

Executive Board
Minutes of the Regular Meeting
January 19, 2017

The regular meeting was held during the Board Retreat held at Warm Beach Camp and Conference Center near Stanwood, WA, and began after a service of morning prayer at 9:04 a.m. led by Moderator Kurt Helmcke.

All of the voting members were present: Clay Antioquia, Gustavo Carvajal, Alan Dorway, George Eastman, Kathy Garde, Kurt Helmcke, Francie Irwin, James Kwon, Matt McCoy, Claudia Rowe, Ted Schuldt, Dottie Villevik, Warren Weber.

Also present: EP Corey Schlosser-Hall, AEP Jinsuk Kim; Stated Clerk Rev. Dean Strong.

The Board spent most of its available time discussing priorities for the coming year and years. Toward the end of the morning, the Board acting on those items requiring little or no deliberation. It postponed the remainder of the items to its next meeting, which it scheduled for February 23, 2017.

Annual Reporting The Stated Clerk reported that year end reporting was underway by congregations, and the presbytery, to GA.

Financial Reports – Final reports for the year ending December 31, 2016 were not yet available.

Board Committee Appointments – **The following were appointed or reappointed:**

Finance & Corporate Affairs

Bill Grosse (R), Everett First
Roy Yates (R), Everett First

Ken Davenny (R), Port Townsend
Ted Schuldt, (T), HR

David Rood (R), Calvin
Clay Antioquia (R), Northern Light

Personnel

Bill Palmer (R), Bellingham First,
Barbara Sandford (R) Birchwood

Stephanie Hankey (T), Westminster

Joe Bettridge (T) Friday Harbor

Grants

Bill Grosse (R), Everett First,
Francie Irwin (R) Othello First

Heidi Saikaly (R), Mukilteo

Sarah Beard (R), North Creek

Alaska Funds

Gail O'Dell (R), Northern Light
Tom Patterson (T), Member-at-large

Joe Bettridge (T) Friday Harbor

Nettie Covalt (R), Wrangell

Conflict of Interest Policy – Members of the Board reviewed and signed the policy.

Pastoral Associate for Small, Rural Churches and Village Ministries – The following recommendation was postponed to the next meeting: **That the position description be adopted, and that the Executive Presbyter commence a search and fill the position within the total approved budgeted amount for salary, benefits and business expenses of \$40,000.**

Deming Property – It was reported that the property failed a county inspection/test of the septic system. **The following offer was received Jan 14th, and was ACCEPTED by the Board: Purchase price of \$220,000, as is condition, \$100,000 paid at closing, balance of \$120,000 to be seller financed at 5% annual interest rate, 167 monthly (14 years) payments of \$1,000. A motion was APPROVED**

to authorize the Stated Clerk to sign sale documents, as usual.

Presbytery Office Site – The following recommendation was APPROVED: **That the E.P. be authorized to negotiate a lease for moving the office to 3700 Monte Villa Parkway, Bothell, WA 98012 for terms commensurate with the current lease, and if an agreement is reached, notify Cascade View according to the current lease agreement.**

Korean Churches Joining Process – Associate Executive Rev. Jinsuk Kim has identified two congregations, from Seattle and Olympia Presbyteries, who would like to transfer to NWC Presbytery. The E.P. recommends working with these two churches and presbyteries through a possible GA action in 2018. Others may follow once it is known that the GA will allow racial ethnic congregations to change membership to a presbytery outside geographical boundaries; it did approve non-geographic presbyteries at the last GA. The affected presbyteries and the Synod must approve the boundary changes in time for an overture from the Synod, endorsed by the presbyteries, to be submitted to GA by the February 15, 2018 deadline.

A motion was APPROVED to direct the presbytery staff to continue working with the congregations, presbyteries, synod and GA to transfer these two congregations to the Presbytery of the Northwest Coast.

Legacy Giving Plan – The following recommendation was postponed to the next meeting: **That the presbytery promote legacy giving by congregations and individuals, using the *Excel in Grace* proposed by Presbytery Foundation representative Rob Hagen.**

Leadership Summit Format Question: A proposal to revise the Fall Leadership Summit format was postponed to the next regular meeting.

Unfinished Business

Covenant Partners Task Force Report – At the Dec. 12, 2016 meeting the report was received and presented by task force member Phil Campbell. After a discussion, the Board postponed taking further action until the next regular meeting.

The Board again postponed taking action, until the next regular meeting.

A motion to continue funding Covenant Partners based on 2016 percentages of undesignated mission receipts was APPROVED

Staffing Task Force Report – At the December 12, 2016 meeting the Board received a proposed plan from the Staffing Task Force and voted to continue with the staffing plan provided in the presbytery approved 2017 budget. The plan had included a recommendation to hire a half time Associate Executive for Central Washington. The Board requested a consultation with the Commission on Ministry in regard to the recommendation. COM reviewed the entire staffing report at its retreat, and responded:

- “1) COM has reviewed the report of the Staffing Task Force, has heard the perceived needs expressed, the rationale for a dedicated staff person, and has assessed the recommendation;
- 2) The Commission believes the needs expressed are real, but the best solution remains yet unclear. COM requests that the Board refrain from further action until the following steps occur:
 - a. Welcome, engage, and onboard the churches of former CWP by visits to every church by the EP, SC, liaisons, and other appropriate personnel (via technology), before the February presbytery meeting, if possible;
 - b. Report, including any recommendations, to COM at its March meeting and the Board at its subsequent meeting.”

Leadership Summits

A motion to adopt the following arrangements for the next Leadership Summit was APPROVED:

February 23, Thursday – Hybrid Meeting, Edmonds Presbyterian Church.

- Airfare and overnight accommodations provided for key personnel only (please identify - budget provides 6 airfares @ \$475 ea., 3 double occupancy rooms @ \$125 ea., \$3,255 total).
- Remote attendance for those with more than a three hour commute.
- 6pm - 8pm Worship and business meeting.
- 5pm – optional meal, reservation required.
- 2pm – 5pm Clerk of Session training and records review.
- Capacity for one other specialized afternoon workshop.
- New Moderator preaching, installed during worship portion.

June 8, Thursday – Hybrid Meeting, Central WA

- Site in Central WA TBD when technical capacities are inventoried.
- Sexual Misconduct Prevention Training offered in conjunction with this meeting.

The meeting adjourned with a celebration of the Lord's Supper at 1:12 pm



Dean Strong
Stated Clerk

Executive Board
Minutes of the Regular Meeting
February 23, 2017

The meeting was held at the Community Church of Seattle and began at 10:04 p.m. with a Service of Morning prayer led by moderator Kurt Helmcke.

Voting members present: Rev. Alan Dorway (T), Everett First, Rev. Claudia Rowe. Craig & Klawock First, Clay Antioquia, Northern Light, Francie Irwin, Othello First, George Eastman, Neah Bay, Rev. Gustavo Carvajal, Parker Heights, Rev. Kurt Helmcke, North Creek, Warren Weber, Emmanuel.

Voting members absent: Rev. James Kwon, CC of Seattle, Kathy Garde, Westminster, Rev. Matt McCoy, St. Paul's Academy, Rev. Ted Schuldt, HR, Dottie Villevik, Everett First.

Non voting members present: Corey Schlosser-Hall, Executive Presbyter, Rev. Jinsuk Kim, Assoc. E.P., Rev. Dean Strong, Stated Clerk, Sarah Beard, Synod Commissioner.

A quorum was present. The agenda was approved as distributed.

Stated Clerk

Tall Timber Bylaws and Governance – The Tall Timber bylaws need to be revised in light of the merger of the two former owner presbyteries. The Stated Clerk and Tall Timber Board President Kathi Bonallo researching the matter and will recommend the needed revisions.

E.P. Report

Nominating Committee Resignation – Connie Weber has resigned from the Nominating Committee, for personal and family reasons, leaving them without a moderator. The E.P. will call an organizing meeting and provide support for beginning their work.

Office Space Update – The office space at 3700 Monte Villa Parkway has been determined as too small. Gratitude was expressed to Rev. James Kwon, Rev. John Seong, and all of CCS/New Life Fellowship who graciously offered the space.

Pastoral Associate for Small, Rural Churches and Village Ministries¹ – **The following recommendation which was postponed at the last meeting was taken up. The resolution was APPROVED as follows: “that the position description be adopted, and that the Executive Presbyter commence a search and fill the position, for a two year term, within the total approved annual budgeted amount for salary, benefits and business expenses of \$40,000.**

Legacy Giving Plan – The following recommendation which was postponed at the last meeting was taken up. Rob Hagen, the regional representative for the Presbytery Foundation, answered questions raised at the last meeting by affirming that legacy giving does not require congregations to set up an endowment, however if they choose to, management policies can be developed so that the endowment supports, rather than undermines, a healthy wholistic stewardship program – and many congregations have done so.

The resolution was APPROVED as follows: “That the presbytery promote legacy giving by congregations and individuals, using the Presbytery Foundation’s *Excel in Grace*, to be implemented by Foundation representative Rob Hagen.

Leadership Summit Format Question (Converge): A proposal to revise the Fall Leadership Summit format which was postponed at the last meeting, was discussed further. The Board reviewed the proposal, seeing it as partially useful, while expressing a desire to continue asking why and how the presbytery can gather to best achieve the mission of engaging, equipping and encouraging congregations and their leaders.

Covenant Partners Task Force Report – At the Dec. 12, 2016 meeting the report was received and presented by task force member Phil Campbell. The Board had discussed the report at the two previous meetings without taking further action. The report was taken up once again.

The following resolution, based on the Task Force recommendations was APPROVED:

***Resolved*, That there will be two categories of Presbytery Mission Partners; “Covenant Mission Partners” and “Endorsed Mission Partners,” as defined in the *Presbytery Mission Partners Policy*²;**

That the mission partners of both former presbyteries be invited to apply for either category of partner by April 30, 2017, the applications to include former covenants and financial statements;

That the current 2017 budget for “Mission Beyond NWCP, which includes allocations to current covenant partners remain unchanged;

That beginning with the 2018 fiscal year, eighty percent (80%) of undesignated mission giving to the presbytery be allocated to those ministries identified as Covenant Mission Partners by the Board, according to a percentage division determined by the Board, beginning with the 2018 fiscal year;

New Business

Tidelands Walton Award Request – The application was received and reviewed. **A motion to confirm the action of the Executive Presbyter to submit and application behalf of the presbytery was APPROVED.** This grant program of the Presbyterian Mission Agency is for new churches who have acquired or are acquiring property. Pastor Brandon Bailey contributed to the application. The program requires no matching funds from the presbytery.

Collide New Worshiping Community Grant Application – **The following resolution was APPROVED, that the application to the Presbyterian Mission Agency for \$25,000 be endorsed, and that matching presbytery funds of \$25,000 be awarded to Collide from the 2017 budget for New Church Expressions.** *Rationale:* Collide is taking its next step, becoming a remarkably fruitful ministry, blessing so many people new to Christ and those who are growing in Christ. Collide is growing and expanding its ministry to Skagit and potentially Snohomish counties.

Discernment Team for Monroe Prison Congregation – **The following resolution was APPROVED, that the following people be appointed to a task force/discernment team to explore formation of Monroe Prison Congregation to:**

- 1) Seek the leading of our Triune God regarding the potential of a congregation at the Monroe Prison.
- 2) Identify and develop congregational partners from NWC Presbytery and other denominations. We should expect this to have multiple churches supporting from different denominations.
- 3) Build bridges of cooperation with Monroe Prison administration and inmates to discern whether a congregation is being called for.
- 4) Write and submit grant applications for "Seed Grant" from NWC Presbytery, Presbyterian Mission Agency and other funding sources for startup funding.

Members: Rich Guthrie (Snohomish PC), Wendy Taylor (Interim Pastor, FPC Port Angeles), Rev. Dale Sewall (Seattle Presbytery), Corey Schlosser-Hall (ex-officio), Mary Mortenson (Prison Congregations of America), Rev Therin Fenner and Scott Anthony (Cottage Lake) if the latter agree to serve.

Per Capita Relief Request, Sitka – A request from the session to be relieved of 100% of 2017 per capita, was referred to the staff for further exploration.

The next regular meeting of the Executive Board was scheduled for May 18, 2017.

The meeting adjourned with prayer at 12:37 p.m.

A handwritten signature in black ink, appearing to read "Rev. Dean Strong". The signature is written in a cursive style with a horizontal line underlining the name.

Rev. Dean Strong
Stated Clerk

Attachments:

1. Pastoral Associate for Small, Rural Churches and Village Ministries.
2. MMM. 2.0104, Proposed, *Mission Partners Policy*.

Pastoral Associate for Small, Rural Churches & Village Ministries Position Description

PURPOSE: The purpose of the Pastoral Associate is to engage, equip and encourage pastors and congregations in the village-based and small, rural congregations of Northwest Coast Presbytery. This includes but is not limited to: assistance accessing Presbytery resources, pastoral care, development of CREs or other forms of pastoral leadership, offering opportunities for spiritual growth and development, and consultation and assistance in problem solving.

DUTIES: The duties of the Pastoral Associate include:

Engage:

Design and provision of opportunities for the pastors to meet with one another on a regular basis through in person, online and/or audio conferencing. Purpose will be to problem solve, encourage and provide community.

Participate in Presbytery functions as appropriate.

Equip:

Identify, design as appropriate and disseminate ministry materials sought by small churches.

Assist in the development of relationships between village churches and other churches in the Presbytery for mutual support and the provision of ministry opportunities.

Work with other Presbytery staff, committees/commissions as well as the Executive board to support the health and well-being of small churches.

Collaborate with sessions and COM in times of pastoral leadership transition and planning for sustainable leadership approaches.

Encourage:

Be available to the pastors and congregations of village churches for consultation, problem solving, pastoral care, etc.

Visit village churches at least annually and more frequently as necessary for the health and encouragement of the congregations and pastors.

Other duties as assigned.

ACCOUNTABILITY/TERMS: .

5 FTE. Reports to Executive Presbyter

Salary \$25,000-\$30,000. Full Benefits per NWC Presbytery.

Reimbursable: Full travel reimbursement, continuing ed. and hospitality reimbursement to provide for visitation and consultation expectations including with Alaskan village churches.

Proposed Policy Revisions: Presbytery Mission Partners
Approved by the Executive Board February 23, 2017

The presbytery formally recognizes two categories of mission partners: *Covenant Mission Partners* and *Endorsed Mission Partners*.

Covenant Mission Partners

1. A Covenant Mission Partner must fulfill the mission of NWC Presbytery: “Guided by the Triune God, the mission of the Northwest Coast Presbytery is: "To engage, equip and encourage *congregations* and their leaders, dispersed yet connected throughout the region, as together we faithfully serve Jesus Christ to transform the world.”

2. Covenant Mission Partner must be rooted in the Presbyterian Church (U.S.A.).

3. A Covenant Partner is an independent, established ministry that is supported by multiple sources of funding. Presbytery funding would not normally exceed twenty percent (20%) of the Partner’s funding from all sources.

4. If a Covenant agreement is reached, the presbytery will provide mission funding as determined below, and additional support to the sponsoring sessions and the partner with prayer, and by publicizing the ministry, work, needs and opportunities of the Covenant Partner.

5. A Covenant Partner may be established:

a. A session of a member congregation who is already collaborating with a mission entity may secure addition support and endorsement from three additional sessions, who commit to providing people, prayer, and funding to the developing mission partner..

b. A potential Covenant Mission Partner may offer a proposal directly to the Executive Board.¹ The proposal will include addressing the above criteria, a rationale as to why the ministry is currently needed within the bounds of the presbytery, and how it entity is consistent with the work and witness of the Presbyterian Church (USA).

6. The presbytery shall have representation on the Covenant Partner's board or leadership council. When appropriate, the presbytery will appoint a liaison to aid communication and mutual interests.

7. Reporting

a. Written regular reports must be provided to the Executive Board and a member of the presbytery must be willing to report verbally about the ministry and mission of the Partner the Board’s request.

b. Reports should include:

- budgeted and actual income and expenses.
- an affirmation or a proposed revisions to the covenant

¹NWCP Bylaws, 8.600 Executive Board Responsibilities – The Executive Board has the responsibility and power to . . . a) relate to Other Councils of the Church, Boards, Agencies, and Ecumenical Organizations – The Board *shall* represent and act on behalf of the Presbytery when relating to other entities outside the Presbytery. It may appoint representatives other than commissioners to committees, commissions and task forces of other PCUSA councils; . . . e. To encourage, coordinate, resource and fund emerging mission common to the Presbytery, including the development of new and existing congregations, in response to the needs or ministry interests expressed by its members, commissioners and churches within the principles established in Scripture, the Constitution, and according to these Bylaws, particularly 2.000.

- a one-page of description of the ministry,
 - additional information for the presbytery.
 - Current goals, past achievement, success measured by the Great Commission and Great Commandment
 - Suggestions than might inspire continued support.
6. A written agreement approved by the Partner and the Board will be added to the Manual for Ministry & Mission. Agreements should be reviewed annually. Either party may end the agreement.
 7. Presbytery Unified Mission, that is giving from the churches to the presbytery is divided among the Covenant Partners annually by the Board prior to the beginning of each fiscal year. The portioning is based on the needs of the various Covenant Partners as determined by the Board's evaluation based on the above criteria. When an emergent need arises for a Covenant Partner additional funds may be gifted to meet that need.
 8. This document is a guide for the Executive Board in regard to entering into agreements with Covenant Partners, and does not infringe upon the responsibility and power of the Board to make any and all decisions regarding its commitments and agreements with Covenant Partners.

Endorsed Mission Partner

An Endorsed Mission Partner is:

an entity, cause or project that the presbytery knows, admires, and loves, formally recognized by the presbytery, as discerned by the Executive Board or its authorized agency,

that is rooted in the Presbyterian Church (U.S.A.);

founded by one or more member congregations and/or their ruling or teaching Elders.

A minimum of two congregations support its ministry in some way: volunteers, financially, service on staff or board, etc.

Presbytery representation on the Board, Executive Committee, or Leadership Council is not required;

It does not fulfil all of the criteria of the of the presbytery mission statement;

Does not receive a portion of Presbytery Unified Mission Giving;

Annual reporting to the presbytery is not required.

The presbytery will encourage congregations to support Endorsed Mission Partners with people, prayer, and funding that is given directly from a congregation or individuals to the Endorsed Partner.

Executive Board Minutes
May 18, 2017

The meeting was called to order at 11:07 a.m. by Moderator Kurt Helmcke, who led a service of Morning Prayer.

A quorum was present, as follows: – Dottie Villevik, *Everett First*, Francie Irwin, *Othello First*, George Eastman, *Neah Bay*, Kathy Garde, *Westminster*, Rev. Matt McCoy, *St. Paul's Academy*, Rev. Claudia Rowe, *Craig & Klawock First*, Rev. Ted Schuldt, *HR*, Rev. Kurt Helmcke, *North Creek*, Rev. Gustavo Carvajal, *Parker Heights*, Warren Weber, *Emmanuel*

Voting members absent – Clay Antioquia, *Northern Light*, Rev. James Kwon, *Community Church of Seattle*, Rev. Alan Dorway, *Everett First*

Ex-Officio without vote present – Corey Schlosser-Hall, *Executive Presbyter*, Rev. Jinsuk Kim, *Associate Executive Presbyter*, Rev. Dean Strong, *Stated Clerk*, Sarah Beard, *Synod Commissioner*.

Stated Clerk's Report

Tall Timber Bylaws and Governance –A significant consultation recently took place among the E.P., Stated Clerk and TT Board regarding their governing documents. It was discovered:

The Articles of Incorporation require that the Trustees be elected by the presbytery which is the only remaining member of the Tall Timber corporation; this had not occurred;

The bylaws do not empower the Trustees to hire or fire the Executive Director but they do name him or her as a Trustee; thus only the presbytery can elect the Executive Director; this had not occurred;

Tall Timber amended its bylaws on Feb. 22, 2014 to include three Trustees who are not members of the presbytery, however Tall Timber's tax exempt status is established by being a "subordinate unit" of the PCUSA, per a letter from PCUSA Legal Services dated May 9, 2012. A requirement of PCUSA subordinate units is that their Trustees, a.k.a. Directors, must be ordained PCUSA elders or church members. If Tall Timber includes non PCUSA members on their Board, they will no longer be covered by the PCUSA IRS 501(c)(3) letter of determination.

The current roster of the Tall Timber Board of Trustees was reviewed.

The following resolution was APPROVED, That the following PCUSA elders and members are elected to the Tall Timber Board of Trustees: Kathi Bonallo, *Calvin*, Jeff Hotgeerts, *Westminster*, Luke Hyder, *Cascade View*, Jim Angell, *Everett First*, Stephanie Hankey, *Westminster*, Tammy Mangas, *Cashmere*, Duard King, *Mountain View*, Jana Robersts, *Japanese Presbyterian*, and that Dave Saugen be elected as Executive Director and Ex-officio Board of Trustees member.

Whidbey Presbyterian Property Sale – An old farm house on the property is no longer usable, the congregation has voted to sell the structure only for \$1 to anyone who will move it and if no buyer is obtained it will be demolished. **The following resolution was APPROVED, that the presbytery grant permission to the congregations to sell the property according to G-4.0206.**

Treasurer

Treasurer's Action Re: Campbell Farm Cancelled Insurance – **The following resolution was APPROVED, to ratify the emergency action taken by the Treasurer on May 2, 2017, to remit payment of \$3,511.97 to Heffernan Insurance Brokers for the final quarterly payment of the Campbell Farm insurance policy in order to avoid cancellation, to be expense to "Grants to Former CW Mission Partners."**

Financial Statements – Were received and reviewed¹.

Proposed Revision of Community Blessing Grant Fund – **The following resolution was APPROVED, That the Community Blessing Investment Fund Allocations policy, that is the amount available for Community Blessing Grants each year, be revised, as follows: Funds available at any time for Community Blessing Grants is the sum of:**

- **4% of the value of that portion of the fund invested in market securities, on December 31 of the previous year, except when there has been two successive years of value loss, at which time the Executive Board will determine the percentage of the fund that may granted during the current year;**
- **the amount of gifts during the current year that have been designated by donors for Community Blessing Grants**
- **10% of undesignated mission gifts given the current year as determined by the Board, to be transferred monthly;**
- **Less: any amount granted to date during the current year.**

Rationale: The current method for calculating funds available for grants is very complex, and the committee has been unable obtain the amount easily and quickly. The Investment policy already limits the amount of Community Blessing Grants to five percent of the total fund value in any one year.

The treasurer consulted with financial advisor Greg Robinson, who suggested that the major foundations he manages simply grant out five percent of the annual increase in value of their investment funds based on a three year rolling average – which includes contributions, unrealized gains, realized gains, interest and dividends. Since the market has historically returned 7%, these principle funds continually grow. An *aggressive grant policy* is 5% annually, which may limit growth, and a *fund growth policy* would be granting out 4%. He suggested that a trigger mechanism to halt losses could be after two years of successive value loss, the Board could set the annual percentage, but he believes this scenario in unlikely.

4% Account Value on December 31, 2017 (\$761,833.57)	\$30,473.34
10% of undesignated mission giving, year to date	2,299.35
Donor Designated gifts	<u>200.00</u>
Amount Available for Grants as of 5/16/2017	\$32,972.69

E.P. Report

Parker Heights New Worshiping Community – **The following resolution was APPROVED, “Resolved, that \$7,500 be allocated from the New Church Expressions budget (for 2017, \$50,000) to the Parker Heights session for a new worshiping community, and that a request to the Presbyterian Mission Agency for a matching grant be endorsed.”**

Per Capita Relief Request, Sitka – After discussions between the E.P. and session moderator Rev. George Gilchrist, the request has been rescinded. Members will be requested to remit individually; the amount collected will be submitted in September when final payments are due.

Verge – Verge 2.0 will focus on the presbytery’s three key initiatives, with two speakers in each area: congregational renewal, new expressions of the church, and village ministries.

The following arrangements for Verge 2.0 were APPROVED:

1) Speakers –

- a. Renewal: Rev. Dave Rohrer, Rev. Philip Jang (Renewal)**
- b. New Expressions of the Church: CRE Nick Warnes, Pastor of Northland Village and Founder/Director of Cyclical LA, second speaker TBD.**
- c. Village Ministries: TBD.**

2) Nick Warnes travel and accommodations are included in the approved 2017 budget.

- 3) **Contract with EJ Lee for \$2,000 for all support service.**
 4) **Location: United Presbyterian Church of Seattle, in Edmonds.**

Personnel

Communications Director – Sarah Beard has resigned effective May 19th. Sarah shared about her time with the presbytery, and offered thanks, which was reciprocated by the Board, who laid hands on her, and prayed for her.

Pastoral Associate for Small, Rural Churches and Village Ministries² – A report was received and reviewed from the Personnel Committee and Executive Presbyter. **The following recommendation was APPROVED, “That CRE Janice Smith be called and commissioned to serve as the presbytery’s Pastoral Associate for Village Ministries, according to the following terms and the attached position description:**

Half time position for two years beginning May 22, 2017, \$30,000 Annual Salary, \$10,000 employer provided benefits to be selected from the presbytery’s ala carte plan; \$5,000 annual budget for reimbursable business expenses, including but not limited to hospitality, travel, and continuing education,

Twenty-five (25) working days vacation computed using a five day work week.

10 working days (2 weeks) study leave coordinated with her role at Acme PC.

Up to \$2,000 will be provided to Acme PC from the Village Ministry budget for pulpit supply for when Janice Smith is visiting village congregations.

During the first three months, Janice will visit and assess the village congregations, offering to the Board at its next regular meeting any recommendations regarding appropriate revisions to the current position description as well as the Alaska Cluster Coordinator.

Grants

Funds available for Grants: \$32,972.69

Recommended awards: \$26,800.00

North Creek PC, Pateros Building Project – **A recommended 3rd year grant of \$10,000 was APPROVED.**

Rationale

Volunteers from North Creek continue to partner with other groups rebuilding homes in Okanogan. In 2016 they framed 6 homes, worked on interior finishing work and fencing, and raised \$28,000. \$10,000 has been raised this year, with two more fund raising events planned. The congregation has volunteered over 2,500 hours in 2016 and almost 300 hours so far in 2017. They continue to build relationships with other churches, one of which as joined in panel construction which is done locally. The vast and unique scale of this disaster recovery effort is sufficient to justify exceeding the grant limits contained in Grant Making Guidance point #2 and #3. Fundraising for the 3rd year is more difficult than prior years because the press coverage has subsided and some potential donors assume needs have been met. The project is expected to be completed in the Spring of 2018.

Westminster PC, New sanctuary lighting and sound system. – 1st year request for \$15,000. Westminster PC plans to support and improve local school district and community music, theater, and arts programs by offering an inclusive, affirming, state of the art worship/concert/theater venue. Updating the audio/visual system in their sanctuary will allow the space to be used three to eight times per year by the

local high school. The committee's recommendation was to award \$10,000.

A minority report was received and reviewed. It questioned whether the community would receive the majority of the benefit from the grant, arguing that instead the congregation would receive the vast majority of the benefits since the system would be used every Sunday for worship; thus not meeting the program criteria.

After discussion and further review, the committee's recommendation to award \$10,000 was APPROVED.

Birchwood PC, One Spirit service. – This was a 5th year request in the amount of \$1,800. The One Spirit service has been an annual event for the Bellingham community since 2011. It is intentionally designed to express unity in Christ across denominations and congregations, which include Presbyterian, Baptist, Covenant, Anglican, and non-denominational. Six Spanish speaking communities will participate this year. **The recommendation to award \$1,800 was APPROVED.**

Mission Partners

Revisions to the policy regarding mission partners, including new definitions of "Covenant Mission Partners" and "Endorsed Partners" were adopted at the last meeting. A special committee, George Eastman, Gustavo Carvajal, Warren Weber and Corey Schlosser-Hall met with all of the entities who had been in previous covenant relationship with Northwest Coast or Central Washington presbyteries.

The following recommendations were APPROVED.

That Covenant Mission Partnership relationships be established with Tall Timber Ranch, Renewal Ministries Northwest, Eagle Wings disAbility Ministries, and Whitworth University (each are an extension of the ministry of the presbytery to engage, equip, and encourage congregations and their leaders; each have presbytery members on their respective boards).

That the following ministries be formally recognized as Endorsed Mission Partners: Trailseekers Orcas Encampment, Mending Wings Yakama Native Youth Ministry, Counseling Centers of North Puget Sound, Community College Outreach, Tierra Nueva; The INN University Ministries of Bellingham (each do outstanding work for our Lord and in partnership with some of congregations, but they not directly fulfill our mission to engage, equip, encourage congregations and their leaders—and they shouldn't because to do so would dilute their own God given mission).

That Presbytery Unified Mission be allocated, beginning January 1, 2018, as follows: :

30% to Tall Timber Ranch

10% to Tall Timber Ranch camper scholarships

20% to Renewal Ministries Northwest

20% to Eagle Wings disAbility

0% to Whitworth University.

20% shall be allocated to the three initiatives of the presbytery: Congregational Renewal, New Expressions of the Church, and Village Ministries.

Mission funding to Endorsed Mission Partners, recognizing that some have received direct funding from Central Washington Presbytery in the past, shall be allocated as follows:

Trailseekers to receive \$5,000 during 2018 from Unrestricted Undesignated funds; all gifts given to the presbytery designated for this ministry beginning in 2019;

Mending Wings to receive \$10,000 during 2018 from Unrestricted Undesignated funds; all gifts given to the presbytery designated for this ministry beginning in 2019;

Counseling Centers of North Puget Sound, Community College Outreach, and Tierra Nueva receive all gifts given to the presbytery designated to these respective ministries.

The Board also approved a recommendation establishing a comment period of May 19th through June 30th for feedback on the above action, which may inform any further adjustments to be made by the Board to the 2018 mission budget.

Note: Campbell Farm was a former Mission Partner of Central Washington Presbytery, but since the ministry and its property are owned outright by the presbytery, it has been recognized as a ministry of the presbytery and not a partner, and it is not addressed by the preceding action. Funding, governance and management is currently being address by the Executive Board.

Leadership Summit

To be held June 8, 2017; hosted by the First Presbyterian Church of Othello.

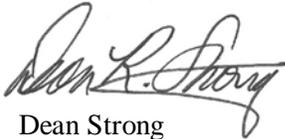
The following agenda was approved:

- 9:00 a.m. Level 2 Boundary Training
- 10:00 a.m. Gather, Register, Fellowship
- 10:30 a.m. Workshops
- 12:00 p.m. Lunch (Boundary Training continues their discussion of material through lunch)
- 1:00 p.m Word and Sacrament (be thinking about a preacher)
- 2:00 p.m. Discern, Discuss and Decide
- 3:30 p.m. Adjourn

Newly installed Pastor Hanna Peterson Shearer of the First Presbyterian Church of Kennewick was invited to preach.

Workshops – The Endorsed Mission Partners and any of the mission partners of former Central Washington Presbytery are be invited to host workshops. Also approved: *The Christian Church in Egypt*, by Rev. Milad Istafanous Nhakla.

Dottie Villevik closed the meeting with prayer at 2:04 p.m.



Dean Strong
Stated Clerk

1. 1st Quarter Statement of Financial Position and Budget Report, with comment.
2. Pastoral Associate for Small, Rural Churches and Village Ministries Position Description.

First Quarter Activities Compared to Budget
Treasurer's Commentary
May 17, 2017

This report compares actual income and expenses to the one fourth of the annual budget. Where actual income exceeds budget income, and positive variance is indicated. Where actual expenses exceed budget expenses, a negative variance is indicated. Variances of more than 10% or \$5,000 are normally considered significant.

Summary Page 1 – We are running about 7% ahead of budget after the first quarter. The areas we can control: per capita collection, and operating expenses which includes Governance, Management, and Support Services, are about 10% ahead of budget. Our operations are in good shape.

Line 12, Multi Cultural Integration – This negative variance of \$4,299 is primarily because the salary expense for the AEP are exceeding the budget. This will require further research.

Line 14, Mission Beyond NWCP – The \$50,988 negative variance is mostly an issue of timing. Former Central Washington Mission partners have requested most of their 2017 annual budgeted support in the first quarter. This variance should disappear later in the year.

Line 35, Mukilteo Settlement – \$50,000 negative variance; a dismissal agreement has not been reached.

Line 59, Community Blessing Grant Fund Earnings – \$17,847 positive variance; the Treasure needs to verify these earnings; they seem excessive.

Line 75, New Grants and Donations – \$39,750 negative variance; this is an area that is difficult to predict, and various grants for planned projects have not yet been applied for.

Line 105, Multicultural Inclusion and Integration – \$4,299 negative variance, see Line 12 above.

Line 118, Total New Church Expressions, – \$27,215 positive variance. Mukilteo PCUSA has chosen to end but was budgeted for all of 2017, other expressions are now being planned, some Tidelands expenses from last year have spilled over into this fiscal year.

Line 132, Mission Beyond NWCP – \$52,863 negative variance. Current Campbell Farm repairs (\$22,675) approved by the Board, funded by reserves, were not included in the budget. Campbell Farm has also exceeded it annual budgeted funding, see Board agenda. Tall Timber and Mending Wings requested most of their annual funding in the 1st Quarter, this variance will slowly vanish.

Line 154, Leadership Summits – \$1,654 positive variance. Most expenses for Leadership Summits will occur in the 4th quarter; comparing current expenses to one fourth of the annual budget provides an inaccurate picture.

Line 162, Governance and Congregational Support – \$3,444 negative variance. Unbudgeted expenses by two AC's, Metlakatla and Mukilteo. Mukilteo expenses will be recovered, Metlakatla expense will be funded by the Alaska Fund.

**Presbytery of the Northwest Coast
1st Quarter Statement of Activities Compared to Budget**

		<i>Schedules</i>	<i>Forecast</i>		<i>YTD Budget</i>	<i>Actuals</i>	<i>Variance</i>	
			<u>2016</u>	<u>'17 Budget</u>				
Income								
1	Unrestricted	(1)	1,023,010	647,730	161,933	199,643	37,710	19%
2	Restricted Funds	(2)	96,619	65,240	16,310	33,461	17,151	51%
3	Grants & Major Gifts	(3)		175,000	43,750	4,000	(39,750)	-994%
4	Gifts to NWC Supported Ministries	(a)	200,000	200,000	50,000	70,531	20,531	29%
5	Sale of Deming Property		-	200,000	200,000	200,771	771	0%
6	Endowment Principle (value loss)		(15,486)	-	-	-	-	
7	Total Income		1,304,143	1,287,970	471,993	508,407	36,414	7%
8								
9 Expenses								
10	Congregational Renewal & Revitalization	(4)	-	10,000	2,500	-	2,500	
11	Village & Small Churches	(5)	58,765	90,000	22,500	-	22,500	
12	Multi-Cultural Integration	(6)	21,860	50,467	12,617	16,916	(4,299)	-25%
13	New Expressions of the Church	(7)	20,782	163,808	40,952	13,737	27,215	198%
14	Mission Beyond NWCP	(8)	435,978	346,000	86,500	137,488	(50,988)	-37%
15	Governance & Management	(9)	142,627	139,357	34,839	31,395	3,444	11%
16	Support Services	(10)	310,350	364,796	91,199	89,051	2,148	2%
17	Total Expenses		931,598	1,164,427	291,107	288,587	2,520	1%
18	Change in Net Assets (Net Income - Loss)		372,545	123,543	180,886	219,820	33,895	15%
19								
20	Net Assets Beginning		3,007,201	3,379,746				
21	Net Assets End		3,379,746	3,503,290				

22

23	Schedule 1 - Unrestricted Income	2016	'17 Budget	YTD Budget	Actuals	Variance	
24	Membership	9,733	8,610				
25	Per Capita Assessment (a)	39.03	39.03				
26	Presbytery Per Capita	379,879	336,048	84,012			
27	Synod Per Capita (\$1.50)	14,600	12,915	3,229			
28	GA Per Capita (2016=\$7.12, 2017=7.29)	69,299	62,767	15,692	-	-	
29	Sub-total: Per capita	463,777	411,730	102,933	181,454	78,522	
30	Other: Fees, Registrations, Books, etc. (b)	23,588	24,000	6,000	763	(5,237)	
31	Interest (c)	12,095	12,000	3,000	3,710	710	
32	Tidelands Contributions/lease (d)	-	-	-	2,379	2,379	
33	Rental Income-Synod	-	-	-	500	500	
34	Shared Staffing	-	-	-	10,837	10,837	
35	Mukilteo Dismissal Settlement	-	200,000	50,000	-	(50,000)	
36	From Central WA	50,000	-	-	-	-	
37	Total Unrestricted, Income	1,023,010	647,730	161,933	199,643	37,710	19%

38 notes:

39 (a) 2016 = 8100 NWC+1633 CWP; 2017=7698 NWC+1312 CWP Members - 400 for losing Mukilteo PC

40 (b) Includes Triennium, Misconduct Prevention, CCLI, Synod rent, Checking interest, etc.

41 (c) annual interest on MCDs, one ea. held by the three former presbyteries

42 (d) Expected to charter in 2017

43 Real Estate Proceeds (Deming)

44

46	Schedule 2 - Income from Restricted & Designated Funds	2016	'17 Budget	YTD Budget	Actuals	Variance	
47	Devries Scholarship Fund	2,027	-	-	-	-	
48	Morris Evangelism Fund (one time grant)	9,684	-	-	-	-	
49	Merchant (Small Churches & NCD, PFxxx0675)	6,000	6,000	1,500	1,851	351	
50	Bakken (mission churches, PFxxx5580)	140	140	35	45	10	
51	Demmert (Native Americans SE Alaska, PF 5691)	-	-	-	-	-	
52	Fawcett (leadership seminar, PFxxx2890)	3,600	3,600	900	413	(487)	
53	SE Alaska Mission Fund	1,526	1,500	375	388	13	
54	Armenia Merchant (from CW?)	19,143	-	-	-	-	
55	Jackman (lay pastoral leadership, PF2126)	693	700	175	176	1	
56	Merchant (Small Churches & NCD, PFxxx5347)	1,289	1,300	325	-	(325)	
57	Mathis (Seminary Interns), PFxxx1744)	1,991	2,000	500	1,682	1,182	
58	Mathis (Seminary Interns), PFxxx0617)	6,990	6,000	1,500	61	(1,439)	
59	Community Blessing Grant Fund Earnings	43,536	44,000	11,000	28,847	17,847	
60	Total Income from Permanently Restricted Funds	96,619	65,240	16,310	33,461	17,151	51%

61 Note: PF=Presbyterian Foundation

62

63

64	Schedule 3 - Grants & Major Donations	2016	'17 Budget	YTD Budget	Actuals	Variance	
65	Synod one time grant for Korean AEP	15,000	-	-	-	-	
66	PCUSA Grants for Community College Ministry (a)	26,500	-	-	-	-	
67	Gifts from Individuals & Events (b)	-	40,000	10,000	4,000	(6,000)	
68	Elective Gifts from Congregations for NWC Ministries (c)	-	-	-	-	-	
69	Grants from Foundations & Corporations (PCUSA) (d)	-	25,000	6,250	-	(6,250)	
70	Murdock Charitable Trust Grant Cyclical	-	75,000	18,750	-	(18,750)	
71	Cyclical Operational Contributions (e)	NA	-	-	-	-	
72	PCUSA Grants - for new church expressions	-	25,000	6,250	-	(6,250)	
73	Internship Contributions from churches	-	5,000	1,250	-	(1,250)	
74	Whitworth Contributions for Internships	-	5,000	1,250	-	(1,250)	
75	Total New Grants and Donations	41,500	175,000	43,750	4,000	(39,750)	-994%

76 Notes:

77 (b) Every other year Ministry Initiative Campaign from individuals

78 (c) A new opportunity for congregational giving.

79 (d) PC (USA) For Cyclical starts of new communities

80 (e) Expected income from startups

81

82 EXPENSE SUBSCHEDULES					
83					
84 Schedule 4 - Congregational Renewal & Revitalization	2016	'17 Budget	YTD Budget	Actuals	Variance
85 Renewal Coordinators	-	10,000	2,500	-	
86 Congregational Resources	-	-	-	-	
87 Total Congregational Renewal & Revitalization	-	10,000	2,500	-	2,500
88					
89					
90 Schedule 5 - Village & Small Church Ministries	2016	'17 Budget	YTD Budget	Actuals	Variance
91 Pastoral Associate (1)	-	40,000	10,000	-	
92 Capital Improvements	58,765	30,000	7,500	-	
93 Salary Support	-	20,000	5,000	-	
94 Total Congregational Renewal & Revitalization	58,765	90,000	22,500	-	22,500
95 (1) Reduced from 5 years to 2 years by the EB 2-23-2017					
96					
97 Schedule 6 - Multicultural Integration	2016	'17 Budget	YTD Budget	Actuals	Variance
98 Salary - AEP for Korean Ministry	15,252	31,214	7,804	11,496	(3,692)
99 BOP Benefits	4,820	11,393	2,848	2,991	(143)
100 Payroll Taxes	940	1,859	465	142	323
101 Reimbursable Professional Expenses & Travel	348	3,000	750	949	(199)
102 Continuing Education	500	500	125	-	125
103 Intepretation & Translation	-	1,000	250	-	250
104 Fellowship & Community	-	1,500	375	1,338	(963)
105 Total Multicultural Inclusion and Integration	21,860	50,467	12,617	16,916	(4,299) -25%
106					
107					
108 Schedule 7 -New Expressions of Church	2016	'17 Budget	YTD Budget	Actuals	Variance
109 Real Estate Purchase (Mukilteo PCUSA)	-	-	-	-	-
110 Tidelands Organizing Pastor	-	-	-	1,566	(1,566)
111 Tidelands Loan Interest	-	-	-	1,110	(1,110)
112 New Church Expressions	-	50,000	12,500	-	12,500
113 New Church Expression Leader Assessments	-	2,000	500	-	500
114 Staff for NCD development & support	-	72,000	18,000	-	18,000
115 Mukilteo Reorganizing Pastor Salary	13,394	25,500	6,375	6,872	(497)
116 BOP Benefits	4,889	9,308	2,327	4,086	(1,759)
117 Business Expenses inc. coaching	2,500	5,000	1,250	103	1,147
118 Total New Church Expressions	20,782	163,808	40,952	13,737	27,215 198%
119					
120					
121 Schedule 8 - Mission Beyond NWCP	2016	'17 Budget	YTD Budget	Actuals	Variance
122 GA Mission & Offerings (a)	210,888	215,000	53,750	40,976	12,774
123 NWC Supported Ministries (b)	59,090	16,000	4,000	37,678	(33,678)
124 Higher Education Grants (CC Ministry)	51,500	-	-	-	-
125 Community Blessing Grants	43,500	44,000	11,000	-	11,000
126 Campbell Farm Repairs	-	-	-	22,675	(22,675)
127 Grants to former CWP Mission Partners (c)	71,000	7,500	-	-	-
128 Campbell Farm	-	15,000	3,750	15,159	(11,409)
129 Tall Timber (disperse qtrly)	-	25,000	6,250	12,500	(6,250)
130 Trail Seekers (disperse by 3/31/17)	-	6,500	1,625	-	1,625
131 Mending Wings (disperse qtrly)	-	17,000	4,250	8,500	(4,250)
132 Total Current Mission Beyond NWCP	435,978	346,000	84,625	137,488	(52,863) -38%
133 (a) Special Offerings, Designated for PCUSA, etc.					
134 (b) Designated donations, Covenant Partners, etc.					
135 (c) Transition funding for Tall Timber, Campbell Farm, Mending Wings, per CW Council Minutes Nov. 20, 2015, amount S/B \$63,500.					
136					

137 EXPENSE SUBSCHEDULES (CONTINUED)

138

139 Schedule 9 - Governance & Congregational Support

		<u>2016</u>	<u>'17 Budget</u>	<u>YTD Budget</u>	<u>Actuals</u>	<u>Variance</u>	
140	GA Per Capita Expense	69,299	62,767	15,692	16,894	(1,202)	
141	Synod Per capita expense	14,600	12,915	3,229	3,370	(141)	
142	GA and OGA Events	(a) 1,000	1,500	375	-	375	
143	Triennium	(b) <u>16,478</u>	-	-	-	-	
144	Sub-total	101,377	77,182	19,295	20,264	(968)	-5%
145	Presbytery Leadership Summit						
146	Supplies (@ lunch, Kennewick \$1,044)		500	125	683	(558)	
147	Travel - Airfare	(c) 4,750	see below		1,032	(1,032)	
148	Lodging	(d) 5,000	see below		-	-	
149	Annual Meeting Airfare	(c) -	4,750	1,188	-	1,188	
150	Annual Meeting Lodging	(e) -	2,500	625	-	625	
151	Hybrid Meeting Airfare, 6 @ \$475	-	2,850	713	-	713	
152	Hybrid Meeting Lodging 6 @ \$125, two nts.	6,000	375	94	-	94	
153	Speakers (check Verge fees)	<u>1,000</u>	<u>2,500</u>	<u>625</u>	-	<u>625</u>	
154	Total Leadership Summits	16,750	13,475	3,369	1,715	1,654	96%
155							
156	Executive Board & Subcommittees	*	5,000	1,250	3,414	(2,164)	
157	Administrative Commissions				3,921	(3,921)	
158	Commission on Ministry (COM) inc. travel	*	-	20,000	5,000	5,748	(748)
159	Commission on Prep for Ministry (CPM)	*	-	3,000	750	255	495
160	Nom, COR, PJC, IC		500	700	175	-	175
161	Whitworth & Seminary Internships		<u>19,000</u>	<u>20,000</u>	<u>5,000</u>	-	<u>5,000</u>
162	Total Governance and Congregational Support	142,627	139,357	34,839	31,395	3,444	11%
163	Notes:						
164	(a) Staff to GA, Moderator's Conference, etc.						
165	(b) 2016 amount includes airfares and registrations fees that were reimbursed. Future years are presbytery's one third share.						
166	(c) YTD costs + 10 @ \$475 for Nov. meeting, future:10 AK airfare @ \$475 three times a year						
167	(d) Lodging YTD costs + 40 nights @ \$125.						
168	(e) Future lodging, 20 frm CW one night; 10 frm AK two nights, all rooms \$125 double occupancy						
169	*Travel included						
170							

171 EXPENSE SUBSCHEDULES (CONTINUED)

172

173 Schedule 10 - Support Services

	2016	'17 Budget	YTD Budget	Actuals	Variance	
174 Office Expenses						
175 Reimbursable supplies	-	4,500	1,125	176	949	
176 Rent	11,875	12,000	3,000	2,966	34	
177 Utilites & Telephone (2016 inc. CW)	-	3,700	925	1,219	(294)	
178 Insurance	4,000	4,200	1,050	1,961	(911)	
179 Bldg Maint & Repair	-	1,500	375	-	375	
180 Copier Lease	-	6,500	1,625	574	1,051	
181 Equipment Purchase (a)	-	4,000	1,000	158	842	
182 IT Support	-	5,000	1,250	558	692	
183 Supplies	-	2,300	575	1,078	(503)	
184 Postage	-	1,200	300	353	(53)	
185 Bank Charges	-	350	88	93	(6)	
186 Software	500	500	125	63	62	
187 Accounting Services	15,000	15,000	3,750	5,000	(1,250)	
188 Telephone, Web, Conference	-	4,000	1,000	609	391	
189 Financial Review (c)	-	10,000	2,500	-	2,500	
190 Legal Fees	-	1,000	250	2,397	(2,147)	
191 Fees & Taxes	536	-	-	-	-	
192 Yakima Office Expenses	12,800	-	-	-	-	
193 Total Office Expenses	44,711	75,750	18,938	17,204	1,733	10%
194 <i>Expenses increased annually by 2%</i>						
195 Staff (c)						
196 Executive Presbyter Salary (1 FTE Exempt)	93,278	95,144	23,786	23,436	350	
197 Benefits	34,046	34,727	8,682	4,934	3,748	
198 Payroll Taxes (7.5%)	7,136	7,278	1,820	1,889	(69)	
199 Business Expenses (CE + Travel + Pro)	-	13,000	3,250	2,639	611	
200 Total Executive Presbyter	134,460	150,150	37,537	32,898	4,639	14%
201						
202 Stated Clerk (.75 FTE during 2016) (d)	46,667	47,040	11,760	17,448	(5,688)	
203 Benefits (20% thru'16, BOP 36.5% '17)	9,333	17,170	4,292	4,425	(132)	
204 Payroll Taxes (7.5%)	3,500	-	-	142	(142)	
205 Reimbursable Expenses	1,000	2,000	500	425	75	
206 Total Stated Clerk	60,500	66,210	16,553	22,440	(5,887)	-26%
207						
208 Communications Coordinator (1 FTE non-exempt)	49,285	50,271	12,568	12,538	29	
209 Benefits (20%)	9,857	10,054	2,514	2,508	6	
210 Payroll Taxes (7.5%)	3,696	3,770	943	1,041	(99)	
211 Business Expenses	1,500	1,500	375	-	375	
212 Total Communications Coordinator	64,339	65,596	16,399	16,088	311	2%
213						
214 Alaska Coordinator	5,040	5,090	1,273	421	852	
215 Benefits	-	-	-	-	-	
216 Business Expenses	1,300	2,000	500	-	500	
217 Total Alaska Coordinator	6,340	7,090	1,773	421	1,352	321%
218						
219 Total Staff	265,639	289,046	72,261	71,846	415	1%
220						
221 Total Support Services	310,350	364,796	91,199	89,051	2,148	2%

(a) Staff laptops replacement every three years

(b) reviews more costly due to merger, future less

(c) Compenation and related expenses increase 1% per year

(d) Stated Clerk to be treated as clergy re: BOP & SE Tax beginning '17

Presbytery of Northwest Coast
Statement of Financial Position
As of March 31, 2017

ASSETS

Current Assets

Bank Accounts	937,348
Accounts Receivable	76,715
Mission Development Certificates	665,930
Schwaub Investment Account	789,391
Stanwood property	125,000
Permanently Restricted Foundation	777,972
Meadow Springs Loan Receivable	85,534
Deming Property Loan Receivable	<u>120,480</u>

Total Current Assets 3,578,371

Fixed Assets

1750-05 Buildings	44,085
1750-10 Land	39,547
1750-15 Stanwood Property	136,500
1750-20 Building Improvements	5,000
1750-25 Leasehold Improvements	8,000
1750-30 Computer Equipment	6,369
1750-99 Accumulated Depreciation	<u>(46,601)</u>

Total Fixed Assets 192,901

TOTAL ASSETS 3,771,271

LIABILITIES AND EQUITY

Liabilities

Accounts Payable & Payroll Taxes	50,953
Stanwood MDC Loan	<u>127,733</u>

Total Liabilities 178,687

Equity

3000-00 Unrestricted/Undesignated Net Assets	1,281,380
3000-01 Unrestricted/Designated	
3000-09 Bicentennial-Neah Bay Bldg	33,103
3000-33 SE Alaska Fund	241,373
3100-03 CBG Investment Fund	841,584
Total 3000-01 Unrestricted/Designated	1,116,060
3200-00 Temporarily Restricted	
3200-03 Peacemaking Presbytery	6,119
3200-06 Katie Allen Scholarship	12,425
3200-09 TT Camper Scholarships	8,720
3200-12 Oso Disaster Relief	19,870
3200-20 DeVries Scholarship Fund	2,027
3200-22 Morris Evangelism Fund	9,684
3200-24 Flood Support PDA	4,214
3200-33 Village Ministries	3,483
3202-09 MS Mathes Fund 0617/1744	45,359
3202-11 A Merchant Fund 0675/5347	42,229
3202-54 MS Mathes Whitworth Internships	5,000
3204-03 Phoebe Bakken Fund 5580	279
3204-18 J Earl Jackman Fund 2126	12,368
3204-21 Henry & Vineta Fawcett Fund 2890	7,740
3204-24 SE Alaska Mission Fund 2006	<u>7,534</u>

Total 3200-00 Temporarily Restricted 187,049

Total 3300-00 Permanently Restricted 788,808

Net Income 219,288

Total Equity 3,592,585

TOTAL LIABILITIES AND EQUITY 3,771,271

Wednesday, May 17, 2017 10:24:31 AM PDT GMT-7 - Accrual Basis



Pastoral Associate

for Villages and Small, Rural Congregations

Position & Person Description

PURPOSE: To engage, equip and encourage pastors and congregations in villages (communities of 1000 or fewer people) and small, rural congregations (approximately 15) of Northwest Coast Presbytery. Many of our village congregations are at a critical juncture in their ministry lifecycle. Within 2 years we expect each of these congregations to be clear about their approach to a sustainable ministry for the health and well-being of the Gospel of Jesus Christ and the communities in which they are planted.

RESPONSIBILITIES

To promote through your ministry, attitude and ethics the mission of NWC Presbytery which is *“to engage, equip and encourage congregations and their leaders, dispersed yet connected throughout the region, as together we faithfully serve Jesus Christ to transform the world.”*

Engage...

Design and provide opportunities for the pastoral leaders to meet with one another on a regular basis through in person, video and/or audio conferencing. Purpose will be to problem solve, encourage and provide community.

Participate in Presbytery functions as appropriate.

Equip...

Identify, design, and disseminate ministry materials sought by small churches.

Assist in the development of relationships between village churches and other churches in the Presbytery for mutual support and the provision of ministry opportunities.

Collaborate with sessions and COM in times of pastoral leadership transition and planning for sustainable approaches to pastoral leadership.

Build a strong cohort of people called, enthused, and capable of serving as pastoral leaders in missionally and financially sustainable ways.

Develop an effective, accessible process for equipping those who are called to serve as CREs (Commissioned Ruling Elders) in cooperation with our partners.

Work with Presbytery staff, committees and commissions to support the health and well-being of these congregations.

Encourage...

Be available to the pastors and congregations of village churches for consultation, problem solving, and pastoral care.

Visit village churches at least annually or more frequently as necessary for the health and encouragement of the congregations and pastors. Help them tell their story of ministry through video and narrative stories.

Other duties as assigned.



PERSON DESCRIPTION

- Bachelor's degree required. Graduate degree preferred.
- A Teaching Elder or Ruling Elder in the PC(USA) is preferable.
- Service as an elder, pastor, or CRE in a village church is preferred.
- Effective worship leader when visiting congregations
- Strong coaching and consulting skills
- Effective communicator through conversing, consulting, writing, photos and video.
- Web-savvy including video conferencing & social media
- Listening-focused
- Compassionate & Visionary
- Encouraging & Resourceful
- Willing to travel regularly to remote areas of Northwest Coast Presbytery.

ACCOUNTABILITY/TERMS

This a .5 FTE position for a 2-year term from the start date.

Supervised by and reports to Executive Presbyter (EP). Annually reviewed by EP and personnel committee.

Salary \$25,000-\$30,000 + benefits per NWC Presbytery.

Reimbursables: Full travel expense reimbursement, continuing ed. and hospitality reimbursement for visitation and consultation.

TO APPLY

Those interested in applying should submit a cover letter addressing their sense of call, fit, and vision for this ministry in NWC Presbytery along with their resume or PIF to Sarah Beard (sarah@northwestcoast.org) by April 21, 2017.

NORTHWEST COAST PRESBYTERY (northwestcoast.org)

Northwest Coast Presbytery is a regional expression of the Presbyterian Church (USA) in NW Washington, Eastern Washington and SE Alaska. Comprised of 55 congregations, many new expressions of the church, over 120 minister members, and partners we *engage, equip and encourage congregations and their leaders, dispersed yet connected throughout the region, as together we faithfully serve Jesus Christ to transform the world.*

Executive Board of the Presbytery of the Northwest Coast
Minutes of the Special Meeting
July 13, 1:00 p.m.

The special meeting, held at North Creek Presbyterian Church, was called June 29, 2017, by the Board Moderator according to the bylaws. The items below were included in the call and were the only business addressed. Moderator Helmcke called the meeting to order at 1:03 p.m. by reading and reviewing the Bible sayings expressed on VBS posters hanging on the walls of the Fireside Room and then offering a prayer.

The following voting members, a quorum, were present: Ted Schuldt, Gustavo Carvajal, Matt McCoy, Claudia Rowe, George Eastman, Francie Irwin, Warren Webber, Kurt Helmcke; Dottie Villesvick. Executive Presbyter Corey Schlosser-Hall and Stated Clerk Dean Strong were also present. The following voting members were absent: Alan Dorway, James Kwon, Clay Anitoquia; Kathy Garde.

Consultation with the Mukilteo Dismissal Administrative Commission – A.C. members Karen Butler, Janet Sonnanburg and Paul Heins reported that they had completed the information gathering portion of their work and were negotiating with the Mukilteo session regarding financial compensation provided to the presbytery if the congregation is dismissed with the church's property held in trust for the Presbyterian Church (U.S.A.). The Board was empowered by the presbytery at the time the A.C. was designated to revise the parameters for negotiating a settlement, if in the course of investigation, the A.C. believes it is necessary. No action was taken.

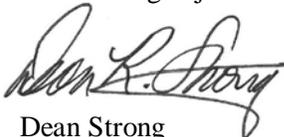
Leadership Summit Schedule¹ – **The following resolution was APPROVED, “That the *Schedule for the 2017 Annual Leadership Summit*, as distributed with the agenda, be adopted, and that the Rev. Philip Jang, host pastor, be named as the preacher.”**

Middle East Trip Endorsement – **The following resolution was APPROVED, “That the presbytery endorse and publicize the trip to Israel, Palestinian Territories, Jordan, and possibly Egypt, being planned by Charlie Lewis, Alan Dorway, and Milad Istafanous, April 27-May 10, 2018.”**

Alaska Funds Committee re: Remaining Metlaktla Grant Funds – \$9,967.33 of the \$90,000 grant provided to Metlaktla for building maintenance remains in possession of the church. COM is currently working with the session to develop a sustainable operating budget. The Alaska Funds Committee had received a request from the session that they be permitted to retain and use the unspent funds. **After discussion, the Board APPROVED the following recommendation from The Alaska Funds Committee, as amended, “That the Metlaktla session be ordered to immediately return the unspent funds in the amount of \$9,967.33 to the presbytery.**

Communication Specialist² – **The Board APPROVED the following recommendation from the Personnel Committee and the Executive Presbyter, “That E.J. Lee be hired to fill the Communication Specialist Position at \$35.00 per hour according to the attached position description.”**

The meeting adjourned with prayer by the moderator at 3:11 p.m.



Dean Strong
Stated Clerk

Attachments:

1. Schedule for the 2017 Annual Leadership Summit
2. Communication Specialist Position Description.

Schedule for 2017 Annual Leadership Summit *Hosted by United Presbyterian Church of Seattle*

WEDNESDAY, OCTOBER 18

Some Alaskans will need to arrive Wednesday the 18th to be present on the 19th.

THURSDAY, OCTOBER 19

SE Alaska Ministry Cluster

The SE Alaska Ministry Cluster did not meet in April 2017 as they were intending due to Rev. George Pasley's departure and general scheduling. They asked to mee the day before the Leadership Summit to combine their trip to Seattle with an extended time of connecting about ministry in SE. This schedule (the hours and activities is not firm yet, but the intent to meet on Thursday October 19 focused on SE is confirmed.

Arrive at SeaTac in the AM. Check into hotel.

2:00pm Reception for Alaskans

3:00 Begin Elder Reports

5:30 Dinner for Alaskans

6:30 Prayer and Elder Reports

8:30 Retire for the evening

FRIDAY, OCTOBER 20

Village Ministry Cohort (Facilitated by Janice Smith)

Meets 10am – 4pm

Rev. Janice Smith will facilitate a day of workshops and fellowship for Village pastors and elders. Thjis will capitalize on the SE Alaska Village pastors and elders already being present on Thursday and add the WA state village pastors and elders. Plans include a focus on music in worship, spiritual leadership development for villages, new models of pastoral ministry in villages, and financial bookkeeping and reporting for villages. The following hourly schedule is not yet firm.

10am Reception

11 am Introductions and Prayer

noon Lunch with Concert

1 pm Workshops on several topics pertinent to Village Ministry

2:30 Workshops round 2 on several topics pertinent to Village Ministry

Korean Ministry Cohort (Facilitated by Rev. Jinsuk Kim)

Meets 1-4:00pm

Misconduct Prevention Training (Facilitated by Rev. Amy Delaney)

Meets 1-4:00pm

Other Workshops could be scheduled between 1-4pm.

FRIDAY, OCTOBER 20

All Presbytery

4:00 Registration and Reception

5:00 All Presbytery Worship (**Rev. Philip Jang** Preaching)

6:00 All Presbytery Dinner

7:00-9:00 Discern, Discuss, and Decide

SATURDAY, OCTOBER 21, VERGE 2.0

8:30 Gather, register, enjoy coffee and breakfast

9:00 VERGE 2.0 Welcome and Introductions

9:10 VERGE 2.0 Speakers

12 noon Lunch

12:45 VERGE 2.0 Speakers and Conversations

3:00 Sending

5:00 Dinner for VERGE 2.0 Speakers hosted by Corey Schlosser-Hall

SUNDAY, OCTOBER 22, 2017 (if out of towners wish to stay)

Worship with Area Congregations

United PC of Seattle. [Need location, website/facebook, Worship Times, & who's Preaching for each of these congregations.]

Maplewood PC, Edmonds.

Edmonds PC, Edmonds.

Calvin PC, Shoreline.



Event & Communications Specialist

PURPOSE: To engage, equip, and encourage congregations and their spiritual leaders Presbytery through event planning and production, video storytelling, online learning, web & social media messaging, image-rich communications. To share the story of NWC Presbytery and evolution of 5-year ministry plan.

RESPONSIBILITIES

To promote through your work and attitude the mission of NWC Presbytery which is *“to engage, equip and encourage congregations and their leaders, dispersed yet connected throughout the region, as together we faithfully serve Jesus Christ to transform the world.”*

- Serve as chief event planner and producer for Presbytery Leadership Summits (1 large overnight annual leadership summit and 2 smaller hybrid summits). This means a variety of roles: Publicity, registrar, and logistics along with meeting design, speaker/workshop coordination.
- Create and publish an e-newsletter every other week (or so).
- Provide resources and information through the website www.northwestcoast.org and facebook site www.facebook.com/northwestcoastpcusa
- Administer web page, facebook site, email/contacts service, online database.
- Capture, edit and publish images and videos for education, orientation, coordination of Leadership Summits and the ministry of presbytery agencies.
- Produce and distribute video ministry stories for online publication.
- Curate images and videos of ministry in action for NWC publicity through e-news, web, social media.

ACCOUNTABILITY/TERMS

\$30-35/hour + all travel and business expenses reimbursement. Contract position. Specialist will provide monthly invoice for hours.

We anticipate this will mean about 10 hours/week with different patterns throughout the year. For example annual leadership summit week may mean 40 hours while a summer week might be 3-5 hours.

The person will be supervised by and report to Executive Presbyter (EP). Annually reviewed by EP and personnel committee.

TO APPLY

Those interested in applying should submit a cover letter along with their resume or PIF to Corey Schlosser-Hall (corey@northwestcoast.org) by July, 2017.

NORTHWEST COAST PRESBYTERY (northwestcoast.org)

Executive Board Minutes
Minutes of the Regular Meeting
August 31, 2017

The regular meeting was held at the New Life Center campus, in Bothell, WA, and was called to order at 11:00 a.m. by Moderator Kurt Helmcke after a Service of Morning Prayer.

A quorum was present as follows: Rev. Gustavo Carvajal, *Parker Heights*, George Eastman, *Neah Bay*, Kathy Garde, *Westminster*, Rev. Kurt Helmcke, *North Creek*, Francis Irwin, *Othello First*, Rev. James Kwon, CC of Seattle, Rev. Ted Schuldt, *HR*, Dottie Villevik, *Everett First*, Warren Weber, *Emmanuel*.

Voting members absent: Clay Antioquia, *Northern Light*, Rev. Alan Dorway, *Everett First*, Rev. Matt McCoy, *St. Paul's Academy*, Rev. Claudia Rowe, *Craig & Klawock First*.

Also present: Corey Schlosser-Hall, *Executive Presbyter*, Rev. Jinsuk Kim, *Associate Executive Presbyter*, Rev. Dean Strong, *Stated Clerk*.

Stated Clerk

Nominating Committee – Two additional people are needed for the committee, which shall be composed of “teaching elders, ruling elders, men, women, and persons of differing ethnicities.” Current members:

Muriel Brown, TE, Ellensburg, female, white
Dan Jones, TE, Mt. View, male, white
Barbara Searls, Northern Light, RE, female, Tlingit
Kathy Turnbull, Friday Harbor, RE, female, white.

Everson Fellowship – The Fellowship has been working with the Nooksack Valley Food Bank Association, which is currently located in the church basement, to build a 3,600 sq. ft. building on the church property to accommodate the growing operation. The cost of construction is being borne by the Food Bank. The building will be owned by the Fellowship, and leased back to the food bank for \$1 per year, in perpetuity, with a 60 day termination clause. The project is in the design and permitting phase. The Executive Board will be asked to enter into the lease agreement with the Food Bank on behalf of the fellowship. **The following resolution was APPROVED: “That the Executive Board of the Presbytery of the Northwest Coast intends, baring unforeseen future objections, to enter into a lease agreement permitting the Nooksack Valley Food Bank to build and occupy a facility to be operated as a non-profit food bank.”**

Treasurer

Financial Statements – The Budget Report and Financial Position were received and reviewed.¹

Executive Staff

Presbytery Executive Corey Schlosser-Hall reminded the Board of the three current presbytery initiatives, village/small churches, Korean integration, and new church expressions, and that the proposed budget reflected these initiatives.

The hiring process for the presbytery’s administrative assistant is underway.

An update on planning for the October 19-21, 2017 Presbytery Leadership Summit was provided.

Associate EP Jinsuk Kim reported that the Fruitland Presbyterian Church of Puyallap is continuing the process of transferring from Olympia Presbytery to NWC.

Lord of Glory PC Past Due Per Capita – When Lord of Glory and Myong Sung merged in 2014, Lord of Glory owed \$3,100 in per capita to Seattle Presbytery, now three years past due. **The following resolution was APPROVED, that the Presbytery of the Northwest Coast shall pay the past due per capita of \$3,100.00 to Seattle Presbytery and collect the same amount from the Lord of Glory Presbyterian Church.**

Pastoral Associate for Village Ministry Janice Smith reported, after ten weeks in this temporary position. She may be ready to make a recommendation about the long term future of the position by late fall. After consulting with the Alaska churches, she is recommending that the position of Alaska Cluster Coordinator, vacated by George Pasley, be included in the 2018 budget, and that the filling of the position be a priority for fall.

Finance

2018 Proposed Budget – The Narrative and Schedules were received and reviewed by the Board, with further suggestions and revisions to be made before being recommended to the presbytery for its vote.

Campbell Farm Financial Analysis – is underway.

Personnel – Bill Palmer, Moderator

Bill Palmer was welcomed by the board, and members were all introduced. He explained how the committee reviews staff compensation...Cost of living, merit, and salary ranges to be sure salaries are commensurate with position descriptions.

Staff Salary Reviews – EP, AEP, and Stated Clerk were compared to corresponding positions in the presbyteries of the Synod. **The committee recommended a three percent (3%) Cost of Living Adjustment Recommendation for presbytery staff for 2018 and a merit increase of 2.5% for 2018 for Executive Presbyter. A motion to include these recommendations in the proposed budget was APPROVED.**

E.P. Employment Status for Tax Purposes – The committee suggested, at the E.P.'s request, revising the current Executive Presbyter's position description as to include "Sacramental functions including administering the Lord's Supper in congregations and NWC Presbytery events." COM has authorized the EP to administer the Lord's Supper through Dec. 31, 2107. A revision from employee to self-employed status would allow the EP to claim the Clergy Housing allowance exclusion from self-employment taxes. The Stated Clerk recommended that the Board take no action, since only COM has the authority grant ruling elders permission to perform the sacraments and a revision would have no budget impact. The Board took no action.

Additional Staff – **The following recommendation was APPROVED, "That the Personnel Committee be directed to develop position descriptions and commence a search for the following two positions:**

- 1) **Studio E3 Catalyst (Renewal):** E3=Engage, Equip and Encourage. Catalyze, coordinate, and curate the learning from "Studio E3" Prefer person who is a pastor or elder.
- 2) **Cyclical Catalyst (New Church Expressions).** Focused on E3 with existing congregations, new expressions and their leaders or potential leaders."

- Both are two-year, half-time positions
- Both to be evaluated at 6 and 18 months

- Focus on congregational renewal and New Expressions of the Church.

Staff Reviews are scheduled for fall. Dean Strong's position description will be updated to include Budget Director/Treasurer.

Mission Partners Task Force

Mending Wings² – The task force had previously recommended that Mending Wings not continue as a covenant mission partner of the presbytery. As a result, the following request (see background and rationale attached) was received from Mending Wings Director Corey Greaves: “That Mending Wings, a Native American youth organization from the Yakama Nation, be recognized as a Covenant Partner of NWC Presbytery and the 5-year sustainability plan outlined below included an \$87,000 grant, paid \$17,500 over five years.”

The Board interviewed Mr. Greaves by video conference.

After discussion, the request was rewritten as the following motion: “**That Mending Wings, a Native American youth organization from the Yakama Nation, be recognized as a mission partner, defined by a written agreement, with a grant \$17,500 for 2018, to be renewable for four years upon the review each year of an annual report to be designed by the presbytery (including full financial reports, interactions with congregations of the presbytery, and a summary of other activities).**”

It was moved to refer this item to a committee consisting of Gustavo Carvajal and George Eastman, to reexamine the recommendation and submit a rewritten resolution at the next meeting.

Renewal Ministries Covenant Partner Agreement – **A motion to postponed this item to the next meeting was APPROVED**

Monroe Prison Congregation Discernment Team

The attached report was received and reviewed.³

Additional Members – **The following persons were appointed as additional members of the team, if willing to serve: Rev. Hallack Greider, Rev. Heidi Greider, Neaners Garcia, Suzy Nhakla, and Rev. Kevin Nollette** (current members: Rev. Wendy Taylor, Rev. Scott Anthony, Rev. Dale Sewall, Corey Schlosser-Hall, RE Rich Guthrie).

The team and others from the presbytery traveled to Shelton, WA for training with Mary Mortenson of Prison Congregations of America along with a team from Olympia Presbytery. They worshipped with "Living Stones" a prison congregation sponsored by ELCA at the Washington Correctional Center – a remarkable experience. This helped the discernment team see the need for a congregation in Monroe and created a desire to partner with Underground Ministries (Chris Hoke and Neaners Garcia), that might combine with its ministry strategy that helps former inmates re-enter society.

For Information

Community Church of Seattle. www.hyungjae.org – Has begun a Korean Ministry campus (Adelpos) in the University of Washington area. Rev. Chankil Chung is the lead pastor for that campus. They are also beginning a campus in Lakemont area of Bellevue, hosted at Calvary Chapel, <https://cceaastside.com> there. Rev. David Song will be lead pastor for that campus. Please pray for courage and God's blessing and provision as they make this stretch.

Community Church of Seattle/Seattle New Life (English Ministry). www.seattlenewlife.org Will begin new campus worship and fellowship located in University Temple United Methodist Church: <http://utemple.org/welcome/welcome/?view=mobile> -- right across the street from UW Campus on September 24, 2017. They continue to grow in attendance and discipleship and want to keep building on that momentum. Please pray for courage and God's blessing and provision as they make this stretch.

Unfinished Business

Tall Timber – The Tall Timber Board has decided to seek its own 501c3, independent of the presbytery and the PCUSA; their governing documents will require various approvals by the presbytery and a revision of the Covenant Partnership Agreement; to be submitted by August 17th.

The next Board Meeting was scheduled for Thursday, September 21st at 11:00 a.m.

The meeting adjourned with prayer at 2:34 p.m.



Dean Strong
Stated Clerk

Attachments:

1. Budget Report and Statement of Financial Position.
2. Mending Wings Recommendation Background and Rationale.
3. *Washington Come and See*, Prison Congregations of America

**Presbytery of the Northwest Coast
Budget Report, Jan. 1 -- July 31, 2017**

	Sched.s	Annual Budget	Budget thru 7/31/2107	Actuals 7/31/2107	Variance	
Income						
Unrestricted	(1)	847,730	494,509	569,777	75,268	15%
Restricted Funds	(2)	65,240	38,057	89,772	51,715	136%
Grants & Major Gifts	(3)	175,000	102,083	30,250	(71,833)	-70%
Gifts to NWC Supported Ministries	(a)	200,000	116,667	49,763	(66,904)	-57%
Endowment Principle (value loss)		-	-	29,802	29,802	-
Total Income		1,287,970	751,316	866,662	115,346	15%
Expenses						
Congregational Renewal & Revitalization	(4)	10,000	5,833	-	5,833	
Village & Small Churches	(5)	90,000	52,500	80,812	(28,312)	-54%
Multi-Cultural Integration	(6)	50,466	29,439	38,940	(9,502)	-32%
New Expressions of the Church	(7)	163,808	95,554	80,324	15,230	16%
Mission In & Beyond NWCP	(8)	346,000	201,833	279,469	(77,636)	-38%
Governance & Management	(9)	139,357	81,292	58,695	22,597	28%
Support Services	(10)	364,796	212,798	213,897	(1,099)	-1%
Total Expenses		1,064,426	620,915	752,137	(131,221)	-21%
Change in Net Assets (Net Income - Loss)		232,193	135,446	114,526	20,920.27	15%

INCOME SUBSCHEDULES

Sched. 1 - Unrestricted Income

	Annual Budget	Budget thru 7/31/2107	Actuals 7/31/2107	Variance	
Presbytery Per Capita	336,048				
Synod Per Capita (\$1.50)	12,915				
GA Per Capita (2016=\$7.12, 2017=7.29)	62,767				
sub-total: all per capita	411,730	240,176	299,678	59,501.71	25%
Other: Fees, Registrations, Books, etc.	(b) 24,000	14,000	8,302	(5,698)	-41%
Investment Income (Interest on MCDs)	(c) 12,000	7,000	16,801	9,801	140%
Mukilteo Dismissal Settlement	200,000	200,000	-	(200,000)	-100%
From Synod for Stated Clerk Salary		-	19,443	19,443	
Real Estate Proceeds (Deming)	200,000	200,000	220,003	20,003	10% <i>Accrual basis, received down payment and 5 year note</i>
Tidelands Contributions	(d) -	-	5,551	5,551	-
Total Unrestricted, Income	847,730	661,176	569,777	(91,399)	-14% <i>Without Mukilteo, income variance is +24%</i>

(b) Includes Triennium, Misconduct Prevention, CCLI, Synod rent, Checking interest, etc.

Sched. 2 - Restricted & Designated

	Budget	7/31/2107	7/31/2107	Variance	
Merchant (Small Churches & NCD, PFxxx0675)	6,000	3,500	-	(3,500)	-100%
Bakken (mission churches, PFxxx5580)	140	82	117	36	44%
Demmert (Native Americans SE Alaska, PF 569)	-	-	185	185	
Fawcett (leadership seminar, PFxxx2890)	3,600	2,100	1,256	(844)	-40%
SE Alaska Mission Fund	1,500	875	1,178	303	35%
Jackman (lay pastoral leadership, PF2126)	700	408	533	125	31%
Merchant (Small Churches & NCD, PFxxx5347)	1,300	758	5,625	4,866	642%
Mathis (Seminary Interns), PFxxx1744)	2,000	1,167	5,109	3,943	338%
Mathis (Seminary Interns), PFxxx0617)	6,000	3,500	-	(3,500)	-100%
Community Blessing Grant Fund Earnings	44,000	25,667	75,769	50,102	195%
Total Income from Permanently Restricted Funds	65,240	38,057	89,772	51,715	136%

Note: PF=Presbyterian Foundation

	Annual Budget	Budget thru 7/31/2107	Actuals 7/31/2107	Variance	
Sched. 3 - Grants & Major Donations					
Gifts from Individuals & Events	40,000	23,333	4,000	(19,333)	-83%
Murdock Charitable Trust Grant Cyclical	75,000	43,750	-	(43,750)	-100%
PCUSA Grants - for new church expressions	25,000	25,000	26,250	1,250	5%
Internship Contributions from churches	5,000	-	-	-	-
Whitworth Contributions for Internships	5,000	-	-	-	-
Total New Grants and Donations	175,000	102,083	30,250	(71,833)	-70%

EXPENSE SUBSCHEDULES

Sched. 4 - Congregational Renewal	10,000	5,833	-	5,833	100%	
Sched. 5 - Village/Small Churches						
Pastoral Associate (1)	40,000	23,333	7,649	15,684	67%	
Capital Improvements:						
Wrangell		-	25,000	(25,000)		Grant from the Alaska Fund, not budgeted
Neah Bay		-	8,609	(8,609)		Grant from Bicentennial Fund, not budgeted
Clallam Bay	-	-	35,513	(35,513)	-	Grant from Merchant & Unrestricted Funds
Sub-total Capital Improvements	30,000	17,500	69,122	(51,622)	-295%	
Salary Support	20,000	11,667	900	10,767	92%	To Metlakatla
Other Support	-	-	3,141	(3,141)	-	Metlakatla Alaska Grant Audit Costs
Total Village/Small Churches	90,000	52,500	80,812.35	(28,312)	-54%	
Sched. 6 - Multicultural						
Salary - AEP for Korean Ministry	31,214	18,208	26,824	(8,615)	-47%	Variance funded with Synod grant
BOP Benefits	11,393	6,646	8,586	(1,940)	-29%	Variance funded with Synod grant
Payroll Taxes	1,859	1,084	331	753	69%	
R reimbursable Professional Expenses & Travel	3,000	1,750	1,673	77	4%	
Continuing Education	500	292	48	244	84%	
Intepretation & Translation	1,000	583	-	583	100%	
Fellowship & Community	1,500	875	1,479	(604)	-69%	
Total Multicultural	50,466	29,439	38,940	(9,502)	-32%	
Sched. 7 -New Church Expressions						
Tidelands	25,000	25,000	29,127	(4,127)		\$25,600 Walton Grant received and paid out.
New Church Expressions	50,000	29,167	32,500	(3,333)	-11%	\$25,000 GA Grant paid to Collide, not yet received
New Church Expression Leader Assessments	2,000	1,167		1,167	100%	
Staff for NCD development & support	72,000	42,000		42,000	100%	
Mukilteo Reorganizing Pastor Salary	25,500	14,875	11,217	3,658	25%	
BOP Benefits	9,308	5,429	6,871	(1,442)	-27%	
Business Expenses inc. coaching	5,000	2,917	609	2,308	79%	
Total New Church Expressions	163,808	95,554	80,324	15,230	16%	
Sched. 8 - Mission in & Beyond NWCP						
GA Mission & Offerings	215,000	125,417	97,298	28,118	22%	
NWC Supported Ministries (Cvnt Prtnrs)	16,000	9,333	22,665	(13,332)	-143%	
Community Blessing Grants	44,000	25,667	21,800	3,867	15%	
Grants to former CWP Mission Partners:						
Campbell Farm	15,000	15,000	83,217	(68,217)	-455%	Designated Gifts, Emergency Funding
Tall Timber (disperse qtrly)	25,000	25,000	39,488	(14,488)	-58%	Variance = designated gifts
Trail Seekers (disperse by 3/31/17)	6,500	6,500	6,500	-	0%	
Mending Wings (disperse qtrly)	17,000	9,917	8,500	1,417	14%	
Total Mission in & Beyond	338,500	197,458	279,469	(82,011)	-42%	

	Annual Budget	Budget thru 7/31/2107	Actuals 7/31/2107	Variance	
Sched. 9 - Governance & Church Support					
GA Per Capita Expense	62,767	36,614	27,551	9,063	25%
Synod Per capita expense	12,915	7,534	7,863	(329)	-4%
GA and OGA Events (a)	1,500	875	-	875	100%
Sub-total	77,182	45,023	35,414	9,608	21%
Presbytery Leadership Summit					
Supplies & Food	500	292	883	(591)	-203%
Annual Meeting Airfare	4,750	-	-	-	
Annual Meeting Lodging (e)	2,500	-	-	-	
Hybrid Meeting Airfare, 6 @ \$475	2,850	2,850	1,589	1,261	44%
Hybrid Meeting Lodging 6 @ \$125, two nts.	375	375	392	(17)	-4%
Speakers (check Verge fees)	2,500	-	-	-	-
Total Leadership Summits	13,475	3,517	2,863	654	19%
Executive Board & Subcommittees *					
Administrative Commissions (Mukilteo)	5,000	2,917	4,953	(2,036)	-70%
Commission on Ministry (COM) inc. travel *	20,000	11,667	7,591	4,076	35%
Commission on Prep for Ministry (CPM) *	3,000	1,750	1,213	537	31%
Nom, COR, PJC, IC	700	408	62	347	85%
Whitworth & Seminary Internships	20,000	11,667	-	11,667	100%
Total Governance & Church Support	139,357	81,292	58,695	22,597	28%
Sched. 10 - Support Services					
Office Expenses					
Reimbursable supplies	4,500	2,625	2,947	(322)	-12%
Rent	12,000	7,000	6,920	80	1%
Utilities & Telephone (2016 inc. CW)	3,700	2,158	2,828	(670)	-31%
Insurance	4,200	2,450	3,082	(632)	-26%
Bldg Maint & Repair	1,500	875	150	725	83%
Copier Lease	6,500	3,792	3,070	722	19%
Equipment Purchase (a)	4,000	2,333	158	2,175	93%
IT Support	5,000	2,917	1,127	1,790	61%
Supplies	2,300	1,342	850	491	37%
Postage	1,200	700	437	263	38%
Bank Charges	350	204	211	(7)	-4%
Software	500	292	1,539	(1,247)	-428%
Accounting Services	15,000	8,750	6,250	2,500	29%
Telephone, Web, Conference	4,000	2,333	1,683	650	28%
Financial Review (c)	10,000	5,833	-	5,833	100%
Legal Fees	1,000	583	-	583	100%
Fees & Taxes	-	-	73	(73)	-
Hospitality/Cleaning	-	-	1,332	(1,332)	-
Real Estate Transaction Costs (Deming)	-	-	19,231	(19,231)	-
Total Office Expenses	75,750	44,188	51,887	(7,699)	-17%
Staff: Salaries, Travel, Expenses	289,046	168,610	162,010	6,600	4%
Total Support Services	364,796	212,798	213,897	(1,099)	-1%

**Presbytery of Northwest Coast
Financial Position
As of August 29, 2017**

ASSETS	Adjust- ments	Fund Balances	
Total Bank Accounts	696,390		
Total Accounts Receivable	68,787		
Mission Development Certificates	675,027		
1450-05 Charles Schwab	845,961		
1450-25 Stanwood property	125,000		
1600-00 Perm Restr - Presby Foundation	807,773		
1700-25 Meadow Springs Loan	84,034		
1700-30 Deming Property Loan	118,242		
Fixed Assets			
1750-05,10, 15 Real Property	220,133		
1750-20, 25, 30 Improvements	19,369		
1750-99 Accumulated Depreciation	(46,601)		
TOTAL ASSETS	3,614,115		3,614,115
LIABILITIES AND EQUITY			
Liabilities			
2000-14 Accrued Payroll and Taxes	(559)		
2000-25 Stanwood MDC Loan	125,630		
Total Liabilities	125,071		125,071
Equity			
3000-00 Unrestricted/Undesignated Net Assets	1,281,380	137,793	1,419,172 Clallam Bay
3000-01 Unrestricted/Designated			
3000-09 Bicentennial	33,103	(8,609)	24,494 Neah Bay
3000-33 SE Alaska Fund	241,373	(25,000)	216,373 Wrangell
3100-03 CBG Investment Fund	841,584	-	841,584
Total 3000-01 Unrestricted/Designated	1,116,060	(33,609)	1,082,451
3200-00 Temporarily Restricted			-
3200-03 Peacemaking Presbytery	6,119		6,119
3200-06 Katie Allen Scholarship	12,425	270	12,695
3200-09 TT Camper Scholarships	8,720		8,720
3200-12 Oso Disaster Relief	19,870		19,870
3200-20 DeVries Scholarship Fund	2,027		2,027
3200-22 Morris Evangelism Fund	9,684		9,684
3200-24 Flood Support PDA	4,214		4,214
3200-33 Village Ministries	20,191		20,191
3202-09 MS Mathes Fund 0617/1744	45,359	5,109	50,468
3202-11 A Merchant Fund 0675/5347	42,229	(13,793)	28,436 Clallam Bay
3202-54 MS Mathes Whitworth Internships	5,000	185	5,185
3204-03 Phoebe Bakken Fund 5580	279	117	396
3204-18 J Earl Jackman Fund 2126	12,368	533	12,901
3204-21 Henry & Vineta Fawcett Fund 2890	7,740	1,256	8,996
3204-24 SE Alaska Mission Fund 2006	7,534	1,178	8,712
Total 3200-00 Temporarily Restricted	203,758	(5,145)	198,613
Total 3300-00 Permanently Restricted	788,808		788,808
Net Income	99,039		
Total Equity	3,489,044		3,489,044
TOTAL LIABILITIES AND EQUITY	3,614,115		3,614,115

Tuesday, Aug 29, 2017 02:04:23 PM PDT GMT-7 - Accrual Basis

Mending Wings Recommendation

That Mending Wings, a Native American youth organization from the Yakama Nation, be recognized as a Covenant Partner of NWC Presbytery and the 5-year sustainability plan outlined below included an \$87,000 grant, paid \$17,500 over five years.

Background and Rationale

Letter from Corey Greaves, Mending Wings President

August 9, 2017

Dear Rev. Kurt Helmcke, Moderator and the NWC Presbytery Executive Board:

I worked for the Central Washington Presbytery (CWP) as a Native Youth Pastor in Native youth ministry for five years at Wapato Community Presbyterian Church—from 2001-2006. During this time, we grew to be the largest Native American youth ministry in the PCUSA, and most other denominations.

I received a vision at Menaul School in Albuquerque, NM in 2005. What I heard came in this prose:

My people were here long before the others cast their sails to the wind
Before the tears of innocence like a heartbreak would descend
My people spread like eagle's wings across the mountains and the plains
Now our feathers have been broken, but the eagle still remains.

It was clear to me what Creator wanted me to be about the business of doing—mending the wings of our people so we can fly again. In 2006, Mending Wings was established as a non-profit, Native American youth organization. We continued to stay in good relationship with the CWP, and they continued to support the work Creator was doing among our Yakama people up until its merger with NPSP.

We see ourselves as being birthed out of the Presbytery, and so the Presbytery is our mother. I mention this to establish our relationship together.

Recently we applied with the NPSP to become a Covenant Mission Partner. This request was turned down and instead we were offered an Endorsed Mission Partnership. We at Mending Wings, in the Yakama Nation, beg you to reconsider making us a Covenant Mission Partner.

Being birthed out of the Presbytery we are only 11 years old. There are no mother's I know of who would tell their 11-year old that it was time to leave the house and make it on their own, all the while saying, "We'll pray for you. Good luck. God be with you. We might send you some money once in a while." We know that wouldn't happen. Instead, the mother would

nurture, support and provide for that child until the time had come for them to step out on their own.

We are asking the Presbytery, our mother, that this wouldn't happen to us either. We still need you. And you need us. That is the Body of Christ working together.

We don't, however, plan to be one of those kids that live in the basement and never move out. So, we would like to discuss with you a 10-year plan to reach sustainability—to arrive at a place financially and otherwise, where we are ready to step out on our own, with your help.

The following is a proposed 5-year plan to reach sustainability:

1. Have Dancing Our Prayers reach as many churches in the Presbytery as possible over the 5 years
 - The churches must be at least 200 people
 - DOP is a huge part of the plan
 - Be able to promote the Send10 Challenge in the churches of the Presbytery
 - DOP & Send10 go hand in hand
2. Promote S.L.A.M. TRIPS among the Presbyter in a big way
 - Slam is a great bridge for DOP to visit churches. If they've already been on a Slam Trip they will be more likely to invite DOP into their church on a Sunday morning
3. Slam Trips & DOP both fall under the goal of the Presbytery to strengthen and equip churches in the Presbytery
4. We would ask that the Presbytery provide help that would strengthen our Board of Directors as they would greatly help us on the road to sustainability
5. Grants would be a big help to many of our programs. Perhaps the Presbytery could provide a grant writer/writers who will work pro-bono or write their pay into the grant, and only get paid if they procure a grant
6. The Presbytery and Mending Wings would evaluate the progress of the plan every year in June to help us stay on track to sustainability
7. Pastor's in the Presbytery would connect Mending Wings with other Pastor's within their sphere of influence (Pastor meetings, friends, etc.) inter-denominationally, to promote DOP among them and their churches

Mending Wings Responses to Partner Questions

April 17, 2017

Submitted by Corey Greaves, Mending Wings President and Director

Hello, everyone! Thank you all so much for your patience in receiving my response. Between travel and my computer going down it was a “perfect storm.”

1. Are you interested in becoming an “Endorsed Mission Partner” or “Covenant Mission Partner”?

Yes, we are interested in becoming a Covenant Mission Partner.

2. Based on your response to #1 please respond to the question of “How do you fulfill the criteria for Covenant or Endorsed Mission Partnership”?

a. A Covenant Partner must deepen and/or extend the mission of NWC Presbytery and be rooted in the PC(USA), meaning that it was founded by PC(USA) congregation(s) and/or members. How do you fulfill NWC Presbytery’s mission which is to engage, equip and encourage congregations and their leaders, dispersed yet connected throughout the region, as together we faithfully serve Jesus Christ to transform the world?

Mending Wings has a long-standing partnership with the former Central Washington Presbytery. For years’ we have worked with several different Presbyterian churches both in CWP and in NWCP via Corey filling pulpits, our Dancing Our Prayers team sharing Christ in Culture at various churches and churches in both Presbytery’s coming to our reservation via our Slam Trips program. Some of the churches we have engaged, equipped and encouraged have been Bellingham First, Central Washington Korean, First Kennewick, Meadow Springs (in conversation with), Parker Heights, Sunnyside, as well as former PC(USA) churches in CWP.

We have provided teaching (equipping) to these churches youth groups via our “Slam Trips” program where they have come to our reservation as learners and have learned to function within a different and empowering paradigm of missions and short-term mission trips that is edifying to both those coming and those who are here.

Through our “Dancing Our Prayers” teams, churches have engaged with a Creator that is bigger than the one who we have reduced to a set of manageable propositions as our Native students share Christ in culture through dancing, drumming, drama and testimony. These same churches have also learned of a Creator that is alive and well on the Yakama Reservation, and has been for thousands of years.

Our youth have partnered together with some of these churches youth to encourage one another and make friendships via weekends spent together, etc.

b. Partnership is mutual, and we expect NWC Presbytery deepens and extends your mission. What is your mission and how does NWC Presbytery help you fulfill it?

Mending Wings exists to EMPOWER Native American youth and families to WALK TOGETHER in wholeness and beauty, HONOR Creator through our cultures and lives, HEAL with the help of programs that facilitate wholeness, and SHARE with others the life-changing hope we find as followers of The Jesus Way, in a culturally-relevant way.

As Mending Wings has brought Dancing Our Prayers to some of these churches, and they have allowed us to present the Send10 Challenge (our donor development program) these churches have enabled us to continue with our various life-changing programs because of their financial support. Mending Wings relies on the generosity of other believers to help us bring hope and healing to our Native teens and families, and these churches have helped us do that in a big way. Also, when they come on a Slam Trip the money that is generated from that program also helps us to function in our day-to-day activities.

We would be honored to have many other churches in the new Presbytery invite Dancing Our Prayers to come and minister to their congregations as well, and allow us to promote the Send10 Challenge. In the long-term, a successful and comprehensive Send10 campaign would establish a sound donor base which would allow for Mending Wings to attain certain ministry dreams

such as purchasing a van, hiring a full-time Youth Pastor and building a state-of-the-art youth facility.

To have the NWC Presbytery continue a partnership with us would greatly benefit the work of Mending Wings among our Native students and families.

Partnering with Mending Wings could take many forms including bus drivers, cooks and youth leaders. We are always grateful to people who share their resources (jet ski's, summer cabins, etc.) with us.

c. A Covenant Partner is an independent, ongoing (or established) ministry (rather than a startup) that (has/possesses or is supported by) multiple streams of funding. Please share how you fulfill this criteria.

Mending Wings incorporated as a non-profit in May of 2006. We are supported by multiple streams of funding including churches, individuals, grants and fundraising.

Ideally, a Covenant Partner's funding reliance on the NWCP will not exceed 20% of their total funding. Do you meet this criteria? If not, how would you propose to get there?

Yes, we meet this criteria. Our current level of support of approx. \$17,500 a year is about 12% of our total funding.

d. NWC Presbytery will have a voice on a Covenant Partner's board or leadership council. Who from NWC Presbytery and our constituent congregations and ministries are represented or participate on your board or council?

Currently we have no one from the NWC Presbytery constituent congregations or ministries who sit on our board. We do, however, have a few different people in mind that we intend to ask to be a part of our board.

3. Please provide a copy of your organization's most recent income and expense report and balance sheet (statement of financial position).

Our most current P&L and Balance Sheet is included as an attachment on this email.

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Washington Come and See Prison Congregations of America Synopsis by Mary Mortenson

General Information

The meeting was held Saturday, July 8, 2017 at Shelton Presbyterian Church, 1430 Shelton Springs Rd., Shelton, WA. Of the 27 people present, the majority was from either the Olympia Presbytery or the Northwest Coast Presbytery. The goal of the training was to give members of the two Presbyteries information and inspiration that would further their efforts in planting congregations in WCCW and Monroe Correctional Complex.

The Program

The program was set up in a manner through which the participants could hear the various perspectives of the PCA Model of Prison Ministry. I began by giving an overview of the PCA Model and how we have worked with the two Presbyteries.

Chaplain Greg Garringer spoke about how the prison congregation is a respectful and valuable partner in the prison religious programming structure.

The Prison Administrator's Perspective was articulated by Carol Porter, who was the superintendent of the Washington Corrections Center when Living Stones was planted.

Pamela Deacon-Joyner talked about the responsibilities of the outside council in helping with fund and awareness-raising of the inside church. She and her husband, David, also spoke eloquently about how the prison congregation has inspired them in their own faith walk.

Rev. Norm Arnold talked about the ministry from the prison pastor's perspective.

After the various presentations, the two Presbytery groups were invited to caucus to determine what next steps they were prepared to take. Both groups set up "next meetings."

The event culminated with most of the participants attending the Living Stones worship at WCC. While there wasn't opportunity for formal debriefing, comments after the service were very positive.

Challenges

One of the challenges we always run into is making clear to those involved that our intent is not to replace any programs currently in place in the prison. A prison congregation is not the same as other religious programming, and thus the congregation fills an important niche, even as the pastor and other leaders strive to be respectful of other programs.

Further, while we desire to work with other ministry partners, the prison congregation is an entity unto itself. It is not a reentry ministry, although the congregation is a natural conduit for reentry program candidates. Therefore, planners need to focus on the congregation, knowing that once in place, it will interact in healthy and constructive ways with other programs, like reentry and anti-gang programs.

What's Next

I'll keep encouraging the two Presbyteries to set up Steering/Launch Committees that can work through the various steps of planning and fundraising required by the Presbytery.

Presbytery of the Northwest Coast Executive Board
Minutes of the Regular Meeting
September 21, 2017

The meeting was held at the New Life Center campus, in Bothell, WA, and was called to order at 11:01 a.m. with prayer by moderator Kurt Helmcke.

A quorum was present, as follows: Rev. Gustavo Carvajal, *Parker Heights*, George Eastman, *Neah Bay*, Kathy Garde, *Westminster*, Rev. Kurt Helmcke, *North Creek*, Francis Irwin, *Othello First*, Rev. Claudia Rowe, *Craig & Klawock First*, Rev. Ted Schuldt, *HR*, Dottie Villevik, *Everett First*, Warren Weber, *Emmanuel*.

Voting members absent: Clay Antioquia, *Northern Light United*, Rev. Alan Dorway, *Everett First*, Rev James Kwon, *CC of Seattle*, Rev. Matt McCoy, *St. Paul's Academy*.

Nominating Committee – The two vacancies on the committee continue. Board members were requested to submit their suggestions to the Stated Clerk by September 30th.

United PC of Seattle Emergency Loan – Executive Presbyter Corey Schlosser-Hall reported that he had been in conversation with the Rev. Rev. Philip Jang and the session of United PC of Seattle. The church continues to emerge from a serious conflict perpetrated by several inactive elders who were unhappy with the pastor's and session's allegiance to the presbytery and PCUSA, alleging that financial improprieties had occurred. The presbytery intervened approximately 18 months ago with both an Administrative Commission and an Investigative Committee. Conclusions were that while some internal procedures should be modified, no malfeasance of any kind occurred by staff or leadership. The inactive elders subsequently departed, as did some sympathizers. Though recovering, both leadership, membership and stewardship commitments have been adversely affected. The session is implementing a plan to stabilize finances, which includes a reduction in staff. Meanwhile, the terms of the church's mortgage requires \$50,000 to remain on deposit with the lender to receive a guaranteed interest rate; the deposit is now in jeopardy. The session is planning to sell a parcel of land to meet the lender's requirement but needs a "bridge loan" until the transaction can be completed.

The moderator placed the following resolution before the Board, ***“Resolved, That the presbytery loan the United Presbyterian Church of Seattle an amount not to exceed \$50,000 from unrestricted funds, in order to meet the minimum deposit requirements of the church's building financing agreement, to be executed by a promissary note which will include the following terms: No annual interest, no monthly payments of principle, and an option to renew for an additional four years, contingent upon receipt of financial evidence indicating that the need continues to exist. Loaned funds are specifically for the purpose of satisfying prior financing commitments and may not be used for any other purpose. If real property is sold while any portion of the loan remains outstanding, the proceeds must be used to repay the loan.*”**

The resolution was APPROVED.

Parker Heights Energy Efficiency Grant Request – A request was received from the session of Parker Heights, that \$15,000.00 be awarded to the church to help defray the cost of installing solar panels. If awarded, the grant would be allocated from unrestricted funds.

Information provided to the Board stated that “Total cost of the project is \$53,884; the \$15,000 request is just shy of 30%. It is a \$65,000 all Washington made project being offered at a substantial discount. The project will lower our monthly power bill from an average of \$400 to \$80. The \$3,000+ yearly savings combined with Pacific Power's energy production incentive of close to \$4,000 for the next seven years will help us increase our Missions/Outreach budget to 10% of our total budget by 2019.”

A motion to deny the request was APPROVED.

EP Report

Presbytery Administrator/Connector – Executive Presbyter Corey Schlosser-Hall reported that an offer had been extended to an applicant, and if accepted, an employment agreement would be executed by September 27th, and the person would begin work on October 2nd.

Mission Partners

Mending Wings

This item, which had been postponed from the previous meeting, was taken up. George Eastman and Gustavo Carvajal, to whom the item had been referred for further revision, submitted a resolution, which was APPROVED as amended:

“That a six year sustainability plan for Mending Wings, a Native American youth organization from the Yakama Nation, be adopted, which includes recognition as a Covenant mission partner, and budgeted financial support of \$82,500 over those six years, as follows:

\$17,500 to be included in the 2018 presbytery budget,

\$16,000 to be included in the 2019 presbytery budget,

\$14,500 to be included in the 2020 presbytery budget,

\$13,000 to be included in the 2021 presbytery budget,

\$11,500 to be included in the 2022 presbytery budget,

\$10,000 to be included in the 2023 presbytery budget.

Presbytery annual budgets must be approved each year by the presbytery. In years 2019-2023, the budgeted amounts will be allocated upon receipt and review of an annual comprehensive report from Mending Wings that includes a report of activities, goals (specific, achievable, measurable, relevant, timely), progress toward those goals, relations and contact with churches of the presbytery, full financial reports, and intended uses of the next year’s financial award.”

Tall Timber

Tax Exempt Status – **The following resolution was APPROVED, “Resolved, That the Board concur with the Tall Timber Board of Directors decision to pursue its own tax exempt status separate from the Presbyterian Church (USA), subject to the presbytery’s approval of revisions to the appropriate governing documents.**

Proposed Covenant – No action was taken on the previously postponed resolution, **“Resolved, That the revised Tall Timber Covenant be adopted.**

Renewal Ministries

Renewal Ministries Northwest Covenant – The resolution regarding a proposed revision to the covenant with Renewal Ministries, which was postponed from the last meeting, was taken up. The document had been circulated to the Commission on Ministry and several members of the commission submitted comments to the Board which were reviewed. After further discussion, the resolution was APPROVED as follows: **“Resolved, That the revised agreement dated July 7, 2017 be adopted.”¹**

Underground Ministries

Startup Grant – Presbytery Executive Corey Schlosser-Hall submitted the following resolution and statement for consideration by the Board:

“Resolved, That Underground Ministries be designated a “Limited Time Covenant Mission Partner, and that \$90,000 be budgeted and allocated from unrestricted, undesignated funds, \$30,000 per year for three years beginning in 2018, each renewal contingent upon annual reporting and review by the Board.

Rationale: “The main purpose of this funding is to help Chris Hoke and Neaners Garcia of Underground Ministries to bring this part of God's kingdom to the awareness of as many churches and people as possible. Their mission is energetic, well thought out and has been well received by everyone I have met. As Dave Rohrer said, I want to be part of this ministry so I can watch where God is going with it. Underground Ministries is uniquely qualified to serve a group of people within our Presbytery that few people know how to serve, and Chris and Neaners have a vision which has the potential of feeding the passion of many people who want to help serve the prison population but do not know where to begin. It is ministries like this that can breathe new life into congregations that are seeking renewal (background material for Underground Ministries is attached to these minutes).”²

A motion to adopt the resolution was APPROVED.

Community College Outreach Ministry (CCO)

Endorsed Mission Partner Grant Request³ – The following request was received from the Rev. Milad Nakhla, director of the Community College Outreach Ministry: “Respectfully and in appreciation of past support, we request a grant of \$30,000 to match the total God provided in the first part of 2017 through our April 2017 fund-raising dinner (\$20,000) and from North Creek PC (\$10,000). With these grant funds, we will be in a much stronger position, and able to show that CCO is funded for the next two school years. This will give us more time to engage with and nurture potential church partners (which often takes a few years for them to discern if they will join CCO), and individual donors.”

The Board APPROVED the following resolution, “That \$30,000 be included in the 2018 budget for Community College Outreach Ministries, to be allocated from unrestricted, undesignated funds.”

Moratorium on allocation of Unrestricted Funds – The presbytery treasurer continued to raise stewardship concerns that there is no “strategy for mission” required by the Book of Order regarding the presbytery’s substantial unrestricted, undesignated funds, that frequent requests from various ministries for these funds are being received and awarded by the Board, and that there is no identified source for replenishment. Current unrestricted undesignated funds came from the “savings” of former presbyteries of Alaska and Central Washington, the sale of closed church property, and from the disbursement of the Synod’s financial holdings to the presbyteries as it has reduced its function over the past five years.

It was moved by Corey Schlosser-Hall that the Executive Board consider no further requests for unrestricted funds beyond this meeting (September 21, 2017) and that no further request be included in the 2018-2022 budget and forecast until the Board clarifies for the presbytery an updated stewardship strategy, including a fiscal approach, investment strategy for cash or near cash liquid assets, the need for reserves, and designated funds that might be available for requests. The motion was APPROVED.

2018 Proposed Budget

2018 Proposed Budget – The proposed 2018 Budget was again received and reviewed. A motion to recommend the budget to the presbytery for adoption was APPROVED.

Campbell Farm

Campbell Farm Financial Analysis – Dean Strong reported that he had visited Campbell Farm and had quickly reviewed its finances. The Campbell Farm Advisor Board had submitted a rough budget plan for 2018. \$35,000 will be included the proposed presbytery budget to keep the Farm solvent.

Campbell Farm is not incorporated separately from the presbytery, but is wholly owned by the presbytery. The Executive Board is the legal Board of Directors/Trustees per state law.

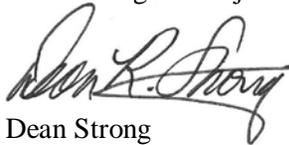
It was moved that Carman Sims be named as the Acting Executive Director, Dionna Estrada as Operations Manager, and the following be designated as members of the Campbell Arm Advisory Board who may make recommendations to the Executive Board: Paul McDonald, Moderator, Dora Apodoca, Tom Adams, Bob Haney, Mark Reynolds, Patty Valadez, Esther Magana, Michael Friedline, Gustavo Carbajal, Warren Weber. The motion was APPROVED.

Grants

Reported Awards – To Everett First, a \$6,000 Peacemaking Grant, for summer 2017 mission trip to Mani Village, Yucatan Helping Hands Project; and to Birchwood, a \$2,500 Community Blessing Grant, for a trail system on their property.

Adjourn

The meeting was adjourned at 2:15 p.m. with prayer by Dottie Villesvick.



Dean Strong
Stated Clerk

Attachments:

-
1. Renewal Ministries Covenant Agreement, 07/20/2017 Revision.
 2. Underground Ministries.
 3. Community College Outreach, Letter, background and financials.

A COVENANT PARTNERSHIP
Between
NORTHWEST COAST PRESBYTERY and
RENEWAL MINISTRIES NORTHWEST
Revised 07-20-2017

COMMON VISION AND BRIEF HISTORY

Common Vision

Northwest Coast Presbytery and Renewal Ministries Northwest (RMNW) have partnered together in ministry since 2007. We share a common mission and vision to engage, equip and encourage the body of Christ in their journey of faith and service for our Lord Jesus Christ. In our respective ministries we each play a role in assisting believers, spiritual leaders and congregations to refresh their souls, renew their spiritual vitality, and inspire them to participate with Jesus in transforming the world through the power of the Holy Spirit.

Brief History

Beginning with its origins, RMNW finds their rooting and footing in the PC(USA) and Reformed theological stream of Christianity while branching and embracing people and congregations of all parts of the Body of Christ.

Since the fall of 2003, the pastoral team of RMNW has served a number of congregations within the bounds of the Northwest Coast Presbytery. Its mission is to engage people in transforming encounters with Jesus through prayer for life and mission. To fulfill this mission, RMNW offers prayer and pastor renewal retreats, spiritual discernment for groups and individuals, classes, healing ministry, and spiritual direction services.

In January of 2007 the Council of the former North Puget Sound Presbytery fully embraced the mission of RMNW as concurrent with its mission. In April of 2007 the Committee on Ministry approved Renewal Ministries Northwest as a validated ministry of the Presbytery. In July 2007 the Reverend Denise Easter and the Reverend Dianna Kunce were ordained to serve within the bounds of the former North Puget Sound Presbytery as Ministers of Word and Sacrament. In October 2008 RMNW and NWC Presbytery became covenant partners in ministry.

This mission partnership enhances the ministry to which we are mutually called by God.

NORTHWEST COAST PRESBYTERY COVENANT RESPONSIBILITIES

1. We shall pray for the Renewal Ministries team, board members and the people they serve.
2. We agree through our Commission on Ministry (COM) to share with local congregations the role RMNW can play in personal and communal spiritual discernment and renewal.*
3. Through COM, we may provide financial support to congregations to access the services of RMNW for communal discernment or congregational renewal.*
4. We agree to encourage pastors and people preparing for Ministry of Word and Sacrament to receive support through the ministries offered by RMNW specific to the unique needs of Ministers and those preparing to be Ministers.*

5. We may co-sponsor and publicize events and conferences on a case-by-case basis.
6. We agree to provide a portion of NWC Presbytery unified mission giving from congregations to RMNW. That portion is subject to a percentage adjustment each year. We will also pass directly to RMNW any financial gifts designated specifically for RMNW.
7. We agree to encourage and support RMNW as an ecumenical ministry serving other Christian faith traditions.

**Note: NWC Presbytery staff, COM, and CPM have several people, agencies, and resources that they may share and recommend to congregations for #2, 3, and 4. RMNW is one of them, but not the exclusive resource.*

RENEWAL MINISTRIES NORTHWEST COVENANT RESPONSIBILITIES

1. Our pastoral team and board members commit to pray for the congregations and staff of the Northwest Coast Presbytery.
2. Our pastoral team will be trained and equipped in the special areas in which they serve: Spiritual Formation (e.g., spiritual discernment and spiritual disciplines), congregational renewal, and Healing Ministry. Their theology of prayer will be rooted in the Reformed Tradition.
3. We agree to adhere to the Policies and Procedures regarding Sexual Misconduct of the Northwest Coast Presbytery.
4. We agree to maintain a separate legal incorporation. While we are a part of the church universal and in a covenant partnership, we are distinct entities by law. We agree to be open and transparent about the financial health of Renewal Ministries by forwarding financial reports when requested by NWC Presbytery.
5. We agree to elect at least two ruling or teaching elders from NWC Presbytery or Seattle Presbytery to be members of the board.
6. We agree to be available where possible to create programs for nurture and support for local churches in the area of discernment and prayer, including healing ministry. This can include half-day, one-day, and overnight retreats; educational and equipping offerings (e.g., discernment, listening prayer, prayer team ministry); guided discernment processes for sessions, deacons, ministry teams, Presbytery committees, pastors, lay pastors, inquirers, candidates; healing ministry. We are available to preach, depending on the need of the congregation and the schedules of our pastoral staff.
7. We agree to provide a safe place for those who need time and space set apart for renewal and healing.

COVENANTAL REVIEW

1. Because of the dynamic nature of the Church of Jesus Christ, its supporting ministries, and the movements of the Spirit of Christ, we recognize the need to revisit the terms of this covenant every 3 years beginning 2018, 2021, etc.
2. Termination of this covenant relationship may occur upon consultation with the parties involved with an understanding of the advantages if they arise, and the costs to all involved.



Introducing: Underground Ministries

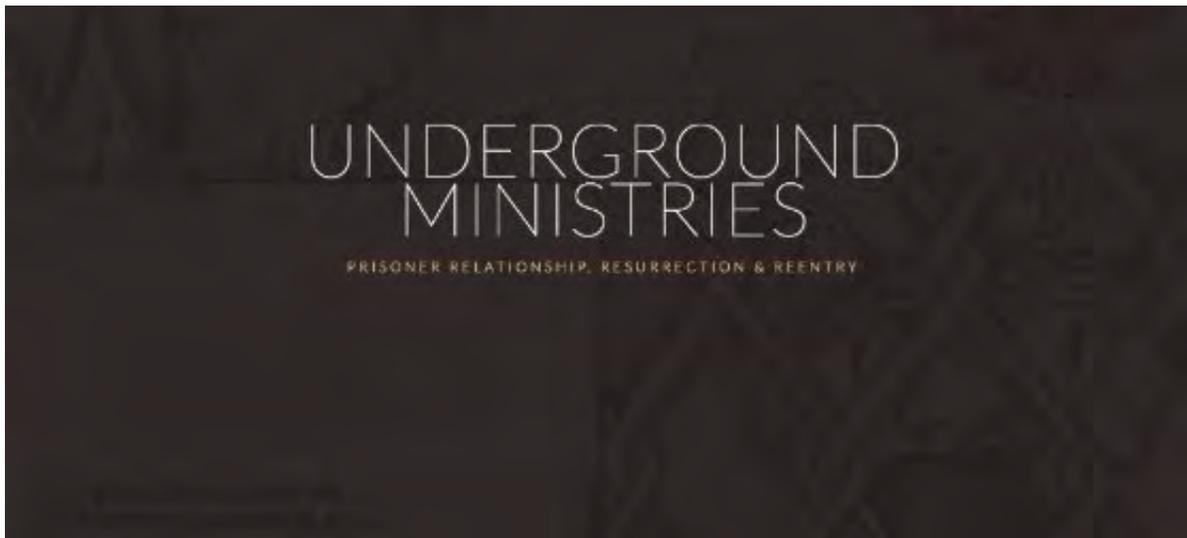
1 message

Chris Hoke <chris@undergroundministries.org>
Reply-To: Chris Hoke <chris@undergroundministries.org>
To: coreyschlosserhall@gmail.com

Fri, Sep 8, 2017 at 10:24 AM

We are transforming into something new . . .

[View this email in your browser](#)



EXPLORE OUR NEW WEBSITE

A NEW MINISTRY BEGINS

Friends, Supporters, Allies, Partners in Prayer:

For years I've used this growing email list to tell tiny stories of some transformation in the beautiful, hidden lives I meet as a chaplain in the jail, in the streets, solitary confinement cells.

But this one is to announce our own transformation.



Watch a video of us speaking earlier this year about what we

It's been a long time developing.

Twelve years ago I met an active gang member in the Skagit County Jail who went by "Neaners." He invited me into his underground world of gangs in the valley. He dubbed me "pastor" to these young men, who were barely younger than me.

For seven and a half years, Neaners and I wrote letters while he was in maximum-security prisons. Deeper underground.

Seven years ago we felt a commitment, a call, to both let go of our future plans--seminary for me, higher-level gang career for him--and trust each other towards a shared calling upon his release several years away.

Three years ago this summer, July 20 2014, Neaners walked out of prison, directly from solitary confinement. Pale, fragile, hopeful. The streets, the courts, the agencies--most people feared the worst. Many assumed we were either naive or up to something illegal!

But you all on this email thread have believed in us, hoped with us. This email list has grown every time we've spoken in a church or bookstore or conference, and you've said yes to us in some way. Thank you.

So now, after three years of Neaners' restoration and resurrection, and working together as colleagues in gang ministry--with homies on the streets, inside prison walls, and speaking and networking--we are now launching a new organization together.

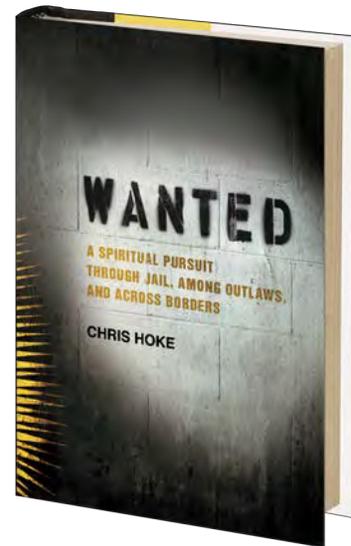
As Co-Directors.

We are calling it **UNDERGROUND MINISTRIES.**

UNDERGROUND MINISTRIES.ORG



You can help us by visiting the website, passing it along, and giving us feedback.



DONATE

We are building a platform fully dedicated to this deeply-relational approach to experiencing God's love *with* those at the bottom of our prison system: gang members, those in the "hole," those double-buried beneath immigration and incarceration. The the transformation, as they come home into our communities, is mutual.

Here's our Mission Statement:

"Underground Ministries opens new relationships of embrace and trust between gang-affected prisoners and the communities to which they return, for our mutual transformation and resurrection."

Underground Ministries is focused around the following (and learn more about each on our website, links in the sidebar):

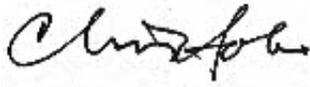
- **Deep Chaplaincy**
- **Gang Focus**
- **Prisoner ReEntry**
- **OneParishOnePrisoner**
- **Storytelling**

We just had our first Board of Trustees meeting yesterday. We will have our nonprofit status, hopefully, by the New Year. That's when we will help all of our financial supporters transfer into our new, improved donor system. Until we launch, your support will be continue to come safely to us through the same Tierra Nueva channels and covering. Thank you for helping us develop to this exciting new stage.

Please, please pray for our discernment, shape, and deepening love as we build Underground Ministries with our Trustees and others. And we'd be honored if you considered, ahead of time, us for **any end-of-year giving, helping us formally launch into our vision in 2018.**

You'll be hearing from Neaners and I more often.
We've been busy building this, but are ready to rock
now. So stay tuned.

The gates of Hades will not stand against us,



www.undergroundministries.org
www.chris-hoke.com

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PRISONER RELATIONSHIP, RESURRECTION & REENTRY

PO Box 174 Mount Vernon, WA 98273

Check out Chris' book: *[WANTED: A Spiritual Pursuit Through Jail, Among Outlaws, and Across Borders](#)*

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Tierra Nueva · PO Box 410 · Burlington, WA 98233 · USA



**Community College Outreach***Evangelistic Ministry to students, faculty and staff*18826 Third Ave. NW, Shoreline, WA 98177 • 206-542-6181

**Request for Northwest Coast Presbytery Missions Grant for
Community College Outreach****Date of Request:** August 17, 2017**Requesting organization:**

Community College Outreach

Contact: Rick Miller, CCO Board Chair

rickmiller3@comcast.net, Telephone 206-542-5098**Gratitude for Previous Presbytery Missions Grants**

We gratefully acknowledge the assistance our Community College Outreach (CCO) ministry received from the Northwest Coast Presbytery through previous grants, the most recent of which were for \$22,000 (2014) and \$25,000 (2015). Each came at a timely point in our ministry development: the first helped to extend our outreach to Cascadia Community College, and the second provided stability as we worked successfully in the past year to connect with a significant new church partner, and from our experience there, to identify a model for approaching other church communities.

Overview and Assessment of our CCO Ministry

We remain strongly committed to our founding vision, mission, and goal:

CCO Vision: Sharing Christ with students, faculty and staff on Puget Sound Community College campuses in partnership with other churches and Christian organizations.

CCO Mission: To establish communities of Christ-followers among community college students, faculty, and staff, and to develop and nurture these communities to become self-perpetuating.

CCO Goal: To establish and develop self-sustaining, active Christian Fellowship Clubs and independent New Worshipping Communities that nurture, not just in faith, but in fellowship and daily life challenges, on each community college campus in the North Puget Sound region on which we discern God is calling us to serve.

We are thankful for the faithful leadership of our campus minister, Rev. Milad Nakhla. CCO is active on four campuses, Cascadia Community College, Edmonds Community College, Everett

Community College, and Shoreline Community College. Combined, these schools enroll approximately 60,000 students. Weekly, Milad engages ~140 students in Bible studies; builds ongoing relationships with students, faculty and staff; nurtures new believers; and develops student leadership skills. This year he will have access to a mentor. This supportive spiritual and professional relationship will provide Milad with resources for renewal and personal growth—both critical to leadership vitality.

We continue to shift from a total grants-funded ministry to one with sustainable funding from partner churches, individual donors, and grants.

CCO is being perceived as an established, maturing organization both by members of the Calvin PC community and by other church communities.

Milad, and therefore CCO's ministry, will be recognized this fall at Missions Fest Seattle's annual conference hosted by 70 sponsoring Seattle area (multi-denominational) congregations, including a dozen Presbyterian churches. As part of MFS's evening general session program, Milad will be receiving a Baton as a young "Chaplain", passed from a senior "Chaplain", during a "passing of the baton" ceremony that recognizes vital, newer, evangelical ministries and their leaders. This type of public recognition will hopefully expand the pool of potential church partner candidates.

Significant Progress in the Past Year

North Creek PC chose to join CCO as a partner church, contributing people and \$10,000 in church operating budget funding for 2017.

Ministry gifts from individuals through the annual fund-raising dinner at Calvin this past spring totaled \$20,000 — an increase of more than 90% over the previous year.

Our Three-Fold Focus for the Year Ahead

1) Strengthening Communication

While the growth in giving is evidence that CCO is gaining recognition and understanding within our constituencies, we are committed to broadening and increasing the effectiveness of CCO communication strategies. These include:

- Creation of a quarterly CCO Newsletter to be distributed cost effectively by email to our supporters and used as promotional material as well.
- Using social media to build CCO awareness on the community college campuses and to announce activities.

2) Securing Additional Church Partners

We've found that potential partner church's decisions to join CCO is a very long process, and until a church joins CCO, and then their congregation grows in its understanding of, support of, and prioritization of CCO in their individual giving, we don't expect significant individual giving from that church's members.

For example, in early 2017, North Creek PC contributed \$10K from the church's missions budget. They also moved forward in initiating a fund-raising event, a breakfast, raising several hundred dollars. But even with North Creek, a church with a very strong and effective missions focus, CCO awareness still needs further development, requiring us to continue to work with North Creek to share and reinforce CCO's mission, and to identify members who have a heart for serving on the CCO Board. We will target a fund-raising dinner to be held at North Creek for some time in the next several months, using the pattern that has worked well at Calvin. We hope that event will raise at least \$10-15K in donations from individuals. Clearly, the process of developing church partners requires extensive, consistent effort and time.

This fall, before we fully launch our focus on *communication* and *seeking additional church partners*, we are planning a day-long summit—gathering input from our present team, from individuals who served on the CCO Board in our founding days, and newcomers from our church and (hopefully) other churches to develop a thorough model of approaching and engaging church partners in the CCO ministry.

3) Building the CCO Board

One of our current focuses is to increase the Board strength by adding additional members who can share CCO's ministry with other churches, and walk beside and nurture these churches as they discern if God is calling them to become a church partner. While we continue to invite Calvin PC members into this role, and we are seeking North Creek PC and Mukilteo PC members to join the Board, the Summit mentioned above is intended to help us connect with churches to which several prior COO Board members moved to after departing Calvin, and to solidify plans on how best to invite members from other potential church partners to join the CCO Board.

CCO Financial Information

CCO's finances are managed as a reserve account (balance roles over year-to-year) in Calvin PC's financial system. As an employee of Calvin, Milad receives monthly compensation, and administration of benefits and taxes, from Calvin. His compensation, benefits, and taxes account for about 98% of CCO's operating expenses. The remaining expenses are periodic administrative expenses.

The key financial measurement we use is cash flow. This allows us to estimate how far into the future CCO is currently funded, and how much additional time we would be funded if reasonably assumed additional funding actions take place.

Per the attached cash flow spreadsheet which is updated through December 2018, if giving remains unchanged, CCO should be funded into mid-January 2019. This assumes only one fund raising event for raising \$15,000 at Calvin in April 2018 even though we hope to hold a similar event at North Creek PC.

Reasons for our Grant Request

Two key questions that potential church partners and individual donors ask are: (1) What are CCO's sources of funds, and (2) how far into the future is CCO currently funded. Some folks feel more comfort giving if they feel that CCO is a viable long-term ministry. We on the other hand are learning the challenges of, and the need to, walk by faith and trust that God will provide. We have seen Him do so several times since CCO started in 2010.

We are approaching the year ahead as a transformational one in CCO's operational structure. We believe God is guiding us in our plans to extend CCO's evangelical vision by building a network of church partners and engaging individuals within these churches to participate in Board leadership roles, on-campus ministry activities, and in giving financially.

CCO needs additional grants to give us stabilizing funding – ensuring a longer time period during which we can enlist additional church partners who can provide funds from each church's budget, and allowing us to recruit individuals within each church to become active participants in CCO leadership, on-campus ministry, and as financial supporters of CCO.

With the Presbytery's approval of this grant request, CCO should be in a strong position to show potential church partners and potential individual donors that CCO is most likely funded through about May 2019, allowing us to, at minimum, complete the 2018/2019 school year which ends in May 2019.

Grant Request

Respectfully and in appreciation of past support, we request a grant of \$30,000 to match the total God provided in the first part of 2017 through our April 2017 fund-raising dinner (\$20,000) and from North Creek PC (\$10,000). With these grant funds, we will be in a much stronger position, and able to show that CCO is funded for the next two school years. This will give us more time to engage with and nurture potential church partners (which often takes a few years for them to discern if they will join CCO), and individual donors.

Thank you very much for considering this request!

CALENDAR QTR's -->	Qtr. 1 2017	Qtr. 2 2017	Qtr. 3 2017	Qtr. 4 2017	Qtr. 1 2018	Qtr. 2 2018	Qtr. 3 2018	Qtr. 4 2018	Prior 12 Mos.		
Beginning Cash Balance	\$26,033	\$22,352	\$29,951	\$23,693	\$17,435	\$11,177	\$19,919	\$12,188			
Income:											
Grants											
Churches:											
Calvin Operating	1,875	1,875	1,875	1,875	1,875	1,875	1,875	1,875	7,500		
Calvin Mission			1,582	1,582	1,582	1,582	1,582	1,582			
North Creek	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	10,000		
Mukilteo	763	763	763	763	763	763	763	763	3,052		
Total Church Contributions:	5,138	5,138	6,720	6,720	6,720	6,720	6,720	6,720	26,880		
Individual Contributions:											
Ongoing Contributions	3,587	7,083	3,900	3,900	3,900	3,900	3,900	3,900	15,600	Average of Q1 and Q2 2016/2017	
Event Contributions	3,100	11,703	1,155	1,155	1,155	16,155			17,310		
Total Individual Contributions:	6,687	18,786	5,055	5,055	5,055	20,055	3,900	3,900	32,910		
Outreach		0	0	0	0	0	0	0	0		
Total Income	11,825	23,924	11,775	11,775	11,775	26,775	10,620	10,620	59,790		
									0		
Expense:									0		
Compensation, taxes, benefits	15,506	15,600	15,912	15,912	15,912	15,912	16,230	16,230	64,284	12 MONTHS OPS EXPENSE	
Misc expenses		725	225	225	225	225	225	225	900	65,184	
PCUSA Basic Mission Support			798	798	798	798	798	798	3,192	18 month commitment -->	4,889
Local, national, or global mission			798	798	798	798	798	798	3,192	18 month commitment -->	4,889
Coach for Milad			300	300	300	300	300	300	1,200	18 month commitment -->	1,800
Total Expense	15,506	16,325	18,033	18,033	18,033	18,033	18,351	18,351	72,768	18 month commitment -->	11,578
Ending Cash Balance	\$22,352	\$29,951	\$23,693	\$17,435	\$11,177	\$19,919	\$12,188	\$4,457	(\$12,978)		
Assumptions:											
1) Calvin continues to contribute \$7,500 per year											
2) North Creek continues to contribute \$10,000 per year.											
3) Mukilteo continues to contribute \$3,000 per year.											
4) Individual contributions remain constant at \$3,900 per quarter.											
5) 2018 event raises \$15,000 in net revenue.											
6) Assumes a 2% compensation and benefit increase annually for Milad											
7) Ending Cash Balance through 2nd quarter 2017 is actual											
8) Expenses titles in red are fulfilling requirement of PCUSA's New Worshipping Community Growth Grant. We are just starting these now, and they will be in effect for 18 months.											

Executive Board
Minutes of the Regular Meeting
November 30, 2017

The meeting opened at 11:05 a.m. with a service of Morning Prayer. A the following members, which represented a quorum, were present: Rev. Gustavo Carvajal, *Parker Heights*, Rev. Alan Dorway, *Everett First*, George Eastman, *Neah Bay*, Rev. Kurt Helmcke, *North Creek*, Francie Irwin, *Othello First*, Rev. James Kwon, *Community Church of Seattle*, Rev. Matt McCoy, *Saint Paul's Academy*, Rev. Ted Schuldt, *HR*, Dottie Villevik, *Everett First*, Warren Weber, *Emmanuel*.

The following members were absent: Clay Antioquia, *Northern Light*, Kathy Garde, *Westminster*, Rev. Claudia Rowe, *Craig & Klawock First*.

The agenda was approved by common consent as distributed.

Verge Evaluation and Recommendations

A post-leadership summit evaluation was conducted by the staff, with the following recommendations for next year:

- VERGE Format Changes: Have all talks complete in AM with smaller between-talk time of Q&A facilitated by Corey. No discussion (self-moderated groups devolve too easily to "How are you doing?" and diminishes the significance of the insights shared). Speakers facilitate post-lunch interactive discussions directly with the speakers.
- VERGE Publicity change: Have speakers and publicity lined up and available by June 1 for October event. Ask sessions to develop a margin around the leadership summit free from church conflicts to encourage sessions and staff to participate in VERGE 2.0. For several years the most frequent feedback is that congregations wish more of their elders, staff and members attended VERGE together because it's so valuable.
- Bring AV in-house for VERGE recording and other rather than rely on host congregation. 2-years in a row, host congregation did not deliver as needed on video recording.
- Pre-summit events were really valuable (village min cohort, SE Alaska cohort, Korean Min cohort). See Village Min eval summary in dropbox. Should we expand with other cohorts? i.e. Pastor/Associate Pastors cohort, elders cohort, mission partners cohort.
- Add Vision-Sharing & banquet/celebration time Friday evening to include EP vision-sharing, may include worship arts celebration (like Tsimshian dancers in Ketchikan). Focus is to envision and celebrate where God is leading us. Festive, forward looking, fun. Decisions at another time.
- Business Meeting – Develop a process/plan for GA matters, concurrence requests, etc. so that it doesn't take over the whole night. Keep clarifying what does Presbytery as whole need to decide during D3? What really do we want to spend altogether time doing during D3? Welcome new pastors, budget and next steps, elect new leaders, GA matters, what else?

The Board engaged in a short evaluation and shared observations. How can the event connect churches better? Could a different format be used?

Infrastructure Development

On December 10, 2015, the Board agreed to appoint a "Focus and Infrastructure Task Force" to "assess the new landscape of NWC Presbytery and recommend infrastructure (facility, technology, policy, and staffing) that will catalyze us to move fully into and through this new day to be assertive in pursuing God's calling for us." Gail O' Dell, Warren Weber, Stephanie Hankey and Gustavo Carvajal were appointed Jan. 22, 2016. Their report was received on June 9, 2016 the following areas were identified, and workgroups were appointed to address them: The Mission Statement (was revised), Facilities (a move

to New Life Center was explored and dropped), Focus (three areas identified), Technology (Current Adobe system okay for small meetings, more support needed for Leadership Summits, Stated Clerk volunteered to develop an integrated database now 50-75% complete), Staffing (workgroup's recommendation was rejected by the Board, new staffing plan adopted with 2018 budget).

Further progress toward developing these items were discussed during staff reviews this fall, and as result, staff has addressed these items:

Integrated Database – Develop new cloud-based database to integrate church, minister, candidate, and person contacts for staff, committees and members of NWC Presbytery (see Vision in dropbox).

Development was begun by the Stated Clerk, now assumed by the E.P., estimated completion by June 1st.

Facilities – Still need to identify permanent, reliable committee meeting venue with tech built-in for ease of setup and reliability of internet connection, responsibility assumed by E.P., estimated completion by June 1st. No current plans for eliminating or moving the presbytery office.

Communication Technology – Develop "game-day" AV team for "hybrid leadership summits" to improve video access to meetings and relieve Stated Clerk from tech management to focus on clerking, responsibility assumed by E.P., estimated completion by February 28.

Follow-up Task Force – **The following were APPOINTED to follow up on the continuing development of infrastructure for the presbytery: Ted Schuldt, Seth Normington, Bill Palmer, Amy Delaney, and Gail O'Dell, to report to the next regular meeting.**

Stated Clerk

February Leadership Summit – A hybrid meeting is scheduled for Western Washington and the late spring meeting is scheduled for Eastern Washington. At the time of the Alaska merger, however, a policy was developed so that “If a minister is being called to a congregation, the meeting would be hosted in that congregation's region, but any member can participate in the examination and welcoming remotely.”

After discussion, the Board approved a motion to hold the February meeting at Meadow Springs or another church in Tri Cities or the nearest possible church to Meadow Springs in the Yakima Valley, and the late spring meeting at Lord of Glory, in Shoreline, who has expressed on interest in hosting; all hybrid sites are dependent on adequate technical capacity.

Nominating Committee – Two vacancies remain on the committee to be nominated by the Board. Two males, one ethnic, would be preferred. (“shall be composed of teaching elders, ruling elders, men, women, and persons of differing ethnicities”) The current members are

Muriel Brown, TE, Ellensburg, female, white,

Dan Jones, TE, Mt. View, male, white,

Barbara Searls, Northern Light, RE, female, Native American,

Kathy Turnbull, Friday Harbor, RE, female, white.

The Board had identified several people as possible committee members, all had been contacted since the last meeting, and none were willing or able to serve.

The Board ELECTED Alan Dorway and Rev. Jinsuk Kim to the Nominating Committee, and invited the committee to the Annual Leadership Retreat in January.

Associate Executive Presbyter

Fruitland Presbyterian Church has requested that it be transferred from Olympia Presbytery, who approved the request November 18, 2017. The Synod of AK NW will consider December 13, 2017. **A Memorandum of Understanding which addresses future possible disposition of the property if the church is closed in the future was APPROVED, and is attached to these minutes,¹**

Personnel

A buffet benefits plan is currently offered consisting of 20% of the employee's salary that can be applied toward BOP 403b and/or medical insurance premiums. The committee recommended a revision that provides better medical insurance through the Board of Pensions at a slightly higher cost.

The following two revisions to the employee benefits offered by the presbytery were APPROVED:

Benefits Revisions for Part Time Non-Exempt Employees – “**That for part time (> 20 and < 35 hours/week), non-exempt, hourly employees (like Jenine Taylor) benefits be revised as follows, effective Jan. 1, 2018:**

- **Employer contribution of 10% of salary to BOP 403(b) Retirement Savings Plan Administered by Fidelity; employee may elect to contribute pre-tax.**
- **Employer pays 50% of individual BOP medical insurance premiums.**
- **Spouse and dependent BOP medical coverage optional at employee’s expense.”**

Benefits Revisions for full-time Non Exempt Employees – “**That for full-time (35-40 hours/week), non-exempt, hourly employees benefits be revised as follows, effective Jan. 1, 2018:**

- **Employer contribution of 10% of salary to BOP 403(b) Retirement Savings Plan Administered by Fidelity; employee may elect to contribute pre-tax.**
- **100% of individual BOP medical insurance premiums through BOP provided for employee.**
- **Spouse and dependent BOP medical coverage optional at employee’s expense.”**

Comparison for a \$25,000 annual salary:

Current Benefits (20% of salary)

\$5000 for employee to apply to retirement savings, medical insurance or both.

Proposed Benefits

- \$2500 contribution to employee's 403b.
- 50% of employee's medical insurance premiums (anticipated to be approximately \$5340 of the \$10,681 annual premium for the individual)

Total Cost to presbytery = \$5,000

Total Cost to Presbytery = \$7,840

Pastoral Associate for Village Ministries & Small Churches Position Revision² – The revision is based on Janice Smith's 90-day feedback and review of the position by the EP. The position is reduced to approximately ten hours a week, as an hourly, non-exempt employee, with some fluctuations based on the week. This is in place of a 1/2 time, exempt, salaried position. The primary function will be to steward the CRE development process: recruit potential CREs, administer the CRE development program for village congregations, and provide learning resources for village pastors and elders through events like the village ministry symposium during the pre-leadership summit.

The following resolution was APPROVED, “That the revised position and terms description be adopted.”

Alaska Cluster Coordinator³ – **The following resolution was APPROVED, “That the revised position description and terms be adopted, and that the search commence.** The revision was informed by feedback obtained at the October 19-21 leadership summit consultation from Alaskans and Pastoral Associate for Village Ministries Janice Smith. The decreased village ministries position will help fund the increase in hours for the Alaska Coordinator.

Studio E3 Position – The position was included in the 2018 approved budget; the search is underway. It may be necessary to split the position if the necessary competencies cannot be found in one person.

Cyclical Catalyst Position – The position was funded in the 2018 budget by grants from the Murdock Charitable Trust and the Presbyterian Mission Agency. The application process for the grants will begin soon. **The following resolution was APPROVED, “That the E.P. begin the search process immediately, and be permitted to hire if the right person is identified and the grants are ‘very likely’ to be received but not yet secured, and that the E.P. communicate progress to the Board.”**

Finance

Financial Statements⁴ for the period ending September 30th were received and reviewed by the Board.

Accounting System – The treasurer is working with CPA’s Clifton Larsen Allen to improve our use of Quickbooks, to simplify the chart of accounts and automate our reports. Equity accounts appearing on the balance sheet are now updated monthly instead of only once a year. Kris Green, our bookkeeper, has moved to Oregon and may need to be replaced.

2016 Financial Review – Is underway by Clifton, Larsen Allen, and will be through June 30, 2017.

UPC of Seattle Loan – A promissory note has been drafted by legal council, signed by officers of the church and the loan has been funded.

Tall Timber

The Tall Timber Board has decided to pursue its own 501(c)(3) tax exemption, which is necessary if members of other denominations sit on the Board of Directors. The draft revisions of their governing documents have been reviewed by the Stated Clerk and E.P., who recommend the following resolution. **After amendment and discussion, the resolution was APPROVED as follows: “Resolved, That, in order for the presbytery to continue in a covenant relationship with Tall Timber, the following items shall be included in the Tall Timber governing documents or a covenant agreement between Tall Timber Ranch and the Presbytery:**

- 1) **Northwest Coast Presbytery to be identified as the successor entity. For sale of property, encumbrance on property, and in the event of camp closure or dissolution, Northwest Coast Presbytery be steward of all TT property and assets. This is similar to the PC(USA) Trust Clause included in the governing documents.**
- 2) **Northwest Coast Presbytery to have a majority of seats on the Board of Directors.**
- 3) **Tall Timber Bylaws to be modified by 2/3 vote of TT Board, (rather than the current majority); with minimum notice of intent amend of at least 10 days.**
- 4) **Any recommended changes to the Bylaws, Articles of Incorporation, or Covenant that relates to or effects Northwest Coast Presbytery shall be considered in consultation with and approved by NWC Presbytery Executive Board in addition to the Tall Timber Board.**
- 5) **Non-discrimination: In draft by-laws remove "religion" from the list of items that Tall Timber will not discriminate against for hiring, since staff need to be Christian and adhere to a Statement of Faith, Christian beliefs and practices.**

The following item was part of the recommendation but was removed by amendment, although the Board indicated that it should be discussed during negotiations with the Tall Timber Board: “6) Tall Timber shall not make any bylaw, handbook, or practice that would prevent a PC(USA) teaching elder, ruling elder or deacon from being eligible to serve as staff or counselor.”

The next Tall Timber Board meeting is January 20, 2018.

Village Ministries

CRE Development Process is up and running thanks to Janice Smith. Four people are in the process: Kevin Riley (*Mt. Baker, Concrete*), Carman Pims (*Campbell Farm/Parker Heights*), Chris Hoke (*Underground Ministries/Mt. Vernon*), Jose "Neaners" Garcia (*Underground Ministries/Trinity United*). Evaluations from the Village Ministry Pre-Summit Event were that it was effective and helpful.

New Church Expressions

Rev. Matt McCoy is considering a new church plant.

Community College Outreach Ministry – Board Chair Rick Miller and other board members have expressed profound and sincere thanks for the sustainability grant from the presbytery. The Board held a consultation with key partners on November 8, 2017 to consider next strategic steps. A newsletter will be published soon.

The Collide gathering at Birchwood PC, November 4, 2017 included 400 participants. A Fundraising Gala will be held on Friday December 8 in Bellingham.

A New Expression Leadership Assessment will be held in partnership with PC(USA) 1001 NWC ministry in May-June 2018 in NWC Presbytery.

Studio E3

Bellingham Three: Pastors of three congregations in Bellingham working with Rev. Hallack Greider and potentially Rev. Al Roxburgh, from Vancouver B.C.

Monroe Prison Congregation Discernment Team

Monroe Prison Congregation Discernment Team requests 15 minutes on the February Leadership Summit agenda to share what they are discerning and assess the pulse of the presbytery. This will be included in the Board report.

Mission Partner News

Tall Timber Fundraising Gala on November 18, 2017 at Mountain View PC was a great success. Plans are to make this an annual event.

Campbell Farm Fundraising Gala: Emmanuel PC in Bothell will host a fundraising gala for Campbell Farm at Emmanuel PC on January 13, 2018.

Tyler and Rochelle Holm, PC(USA) Mission Co-Workers Itineration – Tyler and Rochelle Holm are PC(USA) mission co-workers in Malawi. They are members of Meadow Springs PC in Richland. They had been supported by the former CW presbytery and continue to receive financial support from Meadow Springs PC, Kennewick First PC, and Othello PC. They will be in stateside next summer and itinerating to share about the ministry in Malawi. I intend to work with Francie Irwin to develop additional opportunities for them to speak on the westside of the mountains and share about their ministry. You can learn about and follow their ministry at <http://holminafrika.blogspot.com>. Here is their schedule so far.

July 15 Othello, July 22 Westside, July 29 KFPC, Aug 1 Cashmere, Aug 5 Meadow Springs, Aug 12 Malawi Mission Network Dallas TX, Aug 19 Westside

January Retreat

The leaders retreat is January 18-19 at Rainbow Lodge. Bios are due December 11, returning members bios will be sent for review and possible revision.

E.P. Travel and Schedule

December 5-7. San Antonio, TX for PC(USA) Presbytery Leader Formation (PLF) faculty planning.

December 8-10. Neah Bay for Neah Bay PC community Christmas party.

December 18-January 1, vacation/office closed.

January 18-19. EB Retreat.

January 20. Tall Timber Board.

January 26-31. NLUC Juneau AK; Petersburg PC in Petersburg, AK.

The members of the Board whose term's were ending were recognized, celebrated and thanked for their service to our Lord's church in this way.

The meeting adjourned with prayer at 2:11 p.m.

Attachments:

1. Memorandum of Understanding.
2. Revised Position Description, Pastoral Associate for Village Ministries & Small Churches.
3. Revised Position Description, Alaska Cluster Coordinator.
4. Statements of Activity and Financial Position for the period ending September 30, 2017.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made on _____, and between the Presbytery of Olympia, of PO Box 7008, Tacoma, WA 98417, hereafter referred to as "Presbytery of Olympia" and the Presbytery of Northwest Coast of 1010 E. Casino Road, Everett, WA 98203, hereafter referred to as "Presbytery of Northwest Coast" for the purpose of outlining the division of assets should the congregation of Fruitland Presbyterian Church (aka Korean United Presbyterian Church of Puyallup) dissolve before December 31, 2026.

WHEREAS the Fruitland Presbyterian Church property is located within the bounds of the Olympia Presbytery,

WHEREAS the Presbytery of Olympia has exercised fiduciary responsibility and oversight of the Trust Clause of Fruitland Presbyterian Church from its beginning until the date of transfer,

WHEREAS the Presbytery of Northwest Coast will assume fiduciary responsibility and oversight of the Trust Clause of Fruitland Presbyterian Church beginning on the date of transfer, both presbyteries desire a Memorandum of Understanding to state clearly the division of assets in the undesirable event of the dissolution of Fruitland Presbyterian Church.

Purpose:

This Memorandum of Understanding states the division of any net proceeds related to the sale of the church property should the congregation be dissolved before December 31, 2026. *Both presbyteries hope and pray they will never have cause to act upon this agreement.*

Obligations:

The presbyteries acknowledge that no legally binding contract exists between them, but agree to honor the historical investment of the Presbytery of Olympia, and the future investment of the Presbytery of Northwest Coast, in the mission and ministry of the Fruitland Presbyterian Church; and to honor the relationship between presbyteries as co-participants in mission and ministry for the larger Presbyterian Church (USA), and Church universal.

In the event that the congregation of Fruitland Presbyterian Church is dissolved, its assets will be sold, and the net proceeds from such sale(s) will be distributed in the following manner according to the year of dissolution:

2018: 90% (Olympia); 10% (Northwest Coast)	2023: 40% (Olympia); 60% (Northwest Coast)
2019: 80% (Olympia); 20% (Northwest Coast)	2024: 30% (Olympia); 70% (Northwest Coast)
2020: 70% (Olympia); 30% (Northwest Coast)	2025: 20% (Olympia); 80% (Northwest Coast)
2021: 60% (Olympia); 40% (Northwest Coast)	2026: 10% (Olympia); 90% (Northwest Coast)
2022: 50% (Olympia); 50% (Northwest Coast)	

We, the undersigned have read and agree with this MOU. Further, we understand that this MOU will become void should the transfer of the Fruitland Presbyterian Church to the Northwest Coast fail to be approved by any of the following: the Presbytery of Olympia, the Presbytery of Northwest Coast, the Synod of Alaska/Northwest and the General Assembly of the Presbyterian Church (USA).

By _____
 President of the Corporation, **Presbytery of Olympia**
 Date _____

By _____
 President of the Corporation, **Presbytery of Northwest Coast**
 Date _____



Pastoral Associate

for Villages and Small, Rural Congregations

Position & Person Description

(Approved by the Executive Board November 30, 2017)

PURPOSE: To engage, equip and encourage pastors and congregations in villages (communities of 1000 or fewer people) and small, rural congregations (approximately 15) of Northwest Coast Presbytery. Many of our village congregations are at a critical juncture in their ministry lifecycle. Within 2 years we expect each of these congregations to be clear about their approach to a sustainable ministry for the health and well-being of the Gospel of Jesus Christ and the communities in which they are planted. The primary responsibility for this role is to help recruit potential Commissioned Ruling Elders/Commissioned Pastors and administer their development program for village congregations and beyond.

RESPONSIBILITIES

To promote through your ministry, attitude and ethics the mission of NWC Presbytery which is *“to engage, equip and encourage congregations and their leaders, dispersed yet connected throughout the region, as together we faithfully serve Jesus Christ to transform the world.”*

Engage...

Collaborate with sessions of village churches and COM in times of pastoral leadership transition and planning for sustainable approaches to pastoral leadership.

Recruit potential CRE candidates.

Participate in Presbytery functions as appropriate and subject to availability.

Equip...

Administer an effective, accessible process for equipping those who are called to serve as CREs (Commissioned Ruling Elders) in cooperation with our partners.

Identify, design, and disseminate ministry materials sought by small churches.

Design and deliver educational opportunities for village congregations as negotiated with EP

Encourage...

Be available to the pastors and congregations of village churches for consultation, problem solving, and pastoral care.

Help village congregations tell their story of ministry through video and narrative stories.

Other duties as assigned.

PERSON DESCRIPTION

- Bachelor’s degree required. Graduate degree preferred.
- A Teaching Elder or Ruling Elder in the PC(USA) is preferred.
- Service as an elder, pastor, or CRE in a village church is preferred.
- Strong coaching and consulting skills



- Effective communicator through conversation, consulting, writing, photos and video.
- Web-savvy including video conferencing & social media
- Listening-focused
- Compassionate & Visionary
- Encouraging & Resourceful
- Willing to travel occasionally to village congregations in Washington State.

ACCOUNTABILITY/TERMS

This a 10-ish hour/week, 40-50 hours/month, part-time, non-exempt position for a 2-year term from the start date.

Supervised by and reports to Executive Presbyter (EP). Annually reviewed by EP and personnel committee.

Salary \$27/hour.

Reimbursables: Full travel expense reimbursement and hospitality reimbursement for visitation and consultation. Professional expenses for any resources needed to engage this role.

NORTHWEST COAST PRESBYTERY (northwestcoast.org)

Northwest Coast Presbytery is a regional expression of the Presbyterian Church (USA) in NW Washington, Eastern Washington and SE Alaska. Comprised of 55 congregations, many new expressions of the church, over 120 minister members, and partners we *engage, equip and encourage congregations and their leaders, dispersed yet connected throughout the region, as together we faithfully serve Jesus Christ to transform the world.*

Position Description

Alaska Cluster Coordinator (ACC)

(Revised by the Executive Board November 30, 2017)

PURPOSE: To coordinate leadership connections and regional activities for SE Alaska congregations in Presbytery of the Northwest Coast. To publish items of interest, events, images, and happenings in and around Northwest Coast Presbytery for SE Alaskans via email, website, Facebook and other media.

BEGINNING AND END DATES: This is a 1-year contract beginning on MMMM DD, YYYY through MMMM DD, YYYY. It is renewable on mutually agreeable terms.

DESCRIPTION OF RESPONSIBILITIES

- 1) Recruit planning team and coordinate the SE Alaska regional gathering in April each year.
- 2) Coordinate and facilitate SEAK Cluster
- 3) Identify regular means of communicating with SE presbyters for connection.
- 4) Regularly seek and publish news, events, info, of significance to SE through e-media, including a quarterly (at least) e-newsletter, regular submission of announcements and stories through NWC Facebook site and website.
- 5) Occasionally provide personal pastoral response to congregations in SE Alaska when needed, negotiated with Executive Presbyter (EP).
- 6) Participate in COM as available and appropriate to inform COM of developments and advocate for SE as issues arise.
- 7) Attune to developments in Yukon presbytery with particular attention to Alaska issues effecting all Alaskans.
- 8) Other responsibilities as negotiated with EP.

QUALIFICATIONS:

Demonstrates a renewed quality of life in the Gospel of Jesus Christ and vibrant faith in Triune God.

PC(USA) Teaching or Ruling Elder preferred. Member of SE Alaska congregation required.

Support of and commitment to Alaska Native culture and communities in their various expressions.

Capable communicator in person, print and e-media. Effective organizer.

Tech-savvy including social media, web page editing, video conferencing.

Self-motivating and directing while collaborative. Does not require significant outside direction

TIME EXPECTATIONS: This role will be enacted in irregular hours around the candidate's other vocational, ministry and family responsibilities. We expect you can accomplish this role in 3-5 hours/week with the exception of cluster gatherings and travel. No more than 300 hours/year.

COMPENSATION: \$8000 annual stipend paid in mutually agreeable installments. \$5000 travel & expense budget.

REIMBURSEMENT OF EXPENSES: Travel expenses will be reimbursed with approval of the Executive Presbyter and paid monthly. Allowable expenses are mileage (at the IRS allowable rate), airfare, ferry tolls and parking fees, accommodations and meals incurred while fulfilling responsibilities.

ACCOUNTABILITY & REVIEW: ACC is accountable to Northwest Coast Presbytery's Executive Board, supervised by the Executive Presbyter, and reviewed annually by Personnel Committee of the Executive Board. EP and Personnel Subcommittee will annually evaluate ACC's contract.

EXECUTIVE BOARD MINUTES **Presbytery of Northwest Coast**
Statement of Activities
Jan. 1 - Sept. 30, 2017

NOVEMBER 30, 2017

INCOME	Budget			
	Total	to Date	Variance	%
Unrestricted Income				
Per Capita Income	325,360	308,798	16,563	5%
Interest & Earnings	102,804	48,487	54,318	112%
Tidelands Loan Payment	7,136	-	7,136	
Real Estate Proceeds	200,771	200,000	771	0%
Miscellaneous Income	8,374	18,000	(9,626)	-53%
Unrestricted Gifts	4,000	-	4,000	
Shared Staffing (from Synod for Clerk)	23,746	-	23,746	
Mukilteo Dismissal Settlement	-	150,000	(150,000)	-100%
Total Unrestricted Income	672,192	675,284	(3,092)	0%
Earnings on Foundation Funds	14,003	15,930	(1,927)	-12%
Gifts to GA & Presbytery Mission	170,418	150,000	20,418	14%
Unrealized Gain on Endowment	51,482	-	51,482	
PCUSA Grants (New Church Expressions)	26,250	131,250	(105,000)	-80%
TOTAL INCOME	934,346	972,464	(38,118)	-4%
EXPENSES				
Congregational Renewal				
Village & Small Church Ministries	44,259	67,500	23,241	34%
Multicultural Integration				
Korean Min AEP Expenses	48,266	35,975	(12,292)	-34%
Fellowship, Community, Intrepretation	1,479	1,875	396	21%
Total Multicultural Integration	49,745	37,850	(11,896)	-31%
New Expressions of Church	77,927	122,856	44,929	37%
Mission Beyond NWCP				
GA Mission & Offerings	108,064	161,250	53,186	33%
Mission Partners	54,000	12,000	(42,000)	-350%
Tall Timber Ranch	25,000	18,750	(6,250)	-33%
Mending Wings	8,500	12,750	4,250	33%
Trail Seekers	6,500	6,500	-	0%
Total Mission Beyond NWCP	202,064	211,250	9,186	4%
Direct Grants to Churches & Owned Ministries				
Comm Blessing Grants	24,300	33,000	8,700	26%
Neah Bay Bldg Repair	8,609	-	(8,609)	
Clallam Bay Manse Repair	36,359	-	(36,359)	
Lord of Glory past due per capita	3,100	-	(3,100)	
Cambell Farm	95,373	11,250	(84,123)	
Total Direct Grants	167,740	44,250	(123,490)	-279%
Governance & Congregational Support				
GA & Synod Per Capita and Fees	63,824	57,887	(5,938)	-10%
Leadership Summits	3,171	10,106	6,936	69%
Exec Board & Its Committees	5,080	3,750	(1,330)	-35%
Administrative Commission (Mukilteo)	6,943	-	(6,943)	
COM	8,447	15,000	6,553	44%
CPM	1,282	2,250	968	43%
Nom, COR, PJC, IC	62	525	463	88%
Whitworth & Seminary Internships	2,500	15,000	12,500	83%
Interest on Stanwood Loan	3,345	-	(3,345)	
Total Governance & Congregational Support	94,654	104,518	9,864	
Office Expenses	34,611	56,813	22,202	39%
Staff	213,528	216,785	3,256	2%
TOTAL EXPENSE	884,528	861,820	(22,708)	-3%
CHANGE IN NET ASSETS	49,818	110,644	60,826	55%

Presbytery of Northwest Coast
Statement of Financial Position
September 30, 2017

ASSETS

Cash - Bank Accounts	631,773
Accounts Receivable	70,919
Charles Schwab	854,714
MDCs & New Covenant Mutual Fund	675,027
Meadow Springs Loan Receivable	84,034
Deming Property Loan Receivable	<u>117,719</u>
Total Current Assets	2,434,185
Fixed Assets	317,901
Permanently Restricted Presbyterian Foundation	<u>829,454</u>
TOTAL ASSETS	<u>3,581,540</u>

LIABILITIES AND EQUITY

Liabilities

Accounts Payable & Accrued Expenses	16,506
Tidelands MDC Loan	<u>125,211</u>
Total Liabilities	141,717

Net Assets

Unrestricted/Undesignated Net Assets	1,274,504
Unrestricted/Designated	
Bicentennial Fund	33,103
SE Alaska Fund	241,373
CBG Fund	<u>854,714</u>
Total Unrestricted/Designated	1,129,190
Temporarily Restricted	
3200-03 Peacemaking Presbytery	517
3200-06 Katie Allen Scholarship	12,695
3200-09 TT Camper Scholarships	11,591
3200-12 Oso Disaster Relief	15,090
3200-20 DeVries Scholarship Fund	2,027
3200-22 Morris Evangelism Fund	9,684
3200-24 Flood Support PDA	4,214
3200-33 Village Ministries	30,513
3202-09 MS Mathes Fund 0617/1744	48,153
3202-11 A Merchant Fund 0675/5347	28,436
3202-54 MS Mathes Whitworth Internships	5,000
3204-03 Phoebe Bakken Fund 5580	279
3204-18 J Earl Jackman Fund 2126	12,368
3204-21 Henry & Vineta Fawcett Fund 2890	7,740
3204-24 SE Alaska Mission Fund 2006	<u>7,534</u>
Total Temporarily Restricted	195,838
Permanently Restricted	<u>840,290</u>
Total Net Assets	<u>3,439,823</u>

TOTAL LIABILITIES AND NET ASSETS **3,581,540**

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