What will we look like in 2022? Given the last 10 years, it is hard to know.

Imagine our cohort of teaching elders continues to transform to include a much better balance of women, people of color, & pastors under 50. Imagine 10 of our existing congregations experiencing God’s, life-giving renewal and the contagion of those experiences and stories. Imagine our 13 village ministries thriving with pastoral leadership, a well-developed “farm-system” or network for new village ministry leaders, and hope in the next chapter of life!

Imagine a much more “mixed-economy” of church expressions and leadership. Imagine existing congregations and leaders in symbiotic/synergistic relationship with new expressions of Christ’s church and leaders. Imagine that through this interaction, all of us following the leadership of our triune God, we experience a great adventure, coursing Holy Spirit-energy, hope in the present and future, and God’s transformation of our communities through shaping disciples of Jesus Christ who in turn shape a better world!

We expect the transformation we have experienced over the last 10 years has momentum that can be deepened. We pray our existing congregations and leaders flourish and are healthier than they have ever been. We anticipate that each of our village ministries will develop identities who are whole, focused on Christ’s call, and abundant rather than infused with depression or worry about what they lack.

And we hope we are telling and sharing lots of stories about the curious, hopeful mission God is doing through the Northwest Coast Presbytery--YOU!

Implementation Outline

Focus	2017	2018	2019	2020*	2021
1A) Renewal	Build renewal initiative with COM. Share current resources and stories of renewal.	Expand and develop renewal resources. Grow and share stories of renewal.	Maintain renewal focus	Maintain renewal focus	Same
1B) Village Ministries	Encourage congregation giving to village ministries. Potentially call village ministry staff person.	Build farm system for recruiting VM leaders. Grow giving to VM from individuals and congregations beyond NWC Presbytery	Continue farm-system development and giving initiative. Assess VM initiative.	Maintain VM initiative	Same
1C) Multi-cultural: Korean-American congregation involvement	Welcome KA Congregations from Synod to NWC for Fellowship and Education. Explore with sister presbyteries best way forward.	<i>If</i> sister presbyteries and synod agree, propose a way that other KA congregations could join/have ongoing connection with NWC Presbytery.	Integrate hybrid (part geographic/ part non-geographic) presbytery and deepen relationship with new congregations.	Live into new reality.	Same
2A) New Expressions	Begin New Expression #1. Help existing New Expressions sustain!	Begin New Expression #2; Cont. 1	Begin New Expression #3; Cont. 1-2	Begin New Expression #4; Cont. 1-3	Begin New Expression #5; Cont. 1-4

Focus	2017	2018	2019	2020*	2021
2B) New Expressions-- Cyclical	Propose "Cyclical" initiative to PC(USA) and Murdock Charitable Trust for Funding. Identify Associate Director for Cyclical if grants are approved.	Begin "Cyclical" in King-Sno-Skagit. Build farm system for New Expression leaders. Gala to share vision and develop champions.	Begin in Tri-Cities and Whatcom/B.C. Tri-Cities might be ready earlier.	Maintain Cyclical Initiative	Move toward self-sustainability of "Cyclical" initiative
3A) Bolster Ministry Capacity: Staffing	Call new staff approved by Executive Board.	Complete calling/hiring that did not happen in 2017. Evaluate year 2 of all new staff for continuation.	Settle into new staffing configuration; make adjustments.	Evaluate Year 4 of all staffing configuration and propose adjustments.	
3B) Bolster Ministry Capacity: Additional	First complete year on new leadership summit/regional gathering schedule. Launch policy and guideline project. Implement all new tech for meeting and publicity.	2 nd year of Leadership Summit schedule. Complete policy and guideline project and approve new Manual of Admin Ops & Bylaws. All EB workgroup recs are implemented by end of 2018.	Evaluate effectiveness of all ministry capacity investments and make adjustments	Settle into new configuration.	Reform ministry capacity for renewed configuration.

Appendix 1

Snapshot of NWC Presbytery Transformation 2006-16

This occurred in the midst of and in some cases (the mergers) *because of* the most significant ecclesiastical conflict of the last 30 years.

	2006 (North Puget Sound)	2016
Congregations	36	55
New Expressions of the Church within 5 years	0	10 (6 continue)
Members	7300	9010
People of non-caucasian ethnic background	10%	30%
Terroir ¹	NW WA	NW WA, Central WA, SE AK
Annual Revenue	\$333,785 ²	\$955,311 ³
Balance Sheet Assets	\$200,000 ⁴	\$2,332,337 ⁵
Active ⁶ Clergy 25-49 years old	4	16
Active Clergywomen	7 (NPSP)	16 (includes 3 from CW)
Active Clergy with babies (2 years or younger)	1	9

¹ the complete natural environment in which a particular wine church is produced, including factors such as the soil, topography, and climate.

² Based on 12/31/2005 statement.

³ Based on 12/31/2015 statement. Includes 1-time, \$182,000 gift from Synod of AK/NW. Does not include \$330k+ from Alaska or any revenue from CW.

⁴ There was no balance sheet in February 2006 minutes. This is an estimate based on conditions in September 2006.

⁵ Based on 12/31/2015 statement. Does not include any Central WA assets.

⁶ "Active"=serving a congregation or ministry. Includes CREs. Does not include HR or at-large.

Appendix 1(A)

Renewal of Congregations – *Health & Renewal*

Scriptural Inspiration: New Testament Letters of Paul, Peter, and John to the Churches

Congregations are the foundation of NWC Presbytery. Healthy, thriving congregations means a healthy, thriving Presbytery. Healthy Leadership...pastoral and elder leadership together...is the linchpin to congregational flourishing. All the other factors of health in a congregation relate to, start with, or are enabled by *leadership*.

We can provide the best possible opportunities for spiritual growth and development. Encourage whole-hearted leadership and whole life stewardship. Share the best possible models and ideas for congregational renewal and development.

In a congregation that has become self-sustaining in its life-cycle...most of what is needed for healthy, flourishing congregations is NOT something money can buy. It's mature, flourishing, abundant-life people exercising Jesus-infused team leadership. That is a process of formation and development that we can nurture an expectation and habitat for, we can consult and coach for, we can mediate and teach toward, but we cannot *buy* it.

What we can invest in is—1) coaching and development of pastoral leaders to grow in their followership of Christ and wholehearted leadership: By wholehearted I mean courageous, compassionate, connected, and generous. 2) We can promote and invest in coaching, consultation and development of sessions to assess their congregation's health, stage in life-cycle, and identify actions that can help them move toward greater flourishing. But *they* have to do it. It can't be done *for* or *to*; it must be done *with*.

We should be cognizant that every congregation is at a different place on the spectrum of willingness to learn and grow. Only those congregations or leaders in the 4-5 range will be worth engaging. The others we will need to wait until either 1) they find leaders who build their willingness to learn; 2) the pain of staying the same becomes too much to bear; or 3) they have to face into a crisis, and they become willing to learn and grow:

<u>Willingness to Learn & Grow</u>				
1	2	3	4	5
Resistant		Indifferent		Open & Welcoming

APPENDIX 1(B)

Village Ministries & Sustainability

Scriptural Inspiration: Acts of the Apostles...establishing and nurturing a community of Christ in each locale. The combo of churches strengthen and encourage each together.

The new NWC Presbytery has 13 congregations or fellowships in villages (1000 people or less in the village/township). This provides a remarkable context for ministry in which these congregations are, or can become, indispensable to the health and well-being of their community and the kingdom of God!

NWC Presbytery needs a thoughtful, careful and effective approach to engaging, equipping, and encouraging village ministries in their context that meets at least four challenges.

Challenge #1: Recruiting, onboarding, and sustaining the most called and suitable pastoral leadership that fit that particular village context. Not only the most *available* candidates. And be flexible with the ecclesiastical pathways to call/send those people into the village context (Pastor, Tentmaker, CRE, Evangelist, maybe others). This means expanding our recruiting pool to first call candidates, seminary intern and residents, and others. We should have a robust, "next person up," posture. Pastoral transitions in villages should not be so long and difficult as they are now. This will include incentives like educational debt assistance for people fresh out of seminary, transitional salary support, and \$ for building community ministries.

Challenge #2: Provides financial support in a dynamic way that is built on self-reliance, self-determination, and self-propagation and does not foster the kind of dependency on "other people's money" that we've seen in the past. But one that recognizes the contextual limitations of funding for ministry in a village.

Challenge #3: A proposal that is sustainable and renewable financially and is interdependent with several funding sources--organizational and individual--from outside the congregation itself. Build broad-base of support from living givers and legacy givers rather than only 1 or 2 sources.

Challenge #4: An approach that identifies many paths by which a village church can sustain and thrive in ministry. Active learning and adaptation. Especially those ways in which robust partnering between congregations can lead to flourishing like the relationship between Acme PC and FPC Bellingham or the developing partnership between Northern Light United PC and Yakutat.

In short it meets the challenges of being a flourishing Body of Christ today and for the future. Not one built on the ways of the past that served well in the past, but now need to adapt.

APPENDIX 1(C)

Multi-Cultural Integration: Korean-American Congregations

Over the last 6-8 years we have intentionally sought to integrate our Korean-American sisters and brothers in our mission (8 congregations, 30% of our members)! Because of those investments we have been blessed with Rev. Jinsuk Kim, our Associate EP for Korean Ministry, Rev. James Kwon our first Korean-American, Moderator, elder Younghee Kim—our amazing interpreter, and Korean-Americans serving on every commission and committee in the presbytery. We hope our Korean-American brothers and sisters experience NWC Presbytery as their presbytery now more than ever!

This ministry is being noticed. Korean-American congregations in neighboring presbyteries have requested to be part of our life together through fellowship and education. And we are working openly with the presbyteries where they currently participate to explore how we can extend these blessings to others.

There are 7 Korean-American congregations in the other presbyteries of our synod: 2 in Seattle Presbytery; 2 in Olympia Presbytery; 2 in Yukon Presbytery; and 1 in Inland NW Presbytery. They are gathering for the Synod of Alaska NW annual KPC retreat in Leavenworth September 26-28. And we are inviting the pastors and elders from these churches to join us for our fall leadership summit November 4-5 to experience the worship, fellowship, and education of NWC Presbytery.

APPENDIX 2(A)

New Expressions of the Church: R&D/Innovation

Scriptural Inspiration: Acts of the Apostles

New churches and new expressions of Christ's church is an area that we can invest in and build for. And it is essential for our Presbytery's mission, health and flourishing for at least 3 reasons: 1) It is the *best, proven* way for reaching people who we would describe as NONES or DONES and are not involved in Christ's church. There's no question that existing churches are mostly populated by people who are already Christian moving from other Christian churches. New Expressions of church are 2-3 times more likely to grow by including people who are NEW to Christian faith or were DONE with church and want to give it another chance.

2) New expressions of the church are the best way to increase the community leadership base across NWC Presbytery. All of our communities from Yakima to Yakutat need people connected to the Source of Life to help their communities flourish. Most non-profit ministries are not modeled on whole life discipleship nor are they as self-sustaining as a congregation. Yet we need those kinds of non-profit ministries to build community health. Congregations are the best source of people, abilities, and generosity to support other NGOs. So if we build flourishing congregations in each of our communities we are also building a foundation for whole community health! Want to see a community's leadership base just worship with Acme PC or Northern Light UC in Juneau, or Quilcene PC. It's remarkable.

3) New expressions of church are the best way to renew existing congregations. Why? Existing congregations who are further along the life-cycle have ways of being church they are reluctant to shift. New expressions of church have much more permission to innovate new ways of being church. As existing congregations and new expressions of church relate to each other they mutually encourage and renew each other. The permission to innovate and experiment in new expressions of church give existing congregations a lab to observe how new things work. The ways that lead to longevity and sustainability of existing congregations help new expressions learn how to sustain their innovations until today's innovation becomes tomorrow's need for renewal. The relationship between Mountain View PC and Tideland Church is a good example of this synergistic blessing.

This musing was informed by a December 2015 article by Rev. Tim Keller of Redeemer Presbyterian Church in New York City:

http://www.redeemer.com/redeemer-report/article/church_planting_is_what_we_do .

Appendix 2(B)

New Churches/Expressions in NWC Presbytery

2009-present

Baker Community Presbyterian Church (NCD in 2007, chartered in 2009). Rev. Peter Song, Pastor.

<http://www.bakercpc.org/>

Congregation Partner: Community Church of Seattle, Bothell.

Tidelands, Rev. Brandon Bailey (March 2012)

Jesus—Family—Mission

www.stanwoodtidelands.org

Parent Congregation: Mountain View PC in Marysville

Community College Outreach Ministry Communities, Rev. Milad Istafanous

- 1) Everett CC (September 2011)
- 2) Edmonds CC (January 2012)
- 3) Shoreline CC (September 2012).
- 4) UW Bothell/Cascadia CC (September 2015).

<http://www.calvinpc.org/Serve/Community/CommunityCollegeOutreach.aspx>

Primary partner congregation for these community college ministries is Calvin PC in Shoreline, WA. CCO is also supported by several other congregations and individuals.

Collide, Willow Weston (May 2013)

Run Into Jesus

www.wecollide.net

Congregation Partner: First PC of Bellingham

There are 4 that were started and ended:

Mukilteo Good Shepherd Arabic Fellowship at Mukilteo PC in Mukilteo, Rev. Rafik Ibrahim was the Pastoral Leader. Partner congregation: Mukilteo PC. (April 2010-2011)

Bellingham Worshipping Fellowship, Rev. Mike Neelley was pastoral leader. (November 2009-2011) Partner congregations were First PC of Bellingham, Birchwood PC of Bellingham, and St. James PC of Bellingham.

Wellspring, Rev. Eric Eun and Rev. Ken Sunoo, co-directors (May 2011- Ended May 2015)

Revive, Rejuvenate, Rededicate Young Adults

www.wellspringseattle.com

Congregation Partners: Zion PC in Shoreline, United PC in Edmonds, Community Church of Seattle in Bothell.

Second Saturday's Sabbath through Renewal Ministries NW, Rev. Dianna Kunce and Rev. Denise Easter (September 2013 - Ended Spring 2015)

renewalminnw.org/

Congregation Partner: North Creek PC in Mill Creek, WA

Appendix 3(A): Staffing

Current Staffing

Position	Person	FTE
Executive Presbyter.	Dr. Corey Schlosser-Hall.	1 FTE Exempt
Stated Clerk	Rev. Dean Strong.	$\frac{3}{4}$ FTE Exempt
Associate EP for Korean Ministry	Rev. Jinsuk Kim	$\frac{1}{2}$ FTE Exempt
Communications Coordinator/Office Manager	Sarah Beard	1 FTE non-exempt
Alaska Cluster Coordinator	Rev. George Pasley	as needed
Bookkeeper	Kris Green	Contract with Seattle Presbytery.

Proposed Staffing

(Job descriptions and potential new staff to be shared with Presbytery after EB and Personnel Workgroup completes their work in December 2017).

Appendix 3(B): Additional Ministry Capacity

1. **Presbytery Agencies:** The budget fully funds the Executive Board, COM, CPM and related agencies of the presbytery so that these teams of volunteer leaders and staff can effectively perform their ministries and improve their service to our congregations and pastoral leaders!
2. **Leadership Summits and Regional Connections:** Stabilize our Leadership Summit schedule to 1 in-person leadership summit each October including VERGE 2.0 conference. And 2-hybrid leadership summits: One in February and one in April-May. Plan for a return to Alaska for a leadership summit in 2020.

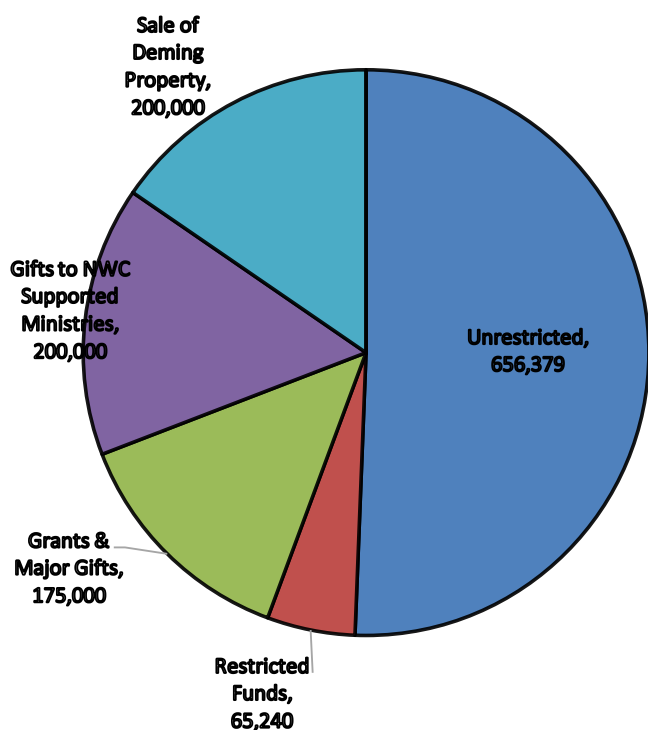
And plan for 2 regional group gatherings annually during an afternoon or evening to fellowship and engage with each other around specific ministry topics in each of the following regions: SE Alaska, Central WA, Olympic Peninsula, Whatcom/Skagit/Island Counties, Snohomish/King Counties.
3. **Financial Resource Development:** We cannot operate our new presbytery on per capita alone. We need to continue to expand giving and financial resources as our mission and ministry grow more effective and far-reaching. This will include individual giving, foundation grants and support, using presbytery reserves. We are so grateful God has sought to bless this presbytery with significant financial resources. We will be good stewards of this blessing!
4. **Policy Infrastructure:** Reform and complete Manual of Administrative Operations (formerly called Manual of Mission and Ministry) in 2017 consolidating best practices of all former presbyteries and best current approaches for policies and guidelines.
5. **Other** infrastructure advancements are currently being considered by work groups of the Executive Board. Recommendations will be brought to September 29, 2016 Executive Board meeting and updated in this document and budget.

**Presbytery of the Northwest Coast
Proposed 2017 Budget
2018 -2021 Proforma Budgets**

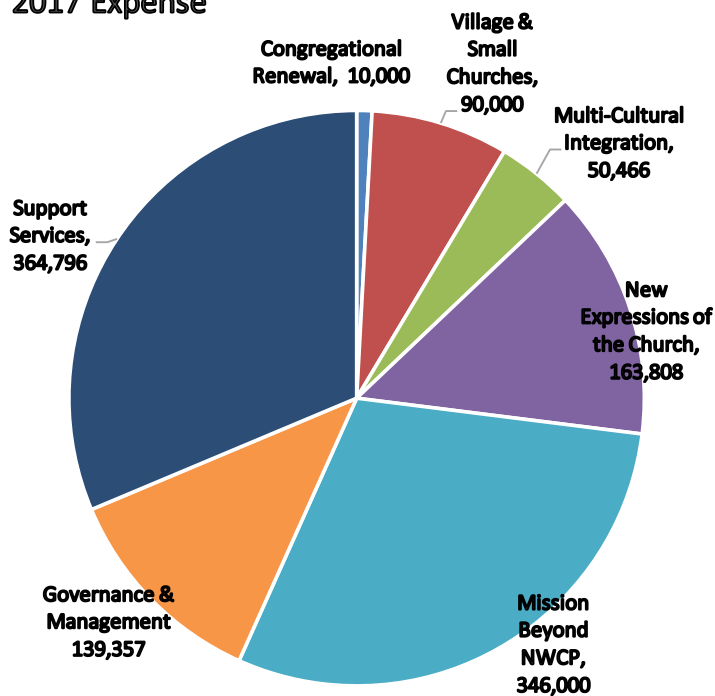
				<i>Forecast</i>					
	<i>Schedules</i>	<u>2015</u>	<u>8/31/2016</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Income									
Unrestricted	(1)		425,292	629,672	656,379	654,276	664,234	678,593	697,652
Restricted Funds	(2)	-	73,095	96,619	65,240	65,240	65,240	65,240	65,240
Grants & Major Gifts	(3)	61,699	41,500		175,000	167,000	217,000	187,000	227,000
Gifts to NWC Supported Ministries	(a)	140,000	152,212	200,000	200,000	200,000	200,000	200,000	200,000
Sale of Deming Property		-	-	-	200,000	-	-	-	-
Endowment Principle (value loss)		-	(15,486)	(15,486)	-	-	-	-	-
Total Income		201,699	676,614	910,805	1,296,619	1,086,516	1,146,474	1,130,833	1,189,892
Expenses									
Congregational Renewal & Revitalization	(4)	-	-	-	10,000	25,000	25,000	25,000	25,000
Village & Small Churches	(5)		58,765	58,765	90,000	90,000	90,000	90,000	90,000
Multi-Cultural Integration	(6)		41,558	63,426	50,466	50,229	51,088	51,522	51,961
New Expressions of the Church	(7)		54,905	95,848	163,808	1,239,980	194,000	214,000	224,000
Mission Beyond NWCP	(8)		251,485	435,978	346,000	275,000	275,000	275,000	275,000
Governance & Management	(9)	-	131,279	177,514	139,357	144,511	139,269	142,527	148,285
Support Services	(10)	284,949	366,173	420,336	364,796	369,016	373,294	377,630	382,025
Total Expenses		284,949	845,400	1,193,102	1,064,426	2,078,736	1,032,651	1,060,679	1,081,271
Change in Net Assets (Net Income - Loss)		(83,250)	(168,786)	(282,296)	232,193	(992,220)	113,823	70,153	108,620
Net Assets Beginning				3,007,201	2,724,905	2,957,098	1,964,877	2,078,701	2,148,854
Net Assets End				2,724,905	2,957,098	1,964,877	2,078,701	2,148,854	2,257,474

(a) GA Offerings, Presbytery extra commitment, Covenant Partner donations

2017 Income



2017 Expense



INCOME SUBSCHEDULES

	2015	8/31/2016	2016	2017	2018	2019	2020	2021
Schedule 1 - Unrestricted Income								
Membership	8,340		9,733	8,610	8,400	8,600	8,800	9,000
Per Capita Assessment (a)	281,866		39.03	39.03	40.00	40.00	40.50	41.50
Presbytery Per Capita	281,866	249,451	379,879	336,048	336,000	344,000	356,400	373,500
Synod Per Capita (\$1.50)		9,587	14,600	12,915	12,600	12,900	13,200	13,500
GA Per Capita (2016=\$7.12, 2017=7.29)		45,506	69,299	62,767	61,236	62,694	64,152	65,610
Other: Fees, Registrations, Books, etc. (b)		15,725	23,588	24,000	24,000	24,000	24,000	24,000
Investment Income (c)		8,063	12,095	12,000	12,000	12,000	12,000	12,000
Mukilteo Dismissal Settlement				200,000	200,000	200,000	200,000	200,000
From Central WA		50,000	50,000	-	-	-	-	-
Tidelands Contributions (d)	-	46,960	70,441	-	-	-	-	-
Total Unrestricted, Income		425,292	629,672	656,379	654,276	664,234	678,593	697,652
notes:								
(a) 2016 = 8100 NWC+1633 CWP; 2017=7698 NWC+1312 CWP Members - 400 for losing Mukilteo PC								
(b) Includes Triennium, Misconduct Prevention, CCLI, Synod rent, Checking interest, etc.								
(c) annual interest on MCDs, one ea. held by the three former presbyteries								
(d) Expected to charter in 2017								
Schedule 2 - Income from Restricted & Designated Funds								
Devries Scholarship Fund		2,027	2,027	-	-	-	-	-
Morris Evangelism Fund (one time grant)		9,684	9,684	-	-	-	-	-
Merchant (Small Churches & NCD, PFxxx0675)		3,050	6,000	6,000	6,000	6,000	6,000	6,000
Bakken (mission churches, PFxxx5580)		108	140	140	140	140	140	140
Demmert (Native Americans SE Alaska, PF 5691)		122	-	-	-	-	-	-
Fawcett (leadership seminar, PFxx2890)		2,700	3,600	3,600	3,600	3,600	3,600	3,600
SE Alaska Mission Fund		763	1,526	1,500	1,500	1,500	1,500	1,500
Armenia Merchant (from CW?)		19,143	19,143	-	-	-	-	-
Jackman (lay pastoral leadership, PF2126)		520	693	700	700	700	700	700
Merchant (Small Churches & NCD, PFxxx5347)		967	1,289	1,300	1,300	1,300	1,300	1,300
Mathis (Seminary Interns), PFxxx1744)		1,493	1,991	2,000	2,000	2,000	2,000	2,000
Mathis (Seminary Interns), PFxx0617)		3,495	6,990	6,000	6,000	6,000	6,000	6,000
Community Blessing Grant Fund Earnings		29,024	43,536	44,000	44,000	44,000	44,000	44,000
Total Income from Permanently Restricted Funds		73,095	96,619	65,240	65,240	65,240	65,240	65,240
Note: PF=Presbyterian Foundation								
Schedule 3 - Grants & Major Donations								
Synod one time grant for Korean AEP		15,000	15,000	-	-	-	-	-
PCUSA Grants for Community College Ministr (a)		26,500	26,500	-	-	-	-	-
Gifts from Individuals & Events (b)	-	-	-	40,000	-	40,000	-	40,000
Elective Gifts from Congregations for NWC Mi (c)	-	-	-	-	10,000	20,000	30,000	30,000
Grants from Foundations & Corporations (PCL (d)	-	-	-	25,000	25,000	25,000	25,000	25,000
Murdock Charitable Trust Grant Cyclical	-	-	-	75,000	60,000	45,000	30,000	15,000
Cyclical Operational Contributions (e) NA	-	-	NA	-	12,000	27,000	42,000	57,000
PCUSA Grants - for new church expressions	25,000	-	-	25,000	50,000	50,000	50,000	50,000
Internship Contributions from churches	5,000	-	-	5,000	5,000	5,000	5,000	5,000
Whitworth Contributions for Internships	5,000	-	-	5,000	5,000	5,000	5,000	5,000
Total New Grants and Donations	35,000	41,500	41,500	175,000	167,000	217,000	187,000	227,000
Notes:								
(b) Every other year Ministry Initiative Campaign from individuals								
(c) A new opportunity for congregational giving.								
(d) PC (USA) For Cyclical starts of new communities								
(e) Expected income from startups								

111 **EXPENSE SUBSCHEDULES**

112								
113	Schedule 4 - Congregational Renewal & Revitalization	8/31/2016	2016	2017	2018	2019	2020	2021
114	Renewal Coordinators		-	10,000	10,000	10,000	10,000	10,000
115	Congregational Resources		-	-	15,000	15,000	15,000	15,000
116	Total Congregational Renewal & Revitalization		-	10,000	25,000	25,000	25,000	25,000
117								
118								
119	Schedule 5 - Village & Small Church Ministries	2015	8/31/2016	2016	2017	2018	2019	2020
120	Pastoral Associate			-	40,000	40,000	40,000	40,000
121	Capital Improvements		58,765	58,765	30,000	30,000	30,000	30,000
122	Salary Support				20,000	20,000	20,000	20,000
123	Total Congregational Renewal & Revitalization			58,765	90,000	90,000	90,000	90,000
124								
125								
126	Schedule 6 - Multicultural Integration	8/31/2016	2016	2017	2018	2019	2020	2021
127	Salary - AEP for Korean Ministry		26,730	41,982	31,214	31,526	31,842	32,160
128	BOP Benefits		9,640	14,460	11,393	11,507	11,622	11,738
129	Payroll Taxes		1,592	2,532	1,859	1,195	1,624	1,624
130	R reimbursable Professional Expenses & Travel		2,251	2,599	3,000	3,000	3,000	3,000
131	Continuing Education		443	500	500	500	500	500
132	Intepretation & Translation				1,000	1,000	1,000	1,000
133	Fellowship & Community		902	1,353	1,500	1,500	1,500	1,500
134	Total Multicultural Inclusion and Integration		41,558	63,426	50,466	50,229	51,088	51,522
135								
136								
137	Schedule 7 -New Expressions of Church	2015	8/31/2016	2016	2017	2018	2019	2020
138	Real Estate Purchase (Mukilteo PCUSA)		-	-	-	1,000,000	-	-
139	Tidelands Organizing Pastor		46,960	70,440				
140	Tidelands Loan Interest		3,084	4,626				
141	New Church Expressions		-	-	50,000	90,000	120,000	140,000
142	New Church Expression Leader Assessments		-	-	2,000	2,000	2,000	2,000
143	Staff for NCD development & support		-	-	72,000	72,000	72,000	72,000
144	Mukilteo Reorganizing Pastor Salary		4,861	13,394	25,500	52,000	-	-
145	BOP Benefits		-	4,889	9,308	18,980	-	-
146	Business Expenses inc. coaching		-	2,500	5,000	5,000	-	-
147	Total New Church Expressions		54,905	95,848	163,808	1,239,980	194,000	214,000
148								
149								
150	Schedule 8 - Mission Beyond NWCP	2015	8/31/2016	2016	2017	2018	2019	2020
151	GA Mission & Offerings (a)		140,592	210,888	215,000	215,000	215,000	215,000
152	NWC Supported Ministries (b)		39,393	59,090	16,000	16,000	16,000	16,000
153	Higher Education Grants (CC Ministry)		51,500	51,500				
154	Community Blessing Grants		20,000	43,500	44,000	44,000	44,000	44,000
155	Grants to former CWP Mission Partners (c)		-	71,000	71,000	-	-	-
156	Total Current Mission Beyond NWCP		251,485	435,978	346,000	275,000	275,000	275,000
157	(a) Special Offerings, Designated for PCUSA, etc.							
158	(b) Designated donations, Covenant Partners, etc.							
159	(c) Transition funding for Tall Timber, Campbell Farm, Mending Wings							
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EXPENSE SUBSCHEDULES (CONTINUED)

Schedule 9 - Governance & Congregational Support	8/31/2016	2016	2017	2018	2019	2020	2021
GA Per Capita Expense	52,452	69,299	62,767	61,236	62,694	64,152	65,610
Synod Per capita expense	8,180	14,600	12,915	12,600	12,900	13,200	13,500
GA and OGA Events (a)	-	1,000	1,500	3,000	1,500	3,000	1,500
Triennium (b)	16,478	16,478	-	5,500	-	-	5,500
Sub-total	77,110	101,377	77,182	82,336	77,094	80,352	86,110
Presbytery Leadership Summit							
Supplies (@ lunch, Kennewick \$1,044)	1,792	2,978	500	500	500	500	500
Travel - Airfare (c)	6,842	4,853	9,603	see below	-	-	-
Lodging (d)	4,871	7,355	12,355	see below	-	-	-
Annual Meeting Airfare (c)	-	-	-	4,750	4,750	4,750	4,750
Annual Meeting Lodging (e)	-	-	-	2,500	2,500	2,500	2,500
Hybrid Meeting Airfare, 6 @ \$475	-	-	-	2,850	2,850	2,850	2,850
Hybrid Meeting Lodging 6 @ \$125, two nts.	-	-	6,000	375	375	375	375
Speakers (check Verge fees)	-	-	1,000	2,500	2,500	2,500	2,500
Total Leadership Summits	13,505	15,186	28,958	13,475	13,475	13,475	13,475
Executive Board & Subcommittees							
Executive Board & Subcommittees *	4,119	4,864	5,000	5,000	5,000	5,000	5,000
Commission on Ministry (COM) inc. travel *	16,006	13,642	20,463	20,000	20,000	20,000	20,000
Commission on Prep for Ministry (CPM) *	2,590	1,477	2,216	3,000	3,000	3,000	3,000
Nom, COR, PJC, IC	142		500	700	700	700	700
Whitworth & Seminary Internships	9,577	19,000	19,000	20,000	20,000	20,000	20,000
Total Governance and Congregational Support	131,279	177,514	139,357	144,511	139,269	142,527	148,285

Notes:

(a) Staff to GA, Moderator's Conference, etc.

(b) 2016 amount includes airfares and registrations fees that were reimbursed. Future years are presbytery's one third share.

(c) YTD costs + 10 @ \$475 for Nov. meeting, future: 10 AK airfare @ \$475 three times a year

(d) Lodging YTD costs + 40 nights @ \$125.

(e) Future lodging, 20 frm CW one night; 10 frm AK two nights, all rooms \$125 double occupancy

*Travel included

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EXPENSE SUBSCHEDULES (CONTINUED)

Schedule 10 - Support Services	2015	8/31/2016	2016	2017	2018	2019	2020	2021
Office Expenses								
Reimbursable supplies		2,964	4,446	4,500	4,590	4,682	4,775	4,871
Rent	11,862	7,908	11,875	12,000	12,240	12,485	12,734	12,989
Utilities & Telephone (2016 inc. CW)	3,422	4,869	7,304	3,700	3,774	3,849	3,926	4,005
Insurance	3,761	1,614	4,000	4,200	4,284	4,370	4,457	4,546
Bldg Maint & Repair	1,861	1,080	1,620	1,500	1,530	1,561	1,592	1,624
Copier Lease	5,221	4,333	6,500	6,500	6,630	6,763	6,898	7,036
Equipment Purchase (a)	433	275	413	4,000	4,080	4,162	4,245	4,330
IT Support	4,990	3,058	4,587	5,000	5,100	5,202	5,306	5,412
Supplies	2,803	1,496	2,244	2,300	2,346	2,393	2,441	2,490
Postage	1,212	728	1,092	1,200	1,224	1,248	1,273	1,299
Bank Charges	874	207	311	350	357	364	371	379
Software	-	176	500	500	510	520	531	541
Accounting Services		10,000	15,000	15,000	15,300	15,606	15,918	16,236
Telephone, Web, Conference	3,847	2,358	3,537	4,000	4,080	4,162	4,245	4,330
Financial Review (c)	600	20,193	20,193	10,000	10,200	10,404	10,612	10,824
Legal Fees	5,949	644	966	1,000	1,020	1,040	1,061	1,082
Fees & Taxes		536	536	-	-	-	-	-
Yakima Office Expenses	-	12,800	12,800	-	-	-	-	-
Total Office Expenses	46,835	75,239	97,922	75,750	77,265	78,810	80,387	81,994
<i>Expenses increased annually by 2%</i>								
Staff (c)	2015	8/31/2016	2016	2017	2018	2019	2020	2021
Executive Presbyter Salary (1 FTE Exempt)	92,814	93,278	93,278	95,144	96,095	97,056	98,027	99,007
Benefits	33,877	34,046	34,046	34,727	35,075	35,425	35,780	36,137
Payroll Taxes (7.5%)		7,136	7,136	7,278	7,351	7,425	7,499	7,574
Business Expenses (CE + Travel + Pro)	12,500	8,497	12,746	13,000	13,000	13,000	13,000	13,000
Total Executive Presbyter	139,191	142,957	147,206	150,150	151,521	152,906	154,305	155,718
Stated Clerk (.75 FTE during 2016) (d)	30,895	31,050	46,667	47,040	47,511	47,986	48,466	48,950
Benefits (20% thru '16, BOP 45% '17)	6,179	6,210	9,333	17,170	17,341	17,515	17,690	17,867
Payroll Taxes (7.5%)		2,329	3,500	-	-	-	-	-
Reimbursable Expenses	1,500	600	1,000	2,000	2,000	2,000	2,000	2,000
Total Stated Clerk	38,574	40,189	60,500	66,210	66,852	67,501	68,156	68,817
Communications Coordinator (1 FTE non-exempt)	49,040	49,285	49,285	50,271	50,774	51,282	51,794	52,312
Benefits (20%)	9,808	9,857	9,857	10,054	10,155	10,256	10,359	10,462
Payroll Taxes (7.5%)			3,696	3,770	3,808	3,846	3,885	3,923
Business Expenses	1,500	469	1,500	1,500	1,500	1,500	1,500	1,500
Total Communications Coordinator	60,348	59,611	64,339	65,596	66,237	66,884	67,538	68,198
Alaska Coordinator		3,350	5,040	5,090	5,141	5,193	5,245	5,297
Benefits		-	-	-	-	-	-	-
Business Expenses		797	1,300	2,000	2,000	2,000	2,000	2,000
Total Alaska Coordinator		4,147	6,340	7,090	7,141	7,193	7,245	7,297
Central WA Staff		44,030	44,030					
Total Staff	238,114	290,934	322,414	289,046	291,751	294,484	297,244	300,031
Total Support Services	284,949	366,173	420,336	364,796	369,016	373,294	377,630	382,025

(a) Staff laptops replacement every three years

(b) reviews more costly due to merger, future less

(c) Compensation and related expenses increase 1% per year

(d) Stated Clerk to be treated as clergy re: BOP and Self Employment beginning 2017



Financial Statements

December 31, 2015

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INDEPENDENT ACCOUNTANTS' REVIEW REPORT

Executive Board
Presbytery of the Northwest Coast
Everett, Washington

We have reviewed the accompanying financial statements of Presbytery of the Northwest Coast (the Presbytery), which comprise the statement of financial position as of December 31, 2015, the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

Supplementary Information

The supplementary information included in the Schedule 1 (Schedule of Functional Expenses) is presented for purposes of additional analysis and is not a required part of the basic financial statements. The information is the representation of management. We have reviewed the information and, based on our review, we are not aware of any material modifications that should be made to the information in order for it to be in accordance with accounting principles generally accepted in the United States of America. We have not audited the information and, accordingly, do not express an opinion on such information.

Battershell & Nichols

Federal Way, Washington
June 21, 2016

Presbytery of the Northwest Coast
Statement of Financial Position
December 31, 2015

Assets

Current Assets

Cash and cash equivalents	\$ 371,122
Cash restricted by donors	<u>316,862</u>
Total Cash	687,984
Accounts receivable net of allowance of \$0	43,794
Unrestricted certificates of deposit	276,189
Board designated investments	710,901
Prepaid expenses	<u>3,342</u>
Total Current Assets	<u>1,722,210</u>

Property and Equipment

Furniture and equipment	2,013
Leasehold improvements	8,000
Buildings	232,152
Land	<u>79,827</u>
	321,992
Accumulated depreciation	<u>(51,424)</u>
Total Property and Equipment	<u>270,568</u>

Other Assets

Endowment funds	496,996
Real estate held for sale	<u>38,154</u>
Total Other Assets	<u>535,150</u>

Total Assets	<u><u>\$ 2,527,928</u></u>
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See accompanying notes and independent accountants' review report.

Presbytery of the Northwest Coast
Statement of Financial Position
December 31, 2015

Liabilities and Net Assets

Current Liabilities

Accounts payable	\$ 22,079
Accrued payroll and taxes	4,730
Current portion of note payable	<u>4,907</u>
Total Current Liabilities	<u>31,716</u>

Long-Term Debt

Note payable	133,912
Mission and special offering payables	34,870
Current portion of note payable	<u>(4,907)</u>
Total Long-Term Debt	<u>163,875</u>

Total Liabilities	<u>195,591</u>
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Net Assets

Unrestricted Net Assets:

Undesignated	108,599
Community Blessing Grant Fund designated by board	852,593
Other board designated purposes	<u>557,287</u>
	<u>1,518,479</u>

Temporarily Restricted Net Assets Restricted for:

Missions and other miscellaneous purposes	215,273
Temporarily restricted portion of endowments	<u>22,448</u>
	<u>237,721</u>

Permanently Restricted Net Assets Restricted for:

Endowments	<u>576,137</u>
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Total Net Assets	<u>2,332,337</u>
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Total Liabilities and Net Assets	<u><u>\$ 2,527,928</u></u>
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See accompanying notes and independent accountants' review report.

Presbytery of the Northwest Coast
Statement of Activities
For the Year Ended December 31, 2015

Change in Unrestricted Net Assets	
Revenue and Support	
Support ministry income	\$ 458,050
Special event income	8,700
Interest income	31,488
Synod income	182,909
Lease income from related party	<u>5,551</u>
Total Revenue and Support	686,698
Net assets released from restrictions	<u>201,422</u>
Total Unrestricted Revenue, Support, and Net Assets Released from Restrictions	<u>888,120</u>
Expenses	
Missions and other	167,926
Extending our ministry	<u>187,059</u>
Total Programs	354,985
Management and general	<u>507,738</u>
Total Expenses	<u>862,723</u>
Increase in Unrestricted Net Assets Before Gains and Losses	25,397
Unrealized loss on unrestricted investments	<u>(13,729)</u>
Increase in Unrestricted Net Assets	<u>11,668</u>
Temporarily Restricted Net Assets	
Missions	151,268
Other restricted contributions	96,741
Interest and dividends earned on endowments	20,604
Investment losses on permanently restricted assets	(40,978)
Net assets released from restrictions	<u>(201,422)</u>
Increase in Temporarily Restricted Net Assets	<u>26,213</u>
Increase in Net Assets	37,881
Presbytery of Alaska merger net assets as of December 31, 2014	708,089
Net Assets, Beginning of Year	<u>1,586,367</u>
Net Assets, End of Year	<u><u>\$ 2,332,337</u></u>

See accompanying notes and independent accountants' review report.

Presbytery of the Northwest Coast
Statement of Cash Flows
For the Year Ended December 31, 2015

Cash Flows Provided (Used) by Operating Activities:	
Cash received for mission purposes	\$ 151,268
Cash received from restricted contributions	96,741
Cash received from support ministry	458,050
Cash received from Synod	189,853
Cash received from interest and other income	40,188
Cash received from permanently restricted funds	20,604
Cash disbursed for general supporting expenses	(516,533)
Cash disbursed for program expenses	<u>(354,232)</u>
Net Cash Flows Provided by Operating Activities	<u>85,939</u>
Cash Flows Provided (Used) by Investing Activities	
Property sale proceeds payable to others	(50,762)
Expenditures for property and equipment	(261,500)
Net change in marketable equity securities	45,061
Net change in other investments	40,000
Cash received with merger	<u>337,786</u>
Net Cash Flows Provided by Investing Activities	<u>110,585</u>
Cash Flows Provided (Used) by Financing Activities	
Proceeds from new long-term debt	<u>136,500</u>
Net Cash Flows Provided by Financing Activities	<u>136,500</u>
Net Increase in Cash	333,024
Cash - January 1, 2015	<u>354,960</u>
Cash - December 31, 2015	<u><u>\$ 687,984</u></u>

See accompanying notes and independent accountants' review report.

Presbytery of the Northwest Coast
Statement of Cash Flows
For the Year Ended December 31, 2015

Reconciliation of Changes in Net Assets to Net Cash Provided by Operating Activities

Cash Flows Provided (Used) by Operating Activities:

Increase in Total Net Assets	\$	37,881
Adjustments to Reconcile Increase in Total Net Assets to Cash Provided by Operating Activities:		
Depreciation		4,823
Unrealized loss on endowments		40,978
Unrealized loss on unrestricted investment		13,729
Noncash lease income and interest expense		(2,588)
Changes in Assets and Liabilities:		
Decrease in Accounts receivable		6,945
(Increase) in Prepaid expenses		(2,742)
Increase in Accounts payable		16,595
(Decrease) in Accrued payroll and taxes		(4,798)
(Decrease) in Mission and special offering payables		<u>(24,884)</u>
Total Adjustments		<u>48,058</u>
Net Cash Flows Provided by Operating Activities	\$	<u>85,939</u>

Supplemental Cash Flow Information

Interest expense paid by related party	\$	2,963
Noncash investing and financing transactions:		
Noncash principal payments made by related party	\$	2,588

See accompanying notes and independent accountants' review report.

**Presbytery of the Northwest Coast
Notes to Financial Statements
For the year ended December 31, 2015**

Note 1 - Nature of Activities and Summary of Significant Accounting Policies

Nature of Activities

Presbytery of the Northwest Coast is located in northwest Washington State and southeast Alaska with offices in Everett, Washington and is organized for the purposes of carrying on the affairs and ministries of a regional Presbytery body. The Presbytery was originally incorporated as a not for profit religious corporation under the laws of the State of Washington in July 1911 as Presbytery of Bellingham, which later became the Presbytery of the North Puget Sound, then in 2014 became Presbytery of the Northwest Coast.

In January 2015, the Presbytery of Alaska merged its operations with this Presbytery. In January 2016, the Central Washington Presbytery merged its operations as well. See Subsequent Events Note 12 for details.

Basis of Accounting

The Presbytery presents financial statements in accordance with accounting principles generally accepted in the United States of America. This basis of accounting involves the application of accrual accounting; consequently, revenues and gains are recognized when earned, and expenses and losses are recognized when incurred.

Basis of Presentation

The Presbytery is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Unrestricted net assets - Net assets that are not subject to donor-imposed stipulations.

Temporarily restricted net assets - Net assets subject to donor-imposed stipulations that may or will be met either by actions of the Presbytery and/or the passage of time.

Permanently restricted net assets - Permanently restricted net assets must be maintained by the Presbytery in perpetuity, the income of which is expendable for operations. Permanently restricted net assets increase when the Presbytery receives contributions for which donor-imposed restrictions limiting the Presbytery's use of an asset for its economic benefits neither expire with the passage of time nor can be removed by the Presbytery meeting certain requirements. The Presbytery had \$576,137 of permanently restricted net assets at December 31, 2015.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates. Significant estimates include allowance for losses on uncollectable per capita receivables, useful lives of property and equipment, allocation of expenses to programs, original cost of real property, and current portion of long term debt.

Cash

For purposes of the statements of cash flows, cash includes time deposits, certificates of deposit,

See accountants' review report.

**Presbytery of the Northwest Coast
Notes to Financial Statements
For the year ended December 31, 2015**

and all highly liquid debt instruments with original maturities of three months or less which are not restricted by the donor for long-term purposes.

Buildings, Equipment, Improvements, and Depreciation

Buildings, equipment, and improvements purchases are stated at cost. Donated assets are stated at fair market value at date of receipt. Donated services that enhance non-financial assets are capitalized at fair market value at the date the services are provided. Depreciation is provided by use of the straight line method over the estimated useful lives of the related assets ranging from five to ten years for equipment and twenty to forty years for buildings and improvements. Leasehold improvements are depreciated over the shorter of the noncancelable lease term or their estimated useful lives. The original cost of land and buildings purchased prior to 2015 was estimated using the original purchase dates, the current county assessed value, and the published inflation rate since the purchase date to calculate the net present value of the original purchase. All acquisitions of property and equipment in excess of \$1,000 and all expenditures for repairs, maintenance, renewals, and betterments that materially prolong the useful lives of assets are capitalized. Depreciation expense for the year ended December 31, 2015 was \$4,823.

Marketable Securities

In accordance with generally accepted accounting principles, the Presbytery reports its investments at market value determined using published quotes as of the close of business. Unrealized gains and losses are included in the statement of activities as increases or decreases in unrestricted net assets unless the use of the assets received is limited by donor imposed restrictions. Donor restricted investment income is reported as an increase in temporarily restricted net assets or permanently restricted net assets, depending on the type of restriction. Gains or losses upon disposition of securities are based on the net proceeds and the adjusted stated amount of the securities sold, using the specific identification method. At December 31, 2015, board designed marketable securities were \$710,901 and permanently restricted marketable securities were \$496,996.

Board designated equity and fixed income	\$	710,901
Permanently restricted equity and fixed income	\$	496,996
Unrealized and realized losses on securities	\$	(54,707)
Interest and dividends earned on securities	\$	52,099

Fair Value Measurement

Generally accepted accounting principles uses a fair value hierarchy that prioritizes the inputs to valuation approaches into three broad levels. The hierarchy gives the highest priority to quoted prices in the active markets (Level 1) and the lowest priority to unobservable inputs (Level 3). Assets and liabilities valued using Level 1 inputs are based on unadjusted quoted market prices within active markets. Assets and liabilities valued using Level 2 inputs are based primarily on quoted prices for similar assets or liabilities in active or inactive markets. Assets and liabilities using Level 3 inputs were primarily valued using management's assessment of the assumptions market participants would utilize in pricing the asset or liability. Valuation techniques utilized to determine fair value are consistently applied. See Note 4 for the valuation in each level.

See accountants' review report.

**Presbytery of the Northwest Coast
Notes to Financial Statements
For the year ended December 31, 2015**

Restricted Contributions

The Presbytery receives contributions for a variety of different funds and purposes. The Presbytery reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or restricted purpose is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets. Restricted contributions are expendable only for the purposes specified by the donor and are accounted for as restricted until specified conditions are met.

Accounts Receivable and Allowance for Doubtful Accounts

The Presbytery records a receivable for cash advances provided to ministries or churches for which there is an agreement to pay back in full or for costs associated with items or fees for participation and other programs and per capita contributions required from each church in the Presbytery. An allowance for doubtful accounts is provided based on management's best estimate of probable losses inherent in the accounts receivable balance. Management primarily determines the allowance based upon review of specific accounts, historical loss experience, and current economic conditions, then writes off old receivables that are no longer considered collectible. The allowance for doubtful accounts as of December 31, 2015 was \$0.

Accrued Compensated Absences

Employees are entitled to paid vacation depending upon job classification, length of service, or other factors. Vacations are not cumulative and must be used within the calendar year, except by special provision. Sick pay is also paid but is not accrued since it does not vest. As of December 31, 2015, accrued vacation was \$0.

Federal Income Tax

The Presbytery is exempt from federal income tax under Internal Revenue Code Section 501(c)(3) except to the extent of unrelated business taxable income, if any.

Contributions Received

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions. Gifts received of long-lived assets, in the absence of donor-imposed use restrictions, are reported as unrestricted support.

Support that is restricted by the donor is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as net assets released from restrictions.

Donated Services and Materials

The Presbytery recognizes donated services that create or enhance nonfinancial assets. Donated services that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation are also recognized.

The Church has recognized contributed services of \$0 for the year ended December 31, 2015.

See accountants' review report.

**Presbytery of the Northwest Coast
Notes to Financial Statements
For the year ended December 31, 2015**

Advertising Costs

Costs of advertising are charged to expense as they are incurred, or when the advertising takes place for the first time, and include costs for production of advertising materials and delivery of advertising messages through the mail or other media. Advertising expenses for the year ended December 31, 2015 were \$0.

Note 2 - Concentration of Credit Risk

The Presbytery maintains cash balances at financial institutions located in Washington. Accounts at each institution are insured by the Federal Deposit Insurance Corporation up to \$250,000. Bank balances on deposit in excess of insurance limits were \$437,984 as of the year ended December 31, 2015.

During the year ended December 31, 2015, contributions over \$50,000 made by individuals were \$0. A concentration is defined as any financial transaction or group of transactions or relationships with a contributor, vendor, or other party for which a financial impact would be recognized in the absence of the transactions or relationship for the year under consideration. No other concentrations were identified during the years ended December 31, 2015.

Note 3 - Endowments

The Presbytery's endowments consist of \$852,593 in board designated endowments and \$576,137 in permanently restricted endowments as well as \$22,448 of temporarily restricted funds that were established for a variety of Presbytery purposes. The temporarily restricted balance is reduced by the deficit amount caused by declines in market value of the permanent endowment funds because, since the deficit must be replenished, the amount available for distribution classified as temporarily restricted is reduced. As required by generally accepted accounting principles, net assets associated with endowment funds, including quasi endowments, are classified and reported based on the existence or absence of donor imposed restrictions.

Permanently Restricted Endowments

Presbytery of the Northwest Coast has eleven funds listed below which are considered permanently restricted endowments. The first three funds belonged to the Presbytery in 2014 and the remaining eight funds were obtained with the merger of the Presbytery of Alaska. The endowment principle for all of these funds is held at Presbyterian Foundation (www.presbyterianfoundation.org), a foundation created to safeguard the long-term financial interest of the Presbyterian Church. The Presbyterian Foundation sends quarterly income on these funds to the Presbytery for use in accordance with the donors' restricted purposes.

The Miriam Snow Mathes Memorial Internship Fund is for the purpose of supporting congregations to host a student intern. The intern and internship must include a focus on helping the intern discern whether they may be called to pastoral ministry.

The John and Armenta Merchant Memorial Fund was given for the purpose of supporting small churches in the presbytery with a preference for Neah Bay PC and Clallam Bay PC and for new

See accountants' review report.

**Presbytery of the Northwest Coast
Notes to Financial Statements
For the year ended December 31, 2015**

church development in the Northwest Coast Presbytery.

The Everson Endowment Fund was given for the purpose of furthering the mission of the Church.

The Phoebe R. Bakken Fund was given to aid mission churches.

Income from the The Lesch Memorial Fund is to be used at the discretion of the Presbytery without restriction.

The Miriam Snow Mathes Internship Fund is to be used only in support of one or more seminary students, to have internship experiences of up to one year in local congregations within the bounds of the Presbytery of Alaska and the Presbytery of Yukon, which is now part of the Presbytery of the Northwest Coast.

The L. Embert and Edith K. Demmert Memorial Fund was established for working with or assisting Native Americans of Southeast Alaska in such ways as the Presbytery shall determine from year to year. If this purpose is no longer practicable, then the Presbytery shall use the said income for such other purposes of need.

Income from the Ruth Allington Memorial Fund is to be used at the discretion of the Presbytery without restriction.

The J. Earl Jackman Leadership Development Fund is to be used for the development of lay pastoral leadership.

The Henry E. Fawcett and Venita E. Fawcett Fund is to be used for expenses related to securing leadership for a seminar program designed to challenge pastors and elders theologically, educationally, and spiritually.

Income from the Mission Fund for the Presbytery of Alaska is to be used for the mission program of the Presbytery of Alaska, now part of the Presbytery of the Northwest Coast, as they shall determine.

Board Designated Community Blessing Fund--The Community Blessing Investment Fund (CBIF) was established by the Presbytery of the Northwest Coast in 2008 with designated purposes. The proceeds of this investment fund can be used by the Presbytery to fund projects and initiatives that pursue one of four purposes:

1. To engage, equip, and encourage innovative attempts to develop and expand hands-on ministries that serve the people of our local communities in Christ-like ways.
2. To encourage congregations to grow more indispensable to the health and wholeness (shalom) of their communities.
3. To embrace new immigrants, people on the margins of white, middle class life, and others at our doorsteps.
4. To foster risk-taking innovation in new church development in order to push the boundaries, ideas, and expectations about how God sends new missional communities/congregations into ministry.

See accountants' review report.

Presbytery of the Northwest Coast
Notes to Financial Statements
For the year ended December 31, 2015

The principle of the CBIF can be used to fund capital projects such as property acquisition or loans/equity sharing arrangements in housing for pastors. The fund may also be used for cash flow needs. Its design is flexible and the Finance and Corporate Affairs Committee of the Executive Board of the Presbytery manages this fund through an investment and loan policy.

Interpretation of Relevant Law

The Executive Board of the organization has interpreted the Washington State Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the organization classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund.

The remaining portion of the donor-restricted endowment fund that is not classified as permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the organization in a manner consistent with the standard of prudence prescribed by UPMIFA. In accordance with UPMIFA, when in making a determination to appropriate or accumulate donor-restricted endowment funds, the organization considers the duration and preservation of the fund, the purposes of the organization and the donor-restricted endowment fund, general economic conditions, the possible effect of inflation and deflation, the expected total return from income and the appreciation of investments, other resources of the organization, and the investment policies of the organization.

Changes to endowment net assets for the year ended December 31, 2015 are as follows:

	Board Designated for Community Blessing	Temporarily Restricted	Permanently Restricted	Total
Endowment net assets, December 31, 2014	\$ 867,236	\$ 27,160	\$ 348,736	\$ 1,243,132
Beginning balance merged assets	0	60,669	227,401	288,070
Endowment investment return:				
Interest and dividends	22,884	20,604	0	43,488
Realized and unrealized gains(losses)	(13,729)	(40,978)	0	(54,707)
Total endowment investment return	9,155	(20,374)	0	(11,219)
Principal decline on permanently restricted funds	0	(79,141)	0	(79,141)
Unspent earnings carried forward	0	34,134	0	34,134
Appropriation of endowment for expenditure	(23,798)	0	0	(23,798)
Endowment net assets, December 31, 2015	<u>\$ 852,593</u>	<u>\$ 22,448</u>	<u>\$ 576,137</u>	<u>\$ 1,451,178</u>

See accountants' review report.

**Presbytery of the Northwest Coast
Notes to Financial Statements
For the year ended December 31, 2015**

Funds with Deficiencies

From time to time, the fair value of assets associated with individual donor restricted endowment funds may fall below the level that the donor requires the Presbytery to retain as a fund of perpetual duration. In accordance with generally accepted accounting principles, deficiencies of this nature that are reported in unrestricted net assets were \$79,141 as of December 31, 2015. These deficiencies resulted from unfavorable market fluctuations that occurred shortly after the investment of new permanently restricted contributions by the Presbyterian Foundation. Subsequent gains that restore the fair value of the assets of the endowment fund to the required level will be classified as an increase in temporarily restricted net assets.

Return Objectives and Risk Parameters

All permanently restricted endowment funds are managed by the Presbyterian Foundation and the Presbytery allows the Foundation to use the parameters established by the Foundation to safeguard assets for the Presbyterian Church universal.

Strategies Employed for Achieving Objectives: Community Blessing Investment Fund

To satisfy its long term rate of return objectives, the Presbytery relies on a total return strategy in which investment returns are achieved through both capital appreciation, realized and unrealized, and current yield, such as interest and dividends. The Presbytery targets a diversified asset allocation that places a greater emphasis on equity securities and debt securities in a 50-50 ratio with a range for each to provide the investment manager flexibility in allocation decisions to achieve its long term return objectives within prudent risk constraints.

The Presbytery has retained Marshall & Sullivan Inc. as an Investment Manager who has worked with Northwest Coast Presbytery since 2009.

Spending Policy and How the Investment Objectives Relate to Spending Policy: Community Blessing Investment Fund

The Presbytery has a policy of appropriating for distribution each year 5% of its Community Blessings Investment Fund's (CBIF) average fair value over the prior 12 quarters through the fiscal year end preceding the fiscal year in which the distribution is planned. In addition the Presbytery may provide up to 10% of the CBIF value for property acquisition in any given year. It may also loan up to 5% for an individual pastor's property acquisition but not exceed a total of 15% of the CBIF value for pastor property loans/agreements. In establishing this policy, the Presbytery considered the long term expected return on its endowment. Accordingly, over the long term, the Presbytery expects the current spending policy to allow its invested funds to grow at an average of 5% annually after its planned payouts. This is consistent with the Presbytery's objective to maintain the purchasing power of the invested assets as well as to provide additional real growth through new gifts and investment return.

See accountants' review report.

Presbytery of the Northwest Coast
Notes to Financial Statements
For the year ended December 31, 2015

Note 4 - Fair Value Measurements

	Fair Value	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)	Gain (Loss) Recognized
Board designated marketable securities	\$ 710,901	\$ 710,901	\$ 0	\$ 0	\$ (13,729)
Permanently restricted marketable securities	<u>\$ 496,996</u>	<u>\$ 496,996</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ (40,978)</u>
Total assets	<u>\$ 1,207,897</u>	<u>\$ 1,207,897</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ (54,707)</u>

Generally accepted accounting principles requires disclosures about the methods used in determining the fair value of non-financial assets that are valued on a recurring or nonrecurring basis. Marketable securities are reported at fair value measured using quoted prices in active markets on a recurring basis.

Note 5 - Notes Payable

Note payable consists of the following:

Bank note payable with original balance of \$136,500 and an annual interest rate of 3.5%. Note is payable in monthly installments of \$793 based on an amortization schedule of twenty (20) years with a maturity date of May 15, 2020. The loan is secured by property of the Presbytery.

\$ 133,912

Less Current Portion

(4,907)

Notes Payable--Long-Term

\$ 129,005

Principal payments required for the next five years ending December 31 are as follows:

2016	\$ 4,907
2017	5,081
2018	5,262
2019	5,449
2020	113,213
Subsequent years	<u>0</u>
	<u>\$ 133,912</u>

See accountants' review report.

Presbytery of the Northwest Coast
Notes to Financial Statements
For the year ended December 31, 2015

Note 6 - Contingent Liabilities Related to Mortgages and Other Loans

The Presbytery guarantees payment on loans and mortgages with various financial institutions to finance the purchase and/or improvements of church facilities for member churches throughout the Northwest Coast Presbytery. These notes are secured by church facilities and are recorded in the name of the congregation or organization which they benefit. Repayment of these notes are made by the member church; however the payments are expressly guaranteed by the Presbytery of the Northwest Coast. At December 31, 2015, the churches of the Presbytery had \$1,293,169 outstanding on these loans, with interest rates ranging from 3.5% to 5.0%. The total 2015 assessed value for tax purposes of the properties was \$7,466,600. The notes have stated maturity dates from one year to thirty years with various terms remaining.

Some loans and mortgages of member churches are not expressly guaranteed by the Presbytery, as the organization does not co-sign the loan forms with the financial institution providing the loans. However, because in the Presbyterian Church (USA) all property is held in trust for the mission of the Presbyterian Church (USA), there is an implied relationship with the mortgages and loans. The notes are secured by church facilities and are recorded in the name of the member congregation. Repayment of the loans is made by the member churches and is not expressly guaranteed by Presbytery. However, there is an implied guarantee through a "trust" covenant. As of December 31, 2015, the churches of the Presbytery had \$10,962,945 outstanding on the loans with interest rates ranging from 4.15-5.75%. The total 2015 assessed value for tax purposes of the properties was \$22,233,705. The notes have stated maturity dates from 10 to 30 years with various terms remaining.

Given the low balances on the outstanding loans in relation to the estimated values of the properties securing them, management believes that the likelihood is remote that the Presbytery would be required to repay the loans.

Note 7 - Leases

Operating Leases

Personal property is leased under operating leases expiring in various years through 2016. Minimum future rental payments under non-cancelable operating leases having remaining terms in excess of one year as of December 31, 2015 for each of the next five years and in the aggregate are:

<u>Year ending December 31,</u>	<u>Amount</u>
2016	\$ 13,268
2017	0
2018	0
2019	0
2020	0
Subsequent to fiscal 2020	0
Total minimum future rental payments	<u>\$ 13,268</u>

Operating lease payments and facility lease payments included in expense for the year ended December 31, 2015 were \$16,078. Certain operating leases provide for renewal options for

See accountants' review report.

Presbytery of the Northwest Coast
Notes to Financial Statements
For the year ended December 31, 2015

periods from one to five years at their fair rental value at the time of renewal. In the normal course of business, operating leases are generally renewed or replaced by other leases.

Note 8 - Related Party Transactions

The Presbytery obtained a loan of \$136,500 (see Note 5) to purchase property for a member of its Presbytery. The member pays the mortgage payments directly to the lender on behalf of the Presbytery. The Presbytery records the interest and principal on the mortgage using a noncash transaction with a credit to lease income and a debit to interest expense and the loan payable. Total lease income through December 31, 2015 was \$5,551, total interest expense was \$2,963, and total principal payments were \$2,588.

Note 9 - Merger with the Presbytery of Alaska

In 2014, the former Presbyteries of North Puget Sound and Alaska concluded they would better meet the needs of the Presbyterian churches in northwest Washington State and southeast Alaska if they merged to form one Presbytery. The surviving corporation was the Presbytery of North Puget Sound and the new entity is called the Presbytery of the Northwest Coast. The merger was implemented on January 1, 2015 and completed by March 2015. As of January 1, 2015, the major classes of assets, liabilities, and net assets of the Presbytery of Alaska and the Presbytery of the Northwest Coast were as follows:

	Presbytery of the North Puget Sound	Presbytery of Alaska	Combined
Assets			
Cash and cash equivalents	354,960	337,786	692,746
Accounts receivable	50,739		50,739
Unrestricted certificates of deposit	130,134	137,447	267,581
Board designated investments	778,302		778,302
Inter-organizational trust receivable	30,000		30,000
Prepaid expenses	600		600
Property and equipment, net of accumulated depreciation	52,044		52,044
Other investments	40,000		40,000
Endowment funds	305,118	232,856	537,974
Total Assets	1,741,897	708,089	2,449,986
Liabilities			
Accounts payable and accrued expenses	155,529		155,529
Net Assets			
Permanently restricted	348,736	227,401	576,137
Temporarily restricted	150,841	60,669	211,510
Unrestricted	1,086,791	420,019	1,506,810
	1,586,368	708,089	2,294,457
Total Liabilities and Net Assets	1,741,897	708,089	2,449,986

See accountants' review report.

**Presbytery of the Northwest Coast
Notes to Financial Statements
For the year ended December 31, 2015**

Note 10 - Defined Contribution Plan

Employees who are not eligible for the pension plan provided by the Board of Pensions of the Presbyterian Church are eligible to contribute to a 403(b) plan managed by the Board of Pensions. The employees can allocate, at their discretion, up to 20% of their salary to the 403(b) plan and a healthcare flexible spending account. For the year ended December 31, 2015, the amount of retirement plan expense representing contributions made by the Presbytery, not through salary reduction agreements, was \$16,723.

Note 11 - Defined Benefit Retirement Plan

All clergy and certain lay employees that are scheduled to work twenty or more hours per week are eligible to participate in a pension plan provided through the Presbyterian Church (USA), which manages the defined benefit retirement plan. Regular pension benefits including supplemental medical benefits are available at age 65 generally and may be available early under disability provisions. For the year ended December 31, 2015, the amount of retirement plan expense representing pension plan payments made by the Presbytery was \$18,363. The funding status as of December 31, 2015 for retirement apportionment in 2016 was 123.7%.

Note 12 - Subsequent Events

Management considered and found no subsequent events requiring disclosure in the financial statements occurring after the balance sheet date until June 21, 2016, the date the financials were available to be issued, except as follows:

Subsequent to the year ended December 31, 2015, Central Washington Presbytery merged with Presbytery of the Northwest Coast and began operating as one unit.

See accountants' review report.

Presbytery of the Northwest Coast
Schedule 1
Schedule of Functional Expenses
For the Year Ended December 31, 2015

	TOTAL	Program Services		Support Services
		Missions and other	Extending our ministry	Management and general
Personnel	\$ 393,886	\$ 141,450	\$ 141,450	\$ 252,436
Missions and outreach	167,494	159,206		8,288
Grants and benevolence	84,500	8,720	32,339	43,441
Per capita costs	84,145			84,145
Professional costs	36,002			36,002
Events, classes, and activities	18,463		10,783	7,680
Facilities	18,019		1,736	16,283
Education, training, and appreciation	14,823			14,823
Office expense and supplies	13,550			13,550
Equipment, technology, and communication costs	13,224			13,224
Travel expense	10,281			10,281
Depreciation	4,823		465	4,358
Interest	2,963		286	2,677
General expenses	550			550
	<u>\$ 862,723</u>	<u>\$ 167,926</u>	<u>\$ 187,059</u>	<u>\$ 354,985</u>
				<u>\$ 507,738</u>

See accountants' review report.



CERTIFICATE OF RESOLUTION

WHEREAS, I, Dean R. Strong, the duly elected and qualified Stated Clerk and Corporation Secretary of the Presbytery of the Northwest Coast, Washington (the "Corporation"), do hereby certify that the following is a true and correct copy of the resolution adopted at a meeting of the Board of Trustees of the Corporation, held on September 29, 2016;

WHEREAS, According to the *The Constitution of the Presbyterian Church (U.S.A.), Part II*, it is my duty as the Stated Clerk of the Presbytery to ". . . record the transactions of the governing body, keep its rolls of membership . . . and furnish extracts when required. . . Such extracts, verified by the Clerk, shall be evidence in any council of the church (G-3.0104);"

WHEREAS, A member of the Birchwood Presbyterian Church of Bellingham, Washington, a member congregation of the Presbytery of the Northwest Coast, donated a parcel of vacant land to the church for unrestricted use; the session (board of trustees) accepted the property and has obtained the congregation's permission at a congregational meeting held on September 4, 2016, to sell it for \$20,000, and place the net estimated proceeds of \$16,184.00 into the church's operating reserves;

RESOLUTION:

RESOLVED, That Birchwood Presbyterian Church be permitted to sell the property identified as 17016 Glacier Rim Drive, legal description LOT 16, BLOCK 7, PLAT OF MT. BAKER RIM, DIVISION NO. 1, ACCORDING TO THE PLAT THEREOF, RECORDED IN VOLUME II OF PLATS, PAGES 74 THROUGH 76, RECORDS OF WHATCOM COUNTY, WASHINGTON, for \$20,000; this action constituting written permission as required by G-4.0206a of Part II of *The Constitution of the Presbyterian Church (U.S.A.), 2013/2015*;

FURTHER RESOLVED, That this Resolution shall remain in full force and effect, and lenders, title companies, or other legal entities shall be entitled to rely on this Resolution, until written notice of amendment or revocation shall have been received by such.

I certify that this resolution has not been modified, revoked, or rescinded and is in full force and effect this 3rd day of October, 2016.

Dean R. Strong, Stated Clerk
Secretary of the Corporation
Presbytery of the Northwest Coast
Presbyterian Church (U.S.A.)