

Presbytery of the Northwest Coast
Minutes of the 26th Stated Meeting
February 9, 2023

All times Pacific Daylight - Attachments are indicated by endnotes in the text

The meeting was held at Edmonds Presbyterian Church and on line. A workshop on the proposed Book of Order amendments was held at 1p.m. preceding the meeting.

Worship commenced at 2:00 p.m. Rev. Laurel Underwood and host Pastor Rev. Rob Christ served as liturgists. Gina Zukoski and Nichol Eskridge provided music. Executive Presbyter nominee Rev. Laura Terasaki, of Lake Forest Park Presbyterian Church, preached a sermon entitled *Arise, Shine, Be Radiant*, on Isaiah 60:1-9. Revs. Underwood and Christ presided at the Sacrament of the Lord's Supper.

The meeting of the presbytery convened at 3:00 p.m. with prayer by Co-Moderator Rev. Becca Niemeyer. A quorum was present; the roll is attached.¹ The agenda was approved as posted. The minutes of the previous meeting had been approved by the presbytery's standing rule and posted on the presbytery website. Guests and first time commissioners were introduced.

Staff Reports

Stated Clerk Rev. Dean Strong and Acting EP Rev. Amy Delaney provided brief reports. Associate Executive Rev. Jinsuk Kim reported that the National Korean Caucus would be held at the Community Church of Seattle this year, and that the Conference on the Future of the Asian Church was begin held tomorrow at the United PC of Seattle in Edmonds.

Treasurer Matt Appel presented the 2022 closing financial statements,² commenting that the negative variance in income was from a drop in value of investments due to the market downturn; expenses were less than budget primarily from a temporary decrease in presbytery staff.

Executive Presbyter Nominating Committee

The Rev. Dan Holland presented a video in which all members of the committee shared their respective viewpoints of the nominee, and he reviewed the process the committee had used to make their selection. He reported the following resolution, which after discussion, was APPROVED, "*Resolved*, That the Rev. Laura Terasaki be elected as Executive Presbyter according to the attached³ terms."

Executive Board

Co-Moderator Rev. Matt Paul presented the following summary of Board actions since the last meeting, compiled from the minutes, which are posted online:

- Revs. Matt Paul and Becca Niemeyer have been reelected as co-moderators.
- Managing former church properties (Everson, Sedro Woolley, Tieton) continues to be a challenge.
- Brainstormed the biggest issues currently facing the presbytery and the new EP.
- Received an application from Ingall's Creek Camp to become a Mission Partner.
- Regretfully received the resignation of Communicator Jenine Taylor (last day Mar. 31).
- The Thurs. June 8th Presbytery meeting will be face to face in South Snohomish County

Revs. Joe Bettridge and Emily Mitchell of the Personnel Committee expressed the presbytery's appreciation to departing staff members Rev. Amy Delaney, who has been serving as Acting Executive

Presbyter, and Jenine Taylor, Presbytery Communicator.

Commission on Ministry

Commission Moderator Rev. Elizabeth Shen O'Connor reported the commission's recommendation that the presbytery complete the examinations as listed below (see Examinations) and receive new members in the categories of membership as indicated.

Delegated Actions Reported to the Presbytery

Pastoral Relationships & Transitions by congregation

Cottage Lake/Kelly – Rev. Scott Anthony retired as of Dec. 31, 2022. Rev. Jonathan Kelley HR (see Examinations, below), is serving as .4 FTE temporary pastor until a longer-term Temporary/Interim pastor can be identified. A temporary relationship between Rev. Kelly and the session was approved, and he was appointed moderator of the session and congregation.

Mt Vernon/Holland – Elder Rebecca Holland has been serving as a Christian Educator at Mt. Vernon PC and completed the CP preparation program. After examination, she was commissioned for three years to .75 FTE limited pastoral service to Mt. Vernon Presbyterian Church to serve as Associate Commissioned Pastor for Discipleship, being authorized to moderate the session at the request of the pastor, to administer the sacraments and officiate at marriages, according to the following terms: \$47,185 cash salary, two weeks study leave, Five weeks vacation; \$1,000 reimbursable business expenses. Rev. Jan Smith was assigned as mentor & supervisor per G-2.1004. A Service of Commissioning was held Jan. 8th.

North Creek/Anthony – A three month temporary relationship beginning Jan. 1 between the session and the Rev. Scott Anthony, HR, to serve as a temporary associate pastor for pastoral care was approved while the search for an installed associate pastor continues.

Oak Harbor Korean/Ryu – A one year Temporary Relationship was established Nov. 3rd, commencing Nov. 13, 2022, between Rev. Cody Ryu, HR, and the session of Oak Harbor Korean PC, including appointment as moderator of the session and the congregations.

Petersburg – Permission was granted to begin the search process for an installed pastor and the congregation has elected a pastor nominating committee.

Snohomish First/Domske – Terms of call for a temporary associate pastoral relationship between the session and Candidate Addison Domeske were approved Dec. 1, 2022. Execution of the call is pending a successful ordination examination by the Presbytery on Feb. 8, 2023. Included in the temporary pastoral agreement is eligibility for becoming a candidate if the position becomes installed, which then could only be established by a 3/4 vote of the presbytery. See Examinations.

Sunnyside/Valadez – The temporary pastoral relationship between the session and the Rev. Nick Valadez was renewed on Jan. 5, 2023. The PNC is arranging a neutral pulpit for a final candidate; a fit interview has been completed.

Terrace View/Moriarty – the temporary relationship with Rev. Janine Moriarty was renewed for one year with broader responsibilities, time, and increased compensation.

Minister Members, Commission Pastors, by member

Anderson – A Commissioned Pastor Development Plan for Adam Anderson was approved Jan. 5th.

Brown – Rev. Sandy Brown, HR, has moved to Spokane and was dismissed to Inland NW Presbytery.

Hoke/Underground Ministries – On Nov. 3, 2022, the following commission of Elder Chris Hoke (RE Mt. Vernon PC) was renewed for three years: to the validated ministry outside the jurisdiction of the church as Executive Director of Underground Ministries including authorization to administer the sacraments and to officiate at marriages per G-2.10 within the context and with persons outside the traditional church affected by the criminal justice system, prisons, prisoner community reentry, and gangs. The Rev. Dan Holland remains as assigned as a mentor and supervisor as required by G-2.1004.

Jackson/Chaplaincy Healthcare – The Rev. Laurie Jackson had been a long time member of Central WA Presbytery, then NWCP, having moved to Bend, OR two years ago as a member of Cascades Presbytery. She has returned to Richland and is serving as CEO of Chaplaincy Healthcare. She was examined and received as a member on Dec. 1st and permitted to serve in this validated ministry outside the jurisdiction of this church.

Neelley/Validated Ministry – Rev. Mike Neelly was granted permission on Nov. 3, 2022, to serve outside the jurisdiction of this church in the validated ministry of Director, Emmaus Road Ministries NW.

Seppi, Nathan/ordination – An administrative commission consisting of Rev. Emily Mitchell, Elders Linda and Gerald Erickson, and Michael Bowerman (all of Calvin PC) and Co-Moderator Rev. Becca Niemeyer ordained the now Rev. Nathan Seppi on October 23, 2022 at Trinity Presbyterian Church in Shoreline. Nathan serves as Pastor of Youth Ministry at Bethany North, in Shoreline. The commission has been dismissed with thanks.

Congregations

Hydaburg – Rev. Amy Delaney was appointed moderator of the session.

Kennewick First – was permitted and has elected an Associate Pastor Nominating Committee.

Metlakatla – Ruling Elders Joanna Marsden, Daniel Brendible, and Reggie Atkinson were commissioned to preside at communion in the absence of a Minister of the Word & Sacrament; training completed by Rev. Larry Emery.

New Life Fellowship, of Bothell, WA, the former English Ministry of the Community Church of Seattle, has withdrawn from the process of chartering as a NWCP congregation and has incorporated as independent congregation.

Information

Liaison Reports received and reviewed during the period: Cashmere, Ellis, Petersburg, Riley, K., St. James, Steible, Walter.

Congregations without Pastoral Leadership . Acme, Clallam Bay, Craig & Klawock 1st, Hydaburg, Metlakatla, Kunéix Hídi Northern Light, Petersburg 1st, Riverside, Sunnyside, Wilson Creek, Yakutat.

COM Administration, Strategy, Policies, & Procedures

Rev. Elizabeth Shen O'Connor has been elected moderator to assume duties upon completion of service on the Executive Presbyter Nominating Committee.

Annual Reports – All ministers of the Word and Sacrament and Commissioned Pastors are required to report annually, this is now done through the website & reports are routed directly to liaisons; will commence after the Feb. 6 presbytery meeting.

Clergy Rule of Faith and Life, a resource for pastors and spiritual leaders, has been revised and posted on the presbytery website.

Sexual Misconduct & Child Abuse Prevention Education – All Ministers of Word & Sacrament and Commissioned Pastors serving in validated ministries have completed the annual required sexual misconduct prevention training for 2022. Honorably Retired ministers who did not complete the training are disapproved for the work of ministry per presbytery policy.

New members of the presbytery be required to complete the education requirements within 30 days of being received as members of the presbytery regardless of prior status or training.

Examinations

The Examination Team of COM reported the following resolution, "*Resolved*, That Candidate Addison Domske of Shenango Presbytery proceed to ordination to serve as a temporary associate pastor at the FPC of Snohomish." The Candidate made a brief statement of faith and commitment to the ministry of the Word and Sacrament. The presbytery continued to examine her 'Christian Faith and views in theology, the Bible, the Sacraments, and the government of the church.' A motion to end the examination was approved and the candidate was excused. After discussion, the resolution was APPROVED.

The following resolution to examine and receive new members was then taken up, "*Resolved*, That the following ministers be examined and received in the categories of membership as indicated:

Rebecca Dix, of San Jose Presbytery, received as a member at-large;
Jonathan Kelley, of Coastal Carolina Presbytery, serving as Temporary Pastor at Cottage Lake PC;
Melodie Long, of Southern New England Presbytery, as Honorable Retired;
Christopher Peterson, of San Francisco Presbytery, as a member at-large;
Linda Stewart-Kalen, of Cascades Presbytery, as Honorable Retired;
Catherine Tobey, of Utah Presbytery, as a member at-large."

The candidates were welcomed by the presbytery, and each offered a brief statement of faith and of commitment to the ministry of Word and Sacrament. The examination continued on "Christian Faith and views in theology, the Bible, the Sacraments, and the government of the church." A motion to end the examination was approved and the candidates were excused to the waiting room. Motions regarding each candidate were taken up separately. After discussion,

the resolution for Rev. Rebecca Dix to be received as a member was APPROVED;
the resolution for Rev. Jonathan Kelley to be received as a member was APPROVED;
the resolution for Rev. Melodie Long to be received as a member was APPROVED;
the resolution for Rev. Christopher Peterson to be received as a member was APPROVED;
the resolution for Rev. Linda Stewart-Kalen to be received as a member was APPROVED;
the resolution for Rev. Catherine Tobey to be received as a member was APPROVED.

The new members were welcomed by the presbytery with an additional nonsensical and humorous personal “examination” led by Doug Bunnell, and with gifts, the laying on of hands and prayer.

Commission on Preparation for Ministry

Rev. Neil Trainer reported the following Delegated Actions:

Felipe Paz, of Parker Heights PC, was accepted as an Inquirer on Dec. 1, 2022

Nicki Lang, of FPC Bellingham, withdrew as an Inquirer as of Dec. 1, 2022.

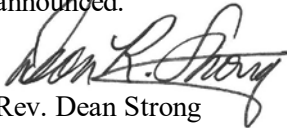
Amendments to the Book of Order

Amendments to the Book of Order approved by the 225th General Assembly and commended to the presbyteries were taken up. All of the amendments, except for item 22-CC, *D-3.0106 When Jurisdiction Ends*, were APPROVED. Item 22-CC was DISSAPPROVED.⁴

Closing

Co-Moderator Rev. Becca Niemeyer closed the meeting with prayer at 5:46 p.m.

The next regular meeting of the presbytery is June 8, 2023, to be held in person; location to be announced.



Rev. Dean Strong
Stated Clerk

Attachments:

¹ *Roll & Attendance.*

² 2022 Financial Statements.

³ *Executive Presbyter Terms of Call.*

⁴ Voting Report of Constitutional Amendments.

**Presbytery of the Northwest Coast
Roll & Attendance
February 9, 2023**

Only those members and visitors who were present on Zoom (not phone) for any part of the business portion of the meeting, which opened at 3:00 p.m and adjourned at 5:46 p.m. PDT, can, by rule, be included in the determination of a quorum and the roll of those present. Minister and Elder commissioners who left the meeting before 3:00 p.m and did not return are not listed as present. While this is difficult to determine during an in person meeting, Zoom Web Conference Software provides recorded data that shows precisely when participants were present and it has been used for this report.

Summary of the Roll (Ruling Elder/Teaching Elder Balance per Bylaw 3.600).

	Present	Absent	Total
Teaching Elders	64	99	163
Ruling Elders			
Continuing Members	10	5	15
Session Commissioners	44	46	90
Total Ruling Elders	54	51	105
Total	118	150	268
Church Representation			54

Teaching Elders Present (64)

J. Scott Anthony, Brandon Bailey, Frank Baresel, Joseph Bettridge, Muriel Brown, Steve Brundage, Douglas Bunnell, Andrea Chaumont, Rob Christ, Chankil Chung, Charles Clarke, Amy Delaney, Alan Dorway, Denise Easter, Greg Ellis, Dennis Evans, Richard Gibson, Hallack Greider, Robin Hagan, Holly Hallman, Stephanie Hankey, Paul Heins, Kurt Helmcke, Daniel Holland, Luke Hyder, Heather James, Daniel Jones, Jinsuk Kim, Paul Kohler, Laura Krauss, Dianna Kunce, Jong Il Lee, Ann Lewis, Charles Lewis, Greg Lund, Faith McClellan, Carol McLaughlin, Emily Mitchell, Janine Moriarty, Joshua Hyunsoo Nam, Michael Neelley, Rebecca Niemeyer, Kwang Hyun Noh, Kevin Nollette, Elizabeth Shen O'Connor, John Park, Matthew Paul, Gerald Poole, Cody Ryu, Esther Sanders, John Schuldt, Hanna Peterson Shearer, Woojin Shim, Janice Smith, Janet Sonnanburg, Gregory Steible, Dean Strong, Laura Terasaki, Mark Terayama, Adam Tobey, Neil Trainer, Laurel Underwood, Doug Waltar, Michael Young.

Teaching Elders Absent (107)

Tom Adams, Kyle Anderson, Robert Bacon, Jr., Hyun-Su Baek, William G. Barnes, Paul Beran, Jan Blankenship, Dennis Borgman, Gustavo Carvajal, David Casson, James Caulkins, David Hoonjin Chai, James Christensen, Bruce Cook, Mark Cook, Edwin Coon, Karel Coppock, Kimberly Crispeno, David Dobler, David Eekhoff, Grace Ekblad, Robert Ekblad, Larry Emery, Pansie Evers, Duncan Ferguson, Brent Fisher, Crista Gregory, Heidi Greider, Tracee Hackel, Cynthia Harris, Robert Higgins, Ann Hinz, Fredrick Hull, Laurel Jackson, Robert Jackson, Philip Yoon Gi Jang, Daesun Jeong, Robert Johnson, Lynn Jones, Barry Keating, Byeung Kyu Kim, Koon Shik Kim, Kyoung Chun Kim, Yo Sub Kim, Yong In Kim, Richard Klein, James Kutz, James Joon Kwon, G David Lambertson, John Lann, Ki Chun Lee, Young Rae Lee, Melodie Long, John Mason, Robert Maxson, Matthew McCoy, Heather Mikelson, David Murphy, Milad Nakhla, Richard Nordgren, Peter Notehelfer, John Hee Park, John Jung Il Park, Ronald Richardson, David Ro, Mary Robinson-Mohr, John Rogers, David Rohrer, Ervin Roorda, David Ross, Thomas Ross, Claudia Rowe, Thomas Salmon, Scott Schaefer, Robert Schmitt, Nathan Seppi, Faye Serene, Robert Shepard, Sooil Shim, Brian Shin, Donald Simpson, Robert Slater, Arden Snyder, David Song, Richard Speer, Charles Strawn, Paul Strawn, Serena Sullivan, Karen Summers, Allan Swan, Bruce Swanson, David Templin, Seth Thomas, Wendy Tingley, Nicholas Valadez, Jane Van Antwerp, Henk Wapstra, Timothy Yi, John Zimmerman.

Continuing Members*Commissioned Ruling Elders , Executive Board Ruling Elders***Commissioned Ruling Elders Present (6).** Nettie Covalt, George Eastman, Rebecca Holland, Robert Merriman, Danielle Riley, Kevin Riley.**Commissioned Ruling Elders Absent (3).** Kerrie Bauer, Jessie Bloss, Mark Leuschen.**Board Members Present (4).** Jean Hamilton, Steve Kinney, Lorrie Nelson, Susan Sprague.**Board Members Absent (2).** Susan Sprague, Brad Vardy.**Ruling Elder Session Commissioners (44)**

<u>Acme</u> - Judith Paulson	<u>Cottage Lake</u> - Sandi Long	<u>Meadow Springs</u> David Hallyburton	<u>Pt Townsend 1st</u> - John Goldwood, Margaret Gormly
<u>Calvin</u> - Barry Baker, Rick Jackson, Janet Peterson	<u>Edmonds</u> - Linda Kenworthy Reynolds	<u>Mountain View</u> - Marilyn Finsen, Julie Yates	<u>Snohomish 1st</u> - Marita Bishop, Paula Erickson, Curt Green
<u>Cascade View</u> - Jim Beidle, Jean Mckay	<u>Emmanuel</u> - Carrell Tysver	<u>North Creek</u> - Vic Chaloupka, David Phippen	<u>Terrace View</u> - Liz Peterson
<u>Cashmere</u> - Linda Colby	<u>Everett 1st</u> - Debbie Roberts	<u>Othello 1st</u> Frances Irwin, Kees Weyns	<u>Tideland</u> s - Judy Lang
<u>Central Wa Korean</u> - Lisa Choi	<u>Kennewick 1st</u> - Samuel Dechter	<u>Petersburg 1st</u> Mary-Ellen Anderson	<u>United of Seattle</u> - Tim Kim
<u>Community of Seattle</u> Jb Im, Moon Lee Wesley Pak	<u>Lake Forest Park</u> - Jessie Elenbaas, Jamie Henning	<u>Pt Angeles 1st</u> -Pat Hyden, Nancy Jacobson, Tom McCulloch	<u>Westminster</u> - Silja Shjarback, Dee Fairbanks
<u>Cordata</u> - Ken Gasper, Barbara Sanford	<u>Maplewood</u> - Matt Appel, John Collier		

Sessions Not Represented (26)

Baker Community, Bellingham 1st, Clallam Bay, Craig & Klawock 1st, Friday Harbor, Fruitland, Hydaburg, Korean Zion, Lord of Glory, Metlakatla, Mount Baker, Mount Vernon, Neah Bay, Northern Light United, Oak Harbor Korean, Parker Heights , Quilcene 1st, Quincy 1st, Riverside, Saint James, Sunnyside, Tieton 1st, Waterville Federated, Whidbey, Wilson Creek 1st, Wrangell 1st, Yakutat.

Staff

Matthew Appel, *Budget Director/Treasurer*, Jenine Taylor, *Presbytery Connector*, Kim Westling, Younghee Kim, *Interpreter*

Visitors

Brian Paust, *Petersburg 1st*, Rev. Rebecca Dix, *San Jose Presbytery*, Addie Domske, *Shenango Presbytery*, Daniel Giles, *Snohomish 1st*, Rev. Jonathan Kelley, *Coastal Carolina Presbytery*, Rev. Melodie Long, *Southern New England Presbytery*, Rev. Eliana Maxim, Co-EP, *Seattle Presbytery*, Bill Palmer, *Bellingham 1st*, Rev. Christopher Peterson, *San Francisco Presbytery*, Melissa Robertson, *Lake Forest Park*, Donna Rowland, *Lake Forest Park*, Loren Steinhauer, *Emmanuel*, Rev. Linda Stewart-Kalen, *Cascades Presbytery*, Michael Terasaki, *Lake Forest Park*, Rev. Catherine Tobey, *Tall Timber Ranch*, Carole Van Loo, *Snohomish 1st*, Dottie Villevik, *Everett 1st*, Toby Wells, *New Hope United Methodist Church*.

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Presbytery of Northwest Coast 2022 Financial Activities vs. Budget

	Actual*	Budget	Over Budget	% of Budget
Income				
5000-00 Unrestricted Income				
5000-10 Per Capita Income	344,631	351,094	(6,463)	98.2%
5000-30 Fees, Registrations, Books, Etc	5,726	3,000	2,726	190.9%
5000-40 Interest Income	(185,419)	81,423	(266,842)	-227.7%
5000-70 Rent Received	55,100	40,000	15,100	137.8%
5000-80 Miscellaneous Income	4,015	3,600	415	111.5%
Total 5000-00 Unrestricted Income	\$ 224,053	\$ 479,117	\$ (255,064)	46.8%
5200-00 Restricted Income				
5200-10 Investment/Endowment Income	21,538	26,107	(4,569)	82.5%
5250-00 Restricted Grants	10,000	40,000	(30,000)	25.0%
5250-20 Synod Distributions	4,489		4,489	
5300-00 GA Mission-Offerings	102,850	80,000	22,850	128.6%
5400-00 Presbytery Mission	65,265	60,000	5,265	108.8%
Total 5200-00 Restricted Income	\$ 204,141	\$ 206,107	\$ (1,966)	99.0%
5700-02 Unrealized gains/losses on Endowments	(248,541)		(248,541)	
Total Income	\$ 179,653	\$ 685,224	\$ (505,571)	26.2%
Expenses				
6000-00 Congregational Renewal & Revitalization	-	9,000	(9,000)	0.0%
6100-00 Village & Small Church Ministries				
6100-05 Pastoral Associate	4,228		4,228	
6100-20 Salary Support	33,134	58,134	(25,000)	
6100-25 Meetings		5,000	(5,000)	0.0%
6100-30 CRE Recruitment & Formation		3,500	(3,500)	0.0%
6100-35 Alaska Coord Salary & Expenses	(842)	8,865	(9,707)	-9.5%
Total 6100-00 Village & Small Church Ministries	\$ 36,520	\$ 75,499	\$ (38,979)	48.4%
6200-00 Multicultural Integration				
6200-05 Korean Min AEP Expenses	55,487	51,328	4,159	108.1%
6200-15 Interpretation & Translation		500	(500)	0.0%
6200-20 Fellowship & Community	13,882	13,000	882	106.8%
Total 6200-00 Multicultural Integration	\$ 69,369	\$ 64,828	\$ 4,541	107.0%
6200-50 New Expressions of Church	1,020	70,000	(68,980)	1.5%
6300-00 Mission In & Beyond NWCP				
6300-01 GA Mission-Offerings	102,850	80,000	22,850	128.6%
6400-00 Presbytery Missions	64,483	60,000	4,483	107.5%
6700-05 Grants to Mission Partners	43,000	33,000	10,000	130.3%
Total 6300-00 Mission In & Beyond NWCP	\$ 210,333	\$ 173,000	\$ 37,333	121.6%
7000-00 Governance & Congregational Support				
7000-02-03 GA and Synod Per Capita	63,955	65,164	(1,209)	98.1%
7000-15 Youth Triennium Expenses		7,000	(7,000)	0.0%
7000-20-60 Presbytery Boards and Committees	26,063	35,500	(9,437)	73.4%
7000-70 Internship Support	19,250		19,250	
7000-90 Grants to Churches	7,000		7,000	
Total 7000-00 Governance & Congregational Support	\$ 116,268	\$ 107,664	\$ 8,604	108.0%
7100-00 Office & Staff Expense	249,456	350,329	(100,873)	71.2%
7300-00 Real Estate & Property Management	67,988	27,901	40,087	243.7%
Total Expenses	\$ 750,954	\$ 878,221	\$ (127,267)	85.5%
Change in Net Assets	\$ (571,300)	\$ (192,997)	\$ (378,303)	296.0%

* Not all numbers are final for the end of year, as not all account statements had been received by publication deadline.

2022 Financial Activities vs. Budget Analysis

The Presbytery of the Northwest Coast in 2022 budgeted for a \$192,997 deficit. The actual deficit of \$571,300 greatly exceeds this amount. The difference is almost entirely due to the reduction in value of the investment portfolio of the Presbytery, with a loss of \$185,418 in the Charles Schwab account and a loss of \$248,541 in the Presbyterian Foundation account. Overall, the expenses for the year were lower than expected, by \$127,267, largely due to savings in the staff expenses category.

Category Highlights with Variance Greater than 10% and \$1,000

Income Categories:

5000-30 Fees, Registrations, Books, Etc. \$2,726, or 90.9%: The resumption of in-person meetings resulted in an increase in registration revenue.

5000-40 Interest Income -\$266,842 or -227.7%; 5200-10 Investment/Endowment Income - \$4,569 or -17.5%; and 5700-02 Unrealized gains/losses on Endowments -\$248,541: As mentioned above, the market fluctuations in this area significantly impacted the value of the Presbytery investment portfolio both at Charles Schwab and at the Presbyterian Foundation. This variance is entirely due to the change in investment value and the cash returned by the accounts.

5000-70 Rent Received \$15,100 or 37.8%: Rental revenue exceeded expectations with the increased occupancy of the properties held by the Presbytery.

5250-00 Restricted Grants -\$30,000 or -75%: Grants from the PC(USA) and other sources were lower than anticipated. These grants are typically designated for a particular purpose by the donor, and are mostly a flow-through to other projects.

5300-00 GA Mission Offerings \$22,850 or 28.6%: This category is for donations to PC(USA) projects and is a flow-through for donations from individual churches to the GA mission projects. The churches of our Presbytery were more generous than anticipated.

Expense Categories:

6000-00 Congregational Renewal & Revitalization -\$9,000 or -100%; 6100-00 Village & Small Church Ministries -\$38,979 or -51.6%; and 6200-50 New Expressions of the Church -\$68,980 or -98.5%: These positions remained unfilled.

6300-00 Mission In & Beyond NWCP -\$37,333 or -21.6%: This category is also flow-through for donations from churches to projects in the PNWC and at the GA level.

7000-15 Youth Triennium Expenses -\$7,000 or -100%: The Youth Triennium did not take place.

7000-20-60 Presbytery Boards and Committees -\$9,437 or -26.6%: Several of the committees of the Presbytery did not use their allotted money for travel and expenses, even with the added expense of the Executive Presbyter search.

7000-70 Internship Support \$19,250 and 7000-90 Grants to Churches \$7,000: The Presbytery Executive Board elected to support our congregations with some extraordinary expenses.

7100-00 Office & Staff Expense -\$100,873 or -28.8%: The interim EP working part-time is the majority of the savings here, with its associated reduction in benefits expense, in addition to the cost-consciousness of the office staff.

7300-00 Real Estate & Property Management \$40,087 or 14.5%: The addition of more properties to the Presbytery portfolio has resulted in additional expenses, and an expense related to the re-roofing and ADA compliance of the Sedro-Woolley property also increased expenses.

Presbytery of Northwest Coast Statement of Financial Position

	2018	2019	2020	2021	2022*
ASSETS					
Bank Accounts	1,164,181	750,507	289,432	307,987	194,785
Accounts Receivable	92,113	73,251	16,224	1,006	1,718
Other Current Assets					
1400-00 Prepaid Expenses	1,417	5,873	550	10,257	10,544
1500-05 Charles Schwab	842,331	955,059	1,066,216	1,184,296	1,026,622
1600-00 Mission Development Certificates	465,940	470,517	475,345	478,133	480,776
1600-05 New Covenant Funds	170,302	170,186	196,223	215,103	183,814
1700-25 Meadow Springs Loan	75,034	70,534	64,534	58,534	51,034
1700-30 Deming Property Loan	109,655	-	-	-	-
1700-35 United PC Loan	49,000	49,000	49,000	49,000	49,000
Total Other Current Assets	\$ 1,713,681	\$ 1,721,170	\$ 1,851,868	\$ 1,995,324	\$ 1,801,791
Total Buildings & Property	\$ 361,986	\$ 369,259	\$ 1,453,165	\$ 809,360	\$ 1,493,893
Presbyterian Foundation Endowment	\$ 785,496	\$ 900,783	\$ 968,857	\$ 1,120,241	\$ 871,700
TOTAL ASSETS	\$ 4,117,457	\$ 3,814,969	\$ 4,579,546	\$ 4,233,918	\$ 4,363,887
LIABILITIES AND EQUITY					
Liabilities					
Accounts Payable	\$ 33,753	\$ 42,528	\$ 45,140	\$ 18,332	\$ 16,669
2000-14 Accrued Payroll and Taxes	\$ 4,097	\$ 5,711	\$ 6,423	\$ 940	\$ 736
2000-21 Prepaid Income	3,018	2,348	1,194	258	3,395
2000-25 Stanwood MDC Loan	118,659	113,209	107,577	-	-
2000-30 PPP Loan Payable			36,524	-	-
Total Other Current Liabilities	\$ 125,774	\$ 121,269	\$ 151,718	\$ 1,198	\$ 4,131
Total Liabilities	\$ 159,527	\$ 163,797	\$ 196,857	\$ 19,530	\$ 20,800
Net Assets					
3000-00 Unrestricted/Undesignated Net Assets	1,419,979	1,784,524	3,570,860	2,907,270	3,547,399
3000-33 SE Alaska Fund	193,270	95,913	-	-	-
3100-03 CBG Investment Fund	842,331	955,059	-	-	-
Total 3000-10 Unrestricted/Designated	\$ 1,035,601	\$ 1,050,973	\$ -	\$ -	\$ -
3100-05 Alaska Native Resource Center					280,542
3200-00 Temporarily Restricted	\$ 151,303	\$ 181,818	\$ 202,708	\$ 219,135	\$ 214,745
3300-00 Permanently Restricted	\$ 785,496	\$ 900,783	\$ 968,857	\$ 1,120,241	\$ 871,700
Net Income	521,465	(311,010)	(359,737)	(32,259)	(571,300)
Total Equity	\$ 3,913,844	\$ 3,607,087	\$ 4,382,689	\$ 4,214,387	\$ 4,343,087
TOTAL LIABILITIES AND NET ASSETS	\$ 4,073,371	\$ 3,770,884	\$ 4,579,546	\$ 4,233,917	\$ 4,363,887

* Not all 2022 numbers are final for the end of year, as not all account statements had been received by publication deadline.

2022 Statement of Financial Position Analysis

The Statement of Financial Position is akin to a Balance Sheet at a for-profit company. It shows what resources the Presbytery has, or Assets (for instance bank accounts, investments, property, or money owed to us), and what we owe to others, or Liabilities (for instance debts or bills that have not yet been paid). The assets of the Presbytery minus the liabilities are what is called Net Assets. Net assets may be restricted, that is there are only some things they may be used for, or unrestricted, that is they can be used for whatever purpose the Presbytery sees fit.

Category Highlights:

Assets:

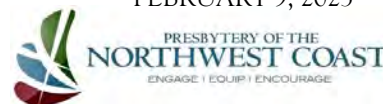
The largest change in assets for the Presbytery has been the fluctuation in the Charles Schwab investment account and the Presbyterian Foundation endowment account. The value of these accounts has swung with the overall market in both directions over the past few years, as is reflected in the Interest and Dividends and Unrealized Gain on Endowments areas of the Statement of Financial Activities. Another area that has changed significantly is the value of real property held by the Presbytery as we have come to own church buildings, and in some cases sell them. Our assets total about \$4.4 million.

Liabilities:

The Presbytery has been run in such a way that we do not carry any major debts. The liabilities that we do have are almost entirely bills that we have received but not yet paid, either for taxes or other items, such as utilities. For the last two years in particular, we have not had significant debts to contribute to any concern for our future. Our liabilities total about \$21 thousand.

Net Assets:

In the Net Assets area, we can see that about a third of what we have is spoken for. We have \$280,542 set aside for the Alaska Native Resource center, \$214,745 in various funds to contribute to the mission of the Presbytery and \$871,700 on deposit at the Presbyterian Foundation. These funds, totaling just under \$1.4 million, are not available for use in other areas than where they are designated (In the case of money at the Presbyterian Foundation, we can only spend the proceeds of the endowment, the principle must remain on deposit.). That leaves the Presbytery with about \$3 million that we may use to meet our goals. It should however be noted that of this \$3 million, almost \$1.5 million is in real property, that is in a handful of physical church buildings and their associated land held by the Presbytery. Thus, to use that resource we would need to sell those church buildings. The merits of such a decision are outside the scope of this report, but it would certainly affect both the expenses and revenue of the Presbytery moving forward.



Pastoral Call

The Presbytery of the Northwest Coast, city of Woodinville, state of Washington, being well satisfied with your qualification for ministry and confident that we have been led to you by the Holy Spirit as one whose service will be profitable to the spiritual interests of our churches and fruitful for the Kingdom of our Lord, earnestly and solemnly calls you, Rev. Laura Terasaki to undertake the office of Executive Presbyter beginning March 6, 2023, promising you in the discharge of your duty all proper support, encouragement and allegiance in the Lord.

That you may be free to devote full time to this ministry among us, we promise and obligate ourselves to provide you the following effective salary and reimbursable business expenses:

Annual Effective Salary	
Cash Salary	\$50,000.
Housing Allowances	\$50,000.
Annual Reimbursable Business Expenses	
Auto/travel/hospitality	\$10,000.
Continuing Education	\$ 1,500.
First Year Reimbursable Business Expenses	
Home Office Set up,	\$ 4,600.
Presbytery wide Church visits	\$ 4,000.

Board of Pensions: Full medical, pension, disability, death benefits, dental & eyewear, including dependents.

Continuing Education/Study Leave/Vacation per Presbytery minimum (below) to be revised as the minimum is revised.

Sabbatical: Eligible for sabbatical after five years of service in consultation with the Executive Board.

Honoraria: Per the Presbytery's policy, there is no honoraria for preaching, presiding at sacraments, teaching and visiting member congregations, which is an expectation of the position; honoraria paid must be designated to a benevolence of the presbytery of your choice.

Performance reviews and adequacy of compensation to be conducted annually by the Executive Board or its committee as it directs.

APPROVED by the Presbytery, February 9, 2023.

ACCEPTED

Rev. Dean Strong, Stated Clerk

Rev. Laura Terasaki, EP Elect Date

EXECUTIVE PRESBYTER POSITION DESCRIPTION

PURPOSE: To lead the people and congregations of Northwest Coast Presbytery into the mission God has given us: *To engage, equip, and encourage congregations and their leaders, dispersed yet connected, as together serve Jesus Christ to transform the world.* And to lead us into discernment and reform when God calls us to new priorities.

RESPONSIBILITIES

Promote through your work and attitude the mission of NWC Presbytery which is *“to engage, equip and encourage congregations and their leaders, dispersed yet connected throughout the region, as together we faithfully serve Jesus Christ to transform the world.”*

The basic function of the Executive Presbyter is to execute and implement the decisions and policies of the Presbytery and its entities. The EP stewards the Presbytery’s vision and mission, supports and encourages congregational leaders, collaborates and consults with Presbytery entities to accomplish their mission, and connects the Presbytery with the PCUSA, regional and worldwide mission partners.

Build Trust

- Build relationships of encouragement, trust and collegiality with NWCP Pastors and sessions.
- Nurture and steward NWC Presbytery’s organizational culture with new members.
- Visit with pastors, congregations, sessions, and lay leaders.

Communicate Vision and Mission

- Communicate the mission, vision, and ministry services of NWC Presbytery with NWCP congregations and throughout our region and nation.
- Support NWCP brand development and communication strategy, as currently executed by the Presbytery Connector

Develop Leaders

- Identify and encourage emerging regional leaders in consultation with Executive Board and Nominating Committee.
- Work with church sessions for training, development of spiritual leaders, and consultation for congregational leadership.

Consult with Presbytery Committees and Entities

- Collaborate intensively with Standing Commissions, Committees & the Executive Board.
- Resource other committees, subcommittees, task forces, and networks as determined most fruitful.
- Invest significant resources in pastoral leadership transitions and pastoral development.

Encourage Emerging Ministry and Mission

Listen and look for innovation in ministry and mission and find ways to provide timely support for its development in consultation with the Executive Board.

Catalyze Health and Growth

Support and equip congregational health and growth initiatives through consultation and developing other consultants and consultancy teams throughout the presbytery.

Develop People and Idea Resources

- Connect with the best people, ideas, and publications in the PCUSA and beyond to equip congregations for their mission and ministry.
- Produce new resources where NWCP people and congregations are gifted and equipped to produce them.

Develop Financial Resources

Connect the financial resources of people, congregations, and other funding sources with emerging and existing mission of NWCP and its congregations.

Manage Finances

- Encourage and equip presbytery entities to steward the resources entrusted to them in accordance with decisions made and to identify and communicate adjustments when new conditions require different decisions.
- Initiate and draft ministry plans and budgets. Do this in consultation with Treasurer/Budget Director and the Finance and Corporate Affairs committee of Executive Board.

Head of Presbytery Staff

- Supervise, prioritize and coordinate the work of Associate EP and un-elected presbytery staff and volunteers-in-mission.
- Conduct weekly staff meetings
- As head of staff, the EP will have the authority to hire and terminate un-elected paid staff.
- In consultation with the Personnel Committee and the Executive Board develop a staffing strategy for the next five years.
- Consult with the Personnel Committee as needed.
- Coordinate and consult with the elected Constitutional Officers of the Presbytery in their constitutional and corporate functions (i.e. Stated Clerk and Treasurer)

Connect NWCP with PCUSA through Synod of Alaska NW and PCUSA

- Support presbyteries in Synod of AKNW and beyond as availability allows.
- PCUSA Association of Mid-Council Leaders.
- Participate in PCUSA Presbytery Leader Formation.
- Presbyterian Mission Agency and Office of General Assembly in their mission of equipping presbyteries.

Connect NWCP with Ecumenical Partners

- Meet with other denominations' regional executives in our area.
- Collaborate with ecumenical partners for shared ministry, educational and missional objectives.

ACCOUNTABILITY

Accountable to the Northwest Coast Presbytery through the Presbytery's Executive Board.

ROLES

- Executive Presbyter
- Member of NWC Presbytery with voice and vote
- Head of Presbytery Staff
- Non-voting member of Executive Board and its entities, Standing Commissions (COM, CPM) Nominating Committee, and the Campbell Farm Advisory Board, Synod Corresponding Member.

Proposed Amendments to the
Constitution of the Presbyterian Church (U.S.A.)
Approved by the 225th General Assembly (2022)

		Affirmative	Negative	Meeting Date
22-A	F-1.0302c THE CATHOLICITY OF THE CHURCH (POL-16 1a)	✓		2/9/2023
22-AA	W-5.0204 PASTORAL CARE (TWE-05 7)	✓		2/9/2023
22-B	F-1.0404 OPENNESS (POL-16 1b)	✓		2/9/2023
22-BB	W-5.0204 PASTORAL CARE (TWE-05 8)	✓		2/9/2023
22-C	G-1.0501 MEETINGS (ROD-06 2)	✓		2/9/2023
22-CC	D-3.0106 WHEN JURISDICTION ENDS (ROD-05)		✓	2/9/2023
22-D	G-1.0503 BUSINESS PROPER TO CONGREGATIONAL MEETINGS (ROD-06 1)	✓		2/9/2023
22-DD	D-10.0302 IF CHARGES ARE TO BE FILED (ROD-04 3)	✓		2/9/2023
22-E	G-2.0503 CATEGORIES OF MEMBERSHIP (POL-07)	✓		2/9/2023
22-EE	D-10.0303 PETITION FOR REVIEW (ROD-04 1)	✓		2/9/2023
22-F	G-2.0505a(1) TRANSFER OF MINISTERS OF OTHER DENOMINATIONS (POL-15)	✓		2/9/2023
22-FF	AMENDING THE USE OF "THE ACCUSED" IN THE CURRENT RULES OF DISCIPLINE (ROD-04 2)	✓		2/9/2023
22-G	G-2.0603 PURPOSE OF INQUIRY (HSB-05 2)	✓		2/9/2023
22-GG	REPLACING THE CURRENT "RULES OF DISCIPLINE" WITH A NEW "CHURCH DISCIPLINE" SECTION (ROD-03)	✓		2/9/2023
22-H	G-2.0605 OVERSIGHT (HSB-05 1)	✓		2/9/2023
22-I	G-2.0804 TERMS OF CALL (HSB-06)	✓		2/9/2023
22-J	G-2.1001 FUNCTIONS (MC-08)	✓		2/9/2023
22-K	G-2.1002 TRAINING, EXAMINING, AND COMMISSIONING (HSB-05 3)	✓		2/9/2023

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Proposed Amendments to the
Constitution of the Presbyterian Church (U.S.A.)
Approved by the 225th General Assembly (2022)

		Affirmative	Negative	Meeting Date
22-L	G-2.1103 CHRISTIAN EDUCATORS (HSB-05 4)	✓		2/9/2023
22-M	G-3.0104 OFFICERS (MC-05)	✓		2/9/2023
22-N	G-3.0105 MEETINGS (ROD-06 3)	✓		2/9/2023
22-O	G-3.0106 ADMINISTRATION OF MISSION (HSB-05 9)	✓		2/9/2023
22-P	G-3.0106 ADMINISTRATION OF MISSION (POL-10)	✓		2/9/2023
22-Q	G-3.0303c RELATIONS WITH SESSIONS (MC-03)	✓		2/9/2023
22-R	G-3.0401 COMPOSITION AND RESPONSIBILITIES (MC-06)	✓		2/9/2023
22-S	G-4.0301 TRUST AND CONFIDENTIALITY (ROD-07)	✓		2/9/2023
22-T	W-3.0205 CONFESSION AND FORGIVENESS (TWE-05 1)	✓		2/9/2023
22-U	W-3.0409 THEOLOGY OF THE LORD'S SUPPER (TWE-05 2)	✓		2/9/2023
22-V	W-3.0414 COMMUNION (TWE-05 4)	✓		2/9/2023
22-W	W-4.0403 ORDER OF WORSHIP (TWE-06)	✓		2/9/2023
22-X	W-5.0104 HOUSEHOLD WORSHIP (TWE-05 5)	✓		2/9/2023
22-Y	W-5.0104 HOUSEHOLD WORSHIP (TWE-05 6)	✓		2/9/2023
22-Z	W-5.0201 THE CHURCH'S MINISTRY WITHIN THE COMMUNITY OF FAITH (TWE-05 9, 1 & 2)	✓		2/9/2023